

AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF JUNE 28, 2013
9:00 AM



Mission Statement: "To provide a public transportation service that enhances personal mobility and creates a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean and courteous transit service."

**THE BOARD MEETING AGENDA PACKET CAN BE FOUND ONLINE AT
WWW.SCMTD.COM AND IS AVAILABLE FOR INSPECTION AT SANTA CRUZ METRO'S
ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ, CALIFORNIA**


- | | | |
|--------------------------|-------------------------------------------|------------------------------|
| <input type="checkbox"/> | <i>Director Margarita Alejo</i> | <i>City of Watsonville</i> |
| <input type="checkbox"/> | <i>Director Hilary Bryant</i> | <i>City of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Dene Bustichi, Vice Chair</i> | <i>City of Scotts Valley</i> |
| <input type="checkbox"/> | <i>Director Daniel Dodge, Chair</i> | <i>City of Watsonville</i> |
| <input type="checkbox"/> | <i>Director Zach Friend</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Ron Graves</i> | <i>City of Capitola</i> |
| <input type="checkbox"/> | <i>Director Michelle Hinkle</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Deborah Lane</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director John Leopold</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Bruce McPherson</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Lynn Robinson</i> | <i>City of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Ex-Officio Director Donna Blitzer</i> | <i>UC Santa Cruz</i> |

Leslie R. White, General Manager / Secretary of the Board
Leslyn K. Syren, District Counsel

TITLE 6 - INTERPRETATION SERVICES / TÍTULO 6 - SERVICIOS DE TRADUCCIÓN

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with Tony Tapiz, Administrative Services Coordinator at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Tony Tapiz, Coordinador de Servicios Administrativos al numero 831-426-6080.

AMERICANS WITH DISABILITIES ACT

 *The Board of Directors meets in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the agenda and the agenda packet (including a Spanish language copy of the agenda packet), should contact Tony Tapiz, Administrative Services Coordinator, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. For information regarding this agenda or interpretation services, please call Santa Cruz METRO at 831-426-6080.*

**AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF JUNE 28, 2013**

**MEETING LOCATION:
SANTA CRUZ CITY COUNCIL CHAMBERS
809 CENTER STREET, SANTA CRUZ, CA**

9:00 A.M.

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION

1. CALL TO ORDER
2. ROLL CALL
3. ANNOUNCEMENTS
 - 3-1. A translator will be available for Spanish language interpretation during "Oral Communications" and for any other agenda item for which these services are needed.
 - 3-2. Today's meeting is being broadcast by Community Television of Santa Cruz County.
4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

This time is set aside for Directors and members of the general public to address any item not on the Agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Santa Cruz METRO will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Director may place matters brought up under Oral and Written Communications on a future agenda. In accordance with District Resolution 69-2-1, speakers appearing at a Board meeting shall be limited to three minutes in his or her presentation. Any person addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

 - 4-1. CORRESPONDENCE REGARDING STATUS QUO OF SERVICE OPTIONS FOR THE LA POSADA RESIDENTS AT FREDERICK/GAULT ST
A. Nonny Mouse, Santa Cruz, CA
5. LABOR ORGANIZATION COMMUNICATIONS
6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

**AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF JUNE 28, 2013**

- 7-1. STATUS REPORT OF ACTIVE GRANTS & SUBMITTED GRANT PROPOSALS FOR JUNE 2013
- 7-2. ACCEPT & FILE PRELIMINARILY APPROVED CLAIMS FOR APRIL 2013
- 7-3. APPROVE MINUTES OF BOARD OF DIRECTORS MEETING OF MARCH 22, 2013
- 7-4. APPROVE MINUTES OF BOARD OF DIRECTORS MEETINGS OF APRIL 2013
- 7-5. APPROVE MINUTES OF BOARD OF DIRECTORS MEETINGS OF MAY 2013
- 7-6. MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF APRIL 30, 2013
- 7-7. ACCESSIBLE SERVICES REPORT FOR APRIL 2013
- 7-8. METRO PARACRUZ OPERATIONS STATUS REPORT FOR MARCH & APRIL 2013
- 7-9. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF SHARON O'CONNOR, #13-0010

REGULAR AGENDA

- 8. CONSIDERATION OF PROPOSED FY14 FINAL BUDGET
Presented by Angela Aitken, Finance Manager
- 9. PRESENTATION OF EMPLOYEE ANNIVERSARIES
Presented by Daniel Dodge, Chair
- 10. CONSIDERATION OF PROPOSAL FROM MACERICH COMPANY (CAPITOLA MALL)
REGARDING THE DEVELOPMENT OF AN ALTERNATE SITE FOR THE TRANSIT CENTER
AT THE CAPITOLA MALL
Presented by Leslie R. White, General Manager
- 11. CONSIDERATION OF THE TRANSFER OF THE LEASE AGREEMENT WITH FARINOSH
SALILI DBA CAFÉ LENA TO AMIR ETEMADZADEH AND NASRIN HOSAINY FOR LEASED
SPACE AT PACIFIC STATION
Presented by Leslyn K. Syren, District Counsel
- 12. CONSIDERATION OF AWARD OF CONTRACT WITH GROUP 4 ARCHITECTURE,
RESEARCH + PLANNING, INC. FOR CONCEPTUAL DESIGN WITH ARCHITECTURAL AND
ENGINEERING SERVICES FOR THE PACIFIC STATION TRANSIT CENTER IN AN
AMOUNT NOT TO EXCEED \$632,508
Presented by Erron Alvey, Purchasing Agent
- 13. AMENDED SERVICE OPTIONS FOR THE LA POSADA RESIDENTS AT
FREDERICK/GAULT ST
Presented by Erich Friedrich, Senior Transit Planner

**AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF JUNE 28, 2013**

14. CONSIDERATION OF PROVIDING LIMITED SERVICE TO THE SANTA CRUZ COUNTY FAIRGROUNDS FOR SEPTEMBER 2013 IN EXCHANGE FOR FAIR VENDOR SPACE
Presented by Ciro Aguirre, Operations Manager
15. ORAL REPORT OF THE RECRUITMENT TASK FORCE
Presented by Daniel Dodge, Chair
16. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
Presented by Leslyn K. Syren, District Counsel
17. COMMUNICATIONS REGARDING CLOSED SESSION
18. ORAL ANNOUNCEMENT

The next regularly scheduled Board meeting will be held Friday, August 9, 2013 at 8:30 a.m. at the Santa Cruz METRO Administrative Offices, 110 Vernon Street, Santa Cruz, California.

SECTION II: CLOSED SESSION - Immediately following Open Session

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(Pursuant to Government Code Section 54956.9(b))

Potential Cases: Two

SECTION III: RECONVENE TO OPEN SESSION

19. REPORT OF CLOSED SESSION: District Counsel
20. ADJOURNMENT

Adjourn to the next Board of Directors meeting.

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmttd.com subject to staff's ability to post the document before the meeting.

425-8600

June, 2013

S.C.M.T.D.

Corporate Headquarters
920 Pacific Avenue, Suite 21
Santa Cruz, Ca 95060

Re: Frederick Street/LA POSADA
Bus Stop issue

Gentlemen/Ladies: THANK YOU!

I live at La Posada. It is
too noisy already! * TRUCKS USE GAULT ST.

All seniors are not Deaf or
Handicapped (although I fall in the
latter category). Some of us are
sensitive to the loud noises of the
ever-encroaching city; (e.g. Double Axle
trailer trucks). Backing up (beep-beep)
delivery trucks, Sirens and general
busyness of the City.

Some of us miss the quiet of the
country before there were so many

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Metro SE June 2013

modern noisy gadgets and machines. Some of us lost our homes due to various causes and now we live here.

