



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
FINANCE, BUDGET AND AUDIT STANDING COMMITTEE AGENDA REGULAR MEETING
JUNE 11, 2021 – 8:00AM**

**DUE TO COVID-19, THE JUNE 11, 2021 SANTA CRUZ METRO
FINANCE, BUDGET AND AUDIT STANDING COMMITTEE MEETING WILL BE CONDUCTED AS A
TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE
ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE
RALPH M. BROWN ACT**

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON

Directors, staff and the public may participate remotely via the Zoom website [at this link](#) and entering the passcode (886268) or by calling 1-669-900-9128 Meeting ID 876 8601 8404

Public comment may be submitted via email to boardinquiries@scmttd.com. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Board's weekly correspondence that is posted online at board meeting packet link.

The Finance, Budget and Audit Standing Committee Meeting Agenda Packet can be found online at www.SCMTD.com.

The Committee may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

COMMITTEE ROSTER

Director Shebreh Kalantari Johnson	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Director Donna Lind	City of Scotts Valley
Director Mike Rotkin	County of Santa Cruz
Alex Clifford	METRO CEO/General Manager
Julie Sherman	METRO District Counsel
Chuck Farmer	METRO CFO

MEETING TIME: 8:00AM

NOTE: THE COMMITTEE CHAIR MAY TAKE ITEMS OUT OF ORDER

- 1 CALL TO ORDER**
- 2 ROLL CALL**

3 ORAL AND WRITTEN COMMUNICATIONS TO THE FINANCE, BUDGET & AUDIT STANDING COMMITTEE

This time is set aside for Directors and members of the public to address any item not on the Agenda, but which is within the matter jurisdiction of the Committee. If you wish to address the Committee, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Committee and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

4 ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

5 CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 2ND AMENDMENT EXTENDING THE CONTRACT WITH HANSON BRIDGETT FOR 7 YEARS

Alex Clifford, CEO/General Manager

6 REVIEW UNCASHED CHECK POLICY

Kristina Mihaylova, Deputy Finance Director

7 MONTHLY FINANCIAL UPDATE

Chuck Farmer, CFO

8 REVIEW & RECOMMEND ADOPTION OF THE FINAL FY22 & FY23 BUDGET

Chuck Farmer, CFO

9 ORAL INTRODUCTION OF THE ENTERPRISE RESOURCE PLANNING (ERP) PROJECT

Chuck Farmer, CFO

10 CEO ORAL REPORT / COVID-19 UPDATE

Alex Clifford, CEO

11 ADJOURNMENT

Accessibility for Individuals with Disabilities

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Public Comment

If you wish to address the Board, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Board and included in the official report, please include it in your email. Comments that require a response may be deferred for staff reply.



DATE: June 11, 2021
TO: Finance, Budget & Audit Standing Committee
FROM: Alex Clifford, CEO/General Manager
SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 2ND AMENDMENT EXTENDING THE CONTRACT WITH HANSON BRIDGETT FOR 7 YEARS

I. RECOMMENDED ACTION

That the Finance, Budget & Audit Standing Committee review and recommend the Board of Directors authorize the CEO/General Manager to execute an amendment extending the Hanson Bridgett legal services contract for seven years and at the rates reflected in this report

II. SUMMARY

- Following a competitive procurement, on January 1, 2017 the Santa Cruz Metropolitan Transit District (METRO) discontinued in-house General Counsel services and contracted for General Counsel and other legal services with Hanson Bridgett, LLP (Hanson Bridgett).
- The base contract was five years, and provided that it could be extended by mutual agreement.
- Hanson Bridgett offers a cadre of specialized attorneys who assist in METRO's various legal needs, some of which provide their service under the General Counsel base fee.
- Hanson Bridgett held their monthly "flat fee" for General Counsel Services constant for all five years of the contract and did not exercise the annual Consumer Price Index (CPI) increase provision as they could have after the first two years. However, fee-based services for services outside the General Counsel services did escalate annually after the first two years.
- Led by General Counsel, Julie Sherman, Hanson Bridgett has performed their duties very well under this contract; therefore, staff is recommending a seven year contract extension.
- Given the quality of the service provided, the CEO requests the Finance, Budget & Audit Standing Committee review and recommend the METRO Board of Directors (Board) authorize a seven-year contract extension be effective July 1, 2021, with the changes outlined in this report.

III. DISCUSSION/BACKGROUND

In 2016, following the retirement announcement of the former in-house General Counsel, the METRO Board authorized the CEO to engage a competitive procurement for contract General Counsel and other legal services. The process resulted in several firms being interviewed and a final recommendation that Hanson Bridgett be awarded the contract. The five-year contract commenced on January 1, 2017.

Over the past five-years, Julie Sherman has functioned as METRO’s General Counsel, leading a General Counsel support team of specialized attorneys. The CEO and the Board have been pleased with the service provided. In addition, METRO has contracted with Hanson Bridgett for fee-based services such as labor negotiations, litigation, PERS, labor arbitration and other specialized legal support.

The contract with Hanson Bridgett provided for an annual CPI rate increase after the first two years of the contract for both the flat rate General Counsel Services and fee-based services. Hanson Bridgett has held the General Counsel monthly fee constant for the full five years. They did, however, increase the attorney rates for fee-based services annually after the first two years of the contract. In the way of a partial offset for not increasing the General Counsel monthly flat rate, METRO agreed in 2019 to relieve the General Counsel of the contractual obligation to hold office hours. Staff has found both teleconferencing and video conferencing to be a sufficient alternative to office hours.

Under this recommendation, the contract extension will be effective July 1, 2021.

Given the quality of the service provided, the CEO requests that the Finance, Budget and Audit Standing Committee review and recommend the Board authorize a seven-year contract extension with the following changes:

Flat Rate General Counsel Services

FY	CPI Adj	Monthly Rate	Annual Total
FY22		\$26,500	\$318,000
FY23	2.5%	\$27,163	\$325,956
FY24	2.6%	\$27,870	\$334,440
FY25	2.7%	\$28,552	\$342,624
FY26	2.8%	\$29,277	\$351,324
FY27	2.9%	\$30,126	\$361,512
FY28	3.0%	\$31,030	\$372,360

NOTE: CY21 = \$24,000/month

Fee-Based Other Services - See Attachment B

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This contract aligns to the following strategic priorities:

- Financial Stability, Stewardship & Accountability

V. FINANCIAL CONSIDERATIONS/IMPACT

General Counsel Services and other legal services will be billed at the rates reflected in Section III above and budgeted annually within the METRO budget process. The CEO will be responsible for providing a budget for these services. The annual budget will be identified under the District Counsel budget – 1700, Legal Services (503033) account.

Since this is a multi-year contract, the CEO will be accountable for budgeting the cost in future years, including any options exercised.

VI. ALTERNATIVES CONSIDERED

- The Board could allow the current contract to run out and revert to hiring an in-house General Counsel. This alternative is not recommended since an in-house General Counsel would be a “generalist” and would not provide the same cadre of support legal expertise as METRO currently receives today through Hanson Bridgett.
- The Board could direct staff to immediately initiate a competitive procurement for General Counsel and other legal services. This alternative is not recommended since Hanson Bridgett’s fee structure seems reasonable and there is great value in retaining the knowledge Hanson Bridgett has accumulative over the last 4.5 years.

VII. ATTACHMENTS

Attachment A: Second Amendment to Contract No. 17-08 for General Counsel and Legal Services

Attachment B: Hanson Bridgett 2021 Rates

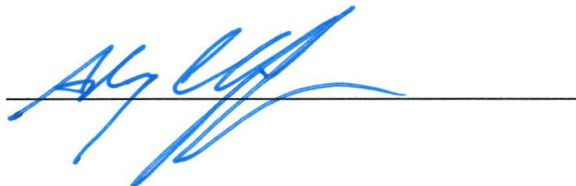
Prepared by: Alex Clifford, CEO/General Manager

VIII. APPROVALS

Approved as to fiscal impact:
Chuck Farmer, CFO



Alex Clifford, CEO/General Manager



Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT SECOND AMENDMENT TO CONTRACT NO. 17-08 FOR GENERAL COUNSEL AND LEGAL SERVICES

This Second Amendment to Contract No. 17-08 for General Counsel and Legal Services is made effective on July 1, 2021 between the Santa Cruz Metropolitan Transit District (“Santa Cruz METRO”), a political subdivision of the State of California, and Hanson Bridgett LLP (“Contractor”).

I. RECITALS

- 1.1 Santa Cruz METRO and Contractor entered into a Contract for General Counsel and Legal Services (“Contract”) for a five year term on January 1, 2017.
- 1.2 The Contract is due to expire on December 31, 2021.
- 1.3 The Contract allows for extension upon mutual written consent.
- 1.4 Santa Cruz METRO and Contractor desire to amend the Contract to extend the contract term.

Therefore, Santa Cruz METRO and Contractor amend the Contract as follows:
Santa Cruz METRO and Contractor agree as follows:

II. TERM

2.01 Article 4.01 is replaced in its entirety by the following:

The term of this Contract shall be from January 1, 2017 through July 1, 2029

III. COMPENSATION

3.01 Article 5.01 is replaced in its entirety by the following:

Under the terms of the Second Amendment, Santa Cruz METRO shall compensate Contractor in an amount not to exceed the amount/rates agreed upon by Santa Cruz METRO in **Exhibit D** to the Contract. Santa Cruz METRO shall reasonably determine whether work has been successfully performed for purposes of payments. Compensation shall be made within thirty (30) days of Santa Cruz METRO’s approval of Contractor’s written invoice for said work. Contractor’s maximum compensation for monthly retainer services shall not exceed the amount set forth in **Exhibit D** to the Contract. Special counsel services will be paid at the labor rates set forth in **Exhibit D** to the Contract, with the understanding that the annual maximum amount payable under this Contract will be set forth during Santa Cruz METRO’s annual budgeting process. This amount will be provided to Contractor. If Contractor

Attachment A

exceeds the annual maximum amount payable under this Contract, they do so at their own risk

This amount is established for Santa Cruz METRO's budgetary purposes and does not constitute a contractual commitment by Santa Cruz METRO to retain Contractor to such an extent, nor a commitment by Contractor to provide all required services within the amount so established. However, Contractor may not provide services that are billable to Santa Cruz METRO in an amount exceeding the amount of the total consideration provided above unless approved in advance by written amendment to this Contract.

IV. INCORPORATED DOCUMENTS AND APPLICABLE LAW

4.01 Article 2.01 Documents Incorporated in this Contract is replaced in its entirety by the following:

The documents listed below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 11.15 of the General Conditions to the Contract.

- A. Exhibit A: Santa Cruz METRO's "Request for Proposals" dated October 31, 2016.
- B. Exhibit B: Contractor's Proposal to Santa Cruz METRO for General Counsel and Legal Services, signed by Contractor and dated November 14, 2016.
- C. Exhibit C: Clarifications to the Scope of Services and Consultant's final negotiated and agreed upon Fee Proposal.
- D. Exhibit D: Hanson Bridgett 2021 Rates effective July 1, 2021 to Santa Cruz Metropolitan Transit District.

REMAINING TERMS AND CONDITIONS

All other provisions of the Contract that are not affected by this Amendment shall remain unchanged and in full force and effect.

V. AUTHORITY

Article 8 is amended to include the following language:

Each party has full power to enter into and perform this Second Amendment to the Contract and the person signing this Second Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party

Attachment A

further acknowledges that it has read this Second Amendment to the Contract, understands it, and agrees to be bound by it.

Signed on _____

Santa Cruz METRO –
SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT

Alex Clifford, CEO/General Manager

Contractor –
HANSON BRIDGETT LLP

Julie Sherman, Partner

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Attachment B



Santa Cruz Metropolitan Transit District

2021 Rates

(Eff. July 1, 2021)

Core General Counsel Services – Flat Rate

\$26,500 per month

Core General Counsel Services provided under the Flat Rate include, but are not limited to, the following:

1. Two hours of onsite training every quarter. Trainings may include any number of topics such as privacy issues, data breaches, Brown Act reporting requirements, sexual harassment training for supervisors, and wage and hour reporting and classification, and employee benefits.
2. Providing the CEO with periodic telephonic and email support from senior Partners in the firm's public agency practice group, for advice and consultation on public agency issues. It is anticipated that these services will be limited to periodic advice and other de minimus effort but would not involve major projects.
3. Legal counsel to the Agency and the Board of Directors (Board) and assist the Board in any matters pertaining to the CEO contract.
4. Assure that matters considered and acted upon by the Board do not violate state, federal and local laws, rules, regulations and statutes, and that the Board operates with the constraints of the Ralph M. Brown Act.
5. Review and offer legal counsel to the Board and/or CEO on the Board Agenda prior to posting.
6. Lead counsel shall prepare for and attend all regular monthly and special meetings of the Board of Directors, including Standing Committee meetings and Ad Hoc Committee meetings. The Board of Directors meets once a month on the fourth Friday of the month. The meeting date is adjusted in May, November and December due to the holidays. The Board has three Standing Committees, which may or may not meet each month and are attempted to be scheduled on the second Friday of the month. From time-to-time the Board establishes single purpose Ad Hoc Committees. Ad Hoc Committees generally wrap-up their delegated tasks within 2 – 5 meetings, each lasting no more than two-hours.
7. Review and offer corrections to all Board Meeting Minutes.
8. Preparation, review and adoption of legal opinions, contracts, memoranda, resolutions, ordinances, By-laws, legal correspondence, and policies, as requested by the Board of Directors, the CEO/General Manager, or authorized agency staff.

Attachment B



Santa Cruz Metropolitan Transit District

2021 Rates
(Eff. July 1, 2021)

9. Maintain knowledge of issues facing Santa Cruz METRO and be prepared to offer legal advice and counsel to the CEO and the management staff regarding various aspects of operating a transit agency.
10. Be available by phone (conference call) to participate from time-to-time in management staff discussions on specific subject matter.
11. Provide direction and supervision of the legal work of Santa Cruz METRO's Paralegal, or other legal department staff, under a matrix (dotted-line) reporting relationship.
12. Assist Santa Cruz METRO in providing advice and counsel relative to various state and federal grants, the grant process and grant compliance.
13. Provide day-to-day legal counsel as needed relative to contract and non-represented employees on labor and employment matters, including labor law, labor conflicts and disputes.

Special Counsel Services – Hourly Rate

For services outside the core General Counsel Services we will charge hourly rates. Our transit law expertise means we can provide these Special Counsel services with maximum efficiency. We focus on providing the most efficient legal representation possible by staffing matters appropriately to maximize the value of each team member's expertise and time and by consulting with the Agency to ensure that we do only what is needed. The hourly rate structure would apply to the following services:

1. Providing legal advice and assistance to departments with regard to employee disciplinary actions and other significant personnel matters;
2. Assisting with labor negotiations;
3. Litigation matters;
4. Environmental review and analyses (note that we imagine many of these costs will be subject to third party cost recovery—see next bullet);
5. Any matter for which the costs are to be recovered from a third party (to be recovered at the Standard Rates in the table below, not the Proposed Rate);
6. Complex procurements or contract negotiations beyond the routine practice of the Agency; and
7. Non-routine matters that are agreed upon by the CEO as being outside core General Counsel Services (examples include, but are not limited to unusual election issues such as tax initiatives, complex ethics-related matters, unusually complex land use or environmental law issues).

Attachment B



Santa Cruz Metropolitan Transit District

2021 Rates
(Eff. July 1, 2021)

Name/Title	Practice	Hourly Rate
<i>Julie A. Sherman, Partner</i>	<i>Public Agency</i>	<i>\$370</i>
<i>Patrick M. Glenn, Partner</i>	<i>Labor</i>	<i>\$375</i>
<i>Gilbert J. Tsai, Partner</i>	<i>Labor</i>	<i>\$413</i>
<i>Elizabeth ("Liz") J. Masson, Partner</i>	<i>Employee Benefits</i>	<i>\$435</i>
<i>Partner, Counsel, Of Counsel</i>		<i>\$425</i>
<i>Senior Associate and Senior Counsel</i>		<i>\$358</i>
<i>Junior Associate</i>		<i>\$337</i>
<i>Paralegal</i>		<i>\$208</i>

Any substitution of an attorney in a particular discipline/practice at a rate different than that reflected in the above will be discussed and mutually agreed upon in advance.

The monthly Flat Rate and Special Counsel Hourly Rates are subject to annual increases, effective July 1, 2022, as follows:

- FY23: 2.5%
- FY24: 2.6%
- FY25: 2.7%
- FY26: 2.8%
- FY27: 2.9%
- FY28: 3.0%

Santa Cruz Metropolitan Transit District

Legal Team



Julie Sherman, Partner

Julie advises local government agencies on a wide variety of legal issues. Her clients include transportation districts, water districts, and cities. She also assists public agencies throughout California operating bus, rail and ferry service.

Julie's areas of expertise within the public agency realm are expansive. She advises clients on government ethics, governance laws, legislation, constitutional issues, construction law and civil rights law compliance.

Julie assists clients with Federal Transit Administration, Federal Railroad Administration and Federal Highway Administration grant conditions, cooperative and funding agreements, Public Records Act and Brown Act compliance, public procurement and contracting, professional service agreements, communication site leases, and billboard leases.

Additionally, Julie has experience in public sector contracting issues, including representing public entities in the area of public works contracts, contract negotiations of all types, and bid protests relating to complex state and local procurements. She regularly advises public entities on compliance with federal Buy America requirements.

Julie is passionate about providing pro bono assistance to various organizations and serves as the Chair of the firm's Pro Bono committee.



Gilbert J. Tsai, Partner

Gilbert represents employers in a variety of employment-related litigation matters, including single and multi-plaintiff discrimination claims, harassment claims, wrongful termination claims, and wage and hour disputes. He has also assisted employers defending against meal and rest period, and disability discrimination class actions. In addition, Gilbert has expertise in traditional labor law covering union negotiations, grievance arbitrations and unfair labor practice claims, and has handled proceedings before the National Labor Relations Board and other agencies.

Gilbert counsels employers regarding their personnel policies and decisions to ensure compliance with state and federal law. He has experience advising employers in all matters related to employment law, including employee handbooks, FMLA/CFRA and other medical leave policies, collective bargaining issues, drafting severance and release packages, reductions in force, employment agreements, and matters involving trade secrets and confidential information.



Elizabeth ("Liz") Masson

Liz focuses her practice on employee benefits law. She represents public and private employee benefit plan sponsors and fiduciaries in all aspects of compliance with the Internal Revenue Code, the Employee Retirement Income Security Act, the Affordable Care Act, COBRA, HIPAA, and various federal and state labor and employment laws.

Liz advises governmental and private employers on a variety of legal issues related to fiduciary duty rules, tax qualification requirements, plan documents, restatements and amendments, tax reporting, negotiating and contracting with third-party service providers, participant communications.

Liz has extensive experience working with governmental and private employers, including public sector retirement systems and active employee and retiree health plan sponsors, in all areas of plan design, tax-qualification, and administration. She also has experience advising multiemployer plans and contributing employers, and other collectively bargained plan sponsors.

Before joining a law firm, Liz served as a law clerk for the National Labor Relations Board's Division of Judges, and as a legal extern with Region 20 of the National Labor Relations Board.



Patrick M. Glenn, Partner

Pat has extensive experience in labor relations counseling and collective bargaining negotiations. He handles proceedings before the National Labor Relations Board and other administrative agencies. Pat has represented employers in union organizing campaigns, collective bargaining negotiations and other traditional labor practice areas. He also has first-chair trial experience as an employment litigator in wrongful termination and employment discrimination cases.

Pat also has extensive experience counseling employers in the manufacturing, construction, health care, banking, transportation, restaurant, hotel and service industries.



Michael N. Conneran, Partner

Michael represents public agencies in matters involving real estate, transportation, and environmental law. He has played an active role in several acquisitions of railroad rights-of-way on behalf of public transportation agencies, including the purchase of the commuter rail line from San Francisco to San Jose on behalf of the Peninsula Corridor Joint Powers Board. He also worked on the purchase of the Northwestern Pacific Railroad right-of-way between Napa and Mendocino counties by a consortium of agencies. He has advised public and private railroad clients with regarding to regulatory issues arising under federal and state law.

Michael has counseled public agencies with regard to transit-oriented development projects and has negotiated long-term ground leases and other types of public-private partnerships. He has also negotiated numerous contracts for the use of public property by telecommunications companies. Michael has counseled public transit agencies with regard to property management,

construction, environmental issues and compliance with the Americans with Disabilities Act (ADA).

Michael currently serves as general counsel to the Livermore Amador Valley Transit Authority. He has also served as the principal assistant to the city attorney of a Bay Area municipality, where he was responsible for zoning, environmental compliance, code enforcement and telecommunications regulations. He has extensive experience in the legal obligations of public agencies under statutes governing access to public records, conflict of interest regulations and open meeting laws.



Kurt A. Franklin, Partner

Kurt focuses on overseeing complex, multi-party, class action, and civil rights and impact-litigation defense cases, regularly serving as lead counsel. In the private sector, he has represented franchisee groups and entire business communities in complex multi-party lawsuits. And in the public sector he has appeared before the California Supreme Court to represent more than 100 California cities and local government entities in an amicus effort.

Moreover, for almost 20 years, Kurt has advised businesses and state and local governmental entities about disability access laws. He is well versed in the Americans with Disabilities Act (ADA), the Unruh Act, the California Disabled Persons Act, Health & Safety Code sections 19955 et seq., the Fair Housing Act, the Americans with Disabilities Act Accessibility Guidelines (ADAAG) and the California Access Compliance Building Regulations (Title 24). Clients seeking Kurt's help include the State of California, special districts, law firms, transit systems, schools and colleges, a prominent theater, associations, a management group that oversees sports stadiums, a major sporting event authority, a major California racetrack, an animal preserve, restaurants, hotels, clubs, franchisees, commercial building owners, nationwide and local shopping center owners, hospitals and other health care providers, apartments, senior communities, general contractors, architects and others. When multiple defendants are sued by the same plaintiff, Kurt's complex litigation background has led to unique large defense-side group representations that can help clients minimize defense-side attorneys' fees and costs.

Kurt also works with clients to develop disability-access preventative strategies that include training, preparing responses to informal complaints, coordinating with architects and Certified Access Specialists (CASps), reviewing agreements with architects and contractors, reviewing lease and franchise agreements, reviewing purchase agreements, developing due diligence checklists, system wide audits, and review of insurance policies that might cover access claims.

Further, Kurt regularly advises California employers in wage-and-hour, trade secret, discrimination, harassment, retaliation, wrongful termination, whistleblower, traditional labor law, arbitration, collective bargaining, employee privacy, due process and government ethics. He has deep experience with public employee bargaining, public employee due process, the California Public Records Act, the Public Safety Officers Procedural Bill of Rights Act, the NLRA, RLA, and section 13(c) of the Federal Transit Act. In addition, Kurt serves as national employment counsel for a Silicon Valley based Fortune 500 company, including coordination of outside litigation counsel in other states.



Shayna Mittler van Hoften, Partner

Shayna is the chair of Hanson Bridgett's Public Transit & Transportation Practice Group. She assists local government agencies with a variety of legal issues, and non-governmental entities with government-related challenges and opportunities. Shayna advises public sector clients on government ethics and governance laws, public procurements, contracting including negotiating intergovernmental agreements, ADA and other civil rights compliance, implementation of public grant programs, regulatory compliance, administrative procedures, incident/risk management and

constitutional matters. She also assists local public agencies by drafting all forms of legislation and regulation.

Shayna serves as General Counsel for East Contra Costa Fire Protection District and the five retirement boards for employees and retirees of the Sacramento Regional Transit District. Her other local government clients include transit districts, cities, water districts, regional planning agencies, joint powers agencies, and hospital and health care districts. Shayna frequently advises and trains clients on compliance with the Brown Act, Public Records Act, election laws and conflict of interest laws and regulations. Shayna serves as the firm's primary AB-1234-compliant government ethics trainer.

Shayna works with public, private and individual clients in their efforts to support or oppose state and local initiatives, and in efforts to influence other agencies' rule-making proceedings, primarily by drafting written and oral public comment.

During law school, Shayna clerked for the city attorney for the City and County of San Francisco and Disability Rights Advocates. Shayna has been licensed to practice law in the State of California since 2004. Prior to attending graduate and law school, Shayna worked in state and federal government affairs in Washington, D.C.



Alexandra A. Atencio, Partner

Alex represents a variety of public sector clients including cities, counties, transit agencies, special districts and regional planning entities in a wide range of civil matters in state and federal court. Alex also chairs the Public Sector Litigation Group at Hanson Bridgett.

Alex litigates in areas including code enforcement, civil rights, public contracting, employment, land use, and disability access. She is experienced in civil rights and tort defense cases involving Section 1983 claims, Title II of the ADA, as well as dangerous condition of public property, design immunity, and other personal injury matters. Alex also provides risk management advice to public sector clients, including government claims procedures and defenses, as well as Brown Act and Public Records Act issues.

**Emily M. Charley, Partner**

Emily specializes in real estate litigation representing clients in state and federal courts. Her broad array of clients encompasses individual owners and developers, as well as managers of shopping centers, office buildings, industrial properties, hotels, and senior care facilities. Emily provides counsel on matters involving the purchase and sale of real estate, ownership disputes, easement disputes, construction and development disputes, partnership disputes, commercial lease disputes, including nonpayment of rent, exclusives, options, co-tenancy issues, tenant improvements, mechanic's liens, lease terminations, tenant bankruptcies, and post-lease termination collections. She has also worked on numerous eviction cases for both commercial and residential premises. Emily often solves issues for her clients by using provisional remedies to obtain faster results.

Additionally, Emily represents a variety of public sector clients including cities, counties, transit agencies, special districts, and regional planning entities in litigation matters involving real estate, land use, and code enforcement.

Emily serves as the firm's Assistant General Counsel, as well as contributing significant time to pro bono legal services in her community. Currently, she sits on the board of directors of the Golden Hour Restoration Institute, a non-profit providing ecological restoration education, and Matter of Trust, a non-profit linking surplus with needs.

**Nicole S. Witt, Senior Counsel**

Nicole's practice focuses on government and public agency law. She assists the firm's public agency clients with various legal issues such as public contracts and procurements and governance laws, including conflict of interest analyses. Nicole provides client training on government ethics laws, Brown Act, and Public Records Act compliance.

Nicole also assists clients in implementing recycled water and resource recovery and waste reductions projects, including complex design-build/operate agreements. Nicole also helps clients navigate unique project delivery challenges. Nicole drafts and advises clients on contracts in areas including public works, the purchase of goods and services, funding agreements, and real property.

Nicole is engaged in the rapidly developing legal and regulatory landscape of unmanned aircraft systems (drones) for commercial use and writes for the blog hoverlaw.com. Nicole assists public and private clients in navigating the legal landscape of drone use.



Laurel E. O'Connor, Associate

Laurel is a member of Hanson Bridgett's Litigation & Dispute Resolution group. Laurel litigates on behalf of the firm's public sector clients including cities, counties, transit agencies, and special districts on a variety of civil matters in state and federal court. She has experience in many aspects of litigation including preparation of pleadings, mediation, settlement negotiations, motion practice, and trial preparation. Laurel also provides risk management advice to public sector clients with a focus on government claims procedures and defenses.

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DATE: June 11, 2021
TO: Finance, Budget & Audit Standing Committee
FROM: Chuck Farmer, Chief Financial Officer
SUBJECT: UNCASHED CHECK POLICY

I. RECOMMENDED ACTION

That the Finance, Budget and Audit Committee approve the uncashed checks policy and forward to the Board of Directors.

II. SUMMARY OF ISSUES

- Santa Cruz Metropolitan Transit District (METRO) has outstanding checks that remain unclaimed, even though attempts are made to contact the payees and reissue the checks.
- State law allows uncashed checks, which are more than one year old, and less than \$15.00, or greater than \$15.00 and more than three years old, to become the property of METRO following publication in a local newspaper of general circulation.
- Staff recommends that the Board of Directors adopt a formal policy regarding the proper handling of unclaimed money that follows the requirements of Government Code Section 50050-50057.

III. DISCUSSION/BACKGROUND

Santa Cruz Metropolitan Transit District (METRO) has outstanding checks that remain unclaimed, even though attempts are made to contact the payees and reissue the checks. Normally these unclaimed funds consist of checks issued through Accounts Payable or Payroll. State law allows uncashed checks, which are more than one year old, and less than \$15.00, or greater than \$15.00 and more than three years old, to become the property of METRO following publication in a local newspaper of general circulation.

Staff recommends that the Board of Directors adopt a formal policy regarding the proper handling of unclaimed money that follows the requirements of Government Code Section 50050-50057. Adoption of this policy will set up a procedure to escheat these funds to METRO after proper notice has been satisfied. The attached policy and resolution were developed and approved by METRO's Legal Counsel.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Financial Stability, Stewardship & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

None.

VI. ALTERNATIVES CONSIDERED

Do nothing is an alternative but not recommended. The policy is needed to formally establish legal guidelines (as provided in State statutes) that staff would follow in order to streamline the processing of outstanding checks that remain unclaimed for long periods.

VII. ATTACHMENTS

Attachment A: Resolution to adopt Uncashed Checks Policy

Attachment B: Uncashed Check Policy

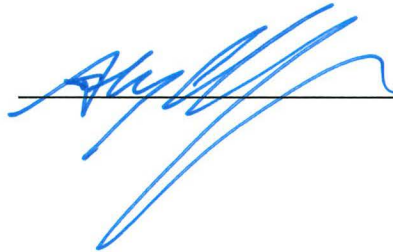
Prepared by: Kristina Mihaylova, Deputy Finance Director

VIII. APPROVALS

Chuck Farmer, Chief Financial Officer



Alex Clifford, CEO/General Manager



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Attachment A



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT ADOPTING THE Uncashed CHECKS POLICY

WHEREAS, from time to time, Santa Cruz Metropolitan Transit District has money under its control for which there is no claimant, including but not limited to, uncashed checks;

WHEREAS, State law provides procedures under which Santa Cruz Metropolitan Transit District can claim money under its control that remains unclaimed for specific periods of time;

WHEREAS, the Chief Financial Officer ("CFO") prepared an uncashed checks policy ("Uncashed Checks Policy"), under which Santa Cruz Metropolitan Transit District may treat uncashed checks as unclaimed property under Government Code sections 50050-50057; and

WHEREAS, the Finance, Budget and Audit Standing Committee and the CFO recommend that the Board of Directors adopt the attached Uncashed Checks Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, that:

Hereby adopts the Uncashed Checks Policy, attached hereto, and authorizes the CEO/General Manager to take such actions as are reasonable and appropriate to implement the procedures necessary to enforce the policy.

PASSED AND ADOPTED this 25th Day of June 2021 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

Attachment A

Resolution No. _____
Page 2

ABSENT: Directors –

Approved:

Donna Lind, Chair

Attest:

Alex Clifford, CEO/General Manager

Approved as to form:

Julie A. Sherman, General Counsel

Attachment B



Finance Department

Chuck Farmer/CFO

CEO

UNCASHED CHECKS POLICY

Policy #: AP-2028 **Origination Date:** June 30, 2014 **Revised Date:** May 5, 2021

I. PURPOSE

- 1.01 Santa Cruz METRO reserves the right to amend, modify, or delete this policy at any time.
- 1.02 The purpose of this Santa Cruz Metropolitan Transit District (Santa Cruz Metro) Uncashed Checks Policy (Policy) is to establish an accounting and disposition procedure for uncashed checks in accordance with California law. Santa Cruz Metro's Chief Financial Officer (CFO), or the CFO's designee(s), will implement this Policy in a manner that complies with the standards set by the Governmental Accounting Standards Board (GASB), the Generally Accepted Accounting Principles (GAAP), and Government Code sections 50050-50057.

II. APPLICABLE STATE LAW

- 2.01 This Policy is established pursuant to Government Code sections 50050-50057. Government Code section 50050 provides special rules for handling money representing restitution collected on behalf of victims. Checks representing restitution for victims are not subject to this Policy. The CFO will consult with Santa Cruz Metro's legal counsel prior to taking action on uncashed victim restitution checks.

III. DEFINITIONS

- 3.01 "Uncashed check" is a check, excluding restitution to victims, that has been issued by and delivered by Santa Cruz Metro to the payee, but that has not been cashed by the payee 90 days after the check issue date.



IV. PROCEDURE

- 4.01 Identification of Uncashed Checks. Each month the CFO will identify and review all uncashed checks greater than 90 days outstanding from check issue date.
- 4.02 Uncashed Checks Under \$15 and One Year Past Issue Date. Uncashed checks that are under \$15 and remain unclaimed for at least one year past the check issue date will be voided and the money will be returned to the fund from which the money was originally drawn against.
- 4.03 Public Notice Required for Uncashed Checks Over \$15 and Three Years Past Issue Date. Uncashed checks that exceed \$15 and remain unclaimed for three years past the check issue date become the property of Santa Cruz Metro after public notices are published in accordance with the requirements stated below, if the uncashed check is not claimed or if no verified complaint is filed and served. Once per week for two successive weeks, the CFO will publish a public notice in a local newspaper of general circulation containing all of the following information for each uncashed check over \$15 and remaining unclaimed for three years past issue date:
- A. Payee name
 - B. Amount of the check
 - C. Santa Cruz Metro fund in which the money is held
 - D. Instructions for claiming the check
 - E. Date on which the money will become Santa Cruz Metro's property if not claimed (45 days from the date the first public notice was published)
- 4.04 Processing Uncashed Checks Over \$15 and Three Years Past Issue Date. Within 45 days after the publication of the first public notice, a claimant must submit a claim for the uncashed check, or a portion thereof, to the CFO containing the claimant's name, address, amount of claim, grounds on which the claim is made, and any other information the CFO requires.

Attachment B



- A. If the CFO receives a timely and complete claim, the CFO will accept the claim and release the money, by voiding the original check and issuing a new check, to the depositor of the uncashed check, their heir, beneficiary, or duly appointed representative in accordance with Government Code Section 50052.5.
- B. If the CFO rejects the claim, the CFO will send a rejection letter to the claimant stating the reason the claim was rejected. Pursuant to Government Code section 50052, the claimant may file a verified complaint seeking to recover all, or a portion of, the money in a court of competent jurisdiction in Santa Cruz County. A copy of the complaint and the summons must be served within 30 days of the date of the rejection letter. If a court action is filed, the CFO will take no further action on the uncashed check until the action is resolved. If no court action is filed, the CFO will void the check and return the money to the fund from which the money was originally drawn against.
- C. If no claim is timely filed pursuant to the public notice, the CFO will void the unclaimed check and return the money to the fund from which the money was originally drawn against.

V. Accounting Transactions and Documentation

The CFO will make all appropriate accounting entries in order to substantiate any action that results from this Policy, and will retain all records necessary to document the actions taken.

