



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
FINANCE, BUDGET AND AUDIT STANDING COMMITTEE MEETING MINUTES*
FEBRUARY 14, 2020 – 8:00AM
METRO ADMIN OFFICES
110 VERNON STREET
SANTA CRUZ, CA 95060**

A regular meeting of the Finance, Budget and Audit Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, February 14, 2020 at the METRO Admin Offices, 110 Vernon Street, Santa Cruz, CA.

The Committee Meeting Agenda Packet can be found online at www.SCMTD.com and is available for inspection at Santa Cruz METRO's Administrative offices at 110 Vernon Street, Santa Cruz, California. *Minutes are "summary" minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

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1 **CALL TO ORDER** at 8:02 AM by Board Vice Chair Rotkin.

2 **ROLL CALL:** The following Directors were **present**, representing a quorum:

Director Trina Coffman-Gomez
Director Donna Lind
Director Donna Meyers
Board Vice Chair Mike Rotkin

City of Watsonville
City of Scotts Valley
City of Santa Cruz
County of Santa Cruz

Alex Clifford
Julie Sherman
Angela Aitken

METRO CEO/General Manager
METRO General Counsel
METRO CFO

Director Coffman-Gomez was absent.

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE:

Debbie Kinslow, SCMTD
Wondimu Mengistu, SCMTD

Kristina Mihaylova, SCMTD
Vicki Trent, SMART 23

3 **ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

None

4 **ORAL AND WRITTEN COMMUNICATIONS TO THE FINANCE, BUDGET AND AUDIT STANDING COMMITTEE**

None.

5 MONTHLY FINANCIAL UPDATE AS OF DECEMBER 31, 2019

Angela Aitken, Chief Financial Officer, provided commentary to the December 31, 2019 presentation.

The reflected TDA amount is over the projected amount due to the increased claim submitted to the SCCRTC, because of the initial underestimated sales tax revenue.

Updated transfer dollar amounts as reflected on slide 6 will be presented to the Board at the 2/28/2020 meeting.

There was no public comment.

6 FY21 AND FY22 PRELIMINARY OPERATING BUDGET ASSUMPTIONS

Angela Aitken, Chief Financial Officer, added commentary to the presentation.

Finance to provide Vice Chair Rotkin with the percentage of revenue provided by fares.

Of the STIC criteria required to attain 100% funding, METRO achieves 10 of the 12 pre-defined performance indicators (factors) for Watsonville and Santa Cruz Urbanized Areas (UZA). In 2019, METRO lost two Watsonville factors, Passenger Miles per Vehicle Revenue Hour and Vehicle Revenue Mile per Capita, for the STIC program.

After discussion regarding the personnel expenses, CEO Clifford advised Vice Chair Rotkin that he plans to propose management market rate increases to the board in the near future. Vice Chair cautioned allowing an adequate amount of time to prepare and present this item.

Finance will ensure Vice Chair Rotkin is invited to meetings with the Union to review the proposed budget.

It was suggested that ridership may grow through the addition/expansion of a longer Scotts Valley loop to include the Enterprise building and other opportunities.

Vice Chair Rotkin asked if there are any marketing efforts at Cabrillo to encourage ridership. CEO Clifford will investigate and advise.

There was no public comment.

7 ADJOURNMENT

Vice Chair Rotkin adjourned the meeting at 8:56 AM.