Thank you for listening to my NO note! ☺

We have Metro Para Cruz; our own La Posada Bus; and sometimes we share rides with friends! We must be careful to take care of the fine-tuned senses we still possess. The wheel chair electric travelers can roll to Soquel or to Water Street for BUS STOPS.

Perhaps the pendulum "is swinging to the side of the Handicapped but we must have a balance.

Inverse Discrimination is not the answer. THANK YOU

Sincerely,
"A Nonny mouse"

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 28, 2013

TO: Board of Directors

FROM: Tove Beatty, Grants/Legislative Analyst
Thomas Hiltner, Grants/Legislative Analyst

SUBJECT: STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR JUNE 2013

I. RECOMMENDED ACTION

This report is for informational purposes only. Active grants and grant proposals are current as of June 18, 2013. No action is required.

II. SUMMARY OF ISSUES

- Santa Cruz METRO relies upon grant funding from other agencies for more than 25% of its FY13 operating revenue and more than 90% of its FY13 capital funding.
- A list of Santa Cruz METRO's active grants (Attachment A) and a list of grant proposals for new funds (Attachment B) are provided monthly in order to apprise the Board of the status of grants funding.
- Items in **bold** on Attachments A and B depict changes from last month's report.
- Santa Cruz METRO has active grant awards totaling \$45,449,582 .
- Santa Cruz METRO staff is developing new applications totaling \$6,400,096 for new projects.

III. DISCUSSION

Santa Cruz METRO relies upon grants from a number of other entities throughout the year for more than 25% of its FY13 operating revenue and over 90% of its FY13 capital funding. Programs such as the Transportation Development Act (TDA) and the Federal Transit Administration (FTA) urbanized area program annually allocate funds by formula while others such as the Monterey Bay Unified Air Pollution Control District's AB2766 Motor Vehicle Emissions Reduction Program and the California Department of Transportation (Caltrans) discretionary planning grants are competitively awarded based on merit. Santa Cruz METRO relies on both formula and discretionary grant revenue to support its operating and capital budgets.

This staff report is to apprise the Board of Directors of active grants funding current projects and proposed grants for new projects and ongoing operating costs. **Attachment A** lists all of Santa Cruz METRO's active grants with the award amount, the remaining balance and the status of the

projects funded by the grant. **Attachment B** lists Santa Cruz METRO's open grant applications with a brief description, source and status of proposed funds. Items in **bold** on Attachments A and B depict changes from last month's report.

IV. FINANCIAL CONSIDERATIONS

Active grant awards for operating and capital projects total \$45,449,582 , an increase of approximately \$8.4 million from last month due to \$8.8 million in TDA and STA grants moving from the application to the active stage and the deduction of \$0.4 million for completion of the FY10 Transit Security grant project. The unspent balance of active grants is \$33,980,116 , an increase of approximately \$8.4 million from the addition of new grants which have had no spending.

Current grant applications request \$6,400,096 in new funds, a decrease of approximately \$3.3 million from last month due to the TDA and STA applications moving onto the active grants page combined with the addition of \$5.5 million in a new FTA application for urban operating assistance. Staff is finalizing the application for \$200,000 in AB2766 emission reduction funds from the Monterey Bay Unified Air Pollution Control District.

V. ATTACHMENTS

Attachment A: Santa Cruz METRO Active Grants Status Report as of June 18, 2013

Attachment B: Santa Cruz METRO Grant Applications as of June 18, 2013

Attachment A

Santa Cruz METRO Active Grants as of May 15, 2013

| # | Grant | Description | \$ Grant Awarded | \$ Grant Balance | Funding Source | Grant Status |
|---|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | FFY11 5309 Bus/Facilities SGR Program | Discretionary, competitive grant program. | \$ 2,814,538 | \$ 2,814,538 | FTA 5309 SGR | 4/8/13: Going ahead with MDC bid; bus order proceeding once full match funds are identified and budgeted. |
| 2 | Bus Stop Improvements | Improve bus stops in Santa Cruz METRO service area | \$ 500,000 | \$ 243,998 | Caltrans from State Transportation Improvement Program | 4/8/13: American Asphalt working on stops, end date of project is 6/30/13. |
| 3 | MBUAPCD AB2766 FY12 Grant | Discretionary Grant | \$ 160,000 | \$ 110,473 | MBUAPCD (Air District) | 4/8/13: Piggybacking on a possible state contract for CNG trucks is still being researched by Procurement; need to complete before application for new cycle. |
| 4 | County of Santa Cruz Prop 84 Challenge Grant | Discretionary grant proposals for planning/zoning of unincorporated areas (Live Oak, Soquel Dr. corridor) w/ County of Santa Cruz; and sustainable growth communities grant w/ AMBAG. All need METRO as a partner. | \$ 10,000 | \$ 10,000 | Funding from Proposition 84 Planning Grants from the State of California Strategic Growth Council. | 4/8/13: County received \$500K for Prop. 84 Sustainable Communities Planning Grant Program for a project entitled "The Santa Cruz County Sustainable Community and Transit Corridors Plan" on December 6, 2010. Notification of award 6/3/11. Planning has been participating. Billing to be completed by 6/30/13. |
| 5 | AMBAG Sustainable Communities Planning Grant | Discretionary grant sub-award. | \$ 10,000 | \$ 10,000 | AMBAG sub-award. | 4/8/13: Planning has been participating in development of Sustainable Communities Strategies. |

Attachment A

Santa Cruz METRO Active Grants as of May 15, 2013

| # | Grant | Description | \$ Grant Awarded | \$ Grant Balance | Funding Source | Grant Status |
|---|---------------------------------------------------------------|------------------------------------------------------------------------------|------------------|------------------|-------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6 | FY 11/12 Proposition 1B - State and Local Partnership Program | CTC | \$ 5,812,000 | \$ 5,812,000 | CTC - SLPP | 4/8/13: \$5,812,000 allocation approved at 8/22/12 CTC meeting; Program Supplement Contract from CT issued and signed. Now must sign additional Program Supplement for third-party contractor for project. Still underway. Contract administrator has been out of the office at Caltrans. |
| 7 | FY11 Transit Security Project | Comprehensive Security & Surveillance: CCTV; LMR | \$ 440,505 | \$ 329,505 | FY11 CTSGP funds from Cal EMA | Ojo contract amended on 12/7/12 to add \$810,198 for more video storage and cameras. Expires 3/31/14. \$ Grant Balance as of 6/18/13. |
| 8 | FY12 Transit Security Projects | Land Mobile Radio system | \$ 440,505 | \$ 440,505 | FY12 CTSGP funds from Cal EMA | Day Wireless contract amended on 6/14/13 to add \$150,000 for repeater sites and contingency. Total contract value now \$820,000. Expires 3/31/15. \$ Grant Balance as of 6/18/13. |
| 9 | FY09 Operating & MetroBase | Urban operating assistance and MetroBase construction funding. CA-90-Y751 | \$ 4,753,504 | \$ 997,773 | FTA 5307. The Small Transit Intensive Cities (STIC) funding component are in the MetroBase Operations Building project. | Operations Building construction contracted 12/11/12. Pile driving scheduled in July @ 1200 River St. First STIC funds drawn 4/9/13. No expiration. \$ Grant Balance 6/18/13. |