VIII. REVISION HISTORY

Date	Action	Approved By
June 11, 2021	New policy	Alex Clifford

END OF POLICY

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Year to Date Monthly Financial Report as of April 30, 2021

Finance, Budget & Audit Standing Committee

June 11, 2021

Chuck Farmer, Chief Financial Officer

FY21 Operating Revenue and Expenses

For the Month Ending April 30, 2021

83% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Budget to Actual Favorable/ (Unfavorable)
Operating Revenue:	\$2,964	\$3,456	(\$492)
Operating Expenses:			
Labor - Regular	\$1,347	\$1,563	\$216
Labor - Overtime	\$66	\$130	\$64
Fringe Benefits	\$1,588	\$1,719	\$131
Non-Personnel Expenses	\$683	\$803	\$120
Total Operating Expenses:	\$3,684	\$4,215	\$531
Transfers:	(\$190)	(\$174)	(\$16)
Operating Balance:			\$23

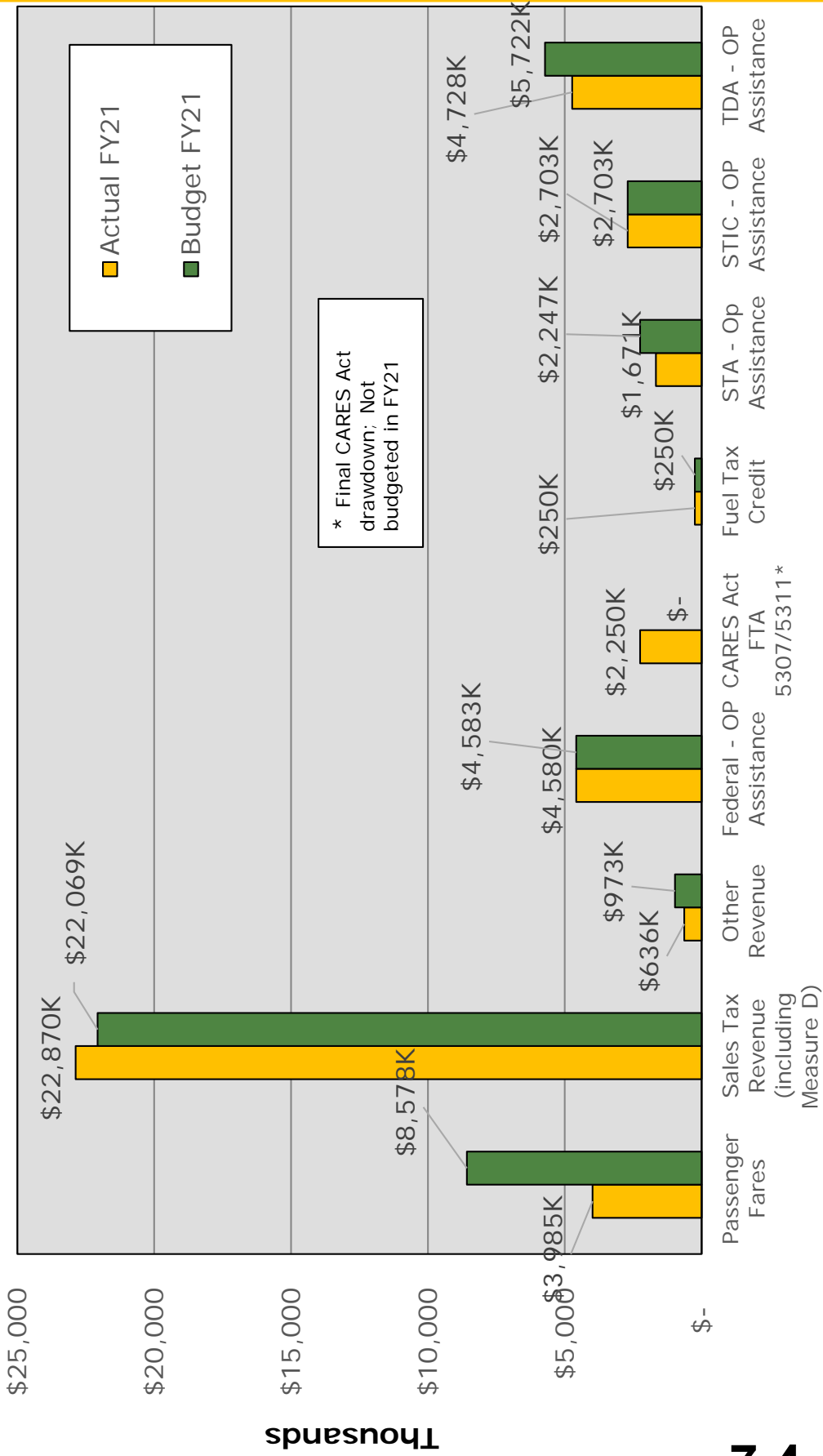
FY21 Operating Revenue and Expenses

Year to Date as of April 30, 2021

83% of Fiscal Year Elapsed

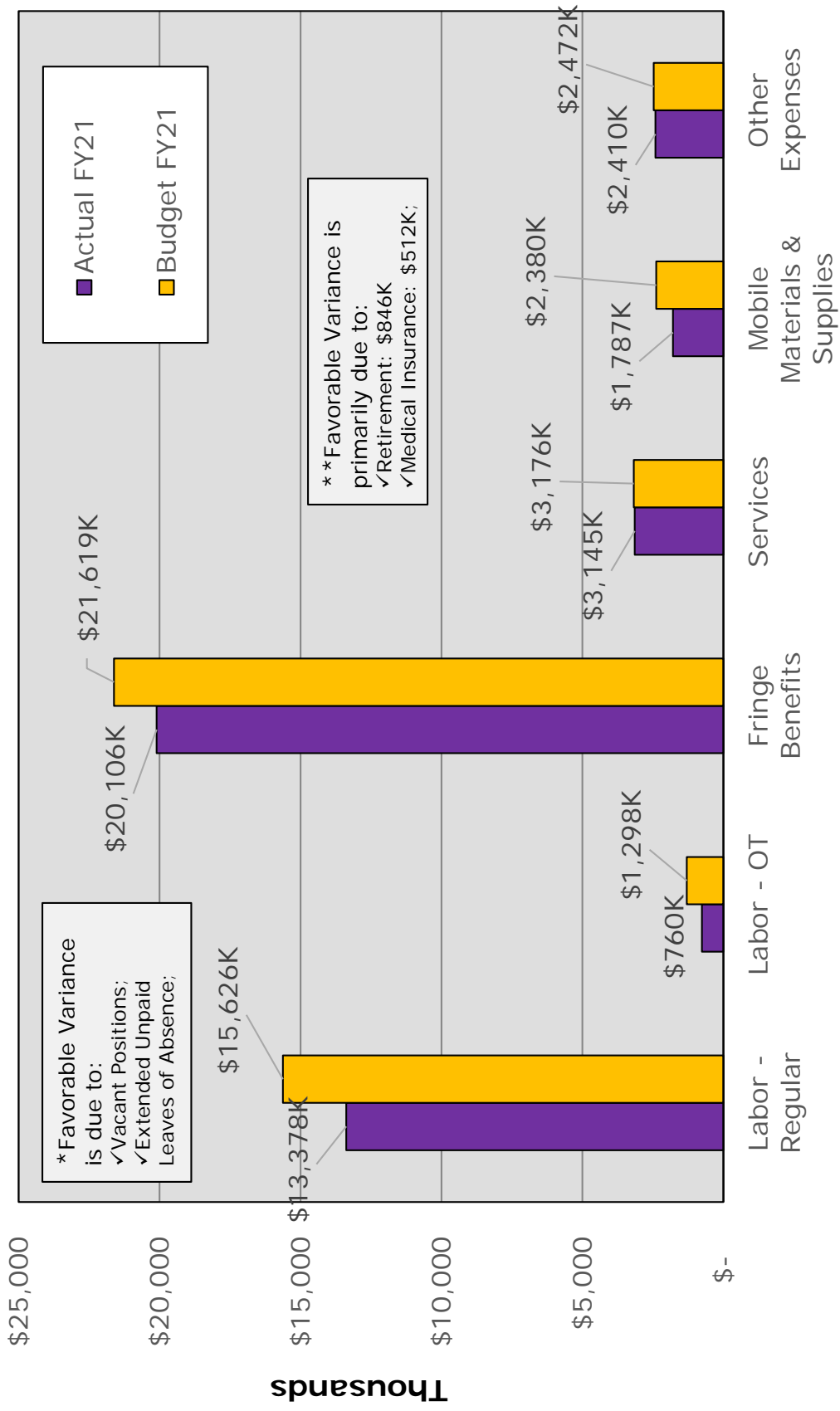
\$ In Thousands	Actual	Budget	Budget to Actual Favorable/ (Unfavorable)
Operating Revenue:	\$43,674	\$47,125	(\$3,451)
Operating Expenses:			
Labor - Regular	\$13,378	\$15,626	\$2,248
Labor - Overtime	\$760	\$1,298	\$538
Fringe Benefits	\$20,106	\$21,619	\$1,513
Non-Personnel Expenses	\$7,343	\$8,028	\$685
Total Operating Expenses:	\$41,587	\$46,571	\$4,984
Transfers:	(\$1,910)	(\$1,742)	(\$168)
Operating Balance:	\$177	(\$1,188)	\$1,365

FY21 Operating Revenue by Major Funding Source Year to Date as of April 30, 2021: 83% of Fiscal Year Elapsed



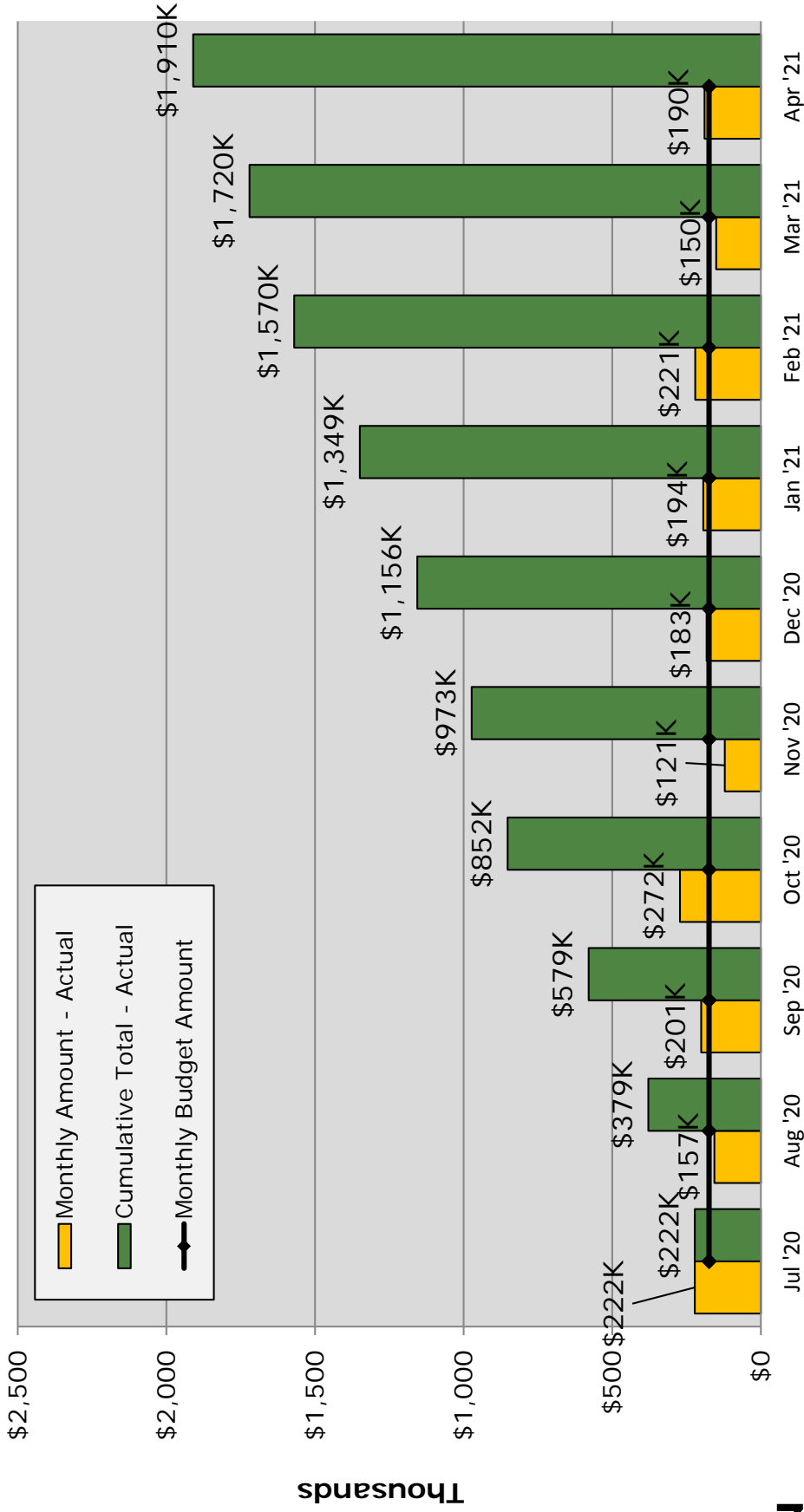
FY21 Operating Expenses by Major Expense Category Year to Date as of April 30, 2021

83% of Fiscal Year Elapsed



FY21 Transfers to Capital Budget: Measure D Year to Date as of April 30, 2021

83% of Fiscal Year Elapsed



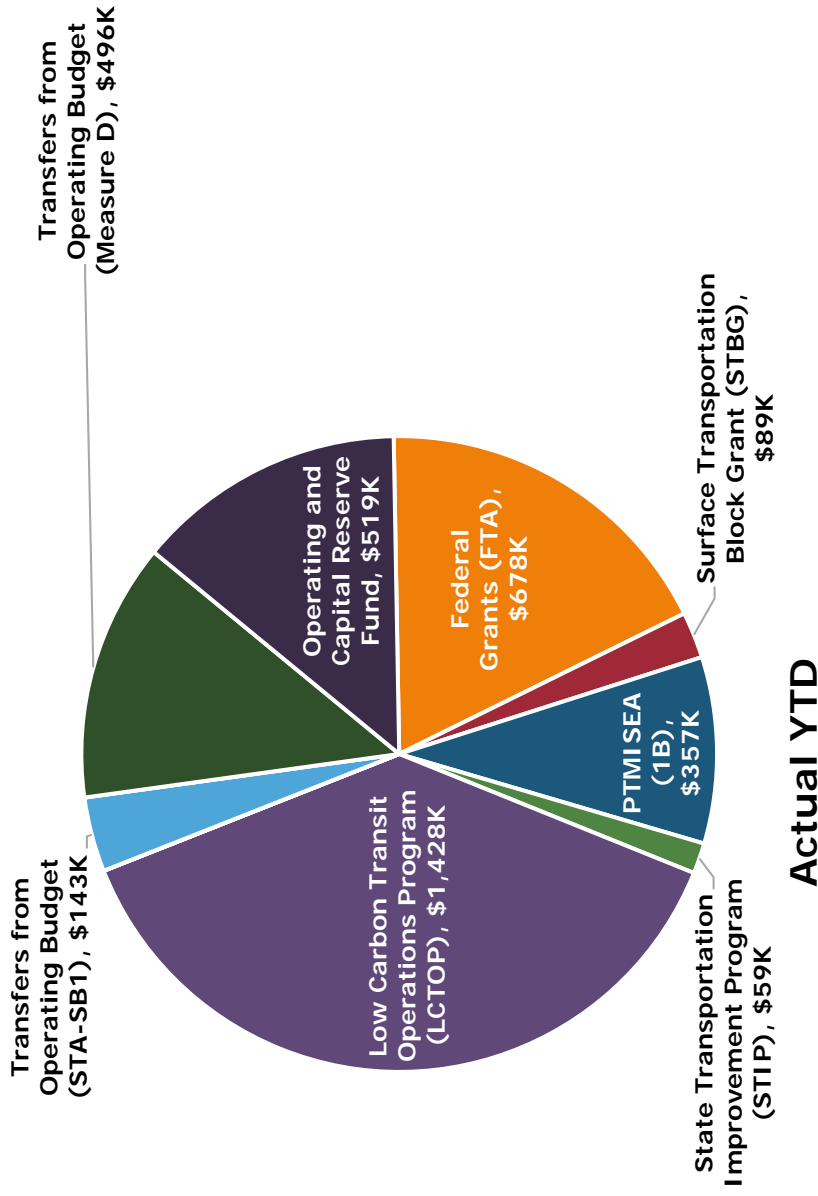
FY21 Transfer to Capital Budget Commitment = \$2.3M (Measure D and STA)
"Bus Replacement Program"

FY21 Capital Budget:

Spending Year to Date (by Funding Source) as of April 30, 2021

83% of Fiscal Year Elapsed

\$ in Thousands	Actual YTD	Total FY21 Budget	% Spent YTD
Total Capital Funding:	\$3,769	\$27,789K	13.6%

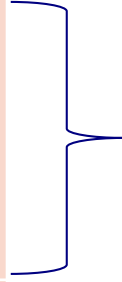


FY21 Capital Budget:

Spending Year to Date as of April 30, 2021

83% of Fiscal Year Elapsed

\$ in Thousands	Actual YTD	Total FY21 Budget	% Spent YTD
Total Capital Projects:	\$3,769	\$27,789	13.6%



Project Category:	Actual Spending YTD:
Construction Related Projects	\$156
Facilities Repair & Improvements	\$782
Revenue Veh Replacement & Campaigns	\$377
Revenue Veh Replacement & Campaigns - Electrification Projects	\$2,298
Non-Revenue Vehicle Replacement	\$1
Fleet & Maintenance Equipment	\$8
Misc.	\$147

FY21 Top Nine Capital Projects:

Status Report: Year to Date as of April 30, 2021

83% of Fiscal Year Elapsed (*\$ in Thousands*)

Top Capital Projects: (=> \$1,000K)	Actual YTD	Total FY21 Budget	% Spent YTD	Status as of May 13, 2021:
Electric Bus (3) + Infra & Proj Mgmt. (FTA 5339c Low-No FY16)	\$21	\$4,655	0.5%	Will pursue Washington State RFP. Coordinating with another agency to demo an MCI bus in May 2021; drive over HWY 17 and test with Proterra chargers
FY18 STIP – 2 ZEBs (STIP, LPP, HVIP = \$300K) & 2 Electric Buses (Watsonville Circulator & Service) (FY15/16 & 17/18 LCTOP)	\$2,060	\$4,371	47.1%	Two buses have arrived, been accepted and paid for Two buses have arrived and are undergoing post-delivery inspections
Replace Six (6) CNG Buses (PTMISEA)	-	4,136	0.0%	Buses to go online for production in Oct/Nov 2021. Buses to be delivered by Jan 2022. Accept buses by April 2022.
METRO owned ParaCruz Facility FY20 LPP, Grant Match for 5339(b)	\$155	\$2,286	6.8%	Consultant responding to County's questions from initial permit submission, Grants are being applied for, Equity Analysis in progress
Pacific Station/METRO Center Redevelopment w/City of SC (Bus Replacement Funds – Board Commitment: \$4M (\$1M/year: FY20 – FY23)	\$1	\$2,148	0.0%	Ongoing discussions with the City/Consultant. Identifying METRO needs for administrative space and bus tarmac logistics. Grant application delayed to June 2021

FY21 Top Nine Capital Projects con't:

Status Report: Year to Date as of April 30, 2021

83% of Fiscal Year Elapsed (*\$ in Thousands*)

Top Capital Projects: (=>\$1,000)	Actual YTD	Total FY21 Budget	% Spent YTD	Status as of May 13, 2021:
14 CNG Buses, Lease to Buy; Capital Lease - Year 1 of 6 Prin Only - (Bus Replacement Fund: SGR; Measure D)	\$0	\$1,500	0.0%	Project is on hold pending re-evaluation after the pandemic.
2 35' CNG Buses (FY19 Caltrans Discretionary FTA 5339, Bus Replacement Fund)	\$0	\$1,360	0.0%	Once CalAct Funding is released, order will be placed; estimated to be Summer 2021
Maint Yard-Security Hardening/Expanded Parking/Access Control	\$65	\$974	6.7%	IFB posted in Bonfire, bid walk scheduled for mid-May, and bids due end of May. Collaborating with Santa Cruz Fire Department for training. Access Control - project completed, waiting on final invoice to pay/close project

FY21 Top Nine Capital Projects con't:

Status Report: Year to Date as of April 30, 2021

83% of Fiscal Year Elapsed (\$ in Thousands)

Top Capital Projects: (=>\$1,000)	Actual YTD	Total FY21 Budget	% Spent YTD	Status as of May 13, 2021:
7 Replacement ParaCruz Vans (FY19 LLP, Measure D); 3 ParaCruz Vans (STBG FY19 via RTC)	\$89	\$864	10.3%	7 vans have been ordered and are currently in production; will need additional funding for cameras once delivered. Funds to be spent by Oct 2021. 3 Vans arrived March 29, 2021. Will undergo final modifications and put in service May 2021
Total Top 9:	\$2,392	\$22,294	10.7%	
Other Smaller Projects:	\$1,377	\$5,495	25.1%	
<u>Total All Projects:</u>	<u>\$3,769</u>	<u>\$27,789</u>	<u>13.6%</u>	

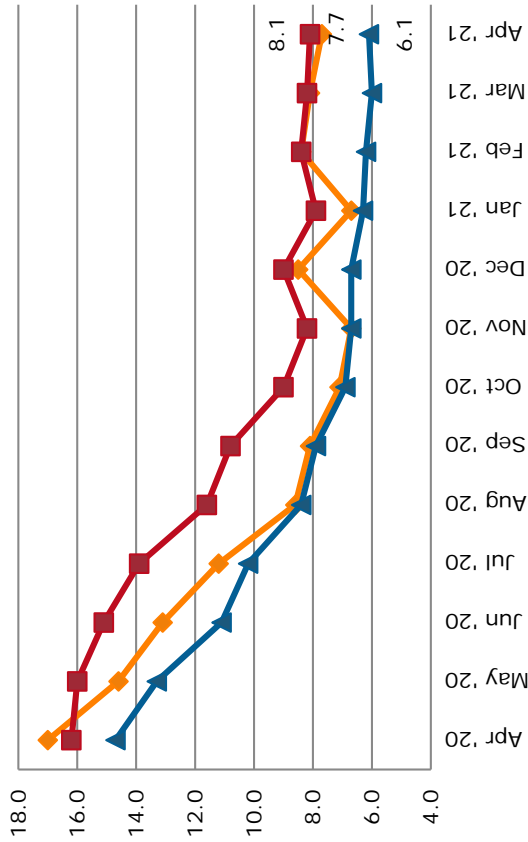
Additional Information

7.12

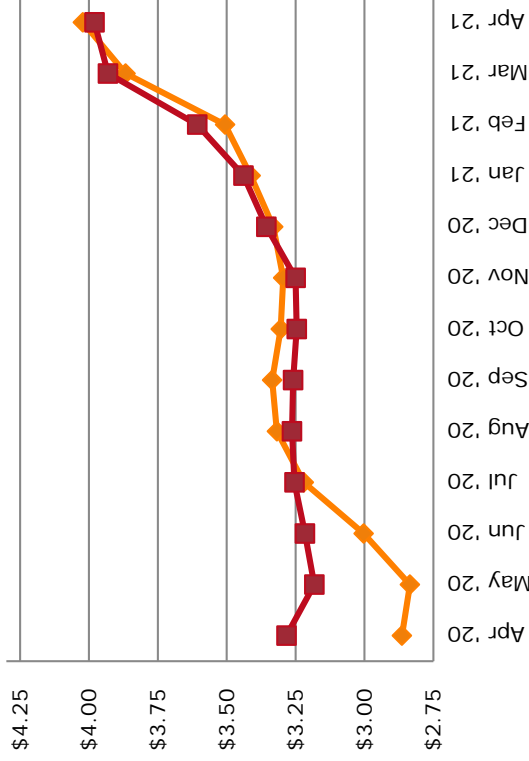
Economic Indicators & Ridership:

Unemployment Rate %

— SC County — State of CA — National



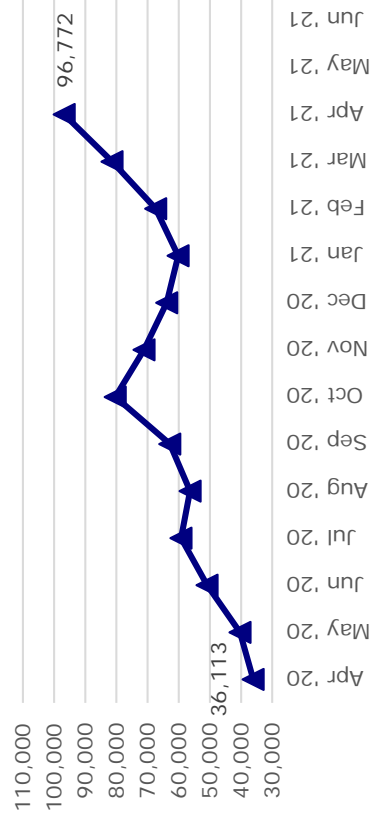
\$ Diesel/Gasoline per Gallon
San Francisco – Oakland – San Jose
— \$ Gasoline per Gallon — \$ Diesel per Gallon



FY20-FY21 Ridership: April YTD

Ridership	FY20	FY21	% Change
Total	3,453,220	700,013	-79.7%
Hwy 17	196,956	33,528	-83.0%
Local	3,256,264	666,485	-79.5%
UCSC	1,728,046	90,432	-94.8%
Cabrillo	219,410	4,595	-97.9%
Non-Student	1,308,852	571,458	-56.3%

FY20-FY21 Ridership Recovery



FY21 Operating Revenue, Expenses, and Transfers:

Year to Date as of May 31, 2021: PRELIMINARY:

92% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Budget to Actual Favorable/ (Unfavorable)
Revenue:	\$46,492	\$49,774	(\$3,282)
Operating Expenses:			
Personnel Expenses	\$37,264	\$41,954	\$4,690
Non-Personnel Expenses	\$8,190	\$8,830	\$640
Total Operating Expenses:	\$45,454	\$50,784	\$5,330
Transfers:			
Transfers to Capital Budget	(\$2,112)	(\$1,916)	(\$196)
Transfers from COVID Reserves*	\$0	\$0	\$0
Total Transfers:	(\$2,112)	(\$1,916)	(\$196)
Operating Balance:	(\$1,074)	(\$2,926)	\$1,852

*Operating Balance is positive; transfers from COVID Reserves are not needed.

Questions

7.15

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DATE: June 11, 2021
TO: Finance, Budget and Audit Standing Committee
FROM: Chuck Farmer, Chief Financial Officer
SUBJECT: ADOPTION OF THE FINAL FY22 AND FY23 BUDGET

I. RECOMMENDED ACTION

That the Finance, Budget and Audit Standing Committee review and recommend to the Board of Directors the adoption of the FY22 and FY23 Operating Budget and FY22 Capital Budget.

II. SUMMARY OF ISSUES

- The FY22 and FY23 Operating Budget, and FY22 Capital Budget are presented this month for Board of Directors' (Board) and public review. A public hearing has been scheduled for 9:00 am, or as soon thereafter as possible, during the June 25, 2021 Board meeting that will be held via Zoom.
- The 5–Year Budget Plan for Santa Cruz Metropolitan Transit District (METRO) is presented in Attachment B. It depicts the proposed two-year FY22 and FY23 Operating Budget and Budget Forecasts for FY24 to FY26.
- The proposed two-year FY22 and FY23 Operating Expenses – Attachment C - total \$54,750,877 in FY22 and \$55,294,432 in FY23. In addition, METRO will be transferring \$2.2M in FY22 and \$2.3M in FY23 to the Capital Budget, \$2M in FY22 and FY23 to the UAL & OPEB liability, and \$6.3 M in FY22 and \$7.6M in FY23 from the COVID-19 Recovery Fund for a total budget of \$56,614,701 in FY22 and \$58,531,638 in FY23. This is a Final Budget, which reflects the latest data regarding revenues and expenses.
- On June 26, 2020, the Board adopted the Final FY21 and FY22 Operating Budget. METRO produces a 2-year rolling budget. This budget revises the June 2020 FY22 Budget and presents a new FY23 Operating Budget.
- A Budget Workshop with the Unions was held on May 5, 2021 to answer questions about the two-year draft FY22 and FY23 Operating Budget and the FY22 Capital Budget and to obtain input from our union partners.
- At its May 11th meeting the Finance, Budget and Audit Standing Committee received this staff recommendation and endorsed forwarding it to the May 21st Board meeting for action.
- The Authorized and Funded Personnel lists are presented in Attachment D.
- The FY22 Capital Budget/Anticipated Spending & Portfolio – Attachment E - total \$17,420,071, and \$28,443,729, respectively.

- Board Member Travel, Employee Incentive Programs, Board-Authorized METRO Support Activities and Memberships (Dues & Subscriptions) budgeted in FY22 and FY23 are presented in Attachments F – I.
- The preliminary Schedule of Reserve Balances is presented in Attachment J.
- The Measure D: 5-Year Program of Projects (FY21/22 – FY25/26) is presented in Attachment K. includes funding for preserving and maintaining existing infrastructure and maintaining fixed-route and Paratransit (ParaCruz) services for seniors and people with disabilities. The Santa Cruz Regional Transportation Commission (RTC) requires this 5-Year Plan to be updated and adopted annually following a public hearing, which in the case of METRO is the public hearing held annually at the June Board meeting for the agency’s fiscal year budget.
- The Unfunded Capital Projects list, as of April 30, 2021, presented in Attachment L, totals approximately \$196M over the next ten years to get METRO to a State of Good Repair.
- Staff recommends that the Finance, Budget and Audit Standing Committee receive input on the FY22 and FY23 Operating Budgets and FY22 Capital Budget and provide additional direction to staff as necessary regarding the contents of the Operating and Capital Budgets, for final adoption on June 25, 2021.

III. DISCUSSION/BACKGROUND

The Board must adopt the Final FY22 and FY23 Operating Budget and FY22 Capital Budget by June 30, 2021. The FY22 and FY23 Operating Budget and the FY22 Capital Budget are presented this month for Board and public review. A public hearing has been scheduled for 9:00 am, June 25, 2021 via Zoom.

On June 26, 2020, the Board adopted the Final FY21 and FY22 Operating Budget. METRO produces a 2-year rolling budget. This budget revises the June 2020 FY22 Budget and presents a new FY23 Operating Budget.

A Budget Workshop with the Unions was held on May 5, 2021 to answer questions about the two-year draft FY22 and FY23 Operating Budget and the FY22 Capital Budget and to obtain input from our union partners.

On May 11th the Finance, Budget, and Audit Standing Committee received this staff recommendation and endorsed forwarding it to the May 21st Board of Directors meeting for action.

A. Operating Revenues

Operating Revenues total of \$56,614,701 in FY22 and \$58,531,638 in FY23 (inclusive of Transfers). Major Operating Revenue assumptions in the final FY22 budget over the FY21 final budget, adopted in June 2020, include:

- Passenger Fares – decrease of 39.5% or \$935K. The anticipated decrease correlates to the COVID-19 Rider survey from the Spring of FY20 which indicates a long-term ridership loss of 25% (from FY20) driven

by: frequent riders not returning or riding less, an increase in telecommuting, and lingering concerns of vehicle cleanliness and physical distancing.

- Special Transit Fares – decrease of 1.5% or \$82K due to continued COVID-19 restrictions for on-campus operations and in person learning which results in reduced ridership for fixed routes that serve UCSC and Cabrillo in FY22.
- Highway 17 Fares – decrease of 54.2% or \$807K. The anticipated decrease correlates to COVID-19 Rider survey from the Spring of FY20 which indicates a long-term ridership loss of 25% (from FY20). This is a commuter route that will likely be more impacted by telecommuting and greater access to private vehicles resulting in a 50% loss in FY22 and a slower recovery in future years as telecommuting may continue long-term for some riders.
- Advertising Income – decrease of 56.4% or \$194K reflecting recent trends.
- Interest Income – increase of 7.3% or \$20K based on recent trends.
- 1979 Gross Sales Tax (1/2 cent) – increase of 1.6% or \$358K due to anticipated favorable FY21 budget variance for the year and the general economic outlook for 2021 and 2022 as we emerge from pandemic restrictions.
- 2016 Net Sales Tax (Measure D) – increase of 1.6% or \$56K. The projected increase basically mirrors the anticipated increase in the 1979 Gross Sales Tax (1/2 cent).
- Transportation Development Act (TDA-LTF) - decrease of 2.1% or \$160K, as per recent allocations, as well as CPI projections for a decline in growth stemming from the COVID-19 pandemic.
- FTA Sec 5307 – Operating Assistance – increase of 3.9% or \$181K as per current budget projections from the Federal Transit Administration (FTA).
- Misc. Grant Funding – net increase of 138.6% or \$284K due a new, non-recurring, operating grant from Low Carbon Transit Operations Program (LCTOP) in the amount of \$489K for operation of the Watsonville Circulator; offset by the non-recurring AMBAG grant of \$205K.
- STIC – increase of 7.2% or \$196K as per current budget projections from the Federal Transit Administration (FTA).
- TDA – STA – Operating (includes SB1) – decrease of 23.1% or \$1,040K, reflecting decreased allocation estimates from SCO in the January 2021 report. It is anticipated that diesel gas consumption could take longer to recover from the pandemic.
- Fuel Tax Credit – decrease of 50% due to program expiring in December 2021.

Moderate increases in most Operating Revenue Sources are budgeted in FY23, such as:

- Passenger Fares – 16.6%
- Highway 17 Fares – 16.3%
- FTA Sec 5307 – Operating Assistance - increase of 2.2% (New Surface Transportation Act in 2020).
- STIC – increase of 2.2% (New Surface Transportation Act in 2020)
- Advertising – 16.7%

B. Operating Expenses

Operating Expenses total \$56,614,701 in FY22 and \$58,531,638 in FY23. Major Operating Expense's assumptions in the final FY22 budget over the FY21 Final budget, adopted in June 2020, include:

- **Personnel Expenses** (Labor and Fringe Benefits) increased by 1.8% or \$820K.
- **Non-Personnel Expenses** increased by 8.3% or \$796K.

Personnel Expenses:

Personnel Expenses (Labor and Fringe Benefits) increase by 1.8% or \$820K primarily due to:

- Wage Increases (3% for MGMT, 2.5% for SEIU, and 2.25% for SMART) and contractual obligations (step and longevity increases)
- Increase in CalPERS retirement employer contribution from 32.81% in FY21 to 34.72% in FY22, as per CalPERS actuarial information.
- Budgeted increase in the medical insurance premiums for 2022 of 5.6% (based on the average increase in the medical insurance premiums at the end of 2020).
- Increase of five FTE's (Full time equivalent)
 - Marketing, Communications & Customer Service – 2 FTE
 - Customer Service Manager – in lieu of Customer Service Supervisor
 - Customer Service Coordinator *TBD* – in lieu of Customer Service Supervisor
 - Information Technology – 1 FTE
 - Sr. Database Admin – in lieu of Database Admin
 - Fleet Maintenance – 1 FTE
 - Fleet Mechanic I – in lieu of Fleet Maintenance Supervisor
 - Facility Maintenance – 1 FTE
 - Facilities Maintenance Worker I – in lieu of Facilities Maintenance Worker II

Anticipated increases are partially offset by:

- Reduction in overtime costs across the agency, where possible
- Reduction of eight FTE's (Full time equivalent) – all were vacant positions, no employees were let go.
 - Marketing, Communications & Customer Service – 3 FTE
 - Customer Service Supervisors – 2 offset by added positions
 - Customer Service Representative
 - Planning, Grants, Governmental Affairs – 1 FTE
 - Transportation Planner I – provisional
 - Information Technology – 1 FTE
 - Database Admin – offset by an added position/promotion
 - Facility Maintenance – 1 FTE
 - Facilities Maintenance Worker II – offset by an added position
 - Operations – 1 FTE
 - Assistant Operations Manager
 - Fleet Maintenance – 1 FTE
 - Fleet Maintenance Supervisor– offset by an added position

Non – Personnel Expenses:

Non-Personnel Expenses increase by 8.3% or \$796K primarily due to:

- Other Materials & Supplies – increase of 27.4% or \$126K related to COVID-19 costs for additional cleaning, barrier protection, etc.
- Leases & Rentals – increase of 24.7% or \$56K related to rate increase for the ParaCruz facility
- Services – increase of 18.0% or \$686K related to increase in Prof/Technical Fees for Marketing Campaign to increase ridership, Building Repair, Union negotiations, and ERP Consultant
- Utilities – increase 16.4% or \$106K related to anticipated increases in Gas & Electric along with new Propulsion Power costs to charge the electric buses
- Casualty & Liability – increase of 4.0% or \$40K related to higher insurance rates

The increase is partially offset by budget decreases in the following categories:

- Interest Expense – decrease by 90.6% or \$158K primarily due to delay of initiating the capital lease for 14 buses until a later date.
- Misc. Expense – decrease of 14.1% or \$55K primarily due to reduced travel and employee training costs as companies transitioned to online courses due to the pandemic restrictions.

Major Operating Expense assumptions in the final FY23 budget over the FY22 budget include:

Personnel Expenses (Labor and Fringe Benefits) increase by 3.4%

- Contractual items (step and longevity increases).
- Projected increase in retirement as per CalPERS Annual Valuation Reports: 35.76%
- Anticipated increase in medical insurance premiums, effective in January 2023.

Non-Personnel Expenses increase by 3.3% primarily due to anticipated interest payments on lease of 14 buses along with 2% CPI increase across all other operating expense categories.

Transfers & Operating Balance

Transfers total \$1,863,824 in FY22 and \$3,237,206 in FY23. Assumptions in the preliminary **FY22 budget over the FY21 Final budget**, adopted in June 2020, include:

- **Transfers to Capital Budget** decrease by 1.1% or (\$25K) primarily due to a 3.4% or \$25K increase in the TDA-STA-SGR. These amounts are consistent with the goal to honor our commitment to the Capital Budget and maintain assets in a state of good repair by committing \$3.0M each year (\$2.2M from the Measure D and TDA-STA transfer from Operating, and \$0.8M from the TDA-STA-SGR that goes directly to the Capital Budget).
- **Transfers to Operating and Capital Reserve Fund**
 - Fuel Tax – added \$175K due to the recent extension of the Fuel tax credit for calendar year 2021
 - UAL & OPEB – increase by 100% or \$2,000K due the transfer to pre-fund the METRO's UAL & OPEB
- **Transfers from COVID Recovery Fund** increase by 100% or \$6,279K; drawdown of COVID Recovery funding will be used to cover the operating budget shortfall.

There are no significant changes in the budgeted **Transfers & Operating Balance** in FY23, with the exception of the Transfers from COVID Reserve Fund: 20.8% increase due to draw down of funds to cover the operating budget shortfall in FY23.

C. Capital Budget

The final FY22 Capital Budget/Portfolio as shown in Attachment E totals \$28,443,729.

The current FY22 Capital budget consists primarily of ongoing projects rolled forward from FY21, funded by a variety of sources that are further detailed on Attachment E.

In FY18, a new capital budget funding strategy was adopted by the Board that results in \$3M per year being dedicated to the annual capital budget. This new strategy created the “Bus Replacement Fund” and establishes consistent annual transfers of STA-SB1 funds and Measure D funds to the capital budget that are needed to provide funding and stability for the required local match for obsolete fixed-route buses and Paratransit vehicles.

Annual unspent Measure D and STA-SGR funds will ‘accumulate’ in the Bus Replacement Fund until they are allocated to specific projects and spent on new replacement buses and vans and improvements.

The following amounts are dedicated to the Bus Replacement Fund in FY22:

- (2016 Net Sales Tax) – Measure D - \$2,145,798 (transfer from Operating budget)
- STA-SB1 - \$93,936 (transfer from Operating budget)
- STA-SGR - \$760,266 (goes directly to the capital budget)
- Total = \$3,000,000

Noteworthy ongoing capital project activity (> \$100K) this fiscal year includes:

- Ongoing – METRO Owned ParaCruz Facility Project – \$2.2M from the Operating & Capital Reserve Fund. The project is identified as critical to move the agency forward towards a sustainable future, in support of the METRO 10-Year Strategic Business Plan, and was approved by the Board on November 15, 2019.
- Ongoing - Pacific Station Conceptual Design Project – Based on a recommendation from the Capital Projects Standing Committee on April 19, 2019 the full Board directed the CEO/General Manager on April 26, 2019 to initiate formal negotiations with the City of Santa Cruz on a possible Pacific Station redevelopment partnership. The Project is funded with Federal: \$118K and Capital Restricted STA: \$29K funds.
- Ongoing – Pacific Station/Metro Center Redevelopment with the City of Santa Cruz – \$4M, over four years, from the Bus Replacement Fund, toward the redevelopment of the facility in conjunction with the City of Santa Cruz.
- Ongoing – Financial Management Software – The current financial system was purchased in the late 1990’s, more than 20 years ago, and only stores two (2) years of financial information. A Fixed Assets, Purchasing, and Budgeting module would likely be incorporated into the new financial software system for a more efficient and integrated system. The total budget is \$1,650K, funded from the Operating & Capital Reserve Fund.
- Ongoing – Facilities Upgrades and Improvements
 - Maintenance Yard – Security Hardening and Expanded Parking - \$888K from the Operating & Capital Reserve Fund. This is Phase I of the project: Engineering Analysis to address items, such as assessment of sink hole, draining problems, underground river water, utility lines, demolition of house and removal, recommendation of concrete or asphalt for lot, etc.

- Bus Stop Improvements – refurbish approximately 60 used bus stops acquired from VTA. The project is funded with Federal funds: \$119K.
- JKS Facility – Gate Control at bus entry, refurbish bus wash, upper security gates. This project is funded with \$200K of Federal funds and \$100K from the Operating & Capital Reserve Fund.
- Maintenance Facility – The project to paint the exterior is funded with Federal funds: \$129K.
- Fueling Station Awning – construction of an awning over the fueling station to protect staff from the weather elements. This project is funded with Federal funds: \$239K.
- Ongoing – Vehicle Replacement Projects – Santa Cruz METRO has been awarded grants from a variety of Federal and State and local agencies to replace aging revenue and non-revenue (service) vehicles including:
 - Electric Buses (6) + Infrastructure and Project Management \$7.9M
 - CNG buses to assist in the replacement of obsolete vehicles \$7.6M
 - CNG Bus Replacements (10)
 - CNG Bus Replacements (3): Capital Lease
 - ParaCruz Van Replacements (10) \$864K
 - Permanent barriers for Bus Operators to reduce/eliminate COVID transmission \$526K
 - Non-revenue electric vehicles and service truck replacement \$250K

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO’s Financial Stability, Stewardship & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

The proposed two-year FY22 and FY23 Operating Expenses – Attachment C total \$54,750,877 in FY22 and \$55,294,432 in FY23. In addition, METRO will be transferring \$2.2M in FY22 and \$2.3M in FY23 to the Capital Budget, \$2M in FY22 and FY23 to the UAL & OPEB liability, and \$6.3 M in FY22 and \$7.6M in FY23 from the COVID-19 Recovery Fund for a total budget of \$56,614,701 in FY22 and \$58,531,638 in FY23. This is a Final Budget, which reflects the latest data regarding revenues and expenses.

The Final two-year budget will be presented to the Board of Directors on June 25, 2021.

The FY22 Capital Budget/Anticipated Spending & Portfolio – Attachment E total \$17,420,071, and \$28,443,729, respectively. This amount includes capital-funded projects rolled over from the prior year that have yet to be completed.

VI. ALTERNATIVES CONSIDERED

There are no recommended alternatives at this time. Staff recommends that the Finance, Budget and Audit Committee review input on the Draft FY22 and FY23 Operating Budget and FY22 Capital Budget and provide additional direction to staff as necessary regarding the contents of the Operating and Capital Budgets.

VII. ATTACHMENTS

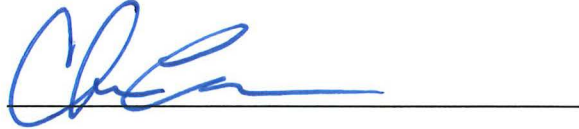
- Attachment A:** Presentation on FY22 & FY23 Operating Budgets and FY22 Capital Budget
- Attachment B:** 5 – Year Budget Plan
- Attachment C:** FY22 and FY23 Operating Budgets
- Attachment D:** Authorized and Funded Personnel
- Attachment E:** FY22 Capital Budget
- Attachment F:** FY22 Board Member Travel
- Attachment G:** FY22 & FY23 Employee Incentive Program
- Attachment H:** FY22 & FY23 Board Authorized METRO Support Activities
- Attachment I:** FY22 & FY23 Memberships
- Attachment J:** Preliminary Schedule of Reserve Balances
- Attachment K:** Measure D: 5-Year Program of Projects (FY21/22 – FY25/26)
- Attachment L:** Unfunded Capital Projects as of 4-30-2021
- Attachment M:** Management Pay Tables

Prepared By: Cathy Downes, Sr. Financial Analyst

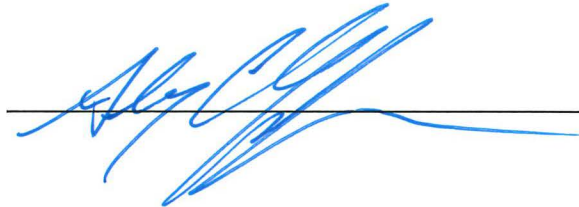
VIII. APPROVALS:

Approved as to fiscal impact:

Chuck Farmer, Chief Financial Officer



Alex Clifford, CEO/General Manager





FY22 & FY23 Operating and FY22 Capital Budget

Finance, Budget & Audit Standing Committee

June 11, 2021

Chuck Farmer, Chief Financial Officer

Overview of Today's Presentation

- **3 – Year Budget Plan**
 - Summary Comparison of FY21, FY22, FY23
 - Surplus/(Deficit) Budget Changes
 - FY22 Budget Drivers
 - Revenue Change
 - FY21 to FY22
 - FY22 to FY23
 - Expense Change
 - FY21 to FY22
 - FY22 to FY23
- **Position Changes**
- **Budget Risks**
- **FY22 Capital Portfolio/Budget**
 - Capital Budget Spend
 - Total Capital Portfolio
- **Projected Operating Reserve Balances**
 - As of June 30, 2021 (estimate)
- **5 Year Budget Plan – Revenue, Expense, Transfers**
- **Additional Information FY22 & FY23**
- **Budget Timeline**
- **Appendix**

FY22 & FY23 Operating Budget

Operating Revenue, Expenses, and Transfers:
FY21, FY22, FY23

\$ In Thousands	FY21	FY22	FY23
Revenue:	\$57,263	\$54,751	\$55,294
Operating Expenses:			
Personnel Expenses	\$45,365	\$46,185	\$47,763
Non-Personnel Expenses	\$9,633	\$10,429	\$10,768
Total Operating Expenses:	\$54,998	\$56,615	\$58,532
Transfers:			
Transfers to Capital Budget/Operating Reserves	(\$2,265)	(\$4,415)	(\$4,348)
Operating Surplus/ (Deficit):	\$0	(\$6,279)	(\$7,585)
Transfers From COVID Recovery Fund	\$0	\$6,279	\$7,585
Operating Balance:	\$0	\$0	\$0

Operating Surplus/(Deficit) Budget Changes

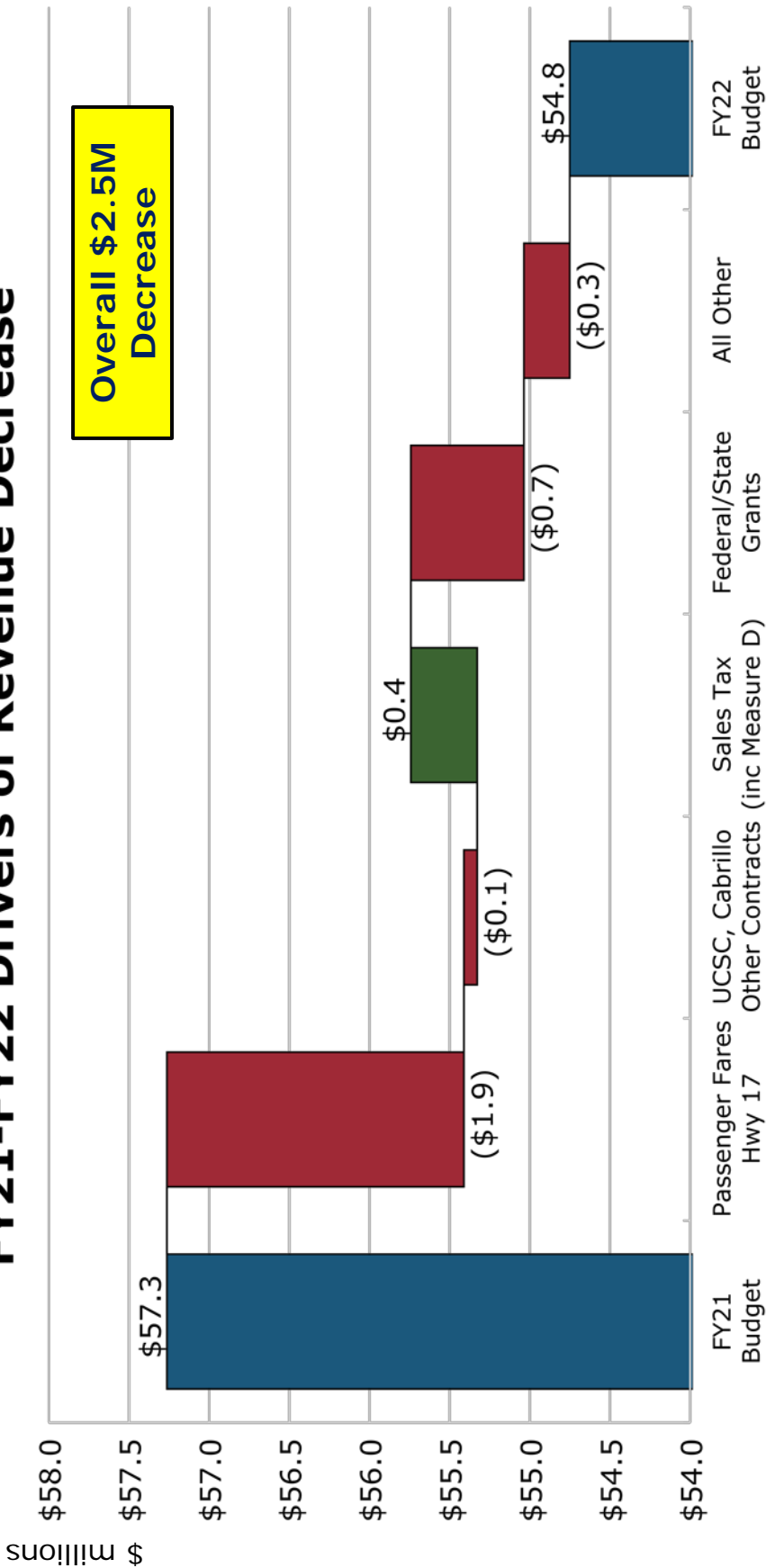
May 14, 2021 - June 11, 2021

<i>(\$ in Thousands)</i>	FY22	FY23	Comment
May 21 Board Meeting	\$ (5,996)	\$ (7,289)	
Changes to Budget			
Revenue			
UCSC	189	189	Updated for New Contract
Total Revenue Changes	189	189	
Expenses			
Marketing Campaigns	(220)	(224)	
Headcount	(114)	(121)	Customer Service Coordinator
CaITip	68	70	Projected less than expected
Facilities	(200)	(204)	Misc. SGR
Planning Dept Training	(6)	(6)	CTAA Leadership Conference
Total Expense Changes	(472)	(485)	
Total Changes to Budget	(283)	(296)	
Final Budget	\$ (6,279)	\$ (7,585)	

FY22 Budget Drivers

- Revenue Assumptions
 - Ridership remains below pre-COVID levels throughout the year
 - UCSC and Cabrillo College resume in class learning for fall semester
 - Half Price fares remain until end of August
- Expense Assumptions
 - Personnel:
 - Wage increases
 - MGMT – 3%
 - SEIU – 2.5%
 - SMART – 2.25%
 - Contractual obligations – step and longevity increases
 - Management wage increase offset by new 5% contribution to health care
 - CalPERS retirement employer contribution increase from 32.81% to 34.72%
 - Medical insurance premiums increased 5.6%
- Non-Personnel
 - COVID related supplies
 - Propulsion power to charge electric buses
 - Casualty & Liability insurance costs increase

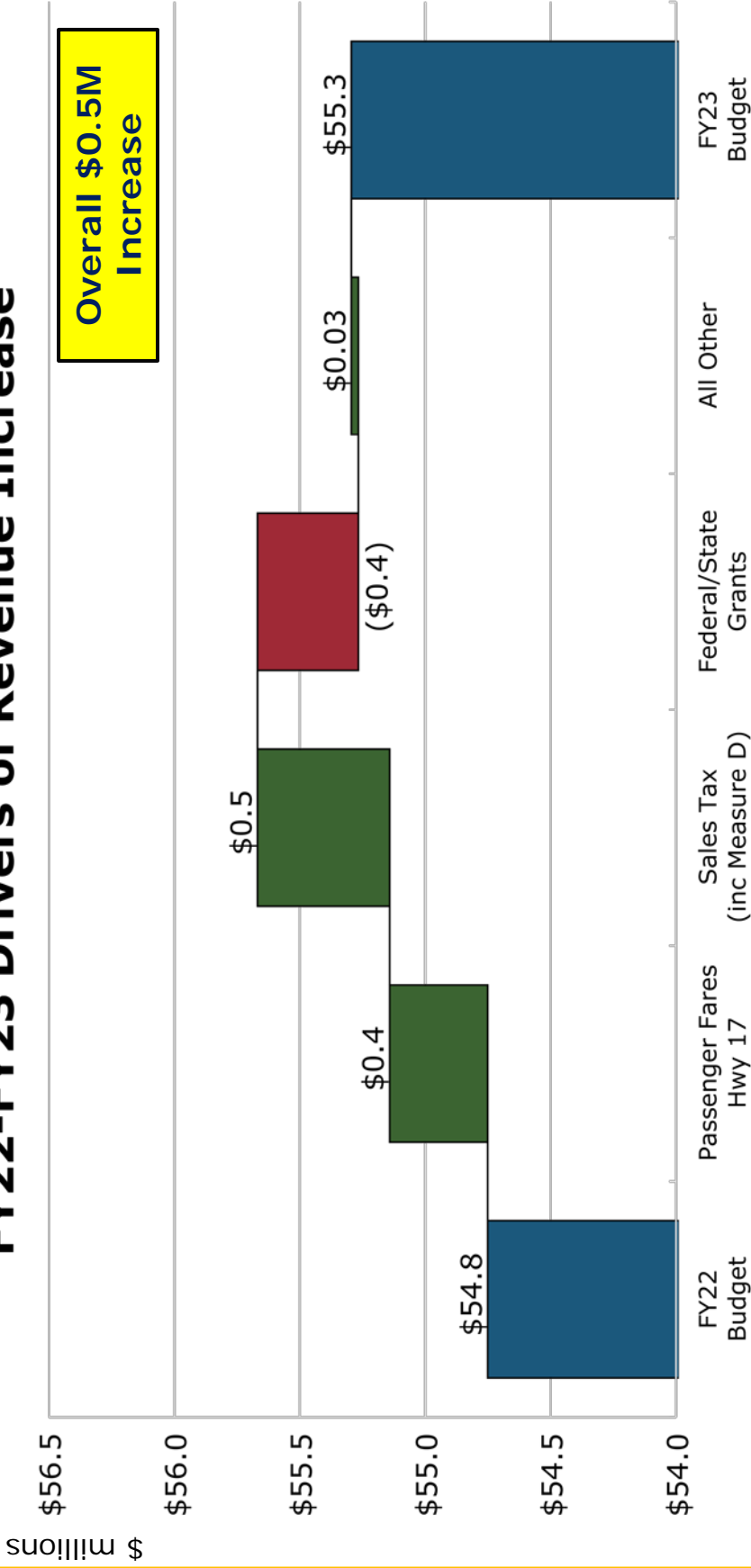
FY21-FY22 Drivers of Revenue Decrease



Overall \$2.5M Decrease

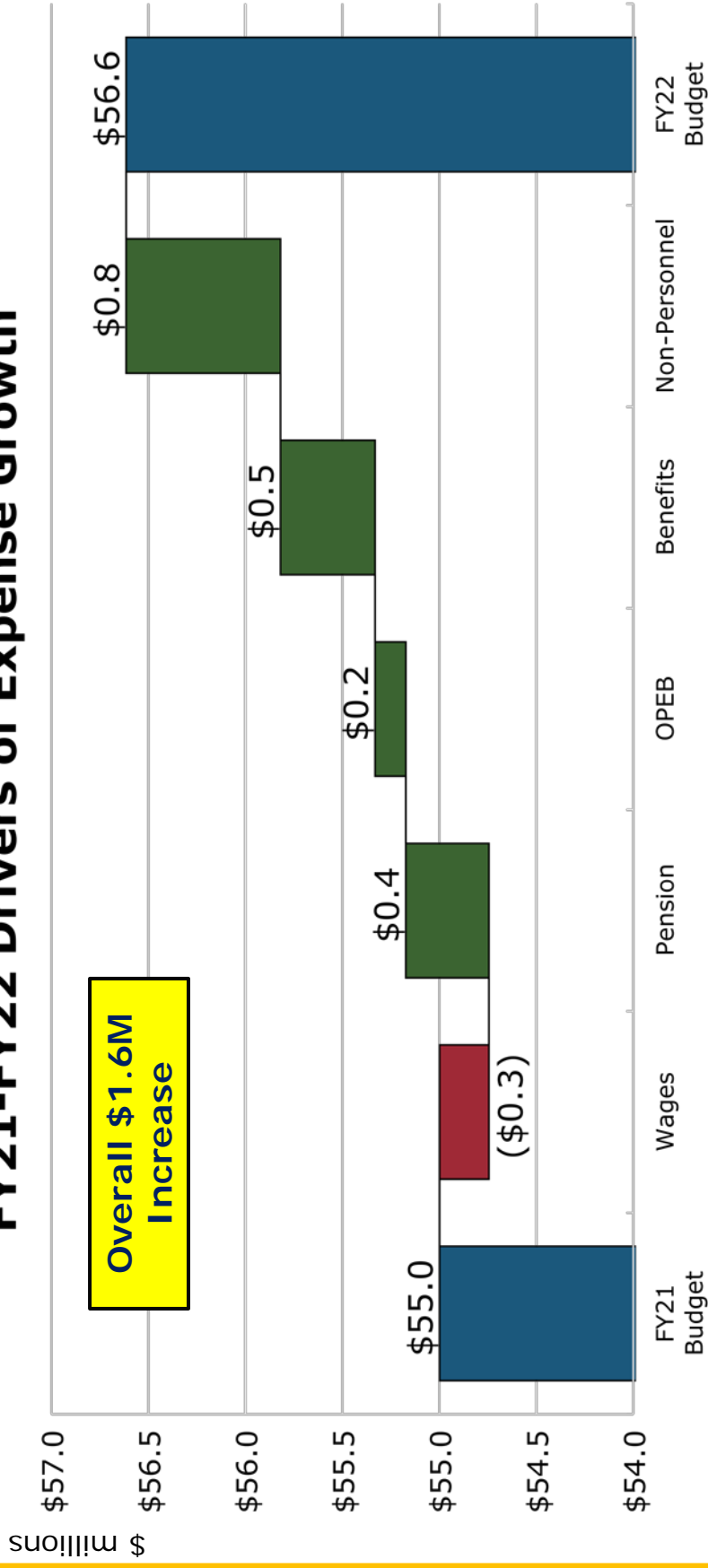
- Passenger Fares continue down in FY22; FY21 Budget assumed a faster return to normal business.
- Federal and State Grants (TDA-LTF, TDA-STA) down \$1M as a result of reduced projections of sales and fuel tax revenues as economy recovers from the COVID pandemic

FY22-FY23 Drivers of Revenue Increase



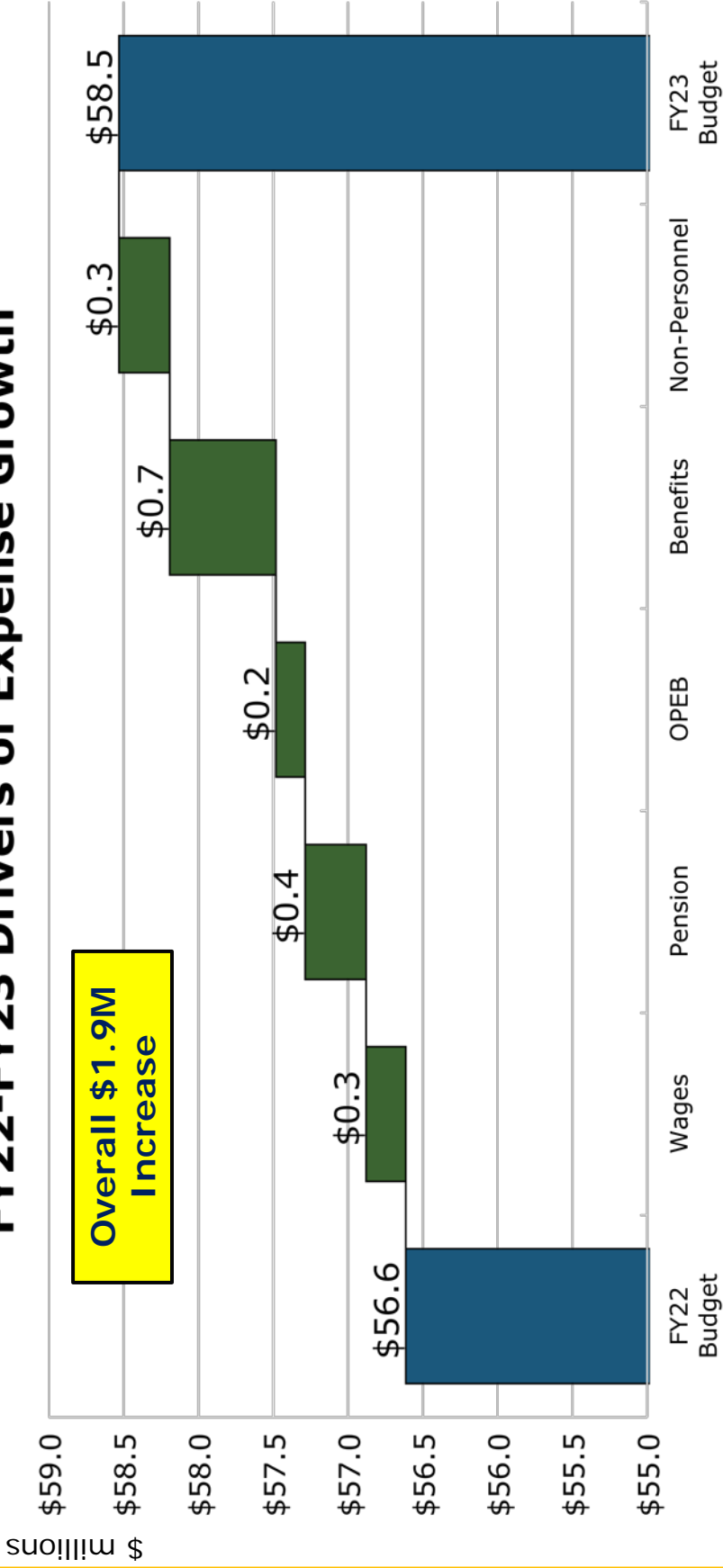
- Passenger Fares increase 4.8% YoY as COVID recovery continues. Fares still below pre-COVID levels.
- Sales Tax increase of 2% YoY based on estimated CPI.
- Lower Federal/State Grants due to non-recurring LCTOP Grant of \$0.5M.

FY21-FY22 Drivers of Expense Growth



- Wages lower driven by the reduction in overtime, partially offset by annual step/longevity/COLA increases.
- Pension costs will increase as the unfunded balance continues to grow.

FY22-FY23 Drivers of Expense Growth



- Benefits are driven by the expected Health Care premium increase of 5.2%

Position Changes

Change in Positions:

- Database Administrator -> Sr. Database Administrator
- Facilities Maintenance Worker II -> Facilities Maintenance Worker I
- Fleet Maintenance Supervisor -> Mechanic I
- Customer Service Supervisor -> Customer Service Coordinator - TBD

New Position:

- Customer Service Manager

Unfunded Positions:

- Customer Service Supervisor
- Customer Service Representative
- Transportation Planner I – provisional
- Assistant Operations Manager

FY22 & FY23

Non-Controllable Operating Budget Risks

- Revenues
 - Passenger Fares and Paratransit Fares
 - Fluctuations in ridership
 - Ongoing impact from COVID-19 restrictions
 - Special Transit Fares
 - Contracts being eliminated or severely reduced (UCSC, Cabrillo, City of Santa Cruz)
 - Ongoing impact from COVID-19 restrictions
 - Sales Tax and TDA – LTF
 - Consumer spending uncertain as the state recovers from COVID-19 Pandemic
 - Federal FTA 5307, STIC, 5311
 - Subject to appropriation/reauthorization
 - Alternative Fuel Tax Credit
 - Had expired December 2020, renewal for one year in the December 2020 COVID relief bill.
 - Economic Downturn
 - Natural Disaster such as Fires, Floods or Earthquakes

FY22 & FY23 Non-Controllable Operating Budget Risks

- Expenses
 - CNG/Electric/Diesel Engine Failures
 - Fuel Costs Volatility
 - Workers Comp Insurance
 - Medical Insurance
 - Final costs come out in January
 - Contract renewals and rebids
 - Costs could come in higher than budgeted
 - Settlement Costs
 - Costs could come in higher than previous years
 - Aging Fleet
 - Increased Maintenance Costs
 - Changes in Unfunded Mandates
 - Overtime costs due to COVID-19 required response
 - Government mandates for employee paid leaves

FY22 Capital Portfolio/Budget

FY22 Capital Budget / Portfolio

(in \$ thousands)

Project Category	Spend Thru FY21*	Budget FY22	FY23 & beyond	* Total Portfolio
Construction Related Projects	\$211	\$672	\$5,669	\$6,552
IT Projects	\$0	\$549	\$1,150	\$1,699
Facilities Upgrades & Improvements	\$122	\$1,709	\$0	\$1,831
Revenue Vehicle Purchases, Replacement & Campaigns	\$1,730	\$7,351	\$1,752	\$10,833
Fleet Electrification Projects	\$1,427	\$6,282	\$2,403	\$10,112
Non-Revenue Vehicle Purchases & Replacements	\$0	\$250	\$0	\$250
Fleet & Maintenance Equipment	\$0	\$125	\$0	\$125
Misc.	\$68	\$482	\$50	\$600
Total Capital Spending	\$3,558	\$17,420	\$11,024	\$32,002

* Est. spend thru FY21 data is still being collected/validated and is subject to change, which will also impact Total Portfolio amounts

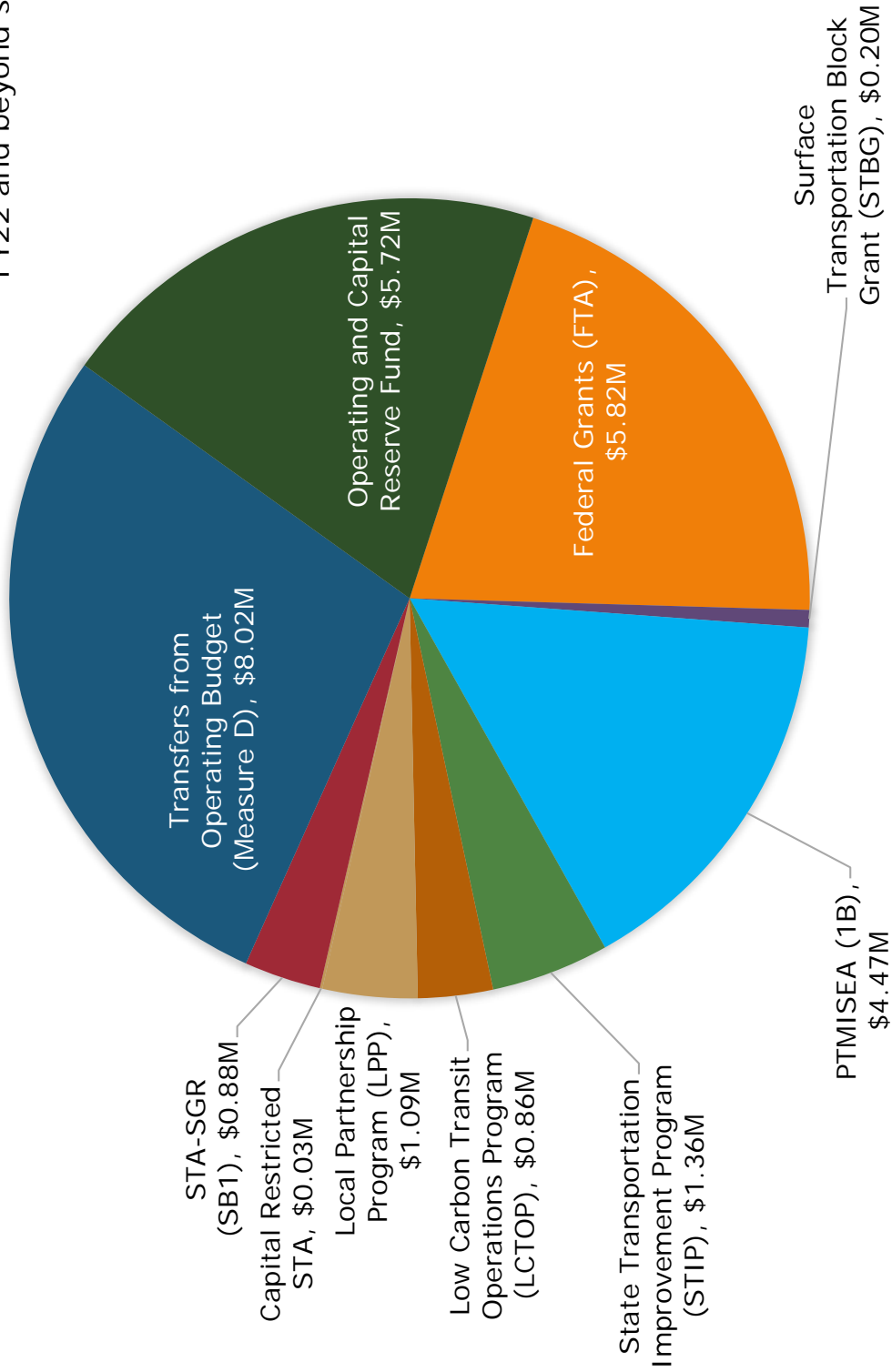
Capital Spend Portfolio/Budget Changes

May 14, 2021 - June 11, 2021

<i>(\$ in Thousands)</i>	FY22	FY23 and Beyond	Comment
May 21 Board Meeting	\$15,334	\$12,210	
Changes to Budget			
IT Projects	(251)	1,150	ERP System and Secondary Virtulation
Facilities Upgrades and Improvements	889	(889)	2 Building Demolition, Sink Hole Repair and Automated Gates
Bus Purchases	1,448	(1,448)	2 CNG Buses
Total Changes to Budget	2,086	(1,187)	
Final Budget	\$17,420	\$11,024	

FY22 Capital Portfolio – Projects: \$28.4M* Funding Sources (in \$ millions)

Portfolio funding only includes
FY22 and beyond spending



* Projects that are funded and may or may not have yet been started. All commitments from the prior year rollover into the new year.

**Projected Operating Reserve Balances
As of June 30, 2021 (estimate)**

Operating Reserves as of 06/30/2021: (estimate as of 5/30/2021)

Target: \$2.2M

Workers' Compensation Reserve Fund
\$2.2M

Fully Funded

Target: \$7.5M

Operations Sustainability Reserve Fund
\$7.5M

Fully Funded

Target: \$0.7M

Liability Insurance Reserve Fund
\$0.7M

Fully Funded

Target: \$3.0M

Cash Flow Reserve Fund
\$3.0M

Fully Funded

Bus Replacement Fund
\$1.4M**

\$3.0M Annual Commitment

UAL & OPEB Shortfall
\$0.0M

\$2.0M Annual Commitment

COVID Recovery Fund
\$20.1M*

No Minimum Balance

Operating and Capital Reserve Fund
\$2.0M***

No Minimum Balance

*METRO will reinvest the funds into future Operating budgets to sustain services to the greatest extent possible during the economic recovery, or until these funds are exhausted. Source of funds is FY20/FY21 Carryover comprised of METRO's 1979 Local Sales Tax, IDA-STA, IDA-LTF and Farebox revenues. Excludes impact from additional COVID related reimbursements.