Attachment A

Santa Cruz METRO Active Grants as of May 15, 2013

| # | Grant | Description | \$ Grant Awarded | \$ Grant Balance | Funding Source | Grant Status |
|----|------------------------------------|----------------------------------------------------------------------------------------------|------------------|------------------|--------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 10 | FY11 AB2766 | MetroBase construction of second L/CNG storage tank. | \$ 200,000 | \$ (0) | AB2766 Monterey Bay Unified Air Pollution Control District (Air District) AB 2766 Motor Vehicle Emissions Reduction Program | Grant expended and Final Report in preparation. MBUAPCD will inspect final installation and requires replacement of remaining 29 diesel buses by 1/1/16. \$ Grant Balance as of 6/18/13. |
| 11 | FY08,09,10,11 PTMISEA funds | MetroBase development. | \$ 20,558,730 | \$ 13,463,505 | FY08, FY09, FY10, FY11 Prop. 1B Public Transportation Modernization and Service Enhancement Account (PTMISEA) through Caltrans | Lewis C. Nelson & Sons construction contractor; TRC Solutions construction manager. #2 LNG Tank installed in April. All pile driving to start in July. \$ Grant Balance as of 6/18/13. |
| 12 | Pacific Station Design Engineering | Contract architectural and engineering services for Pacific Station expansion and renovation | \$ 396,000 | \$ 394,020 | CA-03-0730-03 FY06 FTA 5309 Bus and Bus Facilities program - legislative earmark. | Fee schedule accepted 6/11/13. Contract Award anticipated 6/28/13. \$ Grant Balance as of 6/18/13. No expiration. |
| 13 | Pacific Station Design Engineering | Contract architectural and engineering services for Pacific Station expansion and renovation | \$ 490,000 | \$ 490,000 | FY08 FTA 5309 Bus and Bus Facilities program - legislative earmark. | Fee schedule accepted 6/11/13. Contract Award anticipated 6/28/13. \$ Grant Balance as of 6/18/13. No expiration. |
| 14 | FY14 Operating Assistance | LTF Operating assistance from 1/4c sales tax. | \$ 6,104,531 | \$ 6,104,531 | TDA | SCCRTC adopted 6/6/13. |
| 15 | FY14 Operating Assistance | Local Diesel Sales Tax Revenue | \$ 2,759,269 | \$ 2,759,269 | STA | SCCRTC adopted 6/6/13. |
| | | Total | \$ 45,449,582 | \$ 33,980,116 | | |

7-1.a3

Attachment B

Santa Cruz METRO Grant Applications as of May 15, 2013

| # | Application Date | Grant | Description | \$ Grant | Funding Source | Status of Award |
|---|------------------|-----------------------------------|----------------------------------------------------------------------------------------------|--------------|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| 1 | 2/15/2013 | Caltrans Planning Grants FY13-14 | Caltrans | \$ 40,108 | AMBAG/SCMTD | 4/8/13: Submitted 4/2/13; total project cost with match \$45,500 |
| 2 | 6/28/2013 | FY14 MBYAPCD (AB 2766 Grant Cycle | MBUAPCD | \$ 200,000 | MBUAPCD | 4/8/13: Proposal development meeting scheduled for next week. Due 6/28/13. |
| 3 | 1/15/2013 | FY13 Transit Security Projects | Video Surveillance and Lighting at remaining METRO Facilities | \$ 440,505 | FY13 CTSGP funds from Cal EMA | FY13 Application submitted 1/14/13. Received Letter of No Prejudice on 4/15/13. Advance payment anticipated in August. |
| 4 | 4/15/2013 | FY13 Urban Operating Assistance | Formula based operating assistance for public transit service in Santa Cruz and Watsonville. | \$ 5,511,909 | FTA Section 5307 | Application is being prepared. Contract execution anticipated in August. |
| 5 | 4/15/2013 | FY13 Rural Operating Assistance | Operating assistance for public transit service in rural areas of Santa Cruz County. | \$ 207,574 | Caltrans (FTA 5311) | Submitted application to Caltrans. Contract execution anticipated in August. |
| | | | Total | \$ 6,400,096 | | |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 04/01/13 THRU 04/30/13

| CHECK NUMBER | CHECK DATE | CHECK VENDOR | CHECK AMOUNT | VENDOR NAME | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|--------------------------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 45454 | 04/01/13 | AA SAFE & SECURITY CO | 407.54 | AA SAFE & SECURITY CO | | 52102 | RPR & MAINT | 365.14 | |
| 45455 | 04/01/13 | ADVANCETEC INDUSTRIES INC. | 26.00 | ADVANCETEC INDUSTRIES INC. | | 52104 | RPR & MAINT | 42.40 | |
| 45456 | 04/01/13 | AIRTEC SERVICE | 3,127.71 | AIRTEC SERVICE | | 52162 | ANTENNA TELECOMM | 26.00 | |
| 45457 | 04/01/13 | ANDY'S AUTO SUPPLY | 143.18 | ANDY'S AUTO SUPPLY | 0 | 52067 | REV VEH PARTS | 3,127.71 | |
| 45458 | 04/01/13 | AVILES, PATRICIA | 120.00 | AVILES, PATRICIA | | 52037 | TRAVEL ADVANCE | 143.18 | |
| 45459 | 04/01/13 | BAILEY, NEIL | 78.46 | BAILEY, NEIL | 0 | 52127 | APR 13 RETIREE SUPP | 120.00 | |
| 45460 | 04/01/13 | BAYER, LORRAINE | 295.00 | BAYER, LORRAINE | | 52088 | TRAINING REIMBURSE | 78.46 | |
| 45461 | 04/01/13 | BLIGHT, KAREN | 95.37 | BLIGHT, KAREN | | 52145 | BUS OP GRADUATION | 295.00 | |
| 45462 | 04/01/13 | BRINKS AWARDS & SIGNS | 114.16 | BRINKS AWARDS & SIGNS | 7 | 52086 | BOD NAME PLATES | 95.37 | |
| 45463 | 04/01/13 | BRULIN & COMPANY INC. | 407.81 | BRULIN & COMPANY INC. | | 52070 | RPR & MAINT | 407.81 | |
| 45464 | 04/01/13 | CA PUBLIC EMPLOYEES' | 631,403.96 | CA PUBLIC EMPLOYEES' | | 52149 | APR 13 MED INS | 631,403.96 | |
| 45465 | 04/01/13 | CAPELLA, KATHLEEN | 78.46 | CAPELLA, KATHLEEN | 0 | 52137 | APR 13 RETIREE SUPP | 78.46 | |
| 45466 | 04/01/13 | CARLON'S FIRE EXTINGUISHER | 1,271.88 | CARLON'S FIRE EXTINGUISHER | | 52047 | OUT RPR EQUIP | 271.88 | |
| 45467 | 04/01/13 | CDW GOVERNMENT, INC. | 264.00 | CDW GOVERNMENT, INC. | | 52087 | EQUIP REPAIR BETTYS | 1,000.00 | |
| 45468 | 04/01/13 | CHENG, FRANK | 1,208.50 | CHENG, FRANK | | 52039 | SALES TAX | 264.00 | |
| 45469 | 04/01/13 | CLEAN ENERGY | 21,539.47 | CLEAN ENERGY | | 52161 | TRAVEL REIMBURSEMENT | 1,208.50 | |
| 45470 | 04/01/13 | COMMUNITY PRINTERS, INC. | 1,563.51 | COMMUNITY PRINTERS, INC. | | 52030 | LNG 01/17/13 | 864.71 | |
| 45471 | 04/01/13 | COSTCO | 14.70 | COSTCO | | 52031 | LNG 1/20/13 | 849.33 | |
| 45472 | 04/01/13 | CUMMINS WEST, INC. | 17,939.96 | CUMMINS WEST, INC. | | 52068 | LNG 03/01/13 | 10,449.66 | |
| 45473 | 04/01/13 | DAVILA, ANA MARIA | 39.23 | DAVILA, ANA MARIA | 0 | 52082 | LNG 03/04/13 | 14.70 | |
| 45474 | 04/01/13 | DEANE INDUSTRIAL MACHINING | 1,370.00 | DEANE INDUSTRIAL MACHINING | | 52046 | PC COUPON PRINTING | 1,563.51 | |
| 45475 | 04/01/13 | DEPARTMENT OF JUSTICE | 128.00 | DEPARTMENT OF JUSTICE | | 52121 | BOD MEETING 3/22 | 14.70 | |
| 45476 | 04/01/13 | DOC AUTO LLC | 2,893.13 | DOC AUTO LLC | | 52066 | REV VEH PARTS | 556.84 | |
| 45477 | 04/01/13 | ESTRADA, URIEL | 58.35 | ESTRADA, URIEL | | 52077 | OUT RPR #2805 | 16,718.40 | |
| 45478 | 04/01/13 | FEDERAL EXPRESS | 96.36 | FEDERAL EXPRESS | | 52114 | REV VEH PARTS | 664.72 | |
| 45479 | 04/01/13 | FERGUSON ENTERPRISES INC. #795 | 64.74 | FERGUSON ENTERPRISES INC. #795 | | 52128 | APR 13 RETIREE SUPP | 39.23 | |
| 45480 | 04/01/13 | FIRST ADVANTAGE OCCUPATIONAL | 69.07 | FIRST ADVANTAGE OCCUPATIONAL | | 52072 | OUT RPR REV VEH | 1,370.00 | |
| 45481 | 04/01/13 | FREEDMAN SEATING COMPANY | 206.36 | FREEDMAN SEATING COMPANY | | 52124 | FINGERPRINTING | 128.00 | |
| 45482 | 04/01/13 | GARCIA, HELEN | 39.23 | GARCIA, HELEN | 0 | 52106 | OUT RPR PC # 1111 | 1,294.80 | |
| 45483 | 04/01/13 | GARCIA, JUAN JOSE | 8.59 | GARCIA, JUAN JOSE | | 52108 | OUT RPR PC # 2603 | 233.75 | |
| 45484 | 04/01/13 | GENFARE A DIV OF SPX CORP | 3,889.71 | GENFARE A DIV OF SPX CORP | | 52036 | TRAINING REIMBURSE | 58.35 | |
| 45485 | 04/01/13 | GILLIG LLC | 423.15 | GILLIG LLC | | 52160 | FREIGHT | 96.36 | |
| 45486 | 04/01/13 | GOUVEIA, ROBERT | 78.46 | GOUVEIA, ROBERT | 0 | 52151 | RPR & MAINT | 9.60 | |
| 45487 | 04/01/13 | HOSE SHOP, THE | 668.20 | HOSE SHOP, THE | | 52152 | RPR & MAINT | 55.14 | |
| 45488 | 04/01/13 | KAMEDA, TERRY | 309.70 | KAMEDA, TERRY | | 52123 | DOT DRUG TESTS | 69.07 | |
| 45489 | 04/01/13 | KEGLEY, RICKIE-ANN | 160.00 | KEGLEY, RICKIE-ANN | | 52040 | REV VEH PARTS | 144.77 | |
| 45490 | 04/01/13 | KELLY SERVICES, INC. | 2,888.80 | KELLY SERVICES, INC. | | 52043 | REV VEH PARTS ADA | 61.59 | |
| 45491 | 04/01/13 | KEYSTON BROTHERS | 513.82 | KEYSTON BROTHERS | | 52044 | REV VEH PARTS | 39.23 | |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 04/01/13 THRU 04/30/13

| CHECK NUMBER | CHECK DATE | CHECK VENDOR | CHECK AMOUNT | VENDOR NAME | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|------------------|--------------------------------|-------------|----------------------|---------------|-------------------------|--------------------|---------|
| 45492 | 04/01/13 | 1,575.32 039 | KINKO'S INC. | 52038 | 2013 POSTERS SPRING | 1,575.32 | | | |
| 45493 | 04/01/13 | 4,375.00 001235 | LOCATELLI MOVING & STORAGE INC | 52054 | OPER BLDG RELOCATION | 4,375.00 | | | |
| 45494 | 04/01/13 | 1,021.62 511 | LUMINATOR HOLDING LP | 52083 | RPR REV VEH PARTS | 400.00 | | | |
| | | | | 52084 | RPR REV VEH PARTS | 184.54 | | | |
| | | | | 52085 | RPR REV VEH PARTS | 437.08 | | | |
| 45495 | 04/01/13 | 689.52 001145 | MANAGED HEALTH NETWORK | 52150 | APR 13 EAP PREMIUM | 689.52 | | | |
| 45496 | 04/01/13 | 314.47 041 | MISSION UNIFORM | 52069 | UNIF & LAUNDRY | 28.50 | | | |
| | | | | 52090 | UNIF & LAUNDRY | 26.17 | | | |
| | | | | 52100 | UNIF & LAUNDRY | 59.25 | | | |
| | | | | 52101 | UNIF & LAUNDRY | 196.37 | | | |
| | | | | 52158 | UNIF & LAUNDRY | 4.18 | | | |
| 45497 | 04/01/13 | 415.90 001178 | N/S CORPORATION | 52117 | RPR & MAINT | 415.90 | | | |
| 45498 | 04/01/13 | 12,777.18 001063 | NEW FLYER IND. CANADA ULC DBA | 52071 | REV VEH PARTS | 294.51 | | | |
| | | | | 52074 | REV VEH PARTS | 218.71 | | | |
| | | | | 52075 | REV VEH PARTS | 9,992.12 | | | |
| | | | | 52076 | REV VEH PARTS | 2,268.09 | | | |
| 45499 | 04/01/13 | 44.25 E671 | NOLEN, GREG | 52091 | REV VEH PARTS | 3.75 | | | |
| 45500 | 04/01/13 | 961.13 004 | NORTH BAY FORD LINC-MERCURY | 52034 | TRAINING REIMBURSE | 44.25 | | | |
| | | | | 52094 | REV VEH PARTS | 262.05 | | | |
| | | | | 52095 | REV VEH PARTS | 56.36 | | | |
| | | | | 52096 | REV VEH PARTS | 231.86 | | | |
| 45501 | 04/01/13 | 1,087.42 009 | PACIFIC GAS & ELECTRIC | 52105 | OUT RPR REV VEH#1105 | 410.86 | | | |
| 45502 | 04/01/13 | 135.50 043 | PALACE ART & OFFICE SUPPLY | 52044 | 2/8-3/11 PARA CRUZ | 1,087.42 | | | |
| | | | | 52153 | OFFICE SUPPLIES | 137.79 | | | |
| | | | | 52154 | OFFICE SUPPLIES | 4.62 | | | |
| | | | | 52155 | OFFICE SUPPLIES | -6.91 | | | |
| 45503 | 04/01/13 | 337.71 M057 | PARHAM, WALLACE | 52139 | APR 13 RETIREE SUPP | 337.71 | | | |
| 45504 | 04/01/13 | 39.23 M109 | PEREZ, CHERYL | 52131 | APR 13 RETIREE SUPP | 39.23 | | | |
| 45505 | 04/01/13 | 247.21 M064 | PETERS, TERRIE | 52140 | APR 13 RETIREE SUPP | 247.21 | | | |
| 45506 | 04/01/13 | 343.28 003067 | POST MEDICAL INC | 52115 | RPR & MAINT | 343.28 | | | |
| 45507 | 04/01/13 | 337.61 M058 | POTEETE, BEVERLY | 52141 | APR 13 RETIREE SUPP | 337.61 | | | |
| 45508 | 04/01/13 | 1,298.00 002927 | PRAXAIR DISTRIBUTION, INC.137 | 52159 | 1/13-1/2014 LEASE | 1,298.00 | | | |
| 45509 | 04/01/13 | 4,673.29 001149 | PREFERRED PLUMBING, INC. | 52048 | BLDG REPAIR VERNON | 2,058.85 | | | |
| | | | | 52049 | BLDG REPAIR PACIFIC | 598.50 | | | |
| | | | | 52050 | OUT RPR BLDG PACIFIC | 517.44 | | | |
| 45510 | 04/01/13 | 264.77 107A | PROBUILD | 52051 | OUT RPR BLDG PACIFIC | 598.50 | | | |
| | | | | 52089 | OUT BLDG RPR WTC | 279.00 | | | |
| | | | | 52125 | OUT RPR BLDG 1200RIV | 388.50 | | | |
| | | | | 52126 | OUT RPR BLDG PACIFIC | 232.50 | | | |
| | | | | 52053 | METROBASE RPR & MAIN | 4.20 | | | |
| | | | | 52055 | METROBASE RPR & MAIN | 8.69 | | | |
| | | | | 52056 | METROBASE RPR & MAIN | 11.43 | | | |
| | | | | 52057 | METROBASE RPR & MAIN | 137.90 | | | |
| | | | | 52058 | METROBASE RPR & MAIN | 24.41 | | | |
| | | | | 52059 | METROBASE RPR & MAIN | 8.19 | | | |
| | | | | 52062 | RPR & MAINT | 7.82 | | | |
| | | | | 52063 | RPR & MAINT | 43.52 | | | |
| | | | | 52064 | RPR & MAINT | 14.44 | | | |
| | | | | 52065 | RPR & MAINT | 4.17 | | | |
| 45511 | 04/01/13 | 524.12 001153 | REPUBLIC ELEVATOR COMPANY | 52118 | OUT RPR EQUIP | 524.12 | | | |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
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|----------------|------------|------------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 45512 | 04/01/13 | 304.21 003024 | | RICOH USA, INC | | 52098 | 2/19-3/18 IMAGES | 258.75 | |