** Includes FY21 Capital Budget Spending + anticipated FY22 Capital Budget Commitments, as well as \$3M additions to the fund each year

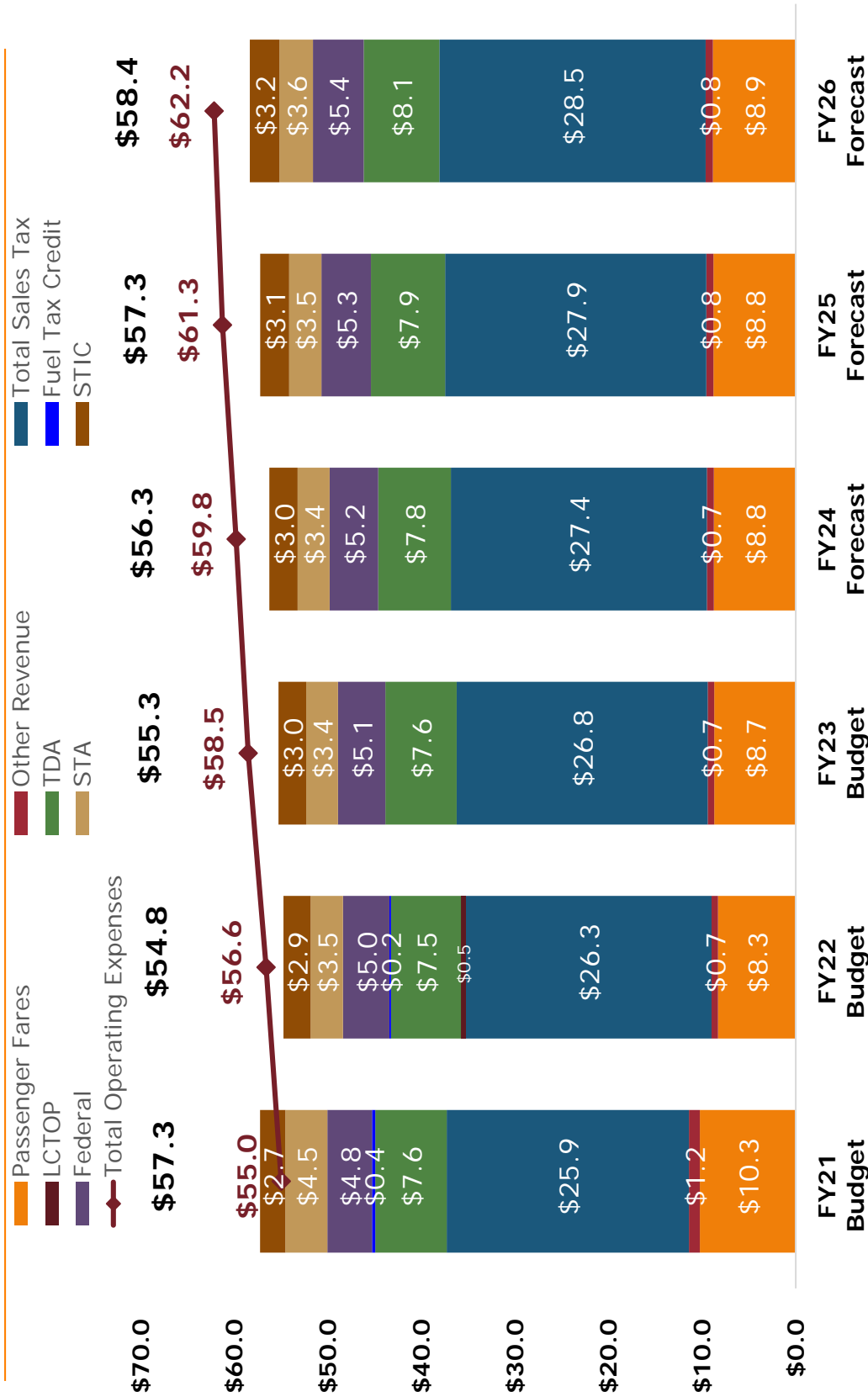
*** \$0.9M moved to ERP system from Operating and Capital Reserve Fund, \$2.0M moved from Bus Replacement Fund to Operating and Capital Reserve Fund

5 – Year Budget Plan

Assumptions for 5 Year Projections

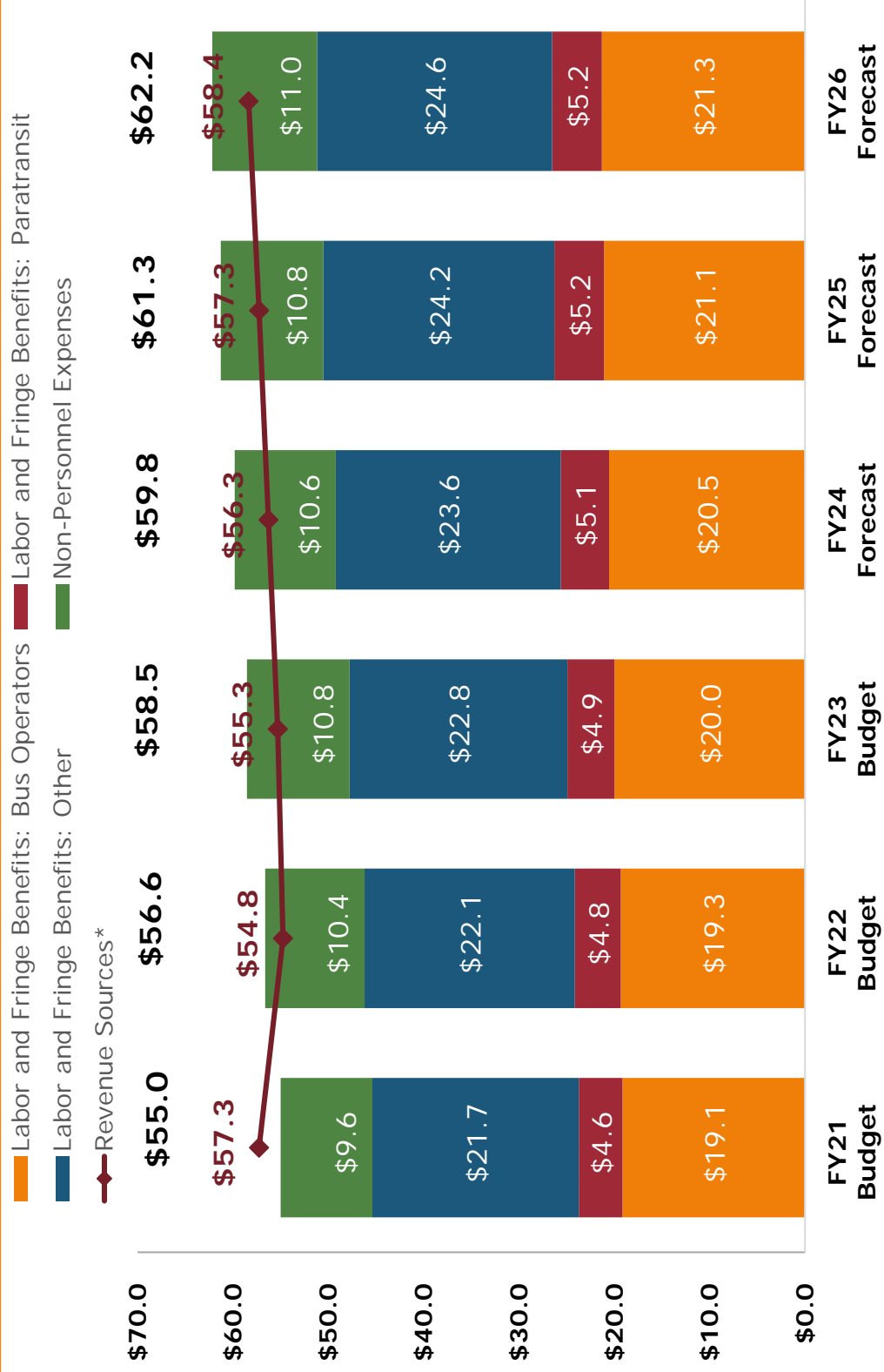
- Revenue Assumptions
 - Ridership grows, but still remains below pre-COVID levels
 - UCSC and Cabrillo College begin in class learning
 - Sales tax grows at 2% per year based on CPI expectations
- Expense Assumptions
 - Personnel:
 - Only contractual obligations of step increases – no other increases included
 - CalPERS retirement employer contribution increases each year ~0.5%
 - Medical insurance premiums increase ~5% each year
 - Non-Personnel
 - General expenses increase at 2% per year – assumed CPI level

Total Revenue* Sources – 5 Year Projections: (in \$ millions)



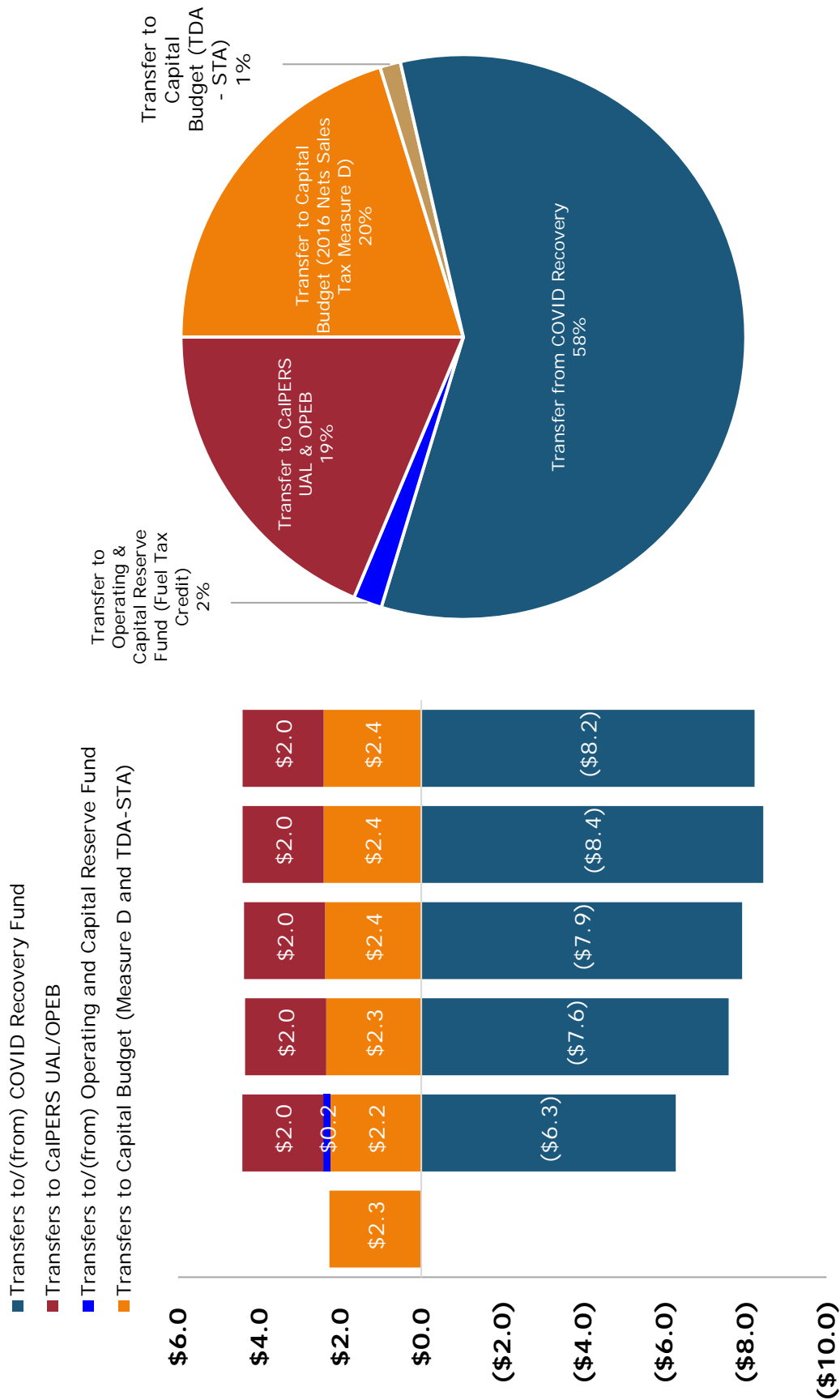
* Excludes transfers to Capital/Operating Reserves and UAL/OPEB pre-payments

Total Operating Expenses - 5 Year Projections: (in \$ millions)



* Excludes transfers to Capital/Operating Reserves and UAL/OPEB pre-payments

Transfers – 5 Year Projections: (in \$ millions)



**Additional Information
FY22 and FY23**

Board Authorized METRO Support Activities

Santa Cruz County Fair	Senior Luncheon
Santa Cruz Follies	Metro Advisory Committee (MAC) METRO Tour
Santa Cruz Seaside Company (Late Night Transit Service to Watsonville for the Summer)	Leadership Santa Cruz

Memberships:

- Administration:

- American Public Transportation Association (APTA): \$35,500
- California Transit Association (CTA): \$18,000
- Bus Coalition: \$7,500
- Monterey Bay Economic Partnership (MBEP): \$5,000
- Center for Transportation and the Environment (CTE): \$5,000
- Community Transport Association of America (CTAA): \$3,900
- Eastern Contra Costa Transit Agency (ZEBRA Membership): \$3,000
- Chamber of Commerce: \$2,300
- California Association of Coordinated Transportation (CalACT): \$1,055
- National Notary: \$750
- Letter Press: \$675
- Santa Cruz Sentinel: \$150
- Register-Pajaronian: \$62
- **Total: \$82,892**

- Finance:

- Government Finance Officers Association (GFOA): \$300
- California Society of Municipal Finance Officers (CSMFO): \$220
- Kiplinger Letters: \$100
- **Total: \$620**

Memberships:

- Human Resources:
 - California Public Employers Labor Relations Associations (CaPERLA): \$1,000
 - Cal Chamber: \$849
 - Society for Human Resource Management (SHRM): \$836
 - Northern California Human Resources Association (NCHRA): \$500
 - John Dash: \$475
 - **Total: \$3,660**
- Risk Management:
 - Miscellaneous: \$400
 - **Total: \$400**

Memberships:

- Purchasing:

- Amazon Prime \$200
- California Association of Public Procurement Officials (CAPPO): \$130
- Total: \$330

- Fleet Maintenance:

- Cummins INSITE Fleet books Software: \$2,960
- Allison Transp. Software: \$2,000
- Southern California Regional Transit Training Consortium (SCR TTC): \$1,000
- All Data: \$1,000
- John Deere Software: \$590
- Mitchell Online Vehicle Manuals: \$450
- Total: \$8,000

FY22 Total: \$95,902 FY23 Total: \$97,820

Board Member Travel Budget Assumptions

American Public Transportation Association (APTA) Meetings

Annual Conference September 2021 Anaheim, CA Two Board Members	Legislative Conference May 2022 Washington, DC Three Board Members
--	--

California Transit Association (CTA) Meetings

Annual Meeting November 2021 Safe Credit Union Convention Center, Sacramento One Board Member	Legislative Conference May 2022 TBD One Board Member
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Additional Travel

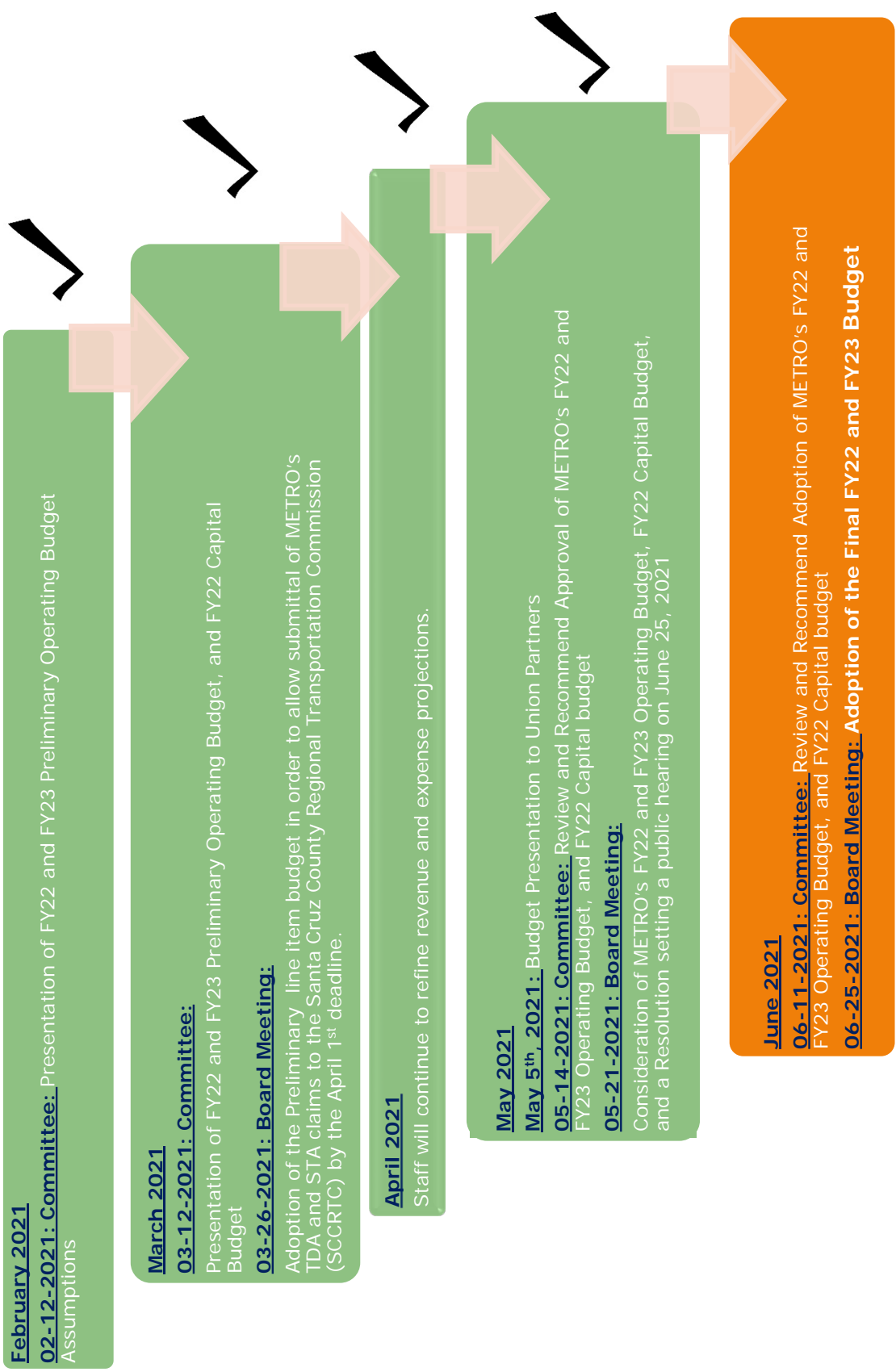
Meetings with legislators and government officials in Washington, San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board Members meeting with CEO/General Manager and Staff.

Employee Incentive Programs:

Event/Activity	FY22	FY23	Department
Employee Picnic and Holiday Party	\$5,000	\$5,100	Administration
District Service Awards	\$4,000	\$4,080	Administration
Transit Driver Appreciation Day	\$1,000	\$1,020	Administration
Employee Appreciation Event	\$8,000 \$1,200 \$3,000	\$8,160 \$1,224 \$3,060	Administration Customer Service Risk Management
Awards Safe Driver Certificates/ Patches Line Instruction Patches	\$3,000	\$3,060	Bus Operators
Awards	\$300	\$306	Paratransit
Total	\$25,500	\$26,010	

Budget Timeline

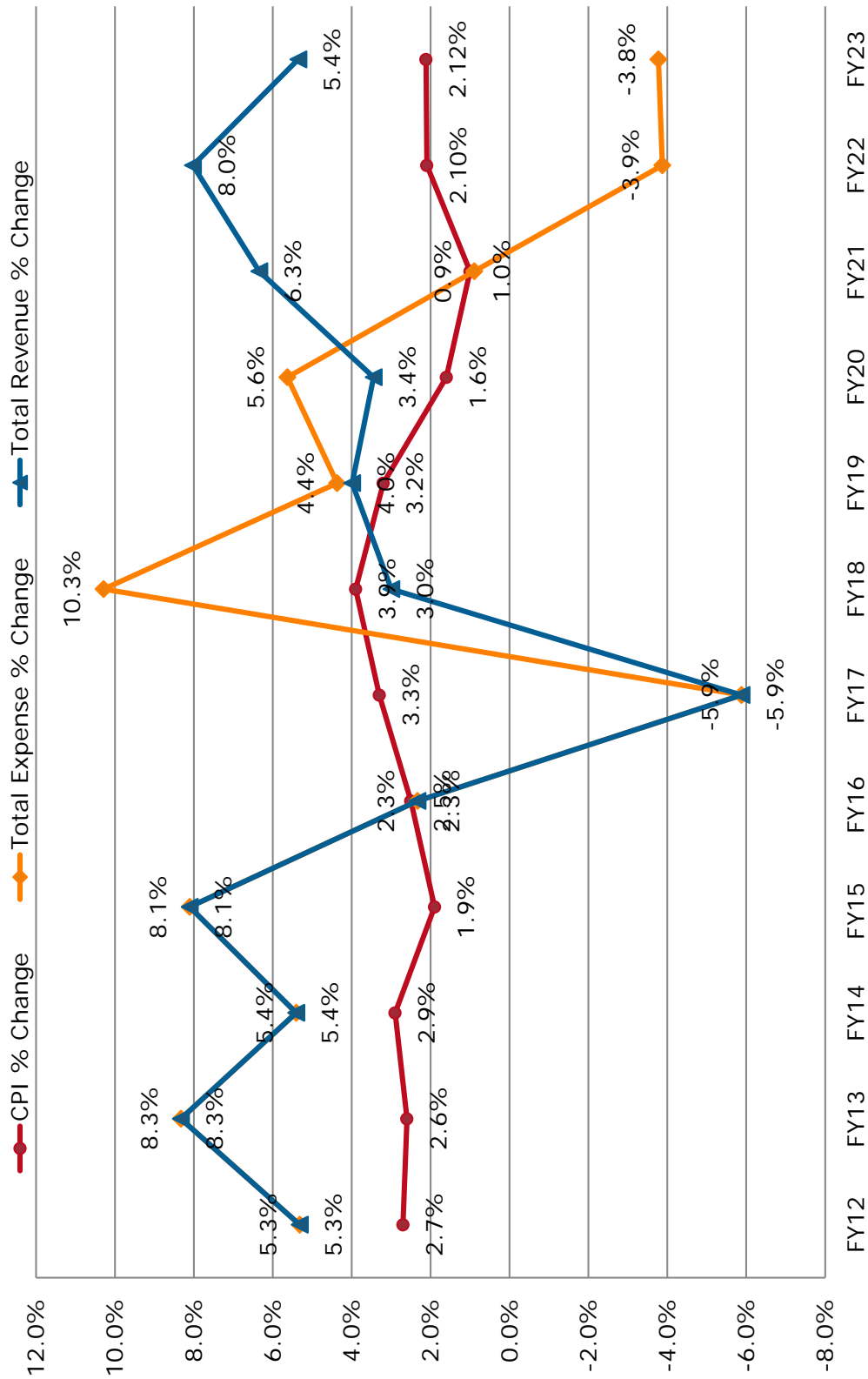


Questions

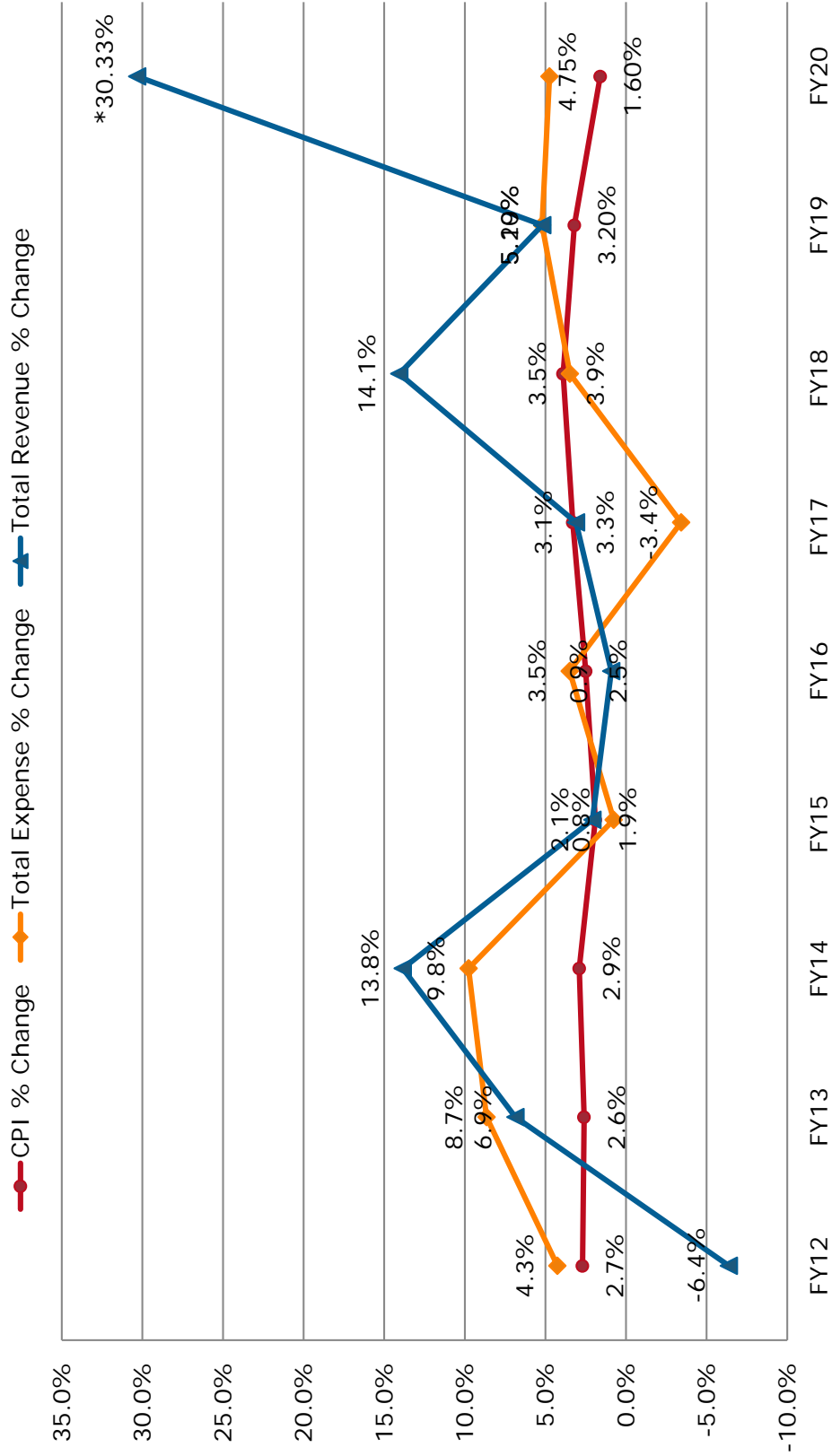
Appendix

**Total Revenue and Expense % change vs.
CPI % Change**

Total Budget (Revenue and Expense) % Change vs. CPI % Change



Total Actual Revenue and Expense % Change vs. CPI % Change



*Reflects CARES Act FTA 5307/5311 Drawdowns & Allocation in FY20

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

REVENUE SOURCES

REVENUE SOURCE	June-20		June-21		June-21		Increase/(Decrease) %VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY22	BUDGET FY23	Increase/(Decrease) \$ VAR	
Passenger Fares	2,371,000	1,435,541	(935,459)	(39.5%)	1,673,384	237,843	16.6%
Paratransit Fares	291,566	176,531	(115,035)	(39.5%)	205,779.00	29,248	16.6%
Special Transit Fares	5,584,803	5,501,938	(82,865)	(1.5%)	5,502,825	887	0.0%
Highway 17 Fares	1,489,600	682,627	(806,973)	(54.2%)	793,732	111,105	16.3%
Highway 17 Payments	517,803	522,796	4,993	1.0%	535,082	12,286	2.4%
Commissions	2,500	1,000	(1,500)	(60.0%)	1,000	-	0.0%
Advertising Income	343,750	150,000	(193,750)	(56.4%)	175,000	25,000	16.7%
Rent Income	165,000	167,171	2,171	1.3%	170,673	3,502	2.1%
Interest Income	275,000	295,000	20,000	7.3%	295,000	-	0.0%
Other Non-Transp Revenue	176,700	64,000	(112,700)	(63.8%)	64,000	-	0.0%
1979 Gross Sales Tax (1/2 cent)	22,388,476	22,746,692	358,216	1.6%	23,201,626	454,934	2.0%
2016 Net Sales Tax (Measure D)	3,500,617	3,556,627	56,010	1.6%	3,627,760	71,133	2.0%
Transp Dev Act (TDA - LTF) Funds	7,628,850	7,468,499	(160,351)	(2.1%)	7,617,869	149,370	2.0%
Federal Op Assistance*	4,774,146	4,964,441	190,295	4.0%	5,073,163	108,722	2.2%
FTA Sec 5307 - Op Assistance	4,582,912	4,763,645	180,733	3.9%	4,867,969	104,324	2.2%
FTA Sec 5311 - Rural Op Asst	191,234	200,796	9,562	5.0%	205,194	4,398	2.2%
Medicare Subsidy	550	550	-	0.0%	550	-	0.0%
Other Op Assistance Funding	205,000	489,213	284,213	138.6%	-	(489,213)	(100.0%)
AMBAG (FTA 5304)	205,000	-	(205,000)	(100.0%)	-	-	0.0%
LCTOP Grant	-	489,213	489,213	100.0%	-	(489,213)	(100.0%)
TDA - STA - Operating (Includes SB1)	4,494,411	3,454,690	(1,039,721)	(23.1%)	3,394,950	(59,740)	(1.7%)
STIC - Op Assistance	2,702,626	2,898,561	195,935	7.2%	2,962,039	63,478	2.2%
Fuel Tax Credit	351,000	175,000	(176,000)	(50.1%)	-	(175,000)	(100.0%)
TOTAL OPERATING REVENUE	57,263,399	54,750,877	(2,512,520)	(4.4%)	55,294,432	543,556	1.0%
TRANSFERS TO OPERATING/CAPITAL RESERVES	(2,264,991)	(4,414,734)	(2,149,743)	94.9%	(4,347,504)	67,230	(1.5%)
TRANSFERS TO/(FROM) COVID RECOVERY FUND	-	6,278,558	6,278,558	100.0%	7,584,710	1,306,152	20.8%
TOTAL REVENUE SOURCES	54,998,408	56,614,701	1,616,295	2.9%	58,531,638	1,916,938	3.4%

* FTA funding is used solely to fund labor expense

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET
Transfers & Operating Balance

TRANSFERS	June-20		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23				
Transfers to Capital Budget								
2016 Net Sales Tax Measure D*	(2,090,282)	(2,145,798)	(55,516)	2.7%	(30,984)	1.4%		
TDA - STA - Operating , Includes SB1	(174,709)	(93,936)	80,773	(46.2%)	(76,786)	81.7%		
<i>Sub Total</i>	<i>(2,264,991)</i>	<i>(2,239,734)</i>	<i>25,257</i>	<i>(1.1%)</i>	<i>(107,770)</i>	<i>4.8%</i>		
STA - SGR (Direct to Capital Budget)	(735,009)	(760,266)	(25,257)	3.4%	107,770	(14.2%)		
Total	(3,000,000)	(3,000,000)	-	0.0%	-	0.0%		
Transfers to/(from) Operating and Capital Reserve Fund								
Fuel Tax Credit**	-	(175,000)	(175,000)	100.0%	175,000	(100.0%)		
CalPERS UAL & OPEB	-	(2,000,000)	(2,000,000)	100.0%	-	0.0%		
Sustainability Reserves	-	-	-	0.0%	-	0.0%		
Total	-	(2,175,000)	(2,175,000)	100.0%	175,000	(8.0%)		
TOTAL OPERATING/CAPITAL TRANSFERS								
	(2,264,991)	(4,414,734)	(2,149,743)	94.9%	(4,347,504)	(1.5%)		
Transfers (To) / From Covid-19 Recovery Fund								
Transfers (To) / From Covid-19 Recovery Fund	-	6,278,558	6,278,558	100.0%	1,306,152	20.8%		
Total	-	6,278,558	6,278,558	100.0%	1,306,152	20.8%		
TOTAL REVENUE	57,263,399	54,750,877	(2,512,522)	(4.4%)	543,555	1.0%		
TOTAL EXPENSES	54,998,409	56,614,701	1,616,292	2.9%	1,916,937	3.4%		
TOTAL OPERATING/CAPITAL TRANSFERS	(2,264,991)	(4,414,734)	(2,149,743)	94.9%	67,230	(1.5%)		
TOTAL COVID TRANSFERS	-	6,278,558	6,278,558	100.0%	1,306,152	20.8%		
OPERATING BALANCE								
	-	-	-	-	-	-		

*Beginning in FY19, 2016 Net Sales Tax Measure D is transferred to the Capital Budget as per 5-Year Program of Projects, provided to RTC. The 5-Year Program of Projects should be updated yearly, after the budget is adopted in June, in order to reflect Santa Cruz METRO's latest Measure D growth
 **Subject to annual renewal of the tax extenders

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	June-20	June-21	June-21		Increase/(Decrease) \$ VAR	%VAR	June-21 BUDGET FY23	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23					
LABOR									
501011 Bus Operator Pay	9,756,207	9,871,762	115,555	1.2%	115,555	1.2%	9,998,016	126,254	1.3%
501013 Bus Operator OT	1,000,001	560,115	(439,886)	(44.0%)	(439,886)	(44.0%)	560,118	3	0.0%
501021 Other Salaries	8,995,355	9,049,983	54,628	0.6%	54,628	0.6%	9,188,655	138,672	1.5%
501023 Other OT	557,534	573,047	15,513	2.8%	15,513	2.8%	573,048	1	0.0%
Totals	20,309,097	20,054,907	(254,190)	1.3%	(254,190)	1.3%	20,319,837	264,930	1.3%

FRINGE BENEFITS

502011 Medicare/Soc. Sec.	355,395	349,920	(5,475)	(1.5%)	(5,475)	(1.5%)	357,217	7,297	2.1%
502021 Retirement	7,494,975	7,923,181	428,206	5.7%	428,206	5.7%	8,330,243	407,062	5.1%
502031 Medical Ins	10,910,916	11,534,514	623,598	5.7%	623,598	5.7%	12,138,924	604,410	5.2%
502041 Dental Ins	445,429	447,931	2,502	0.6%	2,502	0.6%	453,420	5,489	1.2%
502045 Vision Ins	107,226	106,368	(858)	(0.8%)	(858)	(0.8%)	112,608	6,240	5.9%
502051 Life Ins/AD&D	51,039	49,708	(1,331)	(2.6%)	(1,331)	(2.6%)	50,890	1,182	2.4%
502060 State Disability Ins (SDI)	246,897	251,499	4,602	1.9%	4,602	1.9%	263,573	12,074	4.8%
502061 Long Term Disability Ins	151,125	154,489	3,364	2.2%	3,364	2.2%	151,192	(3,297)	(2.1%)
502071 State Unemployment Ins (SUI)	40,824	43,014	2,190	5.4%	2,190	5.4%	45,440	2,426	5.6%
502081 Worker's Comp Ins	956,683	985,382	28,699	3.0%	28,699	3.0%	1,014,943	29,561	3.0%
502101 Holiday Pay	699,240	699,933	693	0.1%	693	0.1%	715,254	15,321	2.2%
502103 Floating Holiday	115,351	116,348	997	0.9%	997	0.9%	120,715	4,367	3.8%
502109 Sick Leave	1,072,392	1,073,563	1,171	0.1%	1,171	0.1%	1,097,041	23,478	2.2%
502111 Annual Leave	2,153,060	2,024,617	(128,443)	(6.0%)	(128,443)	(6.0%)	2,214,932	190,315	9.4%
502121 Other Paid Absence	163,884	164,023	139	0.1%	139	0.1%	167,631	3,608	2.2%
502251 Phys. Exams	11,083	15,900	4,817	43.5%	4,817	43.5%	13,800	(2,100)	(13.2%)
502253 Driver Lic Renewal	3,011	2,660	(351)	(11.7%)	(351)	(11.7%)	2,150	(510)	(19.2%)
502999 Other Fringe Benefits	77,700	187,785	110,085	141.7%	110,085	141.7%	193,626	5,841	3.1%
Totals	25,056,230	26,130,835	1,074,605	4.3%	1,074,605	4.3%	27,443,599	1,312,764	5.0%