| 45513 | 04/01/13 | 78.46 M085 | | ROSSI, DENISE | 0 | 52147 | COPIER STAPLES/TONER | 45.46 | |
| 45514 | 04/01/13 | 39.23 M030 | | ROWE, RUBY | | 52132 | APR 13 RETIREE SUPP | 78.46 | |
| 45515 | 04/01/13 | 80.22 135 | | SANTA CRUZ AUTO PARTS, INC. | | 52073 | REV VEH PARTS | 39.23 | |
| 45516 | 04/01/13 | 30.00 345 | | SANTA CRUZ COUNTY OFFICE OF | | 52079 | FINGERPRINTING FEE | 80.22 | |
| 45517 | 04/01/13 | 12,775.40 002917 | | SANTA CRUZ METRO TRANSIT W/C | | 52120 | 3/1-3/15 W/C FEES | 30.00 | |
| 45518 | 04/01/13 | 335.40 079 | | SANTA CRUZ MUNICIPAL UTILITIES | | 52122 | 3/1-3/15 W/C REPLEN | 1,031.77 | |
| 45519 | 04/01/13 | 104.30 M010 | | SHORT, SLOAN | 0 | 52164 | 1/17-3/14 VERNON | 11,743.63 | |
| 45520 | 04/01/13 | 39.23 M054 | | SLOAN, SUZANNE | 0 | 52142 | APR 13 RETIREE SUPP | 335.40 | |
| 45521 | 04/01/13 | 1,076.38 R632 | | STATE FARM MUTUAL AUTO INS | | 52134 | APR 13 RETIREE SUPP | 104.30 | |
| 45522 | 04/01/13 | 19.35 104 | | STATE STEEL COMPANY | 0 | 52103 | PC 10-12-04 | 39.23 | |
| 45523 | 04/01/13 | 53.92 E917 | | THORN, MIKE | | 52163 | REV VEH PARTS | 1,076.38 | |
| 45524 | 04/01/13 | 1,976.52 002954 | | TIRE DISTRIBUTION SYSTEMS, LLC | 7 | 52035 | TRAINING REIMBURSE | 19.35 | |
| 45525 | 04/01/13 | 39.23 M086 | | TOLINE, DONALD | 0 | 52080 | TIRES & TUBES | 53.92 | |
| 45526 | 04/01/13 | 76.68 003037 | | TYCO INTEGRATED SECURITY LLC | | 52081 | TIRES & TUBES | 1,258.63 | |
| 45527 | 04/01/13 | 1,182.01 003082 | | ULINE INC | | 52135 | APR 13 RETIREE SUPP | 717.89 | |
| 45528 | 04/01/13 | 49.62 007 | | UNITED PARCEL SERVICE | | 52168 | APR 13 ALARM 1200RIV | 39.23 | |
| 45529 | 04/01/13 | 10.00 E903 | | VALDIVIA, ROBERT | | 52119 | SAFETY SUPPLIES | 76.68 | |
| 45530 | 04/01/13 | 1,769.07 002829 | | VALLEY POWER SYSTEMS, INC. | | 52033 | DMV REIMBURSEMENT | 594.76 | |
| 45531 | 04/01/13 | 923.16 221 | | VEHICLE MAINTENANCE PROGRAM | | 52109 | REV VEH PARTS | 587.25 | |
| 45532 | 04/01/13 | 76.02 434 | | VERIZON WIRELESS | 0 | 52110 | REV VEH PARTS | 10.00 | |
| 45533 | 04/01/13 | 75.00 001353 | | VISION COMMUNICATIONS | | 52112 | REV VEH PARTS | 875.69 | |
| 45534 | 04/01/13 | 309.70 M076 | | VONWAL, YVETTE | 0 | 52156 | 2/13-3/12 PC CARDS | 923.16 | |
| 45535 | 04/01/13 | 75.00 001165 | | VU, THANH DR. MD | 7 | 52093 | 3/8-4/7 DVR RENTAL | 76.02 | |
| 45536 | 04/01/13 | 8.15 E674 | | WILLIS, GREG | | 52143 | APR 13 RETIREE SUPP | 75.00 | |
| 45537 | 04/01/13 | 315.00 915 | | WORKIN.COM, INC. | | 52092 | DMV EXAM | 309.70 | |
| 45538 | 04/01/13 | 39.23 M088 | | YAGI, RANDY | 0 | 52078 | JOB PLACEMENT AD | 8.15 | |
| 45539M04/02/13 | | 120.00 E329 | | ZARAGOZA, DANIEL | | 52136 | APR 13 RETIREE SUPP | 315.00 | |
| 45540 | 04/08/13 | 302.85 003072 | | 3M COMPANY | | 52208 | TRAVEL ADVANCE | 39.23 | |
| 45541 | 04/08/13 | 62.03 002941 | | AA SAFE & SECURITY CO | | | | 120.00 | MANUAL |
| 45542 | 04/08/13 | 24,980.45 192 | | ALWAYS UNDER PRESSURE | | 52202 | OUT RPR EQUIP | 302.85 | |
| 45543 | 04/08/13 | 32.64 003019 | | AMERICAN REPROGRAPHICS CO LLC | | 52226 | CUSTOM KEYS | 62.03 | |
| 45544 | 04/08/13 | 28.86 002861 | | AMERICAN MESSAGING SVCS, LLC | | 52225 | 2/19-3/18 PHONE/METR | 24,980.45 | |
| 45545 | 04/08/13 | 113.87 294 | | ANDY'S AUTO SUPPLY | 0 | 52222 | PRINTING REV PLANS | 10.88 | |
| 45546 | 04/08/13 | 9,990.24 001D | | AT&T | | 52229 | PRINT FULLSIZE PLANS | 10.88 | |
| 45547 | 04/08/13 | 8,583.00 001348 | | ATHENS INSURANCE SERVICE, INC. | | 52230 | PRINT REVISED PLAN | 10.88 | |
| 45548 | 04/08/13 | 7,341.56 001356 | | BRENCO OPERATING-TEXAS, LP | | 52247 | APR 13 PAGERS | 28.86 | |
| 45549 | 04/08/13 | 50.00 B028 | | BRYANT, HILARY | 7 | 52240 | REV VEH PARTS | 113.87 | |
| 45550 | 04/08/13 | 50.00 B018 | | BUSTICHI, DENE | 7 | 52257 | APR 13 TFA FEES | 9,990.24 | |
| 45551 | 04/08/13 | 191.07 002898 | | CEB CONTINUING EDUCATION OF | | 52278 | REV VEH PARTS | 8,583.00 | |
| 45552 | 04/08/13 | 5,394.08 003000 | | CENTRAL EQUIPMENT SERVICE CO. | | 52209 | BOD MEETING 3/22/13 | 7,341.56 | |
| | | | | | | 52210 | BOD MEETING 3/22/13 | 50.00 | |
| | | | | | | 52191 | CA GOV TORT LIA UPDT | 50.00 | |
| | | | | | | 52200 | OUT RPR EQUIP | 3,683.31 | |
| | | | | | | 52201 | OUT RPR EQUIP | 1,710.77 | |

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| 45553 | 04/08/13 | 1,660.31 909 | CLASSIC GRAPHICS | | 52265 | OUT RPR BUS #2219 | 1,660.31 | | |
| 45554 | 04/08/13 | 72,328.87 001124 | CLEAN ENERGY | | 52169 | LNG 3/6/13 | 8,017.92 | | |
| | | | | | 52170 | LNG 3/9/13 | 10,627.93 | | |
| | | | | | 52171 | LNG 3/12/13 | 10,141.17 | | |
| | | | | | 52172 | LNG 3/14/13 | 7,365.69 | | |
| | | | | | 52173 | LNG 3/17/13 | 10,449.66 | | |
| | | | | | 52174 | LNG 3/19/13 | 6,024.91 | | |
| | | | | | 52175 | LNG 3/22/13 | 10,621.52 | | |
| | | | | | 52176 | LNG 3/25/13 | 9,080.07 | | |
| 45555 | 04/08/13 | 2,982.52 002814 | CREATIVE BUS SALES, INC. | | 52276 | REV VEH PARTS | 2,982.52 | | |
| 45556 | 04/08/13 | 7,117.39 504 | CUMMINS WEST, INC. | | 52196 | CORE CREDIT | -56.99 | | |
| | | | | | 52246 | REV VEH PARTS | 7,174.38 | | |
| 45557 | 04/08/13 | 369.92 001000 | DAIMLER BUSES N. AMERICA INC. | | 52246 | REV VEH PARTS | 190.44 | | |
| | | | | | 52272 | REV VEH PARTS | 179.48 | | |
| 45558 | 04/08/13 | 1,810.69 480 | DIESEL MARINE ELECTRIC, INC. | | 52273 | REV VEH PARTS | 179.48 | | |
| 45559 | 04/08/13 | 536.16 001329 | DOC AUTO LLC | | 52275 | REV VEH PARTS | 1,810.69 | | |
| | | | | | 52239 | OUT RPR PC# 1123 | 397.75 | | |
| 45560 | 04/08/13 | 800.00 916 | DOCTORS ON DUTY MEDICAL CLINIC | 7 | 52241 | OUT RPR PC#110 | 138.41 | | |
| 45561 | 04/08/13 | 100.00 B029 | DODGE, DANIEL | | 52281 | DOT DRUG TESTS | 800.00 | | |
| 45562 | 04/08/13 | 974.63 432 | EXPRESS SERVICES INC. | | 52211 | APTA 3/8 BOD 3/22 | 100.00 | | |
| | | | | | 52227 | TEMP W/E 3/3/13 | 707.25 | | |
| 45563 | 04/08/13 | 200.95 E675 | FLEISLER, CLAIRE | | 52228 | TEMP W/E 3/10/13 | 267.38 | | |
| 45564 | 04/08/13 | 16,484.38 002952 | FLYERS ENERGY LLC | | 52180 | TRAVEL REIMBURSEMENT | 200.95 | | |
| | | | | | 52234 | 3/1-3/15 FUEL REV VE | 12,254.86 | | |
| 45565 | 04/08/13 | 4,754.12 912 | FOLGER GRAPHICS | | 52253 | 3/1-3/15/13 FUEL | 4,229.52 | | |
| 45566 | 04/08/13 | 374.08 E637 | FRIEDRICH, ERICH | | 52236 | 2013 SPRING HEADWAYS | 4,754.12 | | |
| | | | | | 52183 | REIMBURSE LUNCH RTC | 30.45 | | |
| | | | | | 52185 | TRAVEL REIMBURSEMENT | 98.34 | | |
| 45567 | 04/08/13 | 50.00 B032 | FRIEND, ZACHARIAH | | 52212 | BOD MEETING 3/22/13 | 50.00 | | |
| 45568 | 04/08/13 | 228.96 001302 | GARDA CL WEST, INC. | | 52259 | APR 13 SVCS | 228.96 | | |
| 45569 | 04/08/13 | 2,160.80 001189 | GARY KENVILLE LOCKSMITH | 7 | 52223 | 165 DUBOIS LOCKS | 2,135.80 | | |
| | | | | | 52233 | RPR & MAINT | 25.00 | | |
| 45570 | 04/08/13 | 11,662.50 002123 | GIRO, INC. | | 52274 | MAR 13 HASTAS TRAIN | 11,662.50 | | |
| 45571 | 04/08/13 | 124.81 E530 | GUIZAR, LISETH | | 52182 | TRAVEL REIMBURSEMENT | 124.81 | | |
| 45572 | 04/08/13 | 250.00 001196 | JOHN A. DASH & ASSOCIATES | | 52256 | 2013 WAGE REPORTS | 250.00 | | |
| 45573 | 04/08/13 | 3,907.80 002971 | JOHNSON ELECTRONICS | | 52224 | 701 OCEAN EQUIP | 3,907.80 | | |
| 45574 | 04/08/13 | 32.69 036 | KELLY-MOORE PAINT CO., INC. | | 52194 | RPR & MAINT | 32.69 | | |
| 45575 | 04/08/13 | 8,885.00 003066 | KIM FAMILY ENTERPRISES LLC | | 52187 | APR 13 RENT NNN PARK | 8,885.00 | | |
| 45576 | 04/08/13 | 2,356.47 001233 | KIMBALL MIDWEST | | 52271 | NON INV PARTS | 2,356.47 | | |
| 45577 | 04/08/13 | 1,664.00 852 | LAW OFFICES OF MARIE F. SANG | 7 | 52242 | CL# 12000554 | 416.00 | | |
| | | | | | 52243 | CL#1100452& 11001281 | 640.00 | | |
| | | | | | 52244 | CL# 2010226708 | 80.00 | | |
| | | | | | 52255 | CL# 110004751 | 528.00 | | |
| 45578 | 04/08/13 | 10.00 E904 | LENNON, PAUL | | 52179 | DMV REIMBURSEMENT | 10.00 | | |
| 45579 | 04/08/13 | 26,888.66 003017 | MANFIELD OIL CO OF GAINSVILLE | | 52204 | DSL 3/8/13 | 26,888.66 | | |
| 45580 | 04/08/13 | 50.00 B031 | MCPHERSON, BRUCE | | 52213 | BOD MEETING 3/22/13 | 50.00 | | |
| 45581 | 04/08/13 | 125.00 003088 | MDSTAT URGENT CARE INC | | 52254 | PRE EMPLOY EXAM | 125.00 | | |
| 45582 | 04/08/13 | 283.33 041 | MISSION UNIFORM | | 52231 | UNIF & LAUNDRY | 26.17 | | |
| | | | | | 52263 | UNIF & LAUNDRY | 59.25 | | |
| | | | | | 52264 | UNIF & LAUNDRY | 197.91 | | |