Attachment C

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	June-20	June-21	June-21		June-21		
	BUDGET FY21	BUDGET FY22	BUDGET FY22	Increase/(Decrease) \$ VAR	%VAR	BUDGET FY23	
				Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	
						% VAR	
SERVICES							
503011 Accting/Audit Fees	98,402	103,250	4,848	4.9%	105,315	2,065	2.0%
503012 Admin/Bank Fees	468,321	427,000	(41,321)	(8.8%)	435,540	8,540	2.0%
503031 Prof/Technical Fees	704,864	1,215,794	510,930	72.5%	1,056,510	(159,284)	(13.1%)
503032 Legislative Services	101,000	101,000	-	0.0%	103,020	2,020	2.0%
503033 Legal Services	400,000	400,000	-	0.0%	408,000	8,000	2.0%
503034 Pre-Employment Exams	7,450	8,910	1,460	19.6%	9,088	178	2.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	9,000	9,300	300	3.3%	9,486	186	2.0%
503162 Uniforms/Laundry	25,600	33,400	7,800	30.5%	34,068	668	2.0%
503171 Security Services	607,789	611,389	3,600	0.6%	623,617	12,228	2.0%
503221 Classified/Legal Ads	19,200	22,600	3,400	17.7%	23,052	452	2.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	50,000	-	(50,000)	(100.0%)	-	-	0.0%
503351 Repair - Bldg & Impr	73,000	283,000	210,000	287.7%	288,660	5,660	2.0%
503352 Repair - Equipment	713,000	752,887	39,887	5.6%	774,414	21,527	2.9%
503353 Repair - Rev Vehicle	450,000	450,000	-	0.0%	459,000	9,000	2.0%
503354 Repair - Non Rev Vehicle	20,000	20,000	-	0.0%	20,400	400	2.0%
503363 Haz Mat Disposal	63,000	58,000	(5,000)	(7.9%)	59,160	1,160	2.0%
Totals	3,810,626	4,496,530	685,904	18.0%	4,409,330	(87,200)	(1.9%)
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	76,000	73,400	(2,600)	(3.4%)	74,868	1,468	2.0%
504012 Fuels & Lubricants - Rev Veh	1,600,000	1,600,134	134	0.0%	1,632,137	32,003	2.0%
504021 Tires & Tubes	180,000	211,000	31,000	17.2%	215,220	4,220	2.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	1,000,000	976,000	(24,000)	(2.4%)	995,520	19,520	2.0%
Totals	2,856,000	2,860,534	4,534	0.2%	2,917,745	57,211	2.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	June-20	June-21	June-21		June-21		
	BUDGET FY21	BUDGET FY22	Increase/(Decrease) \$ VAR	%VAR	BUDGET FY23	Increase/(Decrease) \$ VAR	% VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	8,000	8,240	240	3.0%	8,405	165	2.0%
504211 Postage & Mailing	10,320	9,820	(500)	(4.8%)	10,016	196	2.0%
504214 Promotional Items	25,000	25,000	-	0.0%	25,500	500	2.0%
504215 Printing	55,950	66,400	10,450	18.7%	67,728	1,328	2.0%
504217 Photo Supp/Process	2,000	2,000	-	0.0%	2,040	40	2.0%
504311 Office Supplies	72,600	65,200	(7,400)	(10.2%)	66,504	1,304	2.0%
504315 Safety Supplies	28,620	26,320	(2,300)	(8.0%)	26,846	526	2.0%
504316 COVID-19	-	121,347	121,347	100.0%	123,774	2,427	2.0%
504317 Cleaning Supplies	60,600	60,600	-	0.0%	61,812	1,212	2.0%
504409 Repair/Maint Supplies	120,000	120,500	500	0.4%	122,910	2,410	2.0%
504417 Tenant Repairs	10,000	10,000	-	0.0%	10,200	200	2.0%
504421 Non-Inventory Parts	50,000	50,000	-	0.0%	51,000	1,000	2.0%
504511 Small Tools	15,000	18,923	3,923	26.2%	19,301	378	2.0%
504515 Employee Tool Replacement	3,000	3,000	-	0.0%	3,060	60	2.0%
Totals	461,090	587,350	126,260	27.4%	599,096	11,746	2.0%
UTILITIES							
505010 Propulsion Power	-	50,000	50,000	100.0%	51,000	1,000	2.0%
505011 Gas & Electric	312,000	337,000	25,000	8.0%	343,740	6,740	2.0%
505021 Water & Garbage	180,000	180,000	-	0.0%	183,600	3,600	2.0%
505031 Telecommunications	157,000	188,132	31,132	19.8%	191,895	3,763	2.0%
Totals	649,000	755,132	106,132	16.4%	770,235	15,103	2.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	66,630	68,485	1,855	2.8%	69,855	1,370	2.0%
506015 Insurance - PL/PD	750,761	765,276	14,515	1.9%	780,581	15,305	2.0%
506021 Insurance - Other	37,216	60,557	23,341	62.7%	61,768	1,211	2.0%
506123 Settlement Costs	150,000	150,000	-	0.0%	153,000	3,000	2.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
Totals	1,004,607	1,044,318	39,711	4.0%	1,065,204	20,886	2.0%

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	June-20	June-21	June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY23				
TAXES								
507051 Fuel Tax	15,000	17,000	2,000	13.3%	2,000	13.3%	340	2.0%
507201 Licenses & Permits	24,000	23,700	(300)	(1.3%)	(300)	(1.3%)	474	2.0%
507999 Other Taxes	21,000	10,000	(11,000)	(52.4%)	(11,000)	(52.4%)	200	2.0%
Totals	60,000	50,700	(9,300)	(15.5%)	(9,300)	(15.5%)	1,014	2.0%
MISC EXPENSE								
509011 Dues/Subscriptions	100,067	95,902	(4,165)	(4.2%)	(4,165)	(4.2%)	1,918	2.0%
509081 Advertising - District Promo	15,000	15,000	-	0.0%	-	0.0%	300	2.0%
509101 Employee Incentive Program	24,500	25,500	1,000	4.1%	1,000	4.1%	510	2.0%
509121 Employee Training	104,076	82,775	(21,301)	(20.5%)	(21,301)	(20.5%)	1,656	2.0%
509122 BOD Travel	13,000	13,000	-	0.0%	-	0.0%	260	2.0%
509123 Travel	110,650	79,834	(30,816)	(27.8%)	(30,816)	(27.8%)	1,596	2.0%
509125 Local Meeting Expense	11,550	11,550	-	0.0%	-	0.0%	231	2.0%
509127 Board Director Fees	12,600	12,600	-	0.0%	-	0.0%	252	2.0%
509150 Contributions	-	-	-	0.0%	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	0.0%	-	0.0%
Totals	391,443	336,161	(55,282)	(14.1%)	(55,282)	(14.1%)	6,723	2.0%
INTEREST EXPENSE								
511102 Interest Expense	174,346	16,356	(157,990)	(90.6%)	(157,990)	(90.6%)	308,122	1883.8%
Totals	174,346	16,356	(157,990)	(90.6%)	(157,990)	(90.6%)	308,122	1883.8%

Attachment C

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	June-20 BUDGET FY21	June-21 BUDGET FY22	June-21 BUDGET FY23	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
LEASES & RENTALS							
512011 Facility Lease	214,970	265,778	271,094	50,808	23.6%	5,316	2.0%
512061 Equipment Rental	11,000	16,100	16,422	5,100	46.4%	322	2.0%
Totals	225,970	281,878	287,516	55,908	24.7%	5,638	2.0%
PERSONNEL TOTAL	45,365,327	46,185,742	47,763,436	820,415	1.8%	1,577,694	3.4%
NON-PERSONNEL TOTAL	9,633,082	10,428,959	10,768,202	795,877	8.3%	339,243	3.3%
TOTAL OPERATING EXPENSES	54,998,409	56,614,701	58,531,638	1,616,292	2.9%	1,916,937	3.4%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY22 & FY23 OPERATING BUDGET

Departmental Expenses

	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23	BUDGET FY23				
1100 Administration	1,287,241	1,399,130	111,889	1,442,767	43,637	3.1%		43,637	3.1%	
1200 Finance	3,213,533	3,086,454	(127,079)	3,320,664	234,210	7.6%		234,210	7.6%	
1300 Customer Service	2,167,394	2,364,015	196,621	2,438,156	74,141	3.1%		74,141	3.1%	
1400 Human Resources	1,064,670	1,100,100	35,430	1,153,372	53,272	4.8%		53,272	4.8%	
1500 Information Technology	1,398,050	1,590,463	192,413	1,546,038	(44,425)	(2.8%)		(44,425)	(2.8%)	
1600 Planning, Grants, Governmental Affairs	1,253,447	1,103,582	(149,865)	1,130,964	27,382	2.5%		27,382	2.5%	
1700 District Counsel	406,000	403,000	(3,000)	411,060	8,060	2.0%		8,060	2.0%	
1800 Safety, Security, and Risk Management	1,130,704	1,140,592	9,888	1,168,243	27,651	2.4%		27,651	2.4%	
1900 Purchasing	950,175	912,298	(37,877)	963,306	51,008	5.6%		51,008	5.6%	
2200 Facilities Maintenance	3,442,015	3,789,113	347,098	3,903,519	114,406	3.0%		114,406	3.0%	
3100 Paratransit Program	4,930,786	5,261,052	330,266	5,400,717	139,665	2.7%		139,665	2.7%	
3200 Operations	2,810,136	2,827,970	17,834	2,927,782	99,812	3.5%		99,812	3.5%	
3300 Bus Operators	19,148,193	19,331,353	183,160	19,985,159	653,806	3.4%		653,806	3.4%	
4100 Fleet Maintenance	8,412,040	8,762,638	350,598	9,001,052	238,414	2.7%		238,414	2.7%	
9005 Retired Employee Benefits	3,383,772	3,542,691	158,919	3,738,584	195,893	5.5%		195,893	5.5%	
700 SCCIC	250	250	-	255	5	2.0%		5	2.0%	
TOTAL OPERATING EXPENSES	54,998,409	56,614,701	1,616,295	58,531,638	1,916,937	3.4%		1,916,937	3.4%	



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Admin - 1100

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23	BUDGET FY23				
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	0.0%	-
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	0.0%	-
501021 Other Salaries	476,834	501,540	501,540	518,274	518,274	16,734	5.2%	16,734	3.3%	16,734
501023 Other OT	4,768	4,907	4,907	4,907	4,907	-	2.9%	-	0.0%	-
Totals	481,602	506,447	506,447	523,181	523,181	16,734	(5.2%)	16,734	3.3%	16,734
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	8,809	9,025	9,025	9,358	9,358	333	2.5%	333	3.7%	333
502021 Retirement	161,031	161,361	161,361	168,392	168,392	7,031	0.2%	7,031	4.4%	7,031
502031 Medical Ins	96,092	87,168	87,168	90,252	90,252	3,084	(9.3%)	3,084	3.5%	3,084
502041 Dental Ins	4,003	4,032	4,032	4,080	4,080	48	0.7%	48	1.2%	48
502045 Vision Ins	1,112	1,128	1,128	1,200	1,200	72	1.4%	72	6.4%	72
502051 Life Ins/AD&D	5,311	5,176	5,176	5,266	5,266	90	(2.5%)	90	1.7%	90
502060 State Disability Ins (SDI)	4,166	4,488	4,488	4,698	4,698	210	7.7%	210	4.7%	210
502061 Long Term Disability Ins	2,977	3,086	3,086	2,997	2,997	(89)	3.7%	(89)	(2.9%)	(89)
502071 State Unemployment Ins (SUI)	504	536	536	568	568	32	6.3%	32	6.0%	32
502081 Worker's Comp Ins	11,775	12,054	12,054	12,415	12,415	361	2.4%	361	3.0%	361
502101 Holiday Pay	18,545	18,376	18,376	19,058	19,058	682	(0.9%)	682	3.7%	682
502103 Floating Holiday	22,610	22,305	22,305	23,242	23,242	937	(1.3%)	937	4.2%	937
502109 Sick Leave	27,818	27,564	27,564	28,585	28,585	1,021	(0.9%)	1,021	3.7%	1,021
502111 Annual Leave	52,568	43,414	43,414	46,864	46,864	3,450	(17.4%)	3,450	7.9%	3,450
502121 Other Paid Absence	4,347	4,307	4,307	4,466	4,466	159	(0.9%)	159	3.7%	159
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	0.0%	-
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	0.0%	-
502999 Other Fringe Benefits	10,758	14,762	14,762	14,766	14,766	4	37.2%	4	0.0%	4
Totals	432,427	418,782	418,782	436,207	436,207	17,425	(3.2%)	17,425	4.2%	17,425

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Admin - 1100

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
SERVICES										
503011 Acting/Audit Fees	-	-	-	-	-	-	0.0%	-	0.0%	
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	-	0.0%	
503031 Prof/Technical Fees	55,000	160,900	105,900	164,118	164,118	3,218	192.5%	3,218	2.0%	
503032 Legislative Services	101,000	101,000	-	103,020	103,020	2,020	0.0%	2,020	2.0%	
503033 Legal Services	-	-	-	-	-	-	0.0%	-	0.0%	
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	0.0%	
503041 Temp Help	-	-	-	-	-	-	0.0%	-	0.0%	
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	0.0%	
503162 Uniforms/Laundry	-	-	-	-	-	-	0.0%	-	0.0%	
503171 Security Services	-	-	-	-	-	-	0.0%	-	0.0%	
503221 Classified/Legal Ads	4,000	4,000	-	4,080	4,080	80	0.0%	80	2.0%	
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	0.0%	
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	0.0%	
503351 Repair - Bldg & Impr	-	-	-	-	-	-	0.0%	-	0.0%	
503352 Repair - Equipment	15,000	8,000	(7,000)	8,160	8,160	160	(46.7%)	160	2.0%	
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%	
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%	
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	175,000	273,900	98,900	279,378	279,378	5,478	56.5%	5,478	2.0%	
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	-	0.0%	-	0.0%	
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	-	0.0%	
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	-	0.0%	
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	-	0.0%	
504191 Rev Vehicle Parts	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Admin - 1100

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	4,500	5,000	500	5,100	100	11.1%	100	2.0%	2.0%	
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	-	0.0%
504215 Printing	4,000	6,500	2,500	6,630	130	62.5%	130	2.0%	2.0%	
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	-	-	0.0%
504311 Office Supplies	20,000	13,700	(6,300)	13,974	274	(31.5%)	274	2.0%	2.0%	
504315 Safety Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504316 COVID-19	-	13,909	13,909	14,187	278	100.0%	278	2.0%	2.0%	
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	28,500	39,109	10,609	39,891	782	37.2%	782	2.0%	2.0%	
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	0.0%	-	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Admin - 1100

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	86,112	82,892	(3,220)	(3.7%)	84,550	1,658	2.0%			
509081 Advertising - District Promo	-	-	-	0.0%	-	-	0.0%			
509101 Employee Incentive Program	18,000	18,000	-	0.0%	18,360	360	2.0%			
509121 Employee Training	3,000	2,400	(600)	(20.0%)	2,448	48	2.0%			
509122 BOD Travel	13,000	13,000	-	0.0%	13,260	260	2.0%			
509123 Travel	25,000	20,000	(5,000)	(20.0%)	20,400	400	2.0%			
509125 Local Meeting Expense	10,000	10,000	-	0.0%	10,200	200	2.0%			
509127 Board Director Fees	12,600	12,600	-	0.0%	12,852	252	2.0%			
509150 Contributions	-	-	-	0.0%	-	-	0.0%			
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%			
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%			
Totals	167,712	158,892	(8,820)	(5.3%)	162,070	3,178	2.0%			
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	0.0%	-	-	0.0%			
Totals	-	-	-	0.0%	-	-	0.0%			
LEASES & RENTALS										
512011 Facility Lease	-	-	-	0.0%	-	-	0.0%			
512061 Equipment Rental	2,000	2,000	-	0.0%	2,040	40	2.0%			
Totals	2,000	2,000	-	0.0%	2,040	40	2.0%			
PERSONNEL TOTAL	914,029	925,229	11,200	1.2%	959,388	34,159	3.7%			
NON-PERSONNEL TOTAL	373,212	473,901	100,689	27.0%	483,379	9,478	2.0%			
TOTAL OPERATING EXPENSES	1,287,241	1,399,130	111,889	8.7%	1,442,767	43,637	3.1%			

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Admin - 1100

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Finance - 1200

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	0.0%	
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	0.0%	
501021 Other Salaries	756,441	739,775	739,775	772,861	772,861	(16,666)	(2.2%)	33,086	4.5%	
501023 Other OT	2,210	4,000	4,000	4,000	4,000	1,790	81.0%	-	0.0%	
Totals	758,651	743,775	743,775	776,861	776,861	(14,876)	2.0%	33,086	4.4%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	14,733	13,191	13,191	13,812	13,812	(1,542)	(10.5%)	621	4.7%	
502021 Retirement	332,641	306,441	306,441	328,947	328,947	(26,200)	(7.9%)	22,506	7.3%	
502031 Medical Ins	268,522	252,876	252,876	264,270	264,270	(15,646)	(5.8%)	11,394	4.5%	
502041 Dental Ins	13,334	12,942	12,942	13,116	13,116	(392)	(2.9%)	174	1.3%	
502045 Vision Ins	2,503	2,538	2,538	2,700	2,700	35	1.4%	162	6.4%	
502051 Life Ins./AD&D	1,365	1,261	1,261	1,296	1,296	(104)	(7.6%)	35	2.8%	
502060 State Disability Ins (SDI)	8,747	9,065	9,065	9,621	9,621	318	3.6%	556	6.1%	
502061 Long Term Disability Ins	5,303	5,450	5,450	5,322	5,322	147	2.8%	(128)	(2.3%)	
502071 State Unemployment Ins (SUI)	1,134	1,206	1,206	1,278	1,278	72	6.3%	72	6.0%	
502081 Worker's Comp Ins	23,549	27,121	27,121	27,934	27,934	3,572	15.2%	813	3.0%	
502101 Holiday Pay	28,593	27,413	27,413	28,706	28,706	(1,180)	(4.1%)	1,293	4.7%	
502103 Floating Holiday	17,540	16,185	16,185	17,277	17,277	(1,355)	(7.7%)	1,092	6.7%	
502109 Sick Leave	42,889	41,118	41,118	43,058	43,058	(1,771)	(4.1%)	1,940	4.7%	
502111 Annual Leave	161,676	74,703	74,703	80,017	80,017	(86,973)	(53.8%)	5,314	7.1%	
502121 Other Paid Absence	6,701	6,426	6,426	6,729	6,729	(275)	(4.1%)	303	4.7%	
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	0.0%	
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	0.0%	
502999 Other Fringe Benefits	6,093	6,102	6,102	6,111	6,111	9	0.1%	9	0.1%	
Totals	935,323	804,038	804,038	850,194	850,194	(131,285)	(14.0%)	46,156	5.7%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Finance - 1200

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY20	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY23				
SERVICES										
503011	Acting/Audit Fees	98,152	103,000	4,848	4.9%	105,060	2,060	2.0%		
503012	Admin/Bank Fees	468,321	427,000	(41,321)	(8.8%)	435,540	8,540	2.0%		
503031	Prof/Technical Fees	41,300	244,980	203,680	493.2%	66,280	(178,700)	(72.9%)		
503032	Legislative Services	-	-	-	0.0%	-	-	0.0%		
503033	Legal Services	-	-	-	0.0%	-	-	0.0%		
503034	Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%		
503041	Temp Help	-	-	-	0.0%	-	-	0.0%		
503161	Custodial Services	-	-	-	0.0%	-	-	0.0%		
503162	Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%		
503171	Security Services	-	-	-	0.0%	-	-	0.0%		
503221	Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%		
503222	Legal Ads	-	-	-	0.0%	-	-	0.0%		
503225	Graphic Services	-	-	-	0.0%	-	-	0.0%		
503351	Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%		
503352	Repair - Equipment	-	-	-	0.0%	-	-	0.0%		
503353	Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%		
503354	Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%		
503363	Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%		
Totals		607,773	774,980	167,207	27.5%	606,880	(168,100)	(21.7%)		
MOBILE MATERIALS & SUPPLIES										
504011	Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	-	0.0%		
504012	Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%		
504021	Tires & Tubes	-	-	-	0.0%	-	-	0.0%		
504161	Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%		
504191	Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%		
Totals		-	-	-	0.0%	-	-	0.0%		

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Finance - 1200

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	1,050	2,000	950	2,040	2,040	40	90.5%	40	2.0%	
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	1,050	2,000	950	2,040	2,040	40	90.5%	40	2.0%	
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	0.0%	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%	
CASUALTY & LIABILITY										
506011 Insurance - Property	66,630	68,485	1,855	69,855	69,855	1,370	2.8%	1,370	2.0%	
506015 Insurance - PL/PD	615,624	604,568	(11,056)	616,659	616,659	12,091	(1.8%)	12,091	2.0%	
506021 Insurance - Other	37,216	60,557	23,341	61,768	61,768	1,211	62.7%	1,211	2.0%	
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	719,470	733,610	14,140	748,282	748,282	14,672	2.0%	14,672	2.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Finance - 1200

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	620	620	620	632	632	12	1.9%	12	1.9%	
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	2,300	2,275	(25)	2,321	2,321	46	2.0%	46	2.0%	
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	14,000	8,800	(5,200)	8,976	8,976	176	2.0%	176	2.0%	
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	16,920	11,695	(5,225)	11,929	11,929	234	2.0%	234	2.0%	
INTEREST EXPENSE										
511102 Interest Expense	174,346	16,356	(157,990)	324,478	324,478	308,122	#####	308,122	#####	
Totals	174,346	16,356	(157,990)	324,478	324,478	308,122	#####	308,122	#####	
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	1,693,974	1,547,813	(146,161)	1,627,055	1,627,055	79,242	5.1%	79,242	5.1%	
NON-PERSONNEL TOTAL	1,519,559	1,538,641	19,082	1,693,609	1,693,609	154,968	10.1%	154,968	10.1%	
TOTAL OPERATING EXPENSES	3,213,533	3,086,454	(127,079)	3,320,664	3,320,664	234,210	7.6%	234,210	7.6%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	June-20		June-21		Increase/(Decrease)		June-21		
	BUDGET	FY21	BUDGET	FY22	\$ VAR	%VAR	BUDGET	FY23	
					\$ VAR	%VAR	Increase/(Decrease)	\$ VAR	%VAR
LABOR									
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	811,804	811,804	791,328	791,328	(20,476)	(2.5%)	13,202	13,202	1.7%
501023 Other OT	35,000	35,000	36,405	36,405	1,405	4.0%	-	-	0.0%
Totals	846,804	846,804	827,733	827,733	(19,071)	2.3%	13,202	13,202	1.6%
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	14,880	14,880	14,605	14,605	(275)	(1.8%)	330	330	2.3%
502021 Retirement	325,221	325,221	337,092	337,092	11,871	3.7%	18,168	18,168	5.4%
502031 Medical Ins	400,612	400,612	379,146	379,146	(21,466)	(5.4%)	19,884	19,884	5.2%
502041 Dental Ins	21,175	21,175	17,190	17,190	(3,985)	(18.8%)	222	222	1.3%
502045 Vision Ins	4,450	4,450	4,230	4,230	(220)	(4.9%)	270	270	6.4%
502051 Life Ins/AD&D	1,978	1,978	1,859	1,859	(119)	(6.0%)	49	49	2.6%
502060 State Disability Ins (SDI)	10,541	10,541	10,687	10,687	146	1.4%	537	537	5.0%
502061 Long Term Disability Ins	7,444	7,444	7,578	7,578	134	1.8%	(100)	(100)	(1.3%)
502071 State Unemployment Ins (SUI)	2,016	2,016	2,010	2,010	(6)	(0.3%)	120	120	6.0%
502081 Worker's Comp Ins	50,042	50,042	51,228	51,228	1,186	2.4%	1,537	1,537	3.0%
502101 Holiday Pay	30,067	30,067	29,301	29,301	(766)	(2.5%)	686	686	2.3%
502103 Floating Holiday	5,284	5,284	8,488	8,488	3,204	60.6%	234	234	2.8%
502109 Sick Leave	45,101	45,101	43,951	43,951	(1,150)	(2.5%)	1,032	1,032	2.3%
502111 Annual Leave	91,921	91,921	90,948	90,948	(973)	(1.1%)	7,258	7,258	8.0%
502121 Other Paid Absence	7,047	7,047	6,867	6,867	(180)	(2.6%)	162	162	2.4%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	2,382	2,382	4,320	4,320	1,938	81.4%	15	15	0.3%
Totals	1,020,162	1,020,162	1,009,500	1,009,500	(10,661)	(1.0%)	50,404	50,404	5.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	June-20	June-21	June-21		June-21	
	BUDGET	BUDGET	BUDGET	Increase/(Decrease)	BUDGET	Increase/(Decrease)
	FY21	FY22	FY23	\$ VAR	FY23	\$ VAR
				%VAR		%VAR
SERVICES						
503011 Accting/Audit Fees	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	139,364	407,864	416,021	268,500	192.7%	8,157
503032 Legislative Services	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	1,300	3,700	3,774	2,400	184.6%	74
503171 Security Services	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	0.0%
503225 Graphic Services	50,000	-	-	(50,000)	(100.0%)	-
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	2,000	1,100	1,122	(900)	(45.0%)	22
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%
Totals	192,664	412,664	420,917	220,000	114.2%	8,253
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	June-20	June-21	June-21		June-21	
	BUDGET	BUDGET	BUDGET	Increase/(Decrease)	BUDGET	Increase/(Decrease)
	FY21	FY22	FY23	\$ VAR	FY23	\$ VAR
				%VAR		%VAR
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	3,500	2,500	2,550	(1,000) (28.6%)	50	2.0%
504214 Promotional Items	25,000	25,000	25,500	- 0.0%	500	2.0%
504215 Printing	18,000	29,000	29,580	11,000 61.1%	580	2.0%
504217 Photo Supp/Process	2,000	2,000	2,040	- 0.0%	40	2.0%
504311 Office Supplies	6,000	5,000	5,100	(1,000) (16.7%)	100	2.0%
504315 Safety Supplies	-	-	-	- 0.0%	-	0.0%
504316 COVID-19	-	7,840	7,997	7,840 100.0%	157	2.0%
504317 Cleaning Supplies	-	-	-	- 0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	- 0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	- 0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	- 0.0%	-	0.0%
504511 Small Tools	-	-	-	- 0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	- 0.0%	-	0.0%
Totals	54,500	71,340	72,767	16,840 30.9%	1,427	2.0%
UTILITIES						
505010 Propulsion Power	-	-	-	- 0.0%	-	0.0%
505011 Gas & Electric	-	-	-	- 0.0%	-	0.0%
505021 Water & Garbage	-	-	-	- 0.0%	-	0.0%
505031 Telecommunications	-	650	663	650 100.0%	13	2.0%
Totals	-	650	663	650 100.0%	13	2.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	-	- 0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	- 0.0%	-	0.0%
506021 Insurance - Other	-	-	-	- 0.0%	-	0.0%
506123 Settlement Costs	-	-	-	- 0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	- 0.0%	-	0.0%
Totals	-	-	-	- 0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	0.0%	
507201 Licenses & Permits	10,000	8,600	(1,400)	8,772	8,772	172	(14.0%)	172	2.0%	
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	10,000	8,600	(1,400)	8,772	8,772	172	(14.0%)	172	2.0%	
MISC EXPENSE										
509011 Dues/Subscriptions	1,000	-	(1,000)	-	-	-	(100.0%)	-	0.0%	
509081 Advertising - District Promo	15,000	15,000	-	15,300	15,300	300	0.0%	300	2.0%	
509101 Employee Incentive Program	200	1,200	1,000	1,224	1,224	24	500.0%	24	2.0%	
509121 Employee Training	16,064	7,068	(8,996)	7,209	7,209	141	(56.0%)	141	2.0%	
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	0.0%	
509123 Travel	6,700	5,360	(1,340)	5,467	5,467	107	(20.0%)	107	2.0%	
509125 Local Meeting Expense	300	300	-	306	306	6	0.0%	6	2.0%	
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	0.0%	
509150 Contributions	-	-	-	-	-	-	0.0%	-	0.0%	
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	0.0%	
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	39,264	28,928	(10,336)	29,506	29,506	578	(26.3%)	578	2.0%	
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	0.0%	
512061 Equipment Rental	4,000	4,600	600	4,692	4,692	92	15.0%	92	2.0%	
Totals	4,000	4,600	600	4,692	4,692	92	15.0%	92	2.0%	
PERSONNEL TOTAL	1,866,966	1,837,233	(29,733)	1,900,839	1,900,839	63,606	(1.6%)	63,606	3.5%	
NON-PERSONNEL TOTAL	300,428	526,782	226,354	537,317	537,317	10,535	75.3%	10,535	2.0%	
TOTAL OPERATING EXPENSES	2,167,394	2,364,015	196,621	2,438,156	2,438,156	74,141	9.1%	74,141	3.1%	

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

HR - 1400

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	0.0%	
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	0.0%	
501021 Other Salaries	457,005	474,164	474,164	496,066	496,066	17,159	3.8%	21,902	4.6%	
501023 Other OT	5,000	5,179	5,179	5,179	5,179	179	3.6%	-	0.0%	
Totals	462,005	479,343	479,343	501,245	501,245	17,338	(3.8%)	21,902	4.6%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	8,083	8,476	8,476	8,893	8,893	393	4.9%	417	4.9%	
502021 Retirement	181,251	199,720	199,720	214,247	214,247	18,469	10.2%	14,527	7.3%	
502031 Medical Ins	135,927	126,996	126,996	132,690	132,690	(8,931)	(6.6%)	5,694	4.5%	
502041 Dental Ins	6,840	6,858	6,858	6,948	6,948	18	0.3%	90	1.3%	
502045 Vision Ins	1,669	1,692	1,692	1,800	1,800	23	1.4%	108	6.4%	
502051 Life Ins/AD&D	910	910	910	936	936	-	0.0%	26	2.9%	
502060 State Disability Ins (SDI)	5,512	5,911	5,911	6,343	6,343	399	7.2%	432	7.3%	
502061 Long Term Disability Ins	3,647	3,854	3,854	3,744	3,744	207	5.7%	(110)	(2.9%)	
502071 State Unemployment Ins (SUI)	756	804	804	852	852	48	6.3%	48	6.0%	
502081 Worker's Comp Ins	17,662	18,080	18,080	18,623	18,623	418	2.4%	543	3.0%	
502101 Holiday Pay	16,998	17,507	17,507	18,376	18,376	509	3.0%	869	5.0%	
502103 Floating Holiday	10,927	11,496	11,496	12,071	12,071	569	5.2%	575	5.0%	
502109 Sick Leave	25,497	26,260	26,260	27,560	27,560	763	3.0%	1,300	5.0%	
502111 Annual Leave	38,017	45,883	45,883	49,762	49,762	7,866	20.7%	3,879	8.5%	
502121 Other Paid Absence	3,984	4,103	4,103	4,306	4,306	119	3.0%	203	4.9%	
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	0.0%	
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	0.0%	
502999 Other Fringe Benefits	4,062	4,068	4,068	4,074	4,074	6	0.1%	6	0.1%	
Totals	461,741	482,618	482,618	511,225	511,225	20,876	4.5%	28,607	5.9%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

HR - 1400

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23				
SERVICES										
503011	-	-	-	-	-	-	-	0.0%	-	0.0%
503012	-	-	-	-	-	-	-	0.0%	-	0.0%
503031	80,000	80,000	80,000	80,000	81,600	81,600	1,600	2.0%	1,600	2.0%
503032	-	-	-	-	-	-	-	0.0%	-	0.0%
503033	-	-	-	-	-	-	-	0.0%	-	0.0%
503034	7,450	8,910	8,910	1,460	9,088	9,088	178	2.0%	178	2.0%
503041	-	-	-	-	-	-	-	0.0%	-	0.0%
503161	-	-	-	-	-	-	-	0.0%	-	0.0%
503162	-	-	-	-	-	-	-	0.0%	-	0.0%
503171	-	-	-	-	-	-	-	0.0%	-	0.0%
503221	14,000	17,400	17,400	3,400	17,748	17,748	348	2.0%	348	2.0%
503222	-	-	-	-	-	-	-	0.0%	-	0.0%
503225	-	-	-	-	-	-	-	0.0%	-	0.0%
503351	-	-	-	-	-	-	-	0.0%	-	0.0%
503352	-	-	-	-	-	-	-	0.0%	-	0.0%
503353	-	-	-	-	-	-	-	0.0%	-	0.0%
503354	-	-	-	-	-	-	-	0.0%	-	0.0%
503363	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	101,450	106,310	106,310	4,860	108,436	108,436	2,126	4.8%	2,126	2.0%
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	-	-	-	-	0.0%	-	0.0%
504012	-	-	-	-	-	-	-	0.0%	-	0.0%
504021	-	-	-	-	-	-	-	0.0%	-	0.0%
504161	-	-	-	-	-	-	-	0.0%	-	0.0%
504191	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

HR - 1400

ACCOUNT	June-20	June-21	June-21	June-21	Increase/(Decrease)	Increase/(Decrease)	Increase/(Decrease)
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY23	\$ VAR	%VAR	\$ VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	-	0.0%	-
504211 Postage & Mailing	-	-	-	-	-	0.0%	-
504214 Promotional Items	-	-	-	-	-	0.0%	-
504215 Printing	3,000	1,000	1,020	1,020	(2,000)	(66.7%)	20
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-
504311 Office Supplies	-	-	-	-	-	0.0%	-
504315 Safety Supplies	-	-	-	-	-	0.0%	-
504316 COVID-19	-	537	548	548	537	100.0%	11
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-
504417 Tenant Repairs	-	-	-	-	-	0.0%	-
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-
504511 Small Tools	-	-	-	-	-	0.0%	-
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-
Totals	3,000	1,537	1,568	1,568	(1,463)	(48.8%)	31
UTILITIES							
505010 Propulsion Power	-	-	-	-	-	0.0%	-
505011 Gas & Electric	-	-	-	-	-	0.0%	-
505021 Water & Garbage	-	-	-	-	-	0.0%	-
505031 Telecommunications	-	-	-	-	-	0.0%	-
Totals	-	-	-	-	-	0.0%	-
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	-	0.0%	-
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-
506021 Insurance - Other	-	-	-	-	-	0.0%	-
506123 Settlement Costs	-	-	-	-	-	0.0%	-
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-
Totals	-	-	-	-	-	0.0%	-

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

HR - 1400

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	3,435	3,660	225	6.6%	3,733	73	2.0%			
509081 Advertising - District Promo	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509121 Employee Training	28,040	22,432	(5,608)	(20.0%)	22,881	449	2.0%			
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509123 Travel	4,000	3,200	(800)	(20.0%)	3,264	64	2.0%			
509125 Local Meeting Expense	1,000	1,000	-	0.0%	1,020	20	2.0%			
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	36,475	30,292	(6,183)	(17.0%)	30,898	606	2.0%			
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	923,746	961,961	38,215	4.1%	1,012,470	50,509	5.3%			
NON-PERSONNEL TOTAL	140,925	138,139	(2,786)	(2.0%)	140,902	2,763	2.0%			
TOTAL OPERATING EXPENSES	1,064,670	1,100,100	35,429	3.3%	1,153,372	53,272	4.8%			

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

IT - 1500

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY20	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY23				
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	536,560	594,603	536,560	594,603	550,432	550,432	58,043	10.8%	(44,171)	(7.4%)
501023 Other OT	1,052	1,012	1,052	1,012	1,012	1,012	(40)	(3.8%)	-	0.0%
Totals	537,612	595,615	537,612	595,615	551,444	551,444	58,003	(10.8%)	(44,171)	(7.4%)
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	9,647	10,671	9,647	10,671	10,043	10,043	1,024	10.6%	(628)	(5.9%)
502021 Retirement	217,947	255,174	217,947	255,174	247,307	247,307	37,227	17.1%	(7,867)	(3.1%)
502031 Medical Ins	96,459	130,728	96,459	130,728	124,434	124,434	34,269	35.5%	(6,294)	(4.8%)
502041 Dental Ins	6,143	5,773	6,143	5,773	5,376	5,376	(370)	(6.0%)	(397)	(6.9%)
502045 Vision Ins	1,530	1,644	1,530	1,644	1,500	1,500	114	7.5%	(144)	(8.8%)
502051 Life Ins/AD&D	955	994	955	994	924	924	39	4.1%	(70)	(7.0%)
502060 State Disability Ins (SDI)	5,977	6,723	5,977	6,723	6,492	6,492	746	12.5%	(231)	(3.4%)
502061 Long Term Disability Ins	4,199	4,338	4,199	4,338	3,744	3,744	139	3.3%	(594)	(13.7%)
502071 State Unemployment Ins (SUI)	756	804	756	804	710	710	48	6.3%	(94)	(11.7%)
502081 Worker's Comp Ins	14,718	18,080	14,718	18,080	18,623	18,623	3,362	22.8%	543	3.0%
502101 Holiday Pay	20,439	22,051	20,439	22,051	20,708	20,708	1,612	7.9%	(1,343)	(6.1%)
502103 Floating Holiday	19,297	20,097	19,297	20,097	20,366	20,366	800	4.1%	269	1.3%
502109 Sick Leave	30,659	33,078	30,659	33,078	31,065	31,065	2,419	7.9%	(2,013)	(6.1%)
502111 Annual Leave	52,524	59,954	52,524	59,954	64,154	64,154	7,430	14.1%	4,200	7.0%
502121 Other Paid Absence	4,790	5,167	4,790	5,167	4,853	4,853	377	7.9%	(314)	(6.1%)
502251 Phys. Exams	-	-	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	5,999	6,013	5,999	6,013	5,995	5,995	14	0.2%	(18)	(0.3%)
Totals	492,038	581,289	492,038	581,289	566,294	566,294	89,250	18.1%	(14,995)	(2.6%)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

IT - 1500

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
SERVICES										
503011 Acting/Audit Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	6,000	6,000	6,000	6,120	6,120	120	2.0%	120	2.0%	
503032 Legislative Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	328,500	365,815	365,815	379,601	379,601	13,786	3.8%	13,786	3.8%	
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	334,500	371,815	371,815	385,721	385,721	13,906	11.2%	13,906	3.7%	
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

IT - 1500

ACCOUNT	June-20	June-21	June-21	June-21	Increase/(Decrease)	Increase/(Decrease)	Increase/(Decrease)
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY23	\$ VAR	%VAR	\$ VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	-	0.0%	-
504211 Postage & Mailing	-	-	-	-	-	0.0%	-
504214 Promotional Items	-	-	-	-	-	0.0%	-
504215 Printing	-	-	-	-	-	0.0%	-
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-
504311 Office Supplies	30,800	30,700	31,314	31,314	(100)	(0.3%)	614
504315 Safety Supplies	-	-	-	-	-	0.0%	-
504316 COVID-19	-	8,564	8,735	8,735	8,564	100.0%	171
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-
504417 Tenant Repairs	-	-	-	-	-	0.0%	-
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-
504511 Small Tools	-	-	-	-	-	0.0%	-
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-
Totals	30,800	39,264	40,049	40,049	8,464	27.5%	785
UTILITIES							
505010 Propulsion Power	-	-	-	-	-	0.0%	-
505011 Gas & Electric	-	-	-	-	-	0.0%	-
505021 Water & Garbage	-	-	-	-	-	0.0%	-
505031 Telecommunications	-	-	-	-	-	0.0%	-
Totals	-	-	-	-	-	0.0%	-
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	-	0.0%	-
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-
506021 Insurance - Other	-	-	-	-	-	0.0%	-
506123 Settlement Costs	-	-	-	-	-	0.0%	-
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-
Totals	-	-	-	-	-	0.0%	-

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

IT - 1500

ACCOUNT	June-20		June-21		June-21	
	BUDGET	FY21	BUDGET	FY22	BUDGET	FY23
			Increase/(Decrease)	%VAR	Increase/(Decrease)	%VAR
TAXES						
507051 Fuel Tax	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	0.0%	-	0.0%
509121 Employee Training	1,100	880	(220)	(20.0%)	18	2.0%
509122 BOD Travel	-	-	-	0.0%	-	0.0%
509123 Travel	2,000	1,600	(400)	(20.0%)	1,632	2.0%
509125 Local Meeting Expense	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	0.0%
Totals	3,100	2,480	(620)	(20.0%)	2,530	2.0%
INTEREST EXPENSE						
511102 Interest Expense	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	1,029,650	1,176,904	147,254	14.3%	1,117,738	(59,166) (5.0%)
NON-PERSONNEL TOTAL	368,400	413,559	45,159	12.3%	428,300	14,741 3.6%
TOTAL OPERATING EXPENSES	1,398,050	1,590,463	192,413	13.8%	1,546,038	(44,425) (2.8%)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Planning Grants - 1600

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	448,323	412,963	412,963	416,468	416,468	(35,360)	(7.9%)	3,505	3,505	0.8%
501023 Other OT	10,118	9,204	9,204	9,204	9,204	(914)	(9.0%)	-	-	0.0%
Totals	458,441	422,167	422,167	425,672	425,672	(36,274)	7.9%	3,505	3,505	0.8%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	8,018	7,413	7,413	7,516	7,516	(605)	(7.5%)	103	103	1.4%
502021 Retirement	178,112	174,314	174,314	182,100	182,100	(3,798)	(2.1%)	7,786	7,786	4.5%
502031 Medical Ins	145,184	129,492	129,492	136,056	136,056	(15,692)	(10.8%)	6,564	6,564	5.1%
502041 Dental Ins	7,283	6,750	6,750	6,840	6,840	(533)	(7.3%)	90	90	1.3%
502045 Vision Ins	1,669	1,410	1,410	1,500	1,500	(259)	(15.5%)	90	90	6.4%
502051 Life Ins/AD&D	806	689	689	708	708	(117)	(14.5%)	19	19	2.8%
502060 State Disability Ins (SDI)	5,592	5,284	5,284	5,473	5,473	(308)	(5.5%)	189	189	3.6%
502061 Long Term Disability Ins	3,276	2,892	2,892	2,808	2,808	(384)	(11.7%)	(84)	(84)	(2.9%)
502071 State Unemployment Ins (SUI)	756	670	670	710	710	(86)	(11.4%)	40	40	6.0%
502081 Worker's Comp Ins	17,662	18,080	18,080	18,623	18,623	418	2.4%	543	543	3.0%
502101 Holiday Pay	16,643	15,223	15,223	15,436	15,436	(1,420)	(8.5%)	213	213	1.4%
502103 Floating Holiday	5,674	5,844	5,844	6,136	6,136	170	3.0%	292	292	5.0%
502109 Sick Leave	24,964	22,835	22,835	23,154	23,154	(2,129)	(8.5%)	319	319	1.4%
502111 Annual Leave	43,355	41,624	41,624	44,417	44,417	(1,731)	(4.0%)	2,793	2,793	6.7%
502121 Other Paid Absence	3,901	3,568	3,568	3,618	3,618	(333)	(8.5%)	50	50	1.4%
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	6,112	2,090	2,090	2,095	2,095	(4,022)	(65.8%)	5	5	0.2%
Totals	469,007	438,178	438,178	457,190	457,190	(30,829)	(6.6%)	19,012	19,012	4.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Planning Grants - 1600

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
SERVICES										
503011	-	-	-	-	-	-	0.0%	-	0.0%	
503012	-	-	-	-	-	-	0.0%	-	0.0%	
503031	300,000	212,250	(87,750)	216,495	216,495	4,245	(29.3%)	4,245	2.0%	
503032	-	-	-	-	-	-	0.0%	-	0.0%	
503033	-	-	-	-	-	-	0.0%	-	0.0%	
503034	-	-	-	-	-	-	0.0%	-	0.0%	
503041	-	-	-	-	-	-	0.0%	-	0.0%	
503161	-	-	-	-	-	-	0.0%	-	0.0%	
503162	-	-	-	-	-	-	0.0%	-	0.0%	
503171	-	-	-	-	-	-	0.0%	-	0.0%	
503221	-	-	-	-	-	-	0.0%	-	0.0%	
503222	-	-	-	-	-	-	0.0%	-	0.0%	
503225	-	-	-	-	-	-	0.0%	-	0.0%	
503351	-	-	-	-	-	-	0.0%	-	0.0%	
503352	-	-	-	-	-	-	0.0%	-	0.0%	
503353	-	-	-	-	-	-	0.0%	-	0.0%	
503354	-	-	-	-	-	-	0.0%	-	0.0%	
503363	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	300,000	212,250	(87,750)	216,495	216,495	4,245	(29.3%)	4,245	2.0%	
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	-	-	-	0.0%	-	0.0%	
504012	-	-	-	-	-	-	0.0%	-	0.0%	
504021	-	-	-	-	-	-	0.0%	-	0.0%	
504161	-	-	-	-	-	-	0.0%	-	0.0%	
504191	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Planning Grants - 1600

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	15,000	15,000	15,000	15,300	15,300	300	2.0%	300	2.0%	
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	1,433	1,433	1,462	1,462	29	2.0%	29	2.0%	
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	15,000	16,433	16,433	16,762	16,762	329	2.0%	329	2.0%	
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	0.0%	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Planning Grants - 1600

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	4,500	6,600	2,100	6,732	6,732	132	46.7%	132	2.0%	
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	6,500	7,954	1,454	8,113	8,113	159	22.4%	159	2.0%	
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	11,000	14,554	3,554	14,845	14,845	291	32.3%	291	2.0%	
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	927,447	860,345	(67,102)	882,862	882,862	22,517	(7.2%)	22,517	2.6%	
NON-PERSONNEL TOTAL	326,000	243,237	(82,763)	248,102	248,102	4,865	(25.4%)	4,865	2.0%	
TOTAL OPERATING EXPENSES	1,253,447	1,103,582	(149,865)	1,130,964	1,130,964	27,382	(12.0%)	27,382	2.5%	

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	June-20		June-21		June-21	
	BUDGET	FY21	BUDGET	FY22	BUDGET	FY23
			Increase/(Decrease)	Increase/(Decrease)	Increase/(Decrease)	Increase/(Decrease)
			\$ VAR	%VAR	\$ VAR	%VAR
LABOR						
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	0.0%	-	0.0%
501023 Other OT	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	-	-	0.0%	-	0.0%
502021 Retirement	-	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
SERVICES										
503011	-	-	-	-	-	-	-	0.0%	-	0.0%
503012	-	-	-	-	-	-	-	0.0%	-	0.0%
503031	6,000	3,000	(3,000)	3,060	3,060	60	(50.0%)	60	2.0%	
503032	-	-	-	-	-	-	0.0%	-	0.0%	
503033	400,000	400,000	-	408,000	408,000	8,000	0.0%	8,000	2.0%	
503034	-	-	-	-	-	-	0.0%	-	0.0%	
503041	-	-	-	-	-	-	0.0%	-	0.0%	
503161	-	-	-	-	-	-	0.0%	-	0.0%	
503162	-	-	-	-	-	-	0.0%	-	0.0%	
503171	-	-	-	-	-	-	0.0%	-	0.0%	
503221	-	-	-	-	-	-	0.0%	-	0.0%	
503222	-	-	-	-	-	-	0.0%	-	0.0%	
503225	-	-	-	-	-	-	0.0%	-	0.0%	
503351	-	-	-	-	-	-	0.0%	-	0.0%	
503352	-	-	-	-	-	-	0.0%	-	0.0%	
503353	-	-	-	-	-	-	0.0%	-	0.0%	
503354	-	-	-	-	-	-	0.0%	-	0.0%	
503363	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	406,000	403,000	(3,000)	411,060	411,060	8,060	(0.7%)	8,060	2.0%	
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	-	-	-	0.0%	-	0.0%	
504012	-	-	-	-	-	-	0.0%	-	0.0%	
504021	-	-	-	-	-	-	0.0%	-	0.0%	
504161	-	-	-	-	-	-	0.0%	-	0.0%	
504191	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	-	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	0.0%	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	-	-	-	-	0.0%	-	-	0.0%
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	-	-	-	-	-	-	0.0%	-	-	0.0%
NON-PERSONNEL TOTAL	406,000	403,000	403,000	411,060	411,060	(3,000)	(0.7%)	8,060	8,060	2.0%
TOTAL OPERATING EXPENSES	406,000	403,000	403,000	411,060	411,060	(3,000)	(0.7%)	8,060	8,060	2.0%

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District Counsel - 1700

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Risk Mgmt - 1800

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	174,646	181,474	181,474	186,648	186,648	6,828	3.9%	5,174	5,174	2.9%
501023 Other OT	250	251	251	251	251	1	0.4%	-	-	0.0%
Totals	174,896	181,725	181,725	186,899	186,899	6,829	(3.9%)	5,174	5,174	2.8%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	3,050	3,201	3,201	3,291	3,291	151	5.0%	90	90	2.8%
502021 Retirement	68,934	76,562	76,562	81,064	81,064	7,628	11.1%	4,502	4,502	5.9%
502031 Medical Ins	27,066	9,786	9,786	10,080	10,080	(17,280)	(63.8%)	294	294	3.0%
502041 Dental Ins	2,723	2,286	2,286	2,316	2,316	(437)	(16.0%)	30	30	1.3%
502045 Vision Ins	556	564	564	600	600	8	1.4%	36	36	6.4%
502051 Life Ins/AD&D	338	234	234	240	240	(104)	(30.8%)	6	6	2.6%
502060 State Disability Ins (SDI)	2,167	2,342	2,342	2,474	2,474	175	8.1%	132	132	5.6%
502061 Long Term Disability Ins	1,371	1,440	1,440	1,404	1,404	69	5.0%	(36)	(36)	(2.5%)
502071 State Unemployment Ins (SUI)	252	268	268	284	284	16	6.3%	16	16	6.0%
502081 Worker's Comp Ins	5,883	6,027	6,027	6,208	6,208	144	2.4%	181	181	3.0%
502101 Holiday Pay	6,465	6,643	6,643	6,826	6,826	178	2.8%	183	183	2.8%
502103 Floating Holiday	4,900	5,047	5,047	5,298	5,298	147	3.0%	251	251	5.0%
502109 Sick Leave	9,697	9,966	9,966	10,240	10,240	269	2.8%	274	274	2.7%
502111 Annual Leave	12,878	15,826	15,826	16,077	16,077	2,948	22.9%	251	251	1.6%
502121 Other Paid Absence	1,515	1,557	1,557	1,600	1,600	42	2.8%	43	43	2.8%
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	6,004	6,006	6,006	6,008	6,008	2	0.0%	2	2	0.0%
Totals	153,799	147,755	147,755	154,010	154,010	(6,044)	(3.9%)	6,255	6,255	4.2%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Risk Mgmt - 1800

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
SERVICES										
503011 Acting/Audit Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	30,200	30,200	30,200	30,804	30,804	604	2.0%	604	2.0%	
503032 Legislative Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	-	0.0%	-	-	0.0%
503171 Security Services	593,789	593,789	593,789	605,665	605,665	11,876	2.0%	11,876	2.0%	
503221 Classified/Legal Ads	-	-	-	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	623,989	623,989	623,989	636,469	636,469	12,480	2.0%	12,480	2.0%	
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Risk Mgmt - 1800

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	5,000	3,000	(2,000)	3,060	3,060	(40.0%)	60	2.0%	60	2.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504315 Safety Supplies	3,500	2,700	(800)	2,754	2,754	(22.9%)	54	2.0%	54	2.0%
504316 COVID-19	-	15,367	15,367	15,674	15,674	100.0%	307	2.0%	307	2.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	8,500	21,067	12,567	21,488	21,488	147.8%	421	2.0%	421	2.0%
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	0.0%	-	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	-	-	0.0%
506123 Settlement Costs	150,000	150,000	-	153,000	153,000	0.0%	3,000	2.0%	3,000	2.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	150,000	150,000	-	153,000	153,000	0.0%	3,000	2.0%	3,000	2.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Risk Mgmt - 1800

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	400	400	400	408	408	8	2.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	3,000	3,000	3,060	3,060	3,060	60	2.0%	-	-	0.0%
509121 Employee Training	7,200	5,760	(1,440)	5,875	5,875	115	2.0%	-	-	0.0%
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	8,920	6,896	(2,024)	7,034	7,034	138	2.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	19,520	16,056	(3,464)	16,377	16,377	321	2.0%	-	-	0.0%
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	328,695	329,480	785	340,909	340,909	11,429	3.5%	-	-	0.0%
NON-PERSONNEL TOTAL	802,009	811,112	9,103	827,334	827,334	16,222	2.0%	-	-	0.0%
TOTAL OPERATING EXPENSES	1,130,704	1,140,592	9,888	1,168,243	1,168,243	27,651	2.4%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Purchasing - 1900

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	413,073	420,376	420,376	441,076	441,076	7,303	1.8%	20,700	20,700	4.9%
501023 Other OT	1,812	1,866	1,866	1,865	1,865	54	3.0%	(1)	(1)	(0.1%)
Totals	414,886	422,242	422,242	442,941	442,941	7,357	(1.8%)	20,699	20,699	4.9%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	7,379	7,552	7,552	7,939	7,939	173	2.3%	387	387	5.1%
502021 Retirement	166,381	180,175	180,175	195,145	195,145	13,794	8.3%	14,970	14,970	8.3%
502031 Medical Ins	205,194	144,582	144,582	151,716	151,716	(60,612)	(29.5%)	7,134	7,134	4.9%
502041 Dental Ins	6,398	7,146	7,146	7,236	7,236	748	11.7%	90	90	1.3%
502045 Vision Ins	1,947	1,974	1,974	2,100	2,100	27	1.4%	126	126	6.4%
502051 Life Ins/AD&D	924	923	923	948	948	(1)	(0.1%)	25	25	2.7%
502060 State Disability Ins (SDI)	5,242	5,526	5,526	5,969	5,969	284	5.4%	443	443	8.0%
502061 Long Term Disability Ins	3,500	3,626	3,626	3,643	3,643	126	3.6%	17	17	0.5%
502071 State Unemployment Ins (SUI)	882	938	938	994	994	56	6.3%	56	56	6.0%
502081 Worker's Comp Ins	26,493	24,107	24,107	24,830	24,830	(2,386)	(9.0%)	723	723	3.0%
502101 Holiday Pay	15,603	15,843	15,843	16,654	16,654	240	1.5%	811	811	5.1%
502103 Floating Holiday	4,097	4,432	4,432	4,873	4,873	335	8.2%	441	441	10.0%
502109 Sick Leave	23,405	23,766	23,766	24,981	24,981	361	1.5%	1,215	1,215	5.1%
502111 Annual Leave	47,268	50,803	50,803	54,221	54,221	3,535	7.5%	3,418	3,418	6.7%
502121 Other Paid Absence	3,657	3,713	3,713	3,903	3,903	56	1.5%	190	190	5.1%
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	2,139	2,146	2,146	2,153	2,153	7	0.3%	7	7	0.3%
Totals	520,510	477,252	477,252	507,305	507,305	(43,257)	(8.3%)	30,053	30,053	6.3%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET

Purchasing - 1900							
ACCOUNT	June-20		June-21		June-21		
	BUDGET	FY21	BUDGET	FY22	BUDGET	FY23	
				Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
SERVICES							
503011	Acting/Audit Fees	-	-	-	0.0%	-	0.0%
503012	Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031	Prof/Technical Fees	-	-	-	0.0%	-	0.0%
503032	Legislative Services	-	-	-	0.0%	-	0.0%
503033	Legal Services	-	-	-	0.0%	-	0.0%
503034	Pre-Employment Exams	-	-	-	0.0%	-	0.0%
503041	Temp Help	-	-	-	0.0%	-	0.0%
503161	Custodial Services	-	-	-	0.0%	-	0.0%
503162	Uniforms/Laundry	2,000	2,000	-	0.0%	2,040	2.0%
503171	Security Services	-	-	-	0.0%	-	0.0%
503221	Classified/Legal Ads	1,200	1,200	-	0.0%	1,224	2.0%
503222	Legal Ads	-	-	-	0.0%	-	0.0%
503225	Graphic Services	-	-	-	0.0%	-	0.0%
503351	Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%
503352	Repair - Equipment	-	-	-	0.0%	-	0.0%
503353	Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%
503354	Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%
503363	Haz Mat Disposal	-	-	-	0.0%	-	0.0%
Totals		3,200	3,200	-	0.0%	3,264	2.0%
MOBILE MATERIALS & SUPPLIES							
504011	Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%
504012	Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%
504021	Tires & Tubes	-	-	-	0.0%	-	0.0%
504161	Other Mobile Supplies	-	-	-	0.0%	-	0.0%
504191	Rev Vehicle Parts	-	-	-	0.0%	-	0.0%
Totals		-	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Purchasing - 1900

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY20	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY23				
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	100	100	100	100	102	2	2.0%	2	2.0%	
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	0.0%	
504215 Printing	200	200	200	200	204	4	2.0%	4	2.0%	
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	0.0%	
504311 Office Supplies	1,500	1,500	1,500	1,500	1,530	30	2.0%	30	2.0%	
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	0.0%	
504316 COVID-19	-	-	-	-	-	-	0.0%	-	0.0%	
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	0.0%	
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	0.0%	
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	0.0%	
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	0.0%	
504511 Small Tools	-	-	-	-	-	-	0.0%	-	0.0%	
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	1,800	1,800	1,800	1,800	1,836	36	2.0%	36	2.0%	
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	0.0%	-	0.0%	
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	0.0%	
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	0.0%	
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	0.0%	
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	0.0%	
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	0.0%	
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	0.0%	
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Purchasing - 1900

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	500	330	(170)	(34.0%)	337	7	2.1%			
509081 Advertising - District Promo	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509121 Employee Training	2,500	2,000	(500)	(20.0%)	2,040	40	2.0%			
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509123 Travel	6,530	5,224	(1,306)	(20.0%)	5,328	104	2.0%			
509125 Local Meeting Expense	250	250	-	0.0%	255	5	2.0%			
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	9,780	7,804	(1,976)	(20.2%)	7,960	156	2.0%			
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	935,395	899,494	(35,901)	(3.8%)	950,246	50,752	5.6%			
NON-PERSONNEL TOTAL	14,780	12,804	(1,976)	(13.4%)	13,060	256	2.0%			
TOTAL OPERATING EXPENSES	950,175	912,298	(37,877)	(4.0%)	963,306	51,008	5.6%			

FY22- FY23_Budget_June2021_Draft-V13
Purchasing - 1900

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Facilities Maint - 2200

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	0.0%	
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	0.0%	
501021 Other Salaries	863,640	898,110	863,640	914,269	914,269	34,470	4.0%	16,159	1.8%	
501023 Other OT	103,637	103,637	103,637	103,635	103,635	-	0.0%	(2)	(0.0%)	
Totals	967,277	1,001,747	967,277	1,017,904	1,017,904	34,470	(3.6%)	16,157	1.6%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	16,872	17,460	16,872	17,916	17,916	588	3.5%	456	2.6%	
502021 Retirement	347,769	382,114	347,769	404,822	404,822	34,345	9.9%	22,708	5.9%	
502031 Medical Ins	436,157	444,000	436,157	468,078	468,078	7,843	1.8%	24,078	5.4%	
502041 Dental Ins	22,570	24,084	22,570	24,408	24,408	1,514	6.7%	324	1.3%	
502045 Vision Ins	5,006	5,076	5,006	5,400	5,400	70	1.4%	324	6.4%	
502051 Life Ins./AD&D	2,213	2,210	2,213	2,268	2,268	(3)	(0.1%)	58	2.6%	
502060 State Disability Ins (SDI)	11,861	12,719	11,861	13,383	13,383	858	7.2%	664	5.2%	
502061 Long Term Disability Ins	7,794	8,089	7,794	8,001	8,001	295	3.8%	(88)	(1.1%)	
502071 State Unemployment Ins (SUI)	2,268	2,412	2,268	2,556	2,556	144	6.3%	144	6.0%	
502081 Worker's Comp Ins	52,986	54,241	52,986	55,868	55,868	1,255	2.4%	1,627	3.0%	
502101 Holiday Pay	32,614	33,707	32,614	34,669	34,669	1,093	3.4%	962	2.9%	
502103 Floating Holiday	5,363	5,524	5,363	5,800	5,800	161	3.0%	276	5.0%	
502109 Sick Leave	48,921	50,561	48,921	52,003	52,003	1,640	3.4%	1,442	2.9%	
502111 Annual Leave	101,766	104,752	101,766	117,182	117,182	2,986	2.9%	12,430	11.9%	
502121 Other Paid Absence	7,644	7,902	7,644	8,127	8,127	258	3.4%	225	2.8%	
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	0.0%	
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	0.0%	
502999 Other Fringe Benefits	2,436	2,454	2,436	2,472	2,472	18	0.7%	18	0.7%	
Totals	1,104,238	1,157,305	1,104,238	1,222,953	1,222,953	53,065	4.8%	65,648	5.7%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Facilities Maint - 2200

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
SERVICES										
503011 Acting/Audit Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	30,000	45,600	15,600	46,512	46,512	15,600	52.0%	912	2.0%	
503032 Legislative Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	8,000	8,300	300	8,466	8,466	300	3.8%	166	2.0%	
503162 Uniforms/Laundry	2,500	2,500	(0)	2,550	2,550	(0)	(0.0%)	50	2.0%	
503171 Security Services	14,000	17,600	3,600	17,952	17,952	3,600	25.7%	352	2.0%	
503221 Classified/Legal Ads	-	-	-	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	73,000	283,000	210,000	288,660	288,660	210,000	287.7%	5,660	2.0%	
503352 Repair - Equipment	330,000	341,100	11,100	347,922	347,922	11,100	3.4%	6,822	2.0%	
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	63,000	58,000	(5,000)	59,160	59,160	(5,000)	(7.9%)	1,160	2.0%	
Totals	520,500	756,100	235,600	771,222	771,222	235,600	45.3%	15,122	2.0%	
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	6,000	3,000	(3,000)	3,060	3,060	(3,000)	(50.0%)	60	2.0%	
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	6,000	3,000	(3,000)	3,060	3,060	(3,000)	(50.0%)	60	2.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Facilities Maint - 2200

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	2,000	2,000	2,000	2,040	2,040	40	2.0%	40	2.0%	
504315 Safety Supplies	7,000	5,500	5,500	5,610	5,610	110	2.0%	110	2.0%	
504316 COVID-19	-	29,838	29,838	30,435	30,435	597	2.0%	597	2.0%	
504317 Cleaning Supplies	50,000	50,000	50,000	51,000	51,000	1,000	2.0%	1,000	2.0%	
504409 Repair/Maint Supplies	120,000	120,500	120,500	122,910	122,910	2,410	2.0%	2,410	2.0%	
504417 Tenant Repairs	10,000	10,000	10,000	10,200	10,200	200	2.0%	200	2.0%	
504421 Non-Inventory Parts	-	-	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	5,000	6,923	6,923	7,061	7,061	138	2.0%	138	2.0%	
504515 Employee Tool Replacement	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	194,000	224,761	224,761	229,256	229,256	4,495	2.0%	4,495	2.0%	
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	-	0.0%	-	0.0%
505011 Gas & Electric	300,000	325,000	325,000	331,500	331,500	6,500	2.0%	6,500	2.0%	
505021 Water & Garbage	180,000	180,000	180,000	183,600	183,600	3,600	2.0%	3,600	2.0%	
505031 Telecommunications	113,000	100,000	100,000	102,000	102,000	2,000	2.0%	2,000	2.0%	
Totals	593,000	605,000	605,000	617,100	617,100	12,100	2.0%	12,100	2.0%	
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Facilities Maint - 2200

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	0.0%	
507201 Licenses & Permits	14,000	15,100	1,100	15,402	15,402	302	7.9%	302	2.0%	
507999 Other Taxes	21,000	10,000	(11,000)	10,200	10,200	200	(52.4%)	200	2.0%	
Totals	35,000	25,100	(9,900)	25,602	25,602	502	(28.3%)	502	2.0%	
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%	-	0.0%	
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	0.0%	
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	0.0%	
509121 Employee Training	8,000	6,400	(1,600)	6,528	6,528	128	(20.0%)	128	2.0%	
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	0.0%	
509123 Travel	7,000	3,200	(3,800)	3,264	3,264	64	(54.3%)	64	2.0%	
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	0.0%	
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	0.0%	
509150 Contributions	-	-	-	-	-	-	0.0%	-	0.0%	
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	0.0%	
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	15,000	9,600	(5,400)	9,792	9,792	192	(36.0%)	192	2.0%	
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	
LEASES & RENTALS										
512011 Facility Lease	5,000	-	(5,000)	-	-	-	(100.0%)	-	0.0%	
512061 Equipment Rental	2,000	6,500	4,500	6,630	6,630	130	225.0%	130	2.0%	
Totals	7,000	6,500	(500)	6,630	6,630	130	(7.1%)	130	2.0%	
PERSONNEL TOTAL	2,071,515	2,159,052	87,537	2,240,857	2,240,857	81,805	4.2%	81,805	3.8%	
NON-PERSONNEL TOTAL	1,370,500	1,630,061	259,561	1,662,662	1,662,662	32,601	18.9%	32,601	2.0%	
TOTAL OPERATING EXPENSES	3,442,015	3,789,113	347,098	3,903,519	3,903,519	114,406	10.1%	114,406	3.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	1,244,898	1,277,878	1,277,878	1,297,733	1,297,733	32,980	2.6%	19,855	1.6%	
501013 Bus Operator OT	250,000	260,109	260,109	260,105	260,105	10,109	4.0%	(4)	(0.0%)	
501021 Other Salaries	672,896	678,023	678,023	680,000	680,000	5,127	0.8%	1,977	0.3%	
501023 Other OT	46,184	47,817	47,817	47,818	47,818	1,633	3.5%	1	0.0%	
Totals	2,213,978	2,263,827	2,263,827	2,285,656	2,285,656	49,849	(2.3%)	21,829	1.0%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	-	-	38,717	38,717	716	1.9%	605	1.6%	
502021 Retirement	38,001	820,203	820,203	859,723	859,723	57,520	7.5%	39,520	4.8%	
502031 Medical Ins	911,664	1,040,484	1,040,484	1,082,304	1,082,304	128,820	14.1%	41,820	4.0%	
502041 Dental Ins	39,782	45,036	45,036	45,612	45,612	5,254	13.2%	576	1.3%	
502045 Vision Ins	11,680	11,844	11,844	12,600	12,600	164	1.4%	756	6.4%	
502051 Life Ins/AD&D	5,025	5,018	5,018	5,148	5,148	(7)	(0.1%)	130	2.6%	
502060 State Disability Ins (SDI)	26,962	28,315	28,315	29,567	29,567	1,353	5.0%	1,252	4.4%	
502061 Long Term Disability Ins	15,336	16,061	16,061	15,870	15,870	725	4.7%	(191)	(1.2%)	
502071 State Unemployment Ins (SUI)	5,292	5,628	5,628	5,964	5,964	336	6.3%	336	6.0%	
502081 Worker's Comp Ins	126,576	126,563	126,563	130,360	130,360	(13)	(0.0%)	3,797	3.0%	
502101 Holiday Pay	70,750	71,735	71,735	73,019	73,019	985	1.4%	1,284	1.8%	
502103 Floating Holiday	5,208	5,364	5,364	5,364	5,364	156	3.0%	-	0.0%	
502109 Sick Leave	110,003	111,551	111,551	113,554	113,554	1,548	1.4%	2,003	1.8%	
502111 Annual Leave	204,209	200,995	200,995	217,347	217,347	(3,214)	(1.6%)	16,352	8.1%	
502121 Other Paid Absence	16,582	16,810	16,810	17,114	17,114	228	1.4%	304	1.8%	
502251 Phys. Exams	3,183	2,100	2,100	2,700	2,700	(1,083)	(34.0%)	600	28.6%	
502253 Driver Lic Renewal	1,061	640	640	350	350	(421)	(39.7%)	(290)	(45.3%)	
502999 Other Fringe Benefits	3,084	3,126	3,126	3,168	3,168	42	1.4%	42	1.3%	
Totals	2,357,081	2,550,190	2,550,190	2,659,086	2,659,086	193,109	8.2%	108,896	4.3%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23	\$ VAR		
SERVICES								
503011 Accting/Audit Fees	-	-	-	-	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	0.0%
503031 Prof/Technical Fees	2,000	2,000	2,040	2,040	40	40	2.0%	2.0%
503032 Legislative Services	-	-	-	-	-	-	0.0%	0.0%
503033 Legal Services	-	-	-	-	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	0.0%
503041 Temp Help	-	-	-	-	-	-	0.0%	0.0%
503161 Custodial Services	1,000	1,000	1,020	1,020	20	20	2.0%	2.0%
503162 Uniforms/Laundry	2,200	2,200	2,244	2,244	44	44	2.0%	2.0%
503171 Security Services	-	-	-	-	-	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	-	0.0%	0.0%
503222 Legal Ads	-	-	-	-	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	-	0.0%	0.0%
503352 Repair - Equipment	-	-	-	-	-	-	0.0%	0.0%
503353 Repair - Rev Vehicle	3,000	3,000	3,060	3,060	60	60	2.0%	2.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	0.0%
Totals	8,200	8,200	8,200	8,364	164	164	0.0%	2.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	0.0%	-
504211 Postage & Mailing	2,000	2,000	2,000	2,040	2,040	40	2.0%	40	2.0%	40
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	0.0%	-
504215 Printing	3,700	3,700	3,700	3,774	3,774	74	2.0%	74	2.0%	74
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	0.0%	-
504311 Office Supplies	2,500	2,500	2,500	2,550	2,550	50	2.0%	50	2.0%	50
504315 Safety Supplies	120	120	120	122	122	2	1.7%	2	1.7%	2
504316 COVID-19	-	69	69	70	70	1	1.4%	1	1.4%	1
504317 Cleaning Supplies	600	600	600	612	612	12	2.0%	12	2.0%	12
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	0.0%	-
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	0.0%	-
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	0.0%	-
504511 Small Tools	-	-	-	-	-	-	0.0%	-	0.0%	-
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	0.0%	-
Totals	8,920	8,989	8,989	9,168	9,168	179	0.8%	179	2.0%	179
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	0.0%	-	0.0%	-
505011 Gas & Electric	12,000	12,000	12,000	12,240	12,240	240	2.0%	240	2.0%	240
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	0.0%	-
505031 Telecommunications	5,000	13,000	13,000	13,260	13,260	260	2.0%	260	2.0%	260
Totals	17,000	25,000	25,000	25,500	25,500	500	2.0%	500	2.0%	500
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	0.0%	-
506015 Insurance - PL/PD	135,137	160,708	160,708	163,922	163,922	3,214	2.0%	3,214	2.0%	3,214
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	0.0%	-
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	0.0%	-
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	0.0%	-
Totals	135,137	160,708	160,708	163,922	163,922	3,214	2.0%	3,214	2.0%	3,214

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23	\$ VAR		
TAXES								
507051 Fuel Tax	-	-	-	-	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	0.0%	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	0.0%
509101 Employee Incentive Program	300	300	300	306	306	6	2.0%	2.0%
509121 Employee Training	2,700	2,160	(540)	2,203	2,203	43	2.0%	2.0%
509122 BOD Travel	-	-	-	-	-	-	0.0%	0.0%
509123 Travel	3,000	2,400	(600)	2,448	2,448	48	2.0%	2.0%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	0.0%
Totals	6,000	4,860	(1,140)	4,957	4,957	97	2.0%	2.0%
INTEREST EXPENSE								
511102 Interest Expense	-	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	0.0%	0.0%
LEASES & RENTALS								
512011 Facility Lease	182,970	237,778	54,808	242,534	242,534	4,756	2.0%	2.0%
512061 Equipment Rental	1,500	1,500	-	1,530	1,530	30	2.0%	2.0%
Totals	184,470	239,278	54,808	244,064	244,064	4,786	2.0%	2.0%
PERSONNEL TOTAL	4,571,059	4,814,017	242,958	4,944,742	4,944,742	130,725	2.7%	2.7%
NON-PERSONNEL TOTAL	359,727	447,035	87,308	455,975	455,975	8,940	2.0%	2.0%
TOTAL OPERATING EXPENSES	4,930,786	5,261,052	330,266	5,400,717	5,400,717	139,665	2.7%	2.7%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Operations - 3200						
ACCOUNT	June-20		June-21		June-21	
	BUDGET	FY21	BUDGET	FY22	BUDGET	FY23
					Increase/(Decrease)	Increase/(Decrease)
					\$ VAR	%VAR
						\$ VAR
						%VAR
LABOR						
501011 Bus Operator Pay	-	-	-	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%
501021 Other Salaries	1,221,116	1,179,334	1,201,996	1,201,996	22,662	1.9%
501023 Other OT	132,498	137,356	137,356	137,356	-	0.0%
Totals	1,353,614	1,316,690	1,339,352	1,339,352	22,662	1.7%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	23,803	23,225	23,791	23,791	566	2.4%
502021 Retirement	495,123	508,409	537,569	537,569	29,160	5.7%
502031 Medical Ins	437,082	468,576	494,268	494,268	25,692	5.5%
502041 Dental Ins	25,062	23,706	24,024	24,024	318	1.3%
502045 Vision Ins	5,006	4,794	5,100	5,100	306	6.4%
502051 Life Ins./AD&D	2,316	2,093	2,148	2,148	55	2.6%
502060 State Disability Ins (SDI)	16,837	16,978	17,885	17,885	907	5.3%
502061 Long Term Disability Ins	8,989	8,658	8,424	8,424	(234)	(2.7%)
502071 State Unemployment Ins (SUI)	2,268	2,278	2,414	2,414	136	6.0%
502081 Worker's Comp Ins	52,986	54,241	55,868	55,868	1,627	3.0%
502101 Holiday Pay	46,036	44,521	45,720	45,720	1,199	2.7%
502103 Floating Holiday	8,430	5,364	5,364	5,364	-	0.0%
502109 Sick Leave	69,054	66,784	68,582	68,582	1,798	2.7%
502111 Annual Leave	153,636	157,877	170,893	170,893	13,016	8.2%
502121 Other Paid Absence	10,790	10,438	10,720	10,720	282	2.7%
502251 Phys. Exams	700	450	600	600	150	33.3%
502253 Driver Lic Renewal	200	200	150	150	(50)	(25.0%)
502999 Other Fringe Benefits	8,386	2,426	2,443	2,443	17	0.7%
Totals	1,366,702	1,401,018	1,475,963	1,475,963	74,945	5.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

ACCOUNT	Operations - 3200						
	June-20 BUDGET FY21	June-21 BUDGET FY22	June-21 BUDGET FY23	Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR	Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR
SERVICES							
503011 Acting/Audit Fees	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	15,000	15,000	15,300	300	2.0%	300	2.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	600	1,000	1,020	400	66.7%	20	2.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	2,000	2,300	2,346	300	15.0%	46	2.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
Totals	17,600	18,300	18,666	700	4.0%	366	2.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Operations - 3200