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| 45583 | 04/08/13 | 001454 | 939.24 | MONTEREY BAY SYSTEMS | | 52206 | 4/1-6/30/13 CONTRACT | 939.24 | |
| 45584 | 04/08/13 | 001063 | 575.01 | NEW FLYER IND. CANADA ULC DBA | | 52195 | REV VEH PARTS | 80.54 | |
| | | | | | | 52197 | REV VEH PARTS | 72.30 | |
| | | | | | | 52198 | REV VEH PARTS | 9.78 | |
| | | | | | | 52266 | REV VEH PARTS | 205.97 | |
| | | | | | | 52267 | REV VEH PARTS | 43.30 | |
| | | | | | | 52268 | REV VEH PARTS | 18.79 | |
| | | | | | | 52269 | REV VEH PARTS | 48.42 | |
| | | | | | | 52270 | REV VEH PARTS | 95.91 | |
| 45585 | 04/08/13 | 002721 | 529.18 | NEXTEL COMMUNICATIONS/SPRINT | | 52219 | 2/26-3/25 TMMWIRELES | 84.48 | |
| 45586 | 04/08/13 | 009 | 11,880.34 | PACIFIC GAS & ELECTRIC | | 52220 | 2/26-3/25 DIR CONN | 444.70 | |
| | | | | | | 52190 | 2/26-3/26 1217 RIVER | 181.44 | |
| | | | | | | 52216 | 2/26-3/26 VERNON | 3,860.67 | |
| | | | | | | 52217 | 2/26-3/26 GOLF DR | 4,403.44 | |
| | | | | | | 52218 | 3/2-3/26 165 DUBOIS | 1,919.36 | |
| | | | | | | 52277 | 2/26-3/26 1122 RIVER | 1,321.96 | |
| | | | | | | 52279 | 2/26-3/26 1122 RIVER | 193.47 | |
| 45587 | 04/08/13 | 043 | 68.42 | PALACE ART & OFFICE SUPPLY | | 52205 | OFFICE SUPPLIES | 42.34 | |
| 45588 | 04/08/13 | 481 | 333.00 | PIED PIPER EXTERMINATORS, INC. | | 52221 | OFFICE SUPPLIES | 26.08 | |
| | | | | | | 52248 | MAR 13 PEST VERNON | 183.00 | |
| | | | | | | 52249 | MAR 13 PEST BETTYS | 53.00 | |
| | | | | | | 52250 | MAR 13 PEST METRO MK | 48.50 | |
| | | | | | | 52251 | MAR 13 PEST CAFELENA | 48.50 | |
| 45589 | 04/08/13 | E611 | 316.50 | PINSKY, TODD | | 52181 | TRAVEL REIMBURSEMENT | 316.50 | |
| 45590 | 04/08/13 | 001149 | 757.59 | PREFERRED PLUMBING, INC. | | 52235 | OUT RPR VERNON | 757.59 | |
| 45591 | 04/08/13 | 003020 | 250.50 | QUEST DIAGNOSTIC | | 52282 | 2/26-3/22 DRUG TESTS | 250.50 | |
| 45592 | 04/08/13 | 215 | 413.25 | RICOH USA, INC. | | 52215 | 3/18-4/17 RENT | 413.25 | |
| 45593 | 04/08/13 | 536 | 47.83 | RIVERSIDE LIGHTING & ELECTRIC | | 52237 | RPR & MAINT | 31.97 | |
| 45594 | 04/08/13 | B022 | 50.00 | ROBINSON, LYNN MARIE | 7 | 52238 | RPR & MAINT | 15.86 | |
| 45595 | 04/08/13 | E913 | 10.00 | SANDOVAL, JAMES | | 52214 | BOD MEETING 3/22/13 | 50.00 | |
| 45596 | 04/08/13 | 135 | 62.28 | SANTA CRUZ AUTO PARTS, INC. | | 52178 | DMV REIMBURSEMENT | 10.00 | |
| | | | | | | 52192 | SMALL TOOLS | 27.72 | |
| 45597 | 04/08/13 | 002917 | 26,051.05 | SANTA CRUZ METRO TRANSIT W/C | | 52193 | REV VEH PARTS | 34.56 | |
| 45598 | 04/08/13 | 002954 | 1,196.52 | TIRE DISTRIBUTION SYSTEMS, LLC | 7 | 52260 | TIRES | 26,051.05 | |
| | | | | | | 52261 | TIRES | 957.19 | |
| | | | | | | 52203 | OUT RPR EQUIP | 239.33 | |
| 45599 | 04/08/13 | 003010 | 117.00 | TOYOTA MATERIAL HANDLING | 7 | 52252 | FREIGHT OUT | 117.00 | |
| 45600 | 04/08/13 | 007 | 65.47 | UNITED PARCEL SERVICE | | 52232 | REV VEH PARTS | 65.47 | |
| 45601 | 04/08/13 | 002829 | 1,742.32 | VALLEY POWER SYSTEMS, INC. | | 52262 | REV VEH PARTS | 252.03 | |
| | | | | | | 52199 | 3/16-4/15 MT BIEWLAS | 1,490.29 | |
| 45602 | 04/08/13 | 434B | 55.00 | VERIZON CALIFORNIA | | 52177 | APR 13 VSP PLAN | 55.00 | |
| 45603 | 04/08/13 | 001043 | 10,721.50 | VISION SERVICE PLAN | | 52188 | APR 13 RENT | 10,721.50 | |
| 45604 | 04/08/13 | 003074 | 3,500.00 | WAVE CREST DEVELOPMENT INC. | | 52189 | BOD MEETING 3/22/13 | 3,500.00 | |
| 45605 | 04/08/13 | 682 | 70.00 | WEISS, AMY L. | 7 | 52280 | OPS REFRIGERATORS | 70.00 | |
| 45606 | 04/08/13 | 449 | 1,260.94 | WESTERN APPLIANCE | | 52184 | TRAINING REIMBURSE | 1,260.94 | |
| 45607 | 04/08/13 | E674 | 8.72 | WILLIS, GREG | | 52350 | TUITION REIMBURSEMEN | 8.72 | |
| 45608M04 | 04/08/13 | E645 | 2,220.00 | OLANDER, JOY | | | | 2,220.00 | MANUAL |
| 45609 | 04/15/13 | 001365 | 5,000.00 | TUITION REIMBURSEMEN | | 52287 | JAN-MAR 2013 ADASURY | 5,000.00 | |
| 45610 | 04/15/13 | 001844 | 6,585.16 | BORTNICK, ROBERT S. & ASSOC. | 7 | 52357 | MAR 1200B SVCS | 4,013.96 | |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
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| 45611 | 04/15/13 | 1,270.85 002627 | | CDW GOVERNMENT, INC. | | 52358 | MAR 1200B SVCS | 2,571.20 | |
| 45612 | 04/15/13 | 127.67 001346 | | CITY OF SANTA CRUZ-FINANCE | | 52285 | SERVER SHELVING | 1,692.42 | |
| 45613 | 04/15/13 | 1,173.25 130 | | CITY OF WATSONVILLE UTILITIES | | 52286 | CREDIT QUICKBOOKS | -421.57 | |
| 45614 | 04/15/13 | 1,277.04 909 | | CLASSIC GRAPHICS | | 52295 | 2/18-3/18 WTC | 22.15 | |
| 45615 | 04/15/13 | 17,133.21 001124 | | CLEAN ENERGY | | 52296 | CONTAINER/WTC | 892.10 | |
| 45616 | 04/15/13 | 255.06 075 | | COAST PAPER & SUPPLY INC. | | 52298 | 2/18-3/18 WTC | 40.21 | |
| 45617 | 04/15/13 | 14,549.43 504 | | CUMMINS WEST, INC. | | 52324 | OUT RPR #1124 | 1,277.04 | |
| 45618 | 04/15/13 | 68,016.57 002946 | | DAY WIRELESS SYSTEMS | | 52353 | LNG 03/27/13 | 6,481.80 | |
| 45619 | 04/15/13 | 641.52 R634 | | DEPARTMENT OF HEALTH CARE SVCS | | 52354 | LNG 3/30/13 | 10,651.41 | |
| 45620 | 04/15/13 | 476.74 001329 | | DOC AUTO LLC | | 52343 | PARTS & SUPPLIES | 255.06 | |
| 45621 | 04/15/13 | 24,358.48 R633 | | ERIKA GUIDO AND HER ATTORNEY | | 52325 | OUT RPR #2601 | 14,549.43 | |
| 45622 | 04/15/13 | 64.84 001172 | | FERGUSON ENTERPRISES INC. #795 | | 52351 | FY11 LMR PAID W/CCTV | 68,016.57 | |
| 45623 | 04/15/13 | 70.00 001189 | | GARY KENVILLE LOCKSMITH | 7 | 52367 | SC 01-11-27 | 641.52 | |
| 45624 | 04/15/13 | 83.48 117 | | GILLIG LLC | | 52330 | OUT RPR OTHER #504 | 476.74 | |
| 45625 | 04/15/13 | 1,673.40 282 | | GRAINGER | | 52368 | SC 01-11-27 | 24,358.48 | |
| 45626 | 04/15/13 | 14,460.00 001745 | | HARTFORD LIFE AND ACCIDENT INS | | 52326 | RPR & MAINT | 64.84 | |
| 45627 | 04/15/13 | 8,203.01 166 | | HOSE SHOP, THE | | 52308 | RPR MAINT | 70.00 | |
| 45628 | 04/15/13 | 1,946.80 878 | | KELLY SERVICES, INC. | | 52323 | SAFETY SUPPLIES | 83.48 | |
| 45629 | 04/15/13 | 50.00 880 | | LEXISNEXIS | | 52284 | CREDIT NOTE | -559.70 | |
| 45630 | 04/15/13 | 20.54 001555 | | MAC TOOLS INC DBA | | 52331 | SAFETY SUPPLIES | 31.94 | |
| 45631 | 04/15/13 | 163.62 764 | | MERCURY METALS DBA | | 52332 | VEH CLEAN SUPPLY | 45.33 | |
| 45632 | 04/15/13 | 304.80 041 | | MISSION UNIFORM | | 52333 | VEH CLEANING SUPPLY | 45.33 | |
| 45633 | 04/15/13 | 588.30 001454 | | MONTEREY BAY SYSTEMS | | 52335 | SAFETY/CLEAN SUPPLY | 1,569.94 | |
| 45634 | 04/15/13 | 6,089.63 001063 | | NEW FLYER IND. CANADA ULC DBA | | 52337 | REV VEH PARTS | 37.59 | |
| 45635 | 04/15/13 | 1,590.48 004 | | NORTH BAY FORD LINC-MERCURY | | 52338 | RPR & MAINT | 651.62 | |
| | | | | | | 52361 | RPR & MAINT | -193.98 | |
| | | | | | | 52369 | APR 13 LIFE AD&D | 4,000.16 | |
| | | | | | | 52370 | APR 13 LTD SUMMARY | 10,459.84 | |
| | | | | | | 52327 | RPR & MAINT | 4,649.75 | |
| | | | | | | 52328 | RPR & MAINT | 3,535.01 | |
| | | | | | | 52352 | RPR & MAINT | 18.25 | |
| | | | | | | 52366 | TEMP W/E 3/24/13 | 1,946.80 | |
| | | | | | | 52365 | MAR 13 SVCS | 50.00 | |
| | | | | | | 52345 | EMP TOOL REPLACEMENT | 20.54 | |
| | | | | | | 52322 | REV VEH PARTS | 163.62 | |
| | | | | | | 52299 | UNIF & LAUNDRY | 197.91 | |
| | | | | | | 52300 | UNIF & LAUNDRY | 64.65 | |
| | | | | | | 52309 | UNIF & LAUNDRY | 42.24 | |
| | | | | | | 52292 | OUT RPR EQUIP | 588.30 | |
| | | | | | | 52293 | REV VEH PARTS | 1.24 | |
| | | | | | | 52294 | REV VEH PARTS | 214.02 | |
| | | | | | | 52346 | REV VEH PARTS | 29.58 | |
| | | | | | | 52347 | REV VEH PARTS | 1,304.24 | |
| | | | | | | 52348 | REV VEH PARTS | 4,540.55 | |
| | | | | | | 52305 | TIRES & TUBES | 456.12 | |
| | | | | | | 52306 | REV VEH PARTS | 27.74 | |
| | | | | | | 52307 | REV VEH PARTS | 6.52 | |