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY20	BUDGET FY21	BUDGET FY20	BUDGET FY23	BUDGET FY23				
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	220	220	220	220	224	4	1.8%	4	1.8%	
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	5,000	5,000	5,000	5,000	5,100	100	2.0%	100	2.0%	
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	8,000	8,000	8,000	8,000	8,160	160	2.0%	160	2.0%	
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	21,860	21,860	21,860	22,297	437	2.0%	437	2.0%	
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	13,220	35,080	35,080	21,860	35,781	701	165.4%	701	2.0%	
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	0.0%	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	14,000	14,482	14,482	482	14,772	290	2.0%	290	2.0%	
Totals	14,000	14,482	14,482	482	14,772	290	3.4%	290	2.0%	
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Operations - 3200						
ACCOUNT	June-20		June-21		June-21	
	BUDGET	FY21	BUDGET	FY22	BUDGET	FY23
				Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR
						%VAR
TAXES						
507051 Fuel Tax	-	-	-	-	0.0%	-
507201 Licenses & Permits	-	-	-	-	0.0%	-
507999 Other Taxes	-	-	-	-	0.0%	-
Totals	-	-	-	-	0.0%	-
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	-	-	0.0%	-
509081 Advertising - District Promo	-	-	-	-	0.0%	-
509101 Employee Incentive Program	-	-	-	-	0.0%	-
509121 Employee Training	6,000	7,200	1,200	20.0%	144	2.0%
509122 BOD Travel	-	-	-	-	0.0%	-
509123 Travel	12,000	7,200	(4,800)	(40.0%)	144	2.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-
509127 Board Director Fees	-	-	-	-	0.0%	-
509150 Contributions	-	-	-	-	0.0%	-
509198 Cash Over/Short	-	-	-	-	0.0%	-
509999 Other Misc Expense	-	-	-	-	0.0%	-
Totals	18,000	14,400	(3,600)	(20.0%)	288	2.0%
INTEREST EXPENSE						
511102 Interest Expense	-	-	-	-	0.0%	-
Totals	-	-	-	-	0.0%	-
LEASES & RENTALS						
512011 Facility Lease	27,000	28,000	1,000	3.7%	560	2.0%
512061 Equipment Rental	-	-	-	0.0%	-	0.0%
Totals	27,000	28,000	1,000	3.7%	560	2.0%
PERSONNEL TOTAL	2,720,316	2,717,708	(2,608)	(0.1%)	97,607	3.6%
NON-PERSONNEL TOTAL	89,820	110,262	20,442	22.8%	2,205	2.0%
TOTAL OPERATING EXPENSES	2,810,136	2,827,970	17,834	0.6%	99,812	3.5%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
501011 Bus Operator Pay	8,511,309	8,593,884	8,593,884	8,700,283	8,700,283	106,399	1.2%	106,399	1.2%	
501013 Bus Operator OT	750,000	300,006	300,006	300,013	300,013	7	0.0%	7	0.0%	
501021 Other Salaries	-	-	-	-	-	-	0.0%	-	0.0%	
501023 Other OT	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	9,261,309	8,893,890	8,893,890	9,000,296	9,000,296	106,406	4.0%	106,406	1.2%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	160,393	154,296	154,296	157,494	157,494	3,198	2.1%	3,198	2.1%	
502021 Retirement	3,383,243	3,590,623	3,590,623	3,776,691	3,776,691	186,068	5.2%	186,068	5.2%	
502031 Medical Ins	3,634,156	3,982,968	3,982,968	4,205,766	4,205,766	222,798	5.6%	222,798	5.6%	
502041 Dental Ins	179,074	190,746	190,746	193,248	193,248	2,502	1.3%	2,502	1.3%	
502045 Vision Ins	42,271	42,864	42,864	45,600	45,600	2,736	6.4%	2,736	6.4%	
502051 Life Ins/AD&D	17,810	17,784	17,784	18,240	18,240	456	2.6%	456	2.6%	
502060 State Disability Ins (SDI)	113,935	112,893	112,893	118,386	118,386	5,493	4.9%	5,493	4.9%	
502061 Long Term Disability Ins	69,744	71,456	71,456	70,188	70,188	(1,268)	(1.8%)	(1,268)	(1.8%)	
502071 State Unemployment Ins (SUI)	19,152	20,368	20,368	21,584	21,584	1,216	6.0%	1,216	6.0%	
502081 Worker's Comp Ins	444,490	458,037	458,037	471,778	471,778	13,741	3.0%	13,741	3.0%	
502101 Holiday Pay	314,465	315,284	315,284	322,036	322,036	6,752	2.1%	6,752	2.1%	
502103 Floating Holiday	-	-	-	-	-	-	0.0%	-	0.0%	
502109 Sick Leave	491,351	492,632	492,632	503,186	503,186	10,554	2.1%	10,554	2.1%	
502111 Annual Leave	920,794	866,023	866,023	960,254	960,254	94,231	10.9%	94,231	10.9%	
502121 Other Paid Absence	73,703	73,869	73,869	75,461	75,461	1,592	2.2%	1,592	2.2%	
502251 Phys. Exams	5,700	11,850	11,850	9,000	9,000	(2,850)	(24.1%)	(2,850)	(24.1%)	
502253 Driver Lic Renewal	1,500	1,570	1,570	1,400	1,400	(170)	(10.8%)	(170)	(10.8%)	
502999 Other Fringe Benefits	8,104	24,256	24,256	24,408	24,408	152	0.6%	152	0.6%	
Totals	9,879,884	10,427,519	10,427,519	10,974,720	10,974,720	547,634	5.5%	547,634	5.2%	

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
SERVICES										
503011	Acting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%	
503012	Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%	
503031	Prof/Technical Fees	-	-	-	-	-	0.0%	-	0.0%	
503032	Legislative Services	-	-	-	-	-	0.0%	-	0.0%	
503033	Legal Services	-	-	-	-	-	0.0%	-	0.0%	
503034	Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%	
503041	Temp Help	-	-	-	-	-	0.0%	-	0.0%	
503161	Custodial Services	-	-	-	-	-	0.0%	-	0.0%	
503162	Uniforms/Laundry	2,000	2,000	2,040	2,040	40	2.0%	40	2.0%	
503171	Security Services	-	-	-	-	-	0.0%	-	0.0%	
503221	Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%	
503222	Legal Ads	-	-	-	-	-	0.0%	-	0.0%	
503225	Graphic Services	-	-	-	-	-	0.0%	-	0.0%	
503351	Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%	
503352	Repair - Equipment	-	-	-	-	-	0.0%	-	0.0%	
503353	Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	
503354	Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	
503363	Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%	
Totals		2,000	2,000	2,040	2,040	40	2.0%	40	2.0%	
MOBILE MATERIALS & SUPPLIES										
504011	Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%	
504012	Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%	
504021	Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%	
504161	Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	
504191	Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%	
Totals		-	-	-	-	-	0.0%	-	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	-	0.0%	-	0.0%
504316 COVID-19	-	3,344	3,344	3,411	3,411	67	2.0%	67	2.0%	
504317 Cleaning Supplies	-	-	-	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	3,344	3,344	3,411	3,411	67	2.0%	67	2.0%	
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	-	0.0%	-	0.0%
505011 Gas & Electric	-	-	-	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-	0.0%	-	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	0.0%	
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	0.0%	
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%	-	0.0%	
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	0.0%	
509101 Employee Incentive Program	3,000	3,000	3,000	3,060	3,060	60	2.0%	60	2.0%	
509121 Employee Training	2,000	1,600	(400)	1,632	1,632	32	2.0%	32	2.0%	
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	0.0%	
509123 Travel	-	-	-	-	-	-	0.0%	-	0.0%	
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	0.0%	
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	0.0%	
509150 Contributions	-	-	-	-	-	-	0.0%	-	0.0%	
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	0.0%	
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	5,000	4,600	(400)	4,692	4,692	92	2.0%	92	2.0%	
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	0.0%	
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	
PERSONNEL TOTAL	19,141,193	19,321,409	180,216	19,975,016	19,975,016	653,607	3.4%	653,607	3.4%	
NON-PERSONNEL TOTAL	7,000	9,944	2,944	10,143	10,143	199	2.0%	199	2.0%	
TOTAL OPERATING EXPENSES	19,148,193	19,331,353	183,160	19,985,159	19,985,159	653,806	3.4%	653,806	3.4%	

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Bus Operators - 3300

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Fleet Maint - 4100

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	0.0%	
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	0.0%	
501021 Other Salaries	2,163,016	2,178,293	2,163,016	2,206,035	27,742	1.3%	27,742	1.3%		
501023 Other OT	215,006	221,413	215,006	221,416	3	0.0%	3	0.0%		
Totals	2,378,022	2,399,706	2,378,022	2,427,451	27,745	1.2%	27,745	1.2%		
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	41,728	42,088	41,728	42,907	819	1.9%	819	1.9%		
502021 Retirement	874,639	930,993	874,639	978,976	47,983	5.2%	47,983	5.2%		
502031 Medical Ins	821,277	968,652	821,277	1,022,250	53,598	5.5%	53,598	5.5%		
502041 Dental Ins	48,026	48,654	48,026	49,296	642	1.3%	642	1.3%		
502045 Vision Ins	10,290	10,716	10,290	11,400	684	6.4%	684	6.4%		
502051 Life Ins./AD&D	4,556	4,550	4,556	4,668	118	2.6%	118	2.6%		
502060 State Disability Ins (SDI)	29,359	30,568	29,359	32,058	1,490	4.9%	1,490	4.9%		
502061 Long Term Disability Ins	17,542	17,961	17,542	17,569	(392)	(2.2%)	(392)	(2.2%)		
502071 State Unemployment Ins (SUI)	4,788	5,092	4,788	5,396	304	6.0%	304	6.0%		
502081 Worker's Comp Ins	111,861	117,523	111,861	121,048	3,525	3.0%	3,525	3.0%		
502101 Holiday Pay	82,024	82,329	82,024	84,059	1,730	2.1%	1,730	2.1%		
502103 Floating Holiday	6,022	6,202	6,022	6,202	-	0.0%	-	0.0%		
502109 Sick Leave	123,036	123,497	123,036	126,090	2,593	2.1%	2,593	2.1%		
502111 Annual Leave	272,448	271,815	272,448	295,538	23,723	8.7%	23,723	8.7%		
502121 Other Paid Absence	19,224	19,296	19,224	19,705	409	2.1%	409	2.1%		
502251 Phys. Exams	1,500	1,500	1,500	1,500	-	0.0%	-	0.0%		
502253 Driver Lic Renewal	250	250	250	250	-	0.0%	-	0.0%		
502999 Other Fringe Benefits	10,976	11,014	10,976	11,052	38	0.3%	38	0.3%		
Totals	2,479,546	2,692,700	2,479,546	2,829,964	137,264	5.1%	137,264	5.1%		

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Fleet Maint - 4100

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
SERVICES										
503011	-	-	-	-	-	-	0.0%	-	0.0%	-
503012	-	-	-	-	-	-	0.0%	-	0.0%	-
503031	-	8,000	8,000	8,160	8,160	160	2.0%	160	2.0%	160
503032	-	-	-	-	-	-	0.0%	-	0.0%	-
503033	-	-	-	-	-	-	0.0%	-	0.0%	-
503034	-	-	-	-	-	-	0.0%	-	0.0%	-
503041	-	-	-	-	-	-	0.0%	-	0.0%	-
503161	-	-	-	-	-	-	0.0%	-	0.0%	-
503162	15,000	20,000	5,000	20,400	20,400	400	2.0%	400	2.0%	400
503171	-	-	-	-	-	-	0.0%	-	0.0%	-
503221	-	-	-	-	-	-	0.0%	-	0.0%	-
503222	-	-	-	-	-	-	0.0%	-	0.0%	-
503225	-	-	-	-	-	-	0.0%	-	0.0%	-
503351	-	-	-	-	-	-	0.0%	-	0.0%	-
503352	32,500	31,572	(928)	32,203	32,203	631	2.0%	631	2.0%	631
503353	450,000	450,000	-	459,000	459,000	9,000	2.0%	9,000	2.0%	9,000
503354	20,000	20,000	-	20,400	20,400	400	2.0%	400	2.0%	400
503363	-	-	-	-	-	-	0.0%	-	0.0%	-
Totals	517,500	529,572	12,072	540,163	540,163	10,591	2.0%	10,591	2.0%	10,591
MOBILE MATERIALS & SUPPLIES										
504011	70,000	70,400	400	71,808	71,808	1,408	2.0%	1,408	2.0%	1,408
504012	1,600,000	1,600,134	134	1,632,137	1,632,137	32,003	2.0%	32,003	2.0%	32,003
504021	180,000	211,000	31,000	215,220	215,220	4,220	2.0%	4,220	2.0%	4,220
504161	-	-	-	-	-	-	0.0%	-	0.0%	-
504191	1,000,000	976,000	(24,000)	995,520	995,520	19,520	2.0%	19,520	2.0%	19,520
Totals	2,850,000	2,857,534	7,534	2,914,685	2,914,685	57,151	2.0%	57,151	2.0%	57,151

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Fleet Maint - 4100

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	8,000	8,240	8,240	8,405	8,405	165	2.0%	165	2.0%	2.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	0.0%	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	0.0%	0.0%
504215 Printing	1,000	1,000	1,000	1,020	1,020	20	2.0%	20	2.0%	2.0%
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	0.0%	0.0%
504311 Office Supplies	1,800	1,800	1,800	1,836	1,836	36	2.0%	36	2.0%	2.0%
504315 Safety Supplies	18,000	18,000	18,000	18,360	18,360	360	2.0%	360	2.0%	2.0%
504316 COVID-19	-	18,586	18,586	18,958	18,958	372	2.0%	372	2.0%	2.0%
504317 Cleaning Supplies	10,000	10,000	10,000	10,200	10,200	200	2.0%	200	2.0%	2.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	0.0%	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	0.0%	0.0%
504421 Non-Inventory Parts	50,000	50,000	50,000	51,000	51,000	1,000	2.0%	1,000	2.0%	2.0%
504511 Small Tools	10,000	12,000	12,000	12,240	12,240	240	2.0%	240	2.0%	2.0%
504515 Employee Tool Replacement	3,000	3,000	3,000	3,060	3,060	60	2.0%	60	2.0%	2.0%
Totals	101,800	122,626	122,626	125,079	125,079	2,453	2.0%	2,453	2.0%	2.0%
UTILITIES										
505010 Propulsion Power	-	50,000	50,000	51,000	51,000	1,000	2.0%	1,000	2.0%	2.0%
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	0.0%	0.0%
505031 Telecommunications	25,000	60,000	60,000	61,200	61,200	1,200	2.0%	1,200	2.0%	2.0%
Totals	25,000	110,000	110,000	112,200	112,200	2,200	2.0%	2,200	2.0%	2.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	0.0%	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Fleet Maint - 4100

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	15,000	17,000	17,000	17,340	17,340	2,000	13.3%	340	2.0%	
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	0.0%	
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	15,000	17,000	17,000	17,340	17,340	2,000	13.3%	340	2.0%	
MISC EXPENSE										
509011 Dues/Subscriptions	8,000	8,000	8,000	8,160	8,160	-	0.0%	160	2.0%	
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	0.0%	
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	0.0%	
509121 Employee Training	20,672	16,000	16,000	16,320	16,320	(4,672)	(22.6%)	320	2.0%	
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	0.0%	
509123 Travel	15,000	8,000	8,000	8,160	8,160	(7,000)	(46.7%)	160	2.0%	
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	0.0%	
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	0.0%	
509150 Contributions	-	-	-	-	-	-	0.0%	-	0.0%	
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	0.0%	
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	43,672	32,000	32,000	32,640	32,640	(11,672)	(26.7%)	640	2.0%	
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	-	-	-	-	-	-	0.0%	-	0.0%	
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	0.0%	
512061 Equipment Rental	1,500	1,500	1,500	1,530	1,530	-	0.0%	30	2.0%	
Totals	1,500	1,500	1,500	1,530	1,530	-	0.0%	30	2.0%	
PERSONNEL TOTAL	4,857,568	5,092,406	5,092,406	5,257,415	5,257,415	234,838	4.8%	165,009	3.2%	
NON-PERSONNEL TOTAL	3,554,472	3,670,232	3,670,232	3,743,637	3,743,637	115,760	3.3%	73,405	2.0%	
TOTAL OPERATING EXPENSES	8,412,040	8,762,638	8,762,638	9,001,052	9,001,052	350,598	4.2%	238,414	2.7%	

FY22- FY23_Budget_June2021_Draft-V13
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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Retirees - 9005

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
LABOR										
501011 Bus Operator Pay	-	-	-	-	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	-	-	-	-	-	-	0.0%	-	-	0.0%
501023 Other OT	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	-	-	-	-	-	0.0%	-	-	0.0%
502021 Retirement	-	-	-	-	-	-	0.0%	-	-	0.0%
502031 Medical	3,295,521	3,369,060	73,539	2.2%	3,557,730	188,670	5.6%			
502041 Dental	63,014	52,728	(10,286)	(16.3%)	53,508	780	1.5%			
502045 Vision	17,539	15,894	(1,645)	(9.4%)	16,608	714	4.5%			
502051 Life/AD&D/EAP	6,532	6,007	(525)	(8.0%)	6,192	185	3.1%			
502060 State Disability Ins (SDI)	-	-	-	0.0%	-	-	0.0%			
502061 Long Term Disability Ins	-	-	-	0.0%	-	-	0.0%			
502071 State Unemployment Ins (SUI)	-	-	-	0.0%	-	-	0.0%			
502081 Worker's Comp Ins	-	-	-	0.0%	-	-	0.0%			
502101 Holiday Pay	-	-	-	0.0%	-	-	0.0%			
502103 Floating Holiday	-	-	-	0.0%	-	-	0.0%			
502109 Sick Leave	-	-	-	0.0%	-	-	0.0%			
502111 Annual Leave	-	-	-	0.0%	-	-	0.0%			
502121 Other Paid Absence	-	-	-	0.0%	-	-	0.0%			
502251 Phys. Exams	-	-	-	0.0%	-	-	0.0%			
502253 Driver Lic Renewal	-	-	-	0.0%	-	-	0.0%			
502999 Other Fringe Benefits	1,165	99,002	97,837	8398.0%	104,546	5,544	5.6%			
Totals	3,383,772	3,542,691	158,920	4.7%	3,738,584	195,893	5.5%			

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET

Retirees - 9005

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23				
SERVICES										
503011		Acting/Audit Fees	-	-	-	-	-	0.0%	-	0.0%
503012		Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%
503031		Prof/Technical Fees	-	-	-	-	-	0.0%	-	0.0%
503032		Legislative Services	-	-	-	-	-	0.0%	-	0.0%
503033		Legal Services	-	-	-	-	-	0.0%	-	0.0%
503034		Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%
503041		Temp Help	-	-	-	-	-	0.0%	-	0.0%
503161		Custodial Services	-	-	-	-	-	0.0%	-	0.0%
503162		Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%
503171		Security Services	-	-	-	-	-	0.0%	-	0.0%
503221		Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503222		Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503225		Graphic Services	-	-	-	-	-	0.0%	-	0.0%
503351		Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%
503352		Repair - Equipment	-	-	-	-	-	0.0%	-	0.0%
503353		Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503354		Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503363		Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%
Totals			-	-	-	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES										
504011		Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	0.0%
504012		Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%
504021		Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%
504161		Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%
504191		Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%
Totals			-	-	-	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Retirees - 9005

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	-	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	0.0%	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

Retirees - 9005

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
TAXES										
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	-	-	-	-	0.0%	-	-	0.0%
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	3,383,772	3,542,691	3,542,691	3,738,584	3,738,584	195,893	4.7%	195,893	5.5%	
NON-PERSONNEL TOTAL	-	-	-	-	-	-	0.0%	-	0.0%	
TOTAL OPERATING EXPENSES	3,383,772	3,542,691	3,542,691	3,738,584	3,738,584	195,893	4.7%	195,893	5.5%	

FY22- FY23_Budget_June2021_Draft-V13
Retirees - 9005

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

SCCIC - 700

ACCOUNT	June-20		June-21		June-21	
	BUDGET	FY21	BUDGET	FY22	BUDGET	FY23
			Increase/(Decrease)	%VAR	Increase/(Decrease)	%VAR
			\$ VAR		\$ VAR	
LABOR						
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	0.0%	-	0.0%
501023 Other OT	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	-	-	0.0%	-	0.0%
502021 Retirement	-	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET

SCCIC - 700

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23				
SERVICES										
503011	Acting/Audit Fees	250	250	250	255	5	2.0%			
503012	Admin/Bank Fees	-	-	-	-	-	0.0%			
503031	Prof/Technical Fees	-	-	-	-	-	0.0%			
503032	Legislative Services	-	-	-	-	-	0.0%			
503033	Legal Services	-	-	-	-	-	0.0%			
503034	Pre-Employment Exams	-	-	-	-	-	0.0%			
503041	Temp Help	-	-	-	-	-	0.0%			
503161	Custodial Services	-	-	-	-	-	0.0%			
503162	Uniforms/Laundry	-	-	-	-	-	0.0%			
503171	Security Services	-	-	-	-	-	0.0%			
503221	Classified/Legal Ads	-	-	-	-	-	0.0%			
503222	Legal Ads	-	-	-	-	-	0.0%			
503225	Graphic Services	-	-	-	-	-	0.0%			
503351	Repair - Bldg & Impr	-	-	-	-	-	0.0%			
503352	Repair - Equipment	-	-	-	-	-	0.0%			
503353	Repair - Rev Vehicle	-	-	-	-	-	0.0%			
503354	Repair - Non Rev Vehicle	-	-	-	-	-	0.0%			
503363	Haz Mat Disposal	-	-	-	-	-	0.0%			
Totals		250	250	250	255	5	2.0%			
MOBILE MATERIALS & SUPPLIES										
504011	Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%			
504012	Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%			
504021	Tires & Tubes	-	-	-	-	-	0.0%			
504161	Other Mobile Supplies	-	-	-	-	-	0.0%			
504191	Rev Vehicle Parts	-	-	-	-	-	0.0%			
Totals		-	-	-	-	-	0.0%			

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

SCCIC - 700

ACCOUNT	June-20		June-21		June-21		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	-	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
UTILITIES										
505010 Propulsion Power	-	-	-	-	-	-	0.0%	-	-	0.0%
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET**

SCCIC - 700

ACCOUNT	June-20		June-21		June-21	
	BUDGET	FY21	BUDGET	FY22	BUDGET	FY23
			Increase/(Decrease)	%VAR	Increase/(Decrease)	%VAR
			\$ VAR		\$ VAR	
TAXES						
507051 Fuel Tax	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	0.0%	-	0.0%
509122 BOD Travel	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
INTEREST EXPENSE						
511102 Interest Expense	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	-	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL	250	250	-	0.0%	255	2.0%
TOTAL OPERATING EXPENSES	250	250	-	0.0%	255	2.0%

Attachment D

FY22 & FY23 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Summary

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Administration - 1100	4.00	4.00	4.00
Finance - 1200	9.00	9.00	9.00
Customer Service - 1300	16.00	15.00	15.00
Human Resources - 1400	6.00	6.00	6.00
Information Technology - 1500	6.00	6.00	5.00
Planning, Grants, Governmental Affairs - 1600	6.00	5.00	5.00
District Counsel - 1700	0.00	0.00	0.00
Safety, Security, and Risk Management - 1800	2.00	2.00	2.00
Purchasing - 1900	7.00	7.00	7.00
Facilities Maintenance - 2200	18.00	18.00	18.00
Paratransit - 3100	42.00	42.00	42.00
Operations - 3200	18.00	17.00	17.00
Bus Operators - 3300	152.00	152.00	152.00
Fleet Maintenance - 4100	38.00	38.00	38.00
Total Full-Time Equivalents (FTEs)	324.00	321.00	320.00

8D.1

Attachment D

FY22 & FY23 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Administration - 1100

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
CEO/General Manager	1.00	1.00	1.00
Chief Operations Officer	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	4.00	4.00	4.00

Attachment D

FY22 & FY23 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Finance - 1200

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Chief Financial Officer (CFO)	1.00	1.00	1.00
Finance Deputy Director	1.00	1.00	1.00
Accountant II	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00
Senior Accounting Tech	1.00	1.00	1.00
Senior Payroll Specialist	1.00	1.00	1.00
Senior Financial Analyst	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00
Project Manager	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	9.00	9.00	9.00

Attachment D

FY22 & FY23 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Marketing, Communications & Customer Service - 1300

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Marketing, Communications and Customer Service Director	1.00	1.00	1.00
Customer Service Manager	0.00	1.00	1.00
Customer Service Supervisor	2.00	0.00	0.00
Customer Service Coordinator TBD	0.00	1.00	1.00
Customer Service Representative	10.00	9.00	9.00
Senior Customer Service Representative	1.00	1.00	1.00
Customer Service Assistant	1.00	1.00	1.00
Revenue Account Coordinator	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	16.00	15.00	15.00

FY22 - Unfunded 2 FTE Customer Service Supervisor; add 1 FTE Customer Service Manager & 1 Customer Service Coordinator TBD

Attachment D

FY22 & FY23 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Human Resources - 1400

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Human Resources Director	1.00	1.00	1.00
Human Resources Deputy Director	1.00	1.00	1.00
Human Resources Technician	1.00	1.00	1.00
Principal Human Resources Generalist	1.00	1.00	1.00
Benefits Technician	1.00	1.00	1.00
Paralegal II	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	6.00	6.00

FY22 & FY23 OPERATING BUDGET
 Funded Personnel - Full Time Equivalent (FTE)
 Information Technology - 1500

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Information Technology and ITS Director	1.00	1.00	1.00
Senior Database Administrator	1.00	2.00	2.00
Database Administrator**	1.00	0.00	0.00
Systems Administrator/Senior	1.00	1.00	1.00
Information Technology Support Analyst I/II*	2.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	6.00	5.00

*Provisional position (1 FTE) funded in FY 22 (10 Months)

**FY22 unfunded 1 FTE Database Administrator, add 1 FTE Sr Database Administrator (promotion)

Attachment D

FY22 & FY23 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Planning, Grants, Governmental Affairs - 1600

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Planning and Development Director	1.00	1.00	1.00
Grants/Legislative Analyst	1.00	1.00	1.00
Transportation Planner I*	1.00	0.00	0.00
Transportation Planner II	1.00	1.00	1.00
Planning Data Analyst	1.00	1.00	1.00
Schedule Analyst	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	5.00	5.00

*Provisional position not funded in FY22

Attachment D

FY22 & FY23 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
District Counsel - 1700

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
District Counsel	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00
Paralegal II	0.00	0.00	0.00
Total Full-Time Equivalents (FTEs)	0.00	0.00	0.00

Attachment D

FY22 & FY23 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Safety, Security, and Risk Management - 1800

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Safety and Training Program Specialist I	1.00	1.00	1.00
Safety, Security and Risk Director	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	2.00	2.00	2.00

8D.9

Attachment D

FY22 & FY23 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Purchasing - 1900

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Purchasing Manager	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00
Purchasing Assistant	1.00	1.00	1.00
Buyer	1.00	1.00	1.00
Parts and Materials Supervisor	1.00	1.00	1.00
Parts and Materials Clerk	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	7.00	7.00	7.00

Attachment D

FY22 & FY23 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Facilities Maintenance - 2200

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Facilities Maintenance Manager	1.00	1.00	1.00
Facilities Maintenance Supervisor	1.00	1.00	1.00
Lead Facilities Maintenance Worker	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00
Facilities Maintenance Worker II	6.00	5.00	5.00
Facilities Maintenance Worker I	0.00	1.00	1.00
Custodial Supervisor	1.00	1.00	1.00
Lead Custodial Service Worker	1.00	1.00	1.00
Custodial Service Worker	6.00	6.00	6.00
Total Full-Time Equivalents (FTEs)	18.00	18.00	18.00

FY22 unfunded 1 FTE Facilities Maintenance Worker II, added 1 FTE Facilities Maintenance Worker I

Attachment D

FY22 & FY23 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Paratransit - 3100

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Operations Manager: Paratransit Division	1.00	1.00	1.00
Accessible Services Coordinator	1.00	1.00	1.00
Paratransit Eligibility Coordinator	1.00	1.00	1.00
Dispatcher/Scheduler	5.00	5.00	5.00
Paratransit Clerk I-II-III	1.00	1.00	1.00
Van Operator	30.00	30.00	30.00
Paratransit Supervisor	3.00	3.00	3.00
Total Full-Time Equivalents (FTEs)	42.00	42.00	42.00

8D.12

Attachment D

FY22 & FY23 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Operations - 3200

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Assistant Operations Manager	1.00	0.00	0.00
Operations Manager: Fixed Route Division	1.00	1.00	1.00
Transit Supervisor	11.00	11.00	11.00
Assistant Safety & Training Coordinator	1.00	1.00	1.00
Safety & Training Coordinator	1.00	1.00	1.00
Administrative Assistant Supervisor	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	18.00	17.00	17.00

FY22 Unfunded 1 FTE Assistant Operations Manager

Attachment D

FY22 & FY23 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Bus Operators - 3300

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Bus Operators *	152.00	152.00	152.00
Total Full-Time Equivalents (FTEs)	152.00	152.00	152.00

* 1 FTE is funded by a grant for one year in FY22

Attachment D

FY22 & FY23 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Fleet Maintenance - 4100

Position Title	Funded FY21 2020	Funded FY22 2021	Funded FY23 2021
Maintenance Manager	1.00	1.00	1.00
Fleet Maintenance Supervisor	3.00	2.00	2.00
Lead Mechanic	4.00	4.00	4.00
Mechanic III	2.00	2.00	2.00
Mechanic I - II	14.00	15.00	15.00
Accounting Technician/Senior	1.00	1.00	1.00
Upholsterer I - II	1.00	1.00	1.00
Lead Vehicle Service Worker	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00
Vehicle Service Worker I - II	7.00	7.00	7.00
Electronic Technician	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	38.00	38.00	38.00

FY22 Unfunded 1 FTE Fleet Maintenance Supervisor, add (1 FTE) Mechanic I position

FY22 & FY23 OPERATING BUDGET
 Authorized Personnel - Full Time Equivalent (FTE)
 Summary

Position Title	Authorized FY21	Authorized FY22	Authorized FY23
	2020	2021	2021
Administration - 1100	5.00	5.00	5.00
Finance - 1200	10.00	10.00	10.00
Customer Service - 1300	19.25	20.25	20.25
Human Resources - 1400	8.00	8.00	8.00
Information Technology - 1500	7.00	8.00	8.00
Planning, Grants, Governmental Affairs - 1600	12.00	12.00	12.00
District Counsel - 1700	3.00	3.00	3.00
Safety, Security, and Risk Management - 1800	3.00	3.00	3.00
Purchasing - 1900	10.00	10.00	10.00
Facilities Maintenance - 2200	23.00	23.00	23.00
Paratransit - 3100	55.00	55.00	55.00
Operations - 3200	22.00	22.00	22.00
Bus Operators - 3300	171.00	171.00	171.00
Fleet Maintenance - 4100	58.00	58.00	58.00
Total Full-Time Equivalents (FTEs)	406.25	408.25	408.25

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY22 CAPITAL BUDGET/ANTICIPATED SPENDING
 AS OF JUNE 25, 2021

PROJECT/ACTIVITY	RESTRICTED	PTMISEA (1B)	STIP	LCTOP	LPP	CAPITAL RESTRICTED STA	STA-SB1 (XFR FROM OPER BUDGET)	BUS REPLACEMENT FUND		OPERATING & CAPITAL RESERVE FUND	TOTAL
								RESTRICTED	RESTRICTED		
CAPITAL PROGRAM FUNDING											
Federal Sources of Funds:											
Federal Grants (FTA)	\$ 3,093,750										\$ 3,093,750
Surface Transportation Block Grant (STBG)	\$ 200,000										\$ 200,000
State Sources of Funds:											
PTMISEA (1B)		\$ 4,469,355									\$ 4,469,355
State Transportation Improvement Program (STIP)			\$ 1,356,440								\$ 1,356,440
Low Carbon Transit Operations Program (LCTOP)				\$ 860,656							\$ 860,656
Local Partnership Program (LPP)					\$ 1,088,000						\$ 1,088,000
State Transit Assistance (STA)-Prior Years						\$ 29,483					\$ 29,483
Transfers from Operating Budget (STA-SB1)											
STA-SGR (SB1)							\$ 882,754				\$ 882,754
Transfers from Operating Budget (Measure D)									\$ 2,879,523		\$ 2,879,523
Local Sources of Funds:											
Operating and Capital Reserve Fund										\$ 2,560,109	\$ 2,560,109
TOTAL CAPITAL FUNDING BY FUNDING SOURCE	\$ 3,293,750	\$ 4,469,355	\$ 1,356,440	\$ 860,656	\$ 1,088,000	\$ 29,483	\$ -	\$ 882,754	\$ 2,879,523	\$ 2,560,109	\$ 17,420,071
Restricted Funds	\$ 3,293,750	\$ 4,469,355	\$ 1,356,440	\$ 860,656	\$ 1,088,000	\$ 29,483		\$ 882,754	\$ 2,879,523		\$ 14,859,962
Unrestricted Funds										\$ 2,560,109	\$ 2,560,109
TOTAL CAPITAL FUNDING	\$ 3,293,750	\$ 4,469,355	\$ 1,356,440	\$ 860,656	\$ 1,088,000	\$ 29,483	\$ -	\$ 882,754	\$ 2,879,523	\$ 2,560,109	\$ 17,420,071
* NOTE: The amounts listed here represent the amounts committed against awarded grants and projects, and therefore will not equal the \$3M allocated to the Bus Replacement Fund in any given year.											

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 CAPITAL BUDGET/PORTFOLIO**

AS OF JUNE 25, 2021

	PROJECT/ACTIVITY	RESTRICTED	RESTRICTED	PTMISEA (1B)	STIP	LCTOP	LPP	CAPITAL RESTRICTED STA	STA-SB1 (XFR FROM OPER BUDGET)	STA-SGR (SB 1)	BUS REPLACEMENT FUND		TOTAL
											RESTRICTED	RESTRICTED	
Construction Related Projects													
1	19-0001 New METRO Owned Paracruz Facility-FY20 LPP (Grant Match for 5339(b))												
2	19-0002 Pacific Station/Metro Center Redevelopment w/ City of SC	\$ 117,934						\$ 29,483				\$ 4,000,000	\$ 2,193,566
3	19-0003 Pacific Station/Metro Center-Conceptual Design/MOU (5309)	\$ 117,934						\$ 29,483				\$ 4,000,000	\$ 4,000,000
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,340,982
IT Projects													
4	19-0004 ERP Consultant & System												
5	22-0001 Secondary Virtualization System												
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,699,000
Facilities Upgrades & Improvements													
6	19-0006 Maint Yard-Security Hardening/Expanded Parking												\$ 286,728
7	19-0006b Demolition of two structures & repair of sinkhole												\$ 451,600
8	19-0006c Three automated gates & installation												\$ 150,000
9	19-0010 Bus Stop Improvements (FTA 5339a FY18)	\$ 118,875											\$ 125,715
10	19-0011 Gate Control at JKS Bus Entry (FTA 5339a FY18)	\$ 100,000											\$ 100,000
11	19-0012 JKS Facility - Bus Wash Rehab (FTA 5339a FY19)	\$ 100,000											\$ 100,000
12	19-0013 JKS Facility - Upper Security Gates												\$ 100,000
13	19-0016 Paint Exterior-Maint. Facility (FTA 5339a FY18)	\$ 128,659											\$ 128,659
14	19-0018 Avning @ Fueling Station A&E only (FTA 5339a FY18 & Reserv.)	\$ -											\$ 7,186
15	19-0020 Admin Bldg. Engineering & Renovations	\$ 238,908											\$ 20,000
16	19-0018a Avning @ Fueling Station - Construction Phase (FTA 5339a FY2)	\$ 686,442											\$ 238,908
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,022,354
Revenue Vehicle Purchases, Replacements & Campaigns													
17	19-0024 Replace Six (6) CNG Buses (PTMISEA)	\$ 4,036,017										\$ 100,000	\$ 4,136,017
18	19-0027 FY18 STIP - AVLITS (STIP, Measure D)		\$ 635,541										\$ 635,541
19	20-0001 7 R Replacement Paracruz Vans (FY19 LPP, Measure D)					\$ 302,000						\$ 303,131	\$ 605,131
20	19-0032 3 New Flyer Repl. Capital Lease - Year 4 of 6 Prin Only - (Measure D) Interest funded in Operating Budget \$32K											\$ 659,765	\$ 659,765
21	19-0033 Paracruz Van Replacement (3) (STBG FY19 via RTC)	\$ 200,000										\$ 52,132	\$ 259,342
22	19-0035 Completion of Cameras on Buses (6 buses)												\$ -
23	20-0002 2 35' CNG Buses (FY19 Caltrans Discretionary FTA 5339; Bus Replacement Fund)	\$ 1,088,000										\$ 272,000	\$ 1,360,000
24	21-0008 SGR, PTMISEA, Measure D)	\$ 433,338										\$ 131,609	\$ 1,447,701
	Subtotal	\$ 1,288,000	\$ 4,469,355	\$ 635,541	\$ -	\$ 302,000	\$ -	\$ -	\$ -	\$ 882,754	\$ -	\$ 1,518,637	\$ 9,103,497

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 CAPITAL BUDGET/PORTFOLIO**

AS OF JUNE 25, 2021

PROJECT/ACTIVITY	RESTRICTED	RESTRICTED	PTMISEA (1B)	STIP	LCTOP	LPP	CAPITAL RESTRICTED STA	STA-SB1 (XFR FROM OPER BUDGET)	STA-SGR (SB 1)	MEASURE D (XFR FROM OPER BUDGET)	OPERATING & CAPITAL RESERVE FUND	TOTAL	BUS REPLACEMENT FUND	
													\$3M PER YEAR (MEASURE D + SB1 STA&SGR)	RESTRICTED
CAPITAL PROGRAM FUNDING														
Federal Sources of Funds:														
Federal Grants (FTA)	\$ 5,820,363											\$ 5,820,363		
Surface Transportation Block Grant (STBG)	\$ 200,000											\$ 200,000		
State Sources of Funds:														
PTMISEA (1B)		\$ 4,469,355										\$ 4,469,355		
Slate Transportation Improvement Program (STIP)				\$ 1,356,440								\$ 1,356,440		
Low Carbon Transit Operations Program (LCTOP)				\$ 860,656								\$ 860,656		
Local Partnership Program (LPP)				\$ 1,088,000								\$ 1,088,000		
Slate Transit Assistance (STA)-Prior Years							\$ 29,483	\$ -				\$ 29,483		
Transfers from Operating Budget (STA-SB1)														
STA-SGR (SB1)									\$ 882,754			\$ 882,754		
Transfers from Operating Budget (Measure D)										\$ 8,020,504		\$ 8,020,504		
Local Sources of Funds:														
Operating and Capital Reserve Fund														
TOTAL CAPITAL FUNDING BY FUNDING SOURCE	\$ 6,020,363	\$ 4,469,355	\$ 4,469,355	\$ 1,356,440	\$ 860,656	\$ 1,088,000	\$ 29,483	\$ -	\$ 882,754	\$ 8,020,504	\$ 5,716,174	\$ 28,443,729		
Restricted Funds	\$ 6,020,363	\$ 4,469,355	\$ 4,469,355	\$ 1,356,440	\$ 860,656	\$ 1,088,000	\$ 29,483	\$ -	\$ 882,754	\$ 8,020,504	\$ 5,716,174	\$ 22,727,555		
Unrestricted Funds								\$ -				\$ 5,716,174		
TOTAL CAPITAL FUNDING	\$ 6,020,363	\$ 4,469,355	\$ 4,469,355	\$ 1,356,440	\$ 860,656	\$ 1,088,000	\$ 29,483	\$ -	\$ 882,754	\$ 8,020,504	\$ 5,716,174	\$ 28,443,729		
* NOTE: The amounts listed here represent the amounts committed against awarded grants and projects, and therefore will not equal the \$3M allocated to the Bus Replacement Fund in any given year.														

Attachment F

BOARD MEMBER TRAVEL

FY22

American Public Transportation Association (APTA) Meetings

Legislative Conference
May 2022
Washington, DC
Three Board Members

Annual Conference
September 2021
Anaheim, CA
Two Board Members

California Transit Association (CTA) Meetings

Annual Meeting
November 2021
Sacramento, CA
One Board Member

Legislative Conference
May 2022
TBD – *May be virtual*
One Board Member

Additional Travel

Meetings with legislators and government officials in Washington, D.C., San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board members meeting with CEO/General Manager and staff.

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Attachment G

EMPLOYEE INCENTIVE PROGRAM FY22 and FY23

EVENT/ACTIVITY	FY22	FY23	DEPT/ACCOUNT
District Service Awards	\$ 4,000	\$ 4,080	1100-509101
Employee Picnic & Holiday Party	\$ 5,000	\$ 5,100	1100-509101
Transit Driver Appreciation Day	\$ 1,000	\$ 1,020	1100-509101
Employee Appreciation Events			
Administration	\$ 8,000	\$ 8,160	1100-509101
Marketing, Communications, and Customer Service	\$ 1,200	\$ 1,224	1300-509101
Safety, Security, and Risk Management	\$ 3,000	\$ 3,060	1800-509101
Awards			
Fixed Route	\$ 1,000	\$ 1,020	3300-509101
Paratransit	\$ 300	\$ 306	3100-509101
Safe Driver Patches and Certificates	\$ 1,000	\$ 1,020	3300-509101
Line Instruction Patches	\$ 1,000	\$ 1,020	3300-509101
TOTALS	\$ 25,500	\$ 26,010	

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Attachment H

Board Authorized METRO Support Activities

FY22 and FY23

Santa Cruz County Fair

Santa Cruz Follies

Santa Cruz Seaside Company - Late Night Transit Service to Watsonville for the summer

Senior Luncheon

Metro Advisory Committee METRO Tour

Leadership Santa Cruz

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Attachment I

MEMBERSHIPS FY22 and FY23

MEMBERSHIPS / Dues & Subscriptions	FY22	FY23	DEPT/ACCOUNT
Administration			
APTA Annual Dues	\$ 35,500	\$ 36,210	1100-509011
Bus Coalition	\$ 7,500	\$ 7,650	1100-509011
CalACT Membership Dues	\$ 1,055	\$ 1,076	1100-509011
Chamber of Commerce Membership	\$ 2,300	\$ 2,346	1100-509011
Community Transportation Assn of America (CTAA)	\$ 3,900	\$ 3,978	1100-509011
CTA	\$ 18,000	\$ 18,360	1100-509011
CTE Center for Transportation	\$ 5,000	\$ 5,100	1100-509011
Eastern Contra Costa Transit Agency (ZEBRA)	\$ 3,000	\$ 3,060	1100-509011
Letter Press - Transit Access Report	\$ 675	\$ 689	1100-509011
Monterey Bay Economic Partnership (MBEP)	\$ 5,000	\$ 5,100	1100-509011
National Notary	\$ 750	\$ 765	1100-509011
Register-Pajaronian	\$ 62	\$ 63	1100-509011
SC Sentinel	\$ 150	\$ 153	1100-509011
Total:	\$ 82,892	\$ 84,550	
Finance			
California Society of Municipal Finance Officers (CSMFO)	\$ 220	\$ 224	1200-509011
Government Finance Officers Association (GFOA)	\$ 300	\$ 306	1200-509011
Kiplinger Letters	\$ 100	\$ 102	1200-509011
Total:	\$ 620	\$ 632	
Human Resources			
California Public Employers Labor Relations Association (CalPERLA)	\$ 1,000	\$ 1,020	1400-509011
Society for Human Resource Management (SHRM)	\$ 836	\$ 853	1400-509011
Northern California Human Resources Association (NCHRA)	\$ 500	\$ 510	1400-509011
John Dash	\$ 475	\$ 485	1400-509011
Cal Chamber	\$ 849	\$ 866	1400-509011
Total:	\$ 3,660	\$ 3,733	
Safety, Security, and Risk Management			
Total:	\$ 400	\$ 408	1800-509011
Purchasing			
California Association of Public Procurement Officials (CAPPO)	\$ 130	\$ 133	1900-509011
Amazon Prime	\$ 200	\$ 204	1900-509011
Total:	\$ 330	\$ 337	
Fleet Maintenance			
Cummins INSITE Fleet books Software	\$ 2,960	\$ 3,019	4100-509011
John Deere Software	\$ 590	\$ 602	4100-509011
Southern California Regional Transit Training Consortium (SCR TTC)	\$ 1,000	\$ 1,020	4100-509011
Mitchell Online Vehicle Manuals	\$ 450	\$ 459	4100-509011
Allison Transport. Software	\$ 2,000	\$ 2,040	4100-509011
All Data	\$ 1,000	\$ 1,020	4100-509011
Total:	\$ 8,000	\$ 8,160	
TOTALS	\$ 95,902	\$ 97,820	

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY21 SCHEDULE OF RESERVE ACCOUNT BALANCES-PRE-CLOSE PRE-AUDIT
 AS OF 6/30/21

Fund Title	Explanation and Use:	Post Audit Balance at 6/30/20 (Before FY21/22 Capital Commitments)	ESTIMATED Additions/ (Withdrawals) in FY21 + FY22 Capital Commitments & Additions	ESTIMATED Available Balance at 6/30/21	Board Adopted Minimum or Target Level	% Funded	Surplus / (Deficient)	Suggested Guidelines:	Board Adopted Recommendation:
Operating and Capital Reserve Fund (formerly - Operating / Capital Reserves)	Liquid and unrestricted assets that an organization can use to support its operations in the event of an unanticipated loss of revenue or increase in expenses. Includes Alternative Fuel Tax Rebates transferred from the Operating Budget and any excess revenues above actual expenses	\$ 5,971,832	\$ (3,941,900)	\$ 2,029,932	N/A	N/A	N/A	Any use of Operating and Capital Reserves above CEO executive authority will be brought to the BOD for consideration. To be used as the local match for capital grants.	There is no Board Adopted Minimum Balance established; this fund shall not be used to support recurring operating expenditures.
Operations Sustainability Reserve Fund (formerly - Operating Reserves)	Funds set aside to protect the organization's essential services and funding requirements during periods of economic downturn or natural disasters. Target = two month's operating expenses (Payroll and Accounts Payable).	\$ 7,500,000	\$ -	\$ 7,500,000	\$ 7,500,000	100%	\$ -	GFOA recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures.	Fund Operations Sustainability Reserve Fund to target level that equals two (2) months of the average operating expenses for the most current fiscal year's budget, to be adjusted annually through the budget process.
Cash Flow Reserve Fund (formerly - Cash Flow Reserves)	Funds set aside to "cash flow" capital and/or operating expenses incurred before receiving reimbursements from various funding sources (Annual FTA 5307 (& STIC), STA, etc).	\$ 3,000,000	\$ -	\$ 3,000,000	\$ 3,000,000	100%	\$ -	Staff will manage flexibility of Cash Flow Reserve Fund, according to project levels and capital needs as they fluctuate from year to year.	Fund Cash Flow Reserve Fund to minimum or target levels; set annually through the budget process.
COVID Recovery Reserve Fund	The current FY20 Operating budget is expected to have a carryover at the end of the fiscal year due to reimbursement of FTA qualifying operating expenses related to the CARES act and FEMA reimbursements in FY20	\$ 18,051,412	\$ 2,000,000	\$ 20,051,412	N/A	N/A	N/A	METRO will reinvest the funds into the FY22 Operating budget and beyond, to sustain services to the greatest extent possible during the economic recovery, or until these funds are exhausted	-
Bus Replacement Fund (estimated balances, not currently included in the Reserves Policy)	strategy was adopted by the Board that results in \$3M per year being dedicated to the annual capital budget. This new strategy established the "Bus Replacement Fund" and establishes consistent annual transfers of STA funds and Measure D funds to the capital budget that are needed to provide funding and stability for the required local match for obsolete fixed-route buses and Paratransit vehicles.	\$ 11,370,607	\$ (10,012,141)	\$ 1,358,466	N/A	N/A	N/A	Annual unspent Measure D, STA, and SGR funds will "accumulate" in the Bus Replacement Fund until they are allocated to specific projects and spent on new replacement buses and vans and improvements.	\$3M per year being dedicated to the annual capital budget
Workers Compensation Reserve Fund (formerly - Workers Compensation Reserves)	Funds set aside to finance the (discounted) long term portion of workers' compensation liability, as of the end of the fiscal year.	\$ 2,219,526	\$ -	\$ 2,219,526	\$ 2,219,526	100%	\$ -	GASB #10 requires Santa Cruz METRO to accrue a liability on its financial statements for the ultimate cost of claims and expenses associated with all reported and unreported workers' compensation claims.	Fund Workers' Comp Reserves to minimum or target levels; a bi-annual study of potential liability areas and risk shall be the basis for determining minimum reserves.
Liability Insurance Reserve Fund (formerly - Liability Insurance Reserves)	Funds set aside to pay the cost of outstanding liability and physical damage claims + proposed employment practices liability claims. (Self Insured Retention - SIR - \$250K each program)	\$ 713,325	\$ -	\$ 713,325	\$ 713,325	100%	\$ -	GASB #10 requires Santa Cruz METRO to accrue a liability on its financial statements for the ultimate cost of claims and expenses associated with all reported and unreported liability and physical damage claims.	Fund Liability Insurance Reserves to minimum or target levels; calculated annually based on the 5-year rolling average of outstanding claims at fiscal year end + \$250K each SIR.
		\$ 48,826,702	\$ (11,954,041)	\$ 36,872,661			\$ -		

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Measure D: 5-Year Program of Projects (FY21/22-FY25/26)
 Agency: Santa Cruz METRO
 Expenditure Plan Category: Transportation for E&D

Measure D Revenues

FY21/22	FY22/23	FY23/24	FY24/25	FY25/26
\$3,556,627	\$3,627,760	\$3,700,315	\$3,774,321	\$3,849,807

Estimated Annual Measure D Allocations
 (update for your agency per RTC notice)

Name/Route/ limits	Description, complete streets components	Total Measure D	Amount of Measure funds to be used					Total cost estimate	Other Funds \$	Other fund sources	Est. Construction start date	Major project? * (yes/no)
			FY22	FY23	FY24	FY25	FY26					
Fixed route - 4 operators (average cost of Operator with benefits plus cost of mileage driven in year)	frequency, span of service - Routes 35, 40, 41, 68, 69A, 71, 72, 75, 79, 91X		583,388	600,304	614,916	628,484	636,540					
Fixed route - 4 operators (average cost of Operator with benefits plus cost of mileage driven in year)	Extra Board staffing to ensure reliability/delivery of all service		583,388	600,304	614,916	628,484	636,540					
Fixed route - 1 operator (average cost of Operator with benefits plus cost of mileage driven in year)	Route 71 weekend - 17 additional trips to provide 30 minute frequency in/outbound for 8 hours during the days		145,847	150,076	153,729	157,121	159,135					
Sustaining of ParaCruz service levels	1 operator minus farebox recovery		98,206	100,294	103,434	106,453	107,700					
Total Operations support			1,410,829	1,450,978	1,486,995	1,520,542	1,539,915					
Capital - vehicle replacement & improvements	Funds will be used to maintain METRO's fixed-route and ParaCruz bus fleet in a state of good repair. In addition, \$1 million per year for four successive years starting in FY20 will be dedicated to the refurbishment/rehabilitation, complete rebuild, or total redevelopment of Santa Cruz Metro Center (Pacific Station).		2,145,798	2,176,782	2,213,320	2,253,779	2,309,892					
Fixed-route bus and ParaCruz operations	Measure D funding received by METRO will be used to increase Fixed-route service, sustain ParaCruz service, maintain service reliability, and to allow for the purchase of new Fixed-route buses and ParaCruz vans.	18,508,830	\$3,556,627	\$3,627,760	\$3,700,315	\$3,774,321	\$3,849,807		Fares, 1979 Sales Tax, TDA, FTA 5307, STA, STIC, Fuel Tax Credits	Non-applicable	Non-applicable	

Estimated Annual Measure D Expenditures				
	\$0	\$0	\$0	\$0
Carry over to next fiscal year	\$0	\$0	\$0	\$0
Annual Interest Earnings on Measure D Revenues	\$0	\$0	\$0	\$0

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10 year METRO Unfunded Capital Projects - Summary		
Category	5-yr need (000s)	10-yr need (000s)
Construction	\$ 72,125	\$ 147,475
Vehicle State of Good Repair (SGR)	\$ 28,922	\$ 33,744
Facilities Maintenance	\$ 5,440	\$ 8,115
Information Technology (IT)/Communications	\$ 6,545	\$ 6,545
Total	\$ 113,032	\$ 195,879

Attachment 1

UNFUNDED CAPITAL PROJECTS (000s)

Construction		21	22	23	24	25	26	27	28	29	30
#	Project	Description	Cost (000s)								
1	ParaCruz Operating Facility (Mobility Management Center)	Property Acquisition, Design, Right-of-Way and construction for new ParaCruz Operating Facility/ <i>In-progress awaiting add'l grant funding</i>	\$ 3,700	\$ 700	\$ 1,500	\$ 1,500					
2	Cavallaro Transit Center roof replacement and solar panels	Shingle roof and solar panels/ <i>On hold</i>	\$ 75		\$ 75						
3	Maintenance Facility Bay 11 Modifications	Modify Bay 11 to better accommodate articulated buses. <i>/On hold</i>	\$ 100		\$ 100						
4	Upgrade Pasatiempo Northbound stop	Design, engineering, and construction of shelter pad and waiting area	\$ 50		\$ 50						
5	Fluid Management System Phase 2	Purchase and installation of fluid management system	\$ 650		\$ 650						
6	ZEB Fast-charging Infrastructure at WTC	Fast-charging infrastructure at Watsonville Transit Center/ <i>On hold</i>	\$ 1,000		\$ 1,000						
7	Vernon Street Bus Stop	Move (Route 4) bus stop to lower Admin parking lot. Install base and concrete to bus stop pad and maneuvering apron. Necessary precursor to securing maintenance facility <i>/On hold</i>	\$ 600			\$ 300	\$ 300				
8	Solar Panels at Ops, Maintenance, Admin	Energy cost reduction through installation of roof-mounted solar panels at the Judy K. Souza Operations Facility, Golf Club, and Vernon/ <i>On hold</i>	\$ 2,000		\$ 2,000						
9	Maintenance Facility Wing 2 (to accommodate articulated buses)	Property Acquisition (including 1231 River St), Design, Right-of-Way and Construction for second wing of Maintenance Facility <i>/On hold</i>	\$ 15,850			\$ 15,850					
10	Soquel/Freedom Traffic Signal Priority/Pre-Emption for Buses	Enable coach operators to actuate traffic signals to prolong green or change red lights to improve transit running time/ <i>TSP awaiting grant funding</i>	\$ 2,000			\$ 2,000					
11	Mid-county Park and Ride	New mid-county park and ride to replace Soquel Park & Ride. Capitola Mall?	\$ 10,000			\$ 10,000					
12	Watsonville Park and Ride Lot	South County P&R to support Hwy 1 commuters (200 spaces)/ <i>On hold</i>	\$ 10,000			\$ 10,000					
13	Cavallaro Transit Center Parking Structure	3-Story Parking Structure to support Hwy 17 Express commuters and City activities	\$ 26,400			\$ 26,400					
14	Remove Diesel Tank	Remove tank after replacement of last diesel bus fleet. <i>On hold</i> , as more diesel buses may be added to the fleet. <i>/On hold</i>	\$ 50			\$ 50					
15	South County Ops. & Maint. Facility	Auxiliary Operating (including ParaCruz) & Maintenance Facility in Watsonville. <i>/On hold</i>	\$ 50,000							\$ 50,000	
16	New Watsonville Transit Center	Replacement of current transit center <i>/On hold</i>	\$ 25,000								\$ 25,000
			\$147,475	\$ 700	\$ 1,500	\$ 3,375	\$ 2,000	\$ 64,550	\$ 300	\$ -	\$ 50
			\$ 72,125								
			Unfunded Capital Costs thru FY2025								

Attachment L

UNFUNDED CAPITAL PROJECTS (000s)

Vehicle SGR		21	22	23	24	25	26	27	28	29	30
#	Project	Description	Cost (000s)								
1	ParaCruz Replacements	5 new vehicles per year FY20-22; 3 new vehicles per year FY23-29	\$ 2,871	\$	\$ 348	\$ 348	\$ 348	\$ 348	\$ 348	\$ 348	\$ 348
2	Bus Replacements 2022	Replace (6) CNG buses - funded/order placed in FY21	\$ -								
3	Bus Replacements 2023	Replace (14) CNG buses /this the 14 bus lease that has been delayed to FY23 or later	\$ 11,200	\$ 11,200							
4	Bus Replacements 2024	Bus Replacements Replace (3) buses 2-40' 1-ARTIC	\$ 2,600	\$ 2,600							
5	Bus Replacements 2025	Bus Replacements Replace (7) CNG buses	\$ 4,900	\$ 4,900	\$ 4,900						
6	Bus Replacements 2026	Bus Replacements (Total 25% ZEB) Replace (8) CNG buses (2) ZEB	\$ 7,648	\$ 7,648	\$ 7,648						
7	Bus Replacements 2027	Bus Replacements Replace (0) buses	\$ -	\$ -							
8	Bus Replacements 2028	Bus Replacements (Total 50% ZEB) Replace (0) buses	\$ -	\$ -							
9	Bus Replacements 2029	Bus Replacements Replace (4) buses (3 CNG; 1 ZEB)	\$ 3,350	\$ 3,350				\$ 3,350			
10	Diesel-electric Hybrid Battery Replacements	22; 2 in FY23 (\$40k/battery) what is the life of a battery?	\$ 1,175	\$ 150	\$ 275	\$ 235	\$ 160	\$ 80			
11	Non-revenue Vehicle Replacements	Non-revenue trucks and cars	\$ -	\$ -							
		Unfunded Capital Costs thru FY2030	\$ 33,744	\$ 150	\$ 14,423	\$ 5,483	\$ 8,156	\$ 428	\$ 3,698	\$ 348	\$ -
		Unfunded Capital Costs thru FY2025	\$ 28,922	\$ 150	\$ 14,423	\$ 5,483	\$ 8,156	\$ 428	\$ 3,698	\$ 348	\$ -

*** Based on 10/31/19 Long-Range Bus Replacement Plan

*** Based on 2019 cost assumptions: CNG 35' & 40' - \$700k; artic - \$850k; ZEBs - \$1.25M

*** The project year (Bus Replacements 20XX) is the year the bus needs replacement. The funding need is placed in the previous fiscal year because it takes about a year from purchase to receive the bus.

Attachment L

UNFUNDED CAPITAL PROJECTS (000s)

Facilities Maintenance		21	22	23	24	25	26	27	28	29	30
#	Project	Description	Cost (000s)								
	Pacific Station Rehabilitation or Redevelopment	Rehab of existing facility or redevelopment as part of City project, subject to availability of grant funding/ Agree with start date/no change	\$ 1,800								
1	Capital upgrade of existing transit facilities	is this add'l funding over/above the \$4M we've approved? Capital upgrade of bus stops, parking lots, transit centers, buildings. Discussion with Grants/ capital reserves	\$ 750	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75
2	Custodial Equipment Replacement	Vacuums, Buffers, Scrubbers Grants discussion	\$ 200	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20
3	Landscaping/Irrigation	Re-landscape & irrigate all sites/Concur with projection	\$ 300	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30
4	Bird Abatement	All Facilities Ticket driven annual need	\$ 10	\$ 10							
5	Furniture	All Facilities Ticket driven for all of Metro	\$ 150	\$ 50	\$ 50	\$ 50					
6	Fuel and Wash Facility - rust removal and repaint	Remove rust and repaint bus fuel and wash facility and equipment/ On hold awaiting funding	\$ 125	\$ 125							
7	Replace Pressure Washer System	Pressure washer for engine cleaning will complete the project in house	\$ 580	\$ 580							
8	Golf Club Flooring	Installation of Tremco Elastomeric Traffic Coating System in Bus Shop and Parts Dept. On hold until 2023	\$ 450	\$ 450							
9	Administration Remodel	Office remodel of 110 Vernon St.: move/add office space and reconfigure replace HVAC On hold awaiting plans and cost estimate	\$ 1,000	\$ 1,000							
10	Golf Club Interior Painting	Golf Club Interior Painting/FY 22 exterior Freddy to provide estimates is this the same as existing project 19-0016?	\$ 150	\$ 150							
11	Medium Duty Trash Truck	Specialty truck for safer and more efficient bus stop trash cleanup Eddie to review funding source	\$ 150	\$ 150							
12	Shop bay door drainage	French drain or other solution for shop bay door drainage on hold for specs and funding	\$ 200	\$ 200							
13	Parallelogram Lift Replacement	In-house resurface project	\$ 200	\$ 200							
14	Fueling Station	Roof replacement and mid-life rehab. Includes sewer lift pump/mid life underway FY21 agree with proposed dates	\$ 250				\$ 250				
15	Golf Club Generator Replacement	Remove and replace in-ground lifts	\$ 100					\$ 100			
16	In-ground Bus Lifts	Remove and replace in-ground lifts	\$ 1,700							\$ 1,700	
17		Unfunded Capital Costs thru FY2030	\$ 8,115	\$ 880	\$ 175	\$ 3,925	\$ 325	\$ 125	\$ 125	\$ 1,825	\$ 125
		Unfunded Capital Costs thru FY2025	\$ 5,440								

Attachment L

UNFUNDED CAPITAL PROJECTS (000s)

		IT											
		21	22	23	24	25	26	27	28	29	30		
#	Project	Description	Cost (000s)										
1	Backup (to Kite Hill) Repeater Site	2-way Radio Equipment to allow JKS to function as an emergency radio repeater site	\$ 25	\$ 25									
2	Account-based Fare Collection Upgrade	Account-based fare collection upgrade to replace GFI paper and plastic pass system (excluding fareboxes and vaults)	\$ 300	\$ 300									
3	Enterprise Resource Planning (ERP) System	Financial, Payroll, Timekeeping and other subsystems (over/above the previously approved \$800K for FY22)	\$ 250	\$ 125	\$ 125								
4	Website Upgrade	Upgrade the outdated METRO website	\$ 150	\$ 150									
5	TVMs - replacements and additional	Pending decision on new fare system, as TVMs may no longer be required	\$ 250	\$ 250									
6	ITS	Add Automated Passenger Counters (APC) to our ITS	\$ 650	\$ 650									
7	Surveillance System Replacement for Vernon and Golf Club	Replace surveillance system at end-of-life	\$ 350	\$ 350									
8	Scheduling System Upgrade/Replacement	Upgrade 2009 HASTUS with latest version or procure replacement	\$ 1,500	\$ 1,500									
9	Security System - SV transit center		\$ 150	\$ 150									
10	Enterprise Asset Management System (EAM)	Enterprise Asset Management System	\$ 600	\$ 600									
11	Replace Fareboxes and Vaults	Replace fareboxes and vaults at end-of-life.	\$ 2,250	\$ 2,250									
12	Phone System Replacement	Replace phone system at end-of-life	\$ 70	\$ 70									
Unfunded Capital Costs thru FY2030			\$ 6,545	\$ -	\$ 1,275	\$ 2,825	\$ 2,445	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unfunded Capital Costs thru FY2025			\$ 6,545										

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Attachment M

MANAGEMENT YEARLY SALARY SCHEDULE

Title	Step 1 L	Step 1 LL	Step 2	Step 2 L	Step 2 LL	Step 3	Step 3 L	Step 3 LL	Step 4	Step 4 L	Step 4 LL	Step 5	Step 5 L	Step 5 LL	Step 6	Step 6 L	Step 6 LL
CEO/General Manager	224,536	235,768	247,000	235,768	247,562	247,562	259,938	272,314	259,938	272,938	285,938	272,938	286,582	300,227	286,582	300,914	315,245
Chief Operating Officer	146,994	154,336	161,678	154,336	162,053	162,053	170,165	178,277	170,165	178,672	187,179	178,672	187,616	196,560	187,616	196,997	206,378
Maintenance Manager	114,878	120,619	126,360	120,619	126,651	126,651	132,974	139,298	132,974	139,630	146,286	139,630	146,619	153,608	146,619	153,941	161,262
Chief Financial Officer (CFO)	146,994	154,336	161,678	154,336	162,053	162,053	170,165	178,277	170,165	178,672	187,179	178,672	187,616	196,560	187,616	196,997	206,378
Planning and Development Director	125,299	131,560	137,821	131,560	138,133	138,133	144,706	151,944	145,038	152,298	159,557	152,298	159,910	167,523	159,910	167,898	175,985
Human Resources Director	137,862	144,747	151,632	144,747	151,986	151,986	159,224	167,170	159,578	167,565	175,552	167,565	175,947	184,330	175,947	184,746	193,544
Information Technology and Intelligent Transportation Systems Director	137,862	144,747	151,632	144,747	151,986	151,986	159,224	167,170	159,578	167,565	175,552	167,565	175,947	184,330	175,947	184,746	193,544
Marketing, Communications and Customer Service Director	100,818	105,851	110,885	105,851	111,134	111,134	116,688	122,242	116,688	122,533	128,378	122,533	128,669	134,805	128,669	135,096	141,523
Purchasing and Special Projects Director	100,818	105,851	110,885	105,851	111,134	111,134	116,688	122,242	116,688	122,533	128,378	122,533	128,669	134,805	128,669	135,096	141,523
Senior Database Administrator	109,886	115,378	120,869	115,378	121,139	121,139	127,192	133,245	127,192	133,557	139,922	133,557	140,234	146,910	140,234	147,243	154,253
Finance Deputy Director	110,219	115,731	121,243	115,731	121,514	121,514	127,587	133,661	127,587	133,973	140,358	133,973	140,670	147,368	140,670	147,701	154,731
Human Resources Deputy Director	103,438	108,618	113,797	108,618	114,046	114,046	119,746	125,445	119,746	125,736	131,726	125,736	132,018	138,299	132,018	138,611	145,205
Operations Manager - Fixed Route Division	90,314	94,827	99,341	94,827	99,570	99,570	104,541	109,512	104,541	109,762	114,982	109,762	115,253	120,744	115,253	121,014	126,776
Operations Manager - Paratransit Division	90,314	94,827	99,341	94,827	99,570	99,570	104,541	109,512	104,541	109,762	114,982	109,762	115,253	120,744	115,253	121,014	126,776
Assistant Maintenance Manager	86,174	90,480	94,786	90,480	95,014	95,014	99,757	104,499	99,757	104,749	109,741	104,749	109,990	115,232	109,990	115,482	120,973
Facilities Maintenance Manager	97,656	102,544	107,432	102,544	107,682	107,682	113,069	118,456	113,069	118,726	124,384	118,726	124,654	130,582	124,654	130,894	137,134
Database Administrator	95,555	100,339	105,123	100,339	105,352	105,352	110,365	115,877	110,365	116,147	121,680	116,147	121,950	127,754	121,950	128,045	134,139
Safety, Security and Risk Management Director	108,202	113,610	119,018	113,610	119,288	119,288	124,966	131,227	125,258	131,518	137,779	131,518	138,091	144,664	138,091	144,997	151,902
Assistant Operations Manager	67,746	71,136	74,526	71,136	74,693	74,693	78,250	82,181	78,437	82,368	86,299	82,368	86,486	90,605	86,486	90,813	95,139
Project Manager	67,746	71,136	74,526	71,136	74,693	74,693	78,250	82,181	78,437	82,368	86,299	82,368	86,486	90,605	86,486	90,813	95,139
Purchasing Manager	86,174	90,480	94,786	90,480	95,014	95,014	99,757	104,499	99,757	104,749	109,741	104,749	109,990	115,232	109,990	115,482	120,973
*Customer Service Manager	70,096	73,611	77,126	73,611	77,293	77,293	80,974	85,030	81,162	85,218	89,274	85,218	89,482	93,746	89,482	93,954	98,426
Executive Assistant	65,915	69,202	72,488	69,202	72,654	72,654	76,107	79,934	76,294	80,101	83,907	80,101	84,115	88,130	84,115	88,317	92,518

Longevity Pay is based only on length of service.

* Position added and adopted by the Board on 11-20-2020

Attachment M

MANAGEMENT MONTHLY SALARY SCHEDULE

Effective 06/24/21 (FY22) / Adopted by the Board as of June 25, 2021

Title	Step 1	Step 1.1L	Step 1.1LL	Step 2	Step 2.L	Step 2.LL	Step 3	Step 3.L	Step 3.LL	Step 4	Step 4.L	Step 4.LL	Step 5	Step 5.L	Step 5.LL	Step 6	Step 6.L	Step 6.LL
CEO/General Manager	18,711	19,647	20,583	19,647	20,630	21,613	20,630	21,662	22,693	21,662	22,745	23,828	22,745	23,882	25,019	23,882	25,076	26,270
Chief Operating Officer	12,250	12,861	13,473	12,861	13,504	14,148	13,504	14,180	14,856	14,180	14,889	15,598	14,889	15,635	16,380	15,635	16,416	17,198
Maintenance Manager	9,573	10,052	10,530	10,052	10,554	11,057	10,554	11,081	11,608	11,081	11,636	12,191	11,636	12,218	12,801	12,218	12,828	13,439
Chief Financial Officer (CFO)	12,250	12,861	13,473	12,861	13,504	14,148	13,504	14,180	14,856	14,180	14,889	15,598	14,889	15,635	16,380	15,635	16,416	17,198
Planning and Development Director	10,442	10,963	11,485	10,963	11,511	12,059	11,511	12,087	12,662	12,087	12,692	13,296	12,692	13,326	13,960	13,326	13,992	14,657
Human Resources Director	11,489	12,062	12,636	12,062	12,666	13,269	12,666	13,298	13,931	13,298	13,964	14,629	13,964	14,662	15,361	14,662	15,396	16,129
Information Technology and Intelligent Transportation Systems Director	11,489	12,062	12,636	12,062	12,666	13,269	12,666	13,298	13,931	13,298	13,964	14,629	13,964	14,662	15,361	14,662	15,396	16,129
Marketing, Communications and Customer Service Director	8,402	8,821	9,240	8,821	9,261	9,702	9,261	9,724	10,187	9,724	10,211	10,698	10,211	10,722	11,234	10,722	11,258	11,794
Purchasing and Special Projects Director	8,402	8,821	9,240	8,821	9,261	9,702	9,261	9,724	10,187	9,724	10,211	10,698	10,211	10,722	11,234	10,722	11,258	11,794
Senior Database Administrator	9,157	9,615	10,072	9,615	10,095	10,575	10,095	10,599	11,104	10,599	11,130	11,660	11,130	11,686	12,243	11,686	12,270	12,854
Finance Deputy Director	9,185	9,644	10,104	9,644	10,126	10,608	10,126	10,632	11,138	10,632	11,164	11,697	11,164	11,723	12,281	11,723	12,308	12,894
Human Resources Deputy Director	8,620	9,052	9,483	9,052	9,504	9,956	9,504	9,979	10,454	9,979	10,478	10,977	10,478	10,977	11,525	11,002	11,551	12,100
Operations Manager - Fixed Route Division	7,526	7,902	8,278	7,902	8,298	8,693	8,298	8,712	9,126	8,712	9,147	9,582	9,147	9,582	10,062	9,604	10,085	10,565
Operations Manager - Paratransit Division	7,526	7,902	8,278	7,902	8,298	8,693	8,298	8,712	9,126	8,712	9,147	9,582	9,147	9,582	10,062	9,604	10,085	10,565
Assistant Maintenance Manager	7,181	7,540	7,899	7,540	7,918	8,296	7,918	8,313	8,708	8,313	8,729	9,145	8,729	9,166	9,603	9,166	9,624	10,081
Facilities Maintenance Manager	8,138	8,545	8,953	8,545	8,974	9,402	8,974	9,422	9,871	9,422	9,894	10,365	9,894	10,388	10,882	10,388	10,908	11,428
Database Administrator	7,963	8,362	8,760	8,362	8,779	9,197	8,779	9,218	9,656	9,218	9,679	10,140	9,679	10,163	10,646	10,163	10,670	11,178
Safety, Security and Risk Management Director	9,017	9,468	9,918	9,468	9,941	10,414	9,941	10,438	10,936	10,438	10,960	11,482	10,960	11,508	12,055	11,508	12,083	12,659
Assistant Operations Manager	5,646	5,928	6,211	5,928	6,224	6,521	6,224	6,536	6,848	6,536	6,864	7,192	6,864	7,207	7,550	7,207	7,568	7,928
Project Manager	5,646	5,928	6,211	5,928	6,224	6,521	6,224	6,536	6,848	6,536	6,864	7,192	6,864	7,207	7,550	7,207	7,568	7,928
Purchasing Manager	7,181	7,540	7,899	7,540	7,918	8,296	7,918	8,313	8,708	8,313	8,729	9,145	8,729	9,166	9,603	9,166	9,624	10,081
*Customer Service Manager	5,841	6,134	6,427	6,134	6,441	6,748	6,441	6,764	7,086	6,764	7,102	7,440	7,102	7,457	7,812	7,457	7,830	8,202
Executive Assistant	5,493	5,767	6,041	5,767	6,055	6,342	6,055	6,358	6,661	6,358	6,675	6,992	6,675	7,010	7,344	7,010	7,360	7,710

Locality Pay is based only on length of service.
 * Position added and adopted by the Board on 11-20-2020

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VERBAL PRESENTATION

ORAL INTRODUCTION OF ENTERPRISE RESOURCE PLANNING (ERP) PROJECT

Chuck Farmer, CFO

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VERBAL PRESENTATION

CEO ORAL REPORT / COVID-19 UPDATE

Alex Clifford, CEO/General Manager

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