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|--------------|------------|------------------|--------------|----------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 45636 | 04/15/13 | 2,561.78 009 | | PACIFIC GAS & ELECTRIC | | 52310 | OUT RPR OTH VEH #708 | 997.09 | |
| 45637 | 04/15/13 | 70.00 481 | | PIED PIPER EXTERMINATORS, INC. | | 52321 | OUT RPR OTHER | 103.01 | |
| 45638 | 04/15/13 | 43,913.50 002939 | | PREFERRED BENEFIT | | 52363 | 3/1-3/29 920 PACIFIC | 2,561.78 | |
| 45639 | 04/15/13 | 1,160.23 107A | | PROBUILD | | 52371 | MAR 13 PRST CTRL WTC | 70.00 | |
| 45640 | 04/15/13 | 52.81 045 | | ROYAL WHOLESALE ELECTRIC | | 52371 | APR 13 DELTA DENTAL | 43,913.50 | |
| 45641 | 04/15/13 | 421.66 018 | | SALINAS VALLEY FORD SALES | | 52336 | RPRMAINT/ METROBASE | 1,160.23 | |
| 45642 | 04/15/13 | 201.50 135 | | SANTA CRUZ AUTO PARTS, INC. | | 52304 | RPR MAINT | 52.81 | |
| 45643 | 04/15/13 | 51.85 848 | | SANTA CRUZ ELECTRONICS, INC. | | 52301 | REV VEH PARTS | 421.66 | |
| 45644 | 04/15/13 | 2,500.00 002267 | | SHAW / YODER / ANTWIH, INC. | | 52291 | REV VEH PARTS | 49.81 | |
| 45645 | 04/15/13 | 853.37 366 | | TENNANT COMPANY | | 52302 | REV VEH PARTS | 32.63 | |
| 45646 | 04/15/13 | 192.00 001800 | | THERMO KING OF SALINAS, INC | | 52303 | REV VEH PARTS | 119.06 | |
| 45647 | 04/15/13 | 5,906.28 002954 | | TIRE DISTRIBUTION SYSTEMS, LLC 7 | | 52289 | COMPUTER CABLE | 51.85 | |
| 45654 | 04/15/13 | 2,500.00 002267 | | SHAW / YODER / ANTWIH, INC. | | 52288 | APR 13 LEGISLATE SVC | 2,500.00 | |
| 45645 | 04/15/13 | 853.37 366 | | TENNANT COMPANY | | 52329 | PARTS & SUPPLIES | 347.46 | |
| 45651 | 04/15/13 | 150.00 001165 | | VU, THANH DR. MD | 7 | 52349 | CLEANING SUPPLIES | 505.91 | |
| 45652 | 04/15/13 | 216.41 147 | | ZEE MEDICAL SERVICE CO. | | 52356 | FREIGHT | 74.33 | |
| 45654 | 04/22/13 | 90.78 002941 | | AA SAFE & SECURITY CO | | 52313 | 3/27-4/23 FENCE RENT | 10.88 | |
| 45655 | 04/22/13 | 2,335.00 E437 | | AITKEN, ANGELA | | 52290 | REV VEH PARTS | 1,248.57 | |
| 45656 | 04/22/13 | 174.11 192 | | ALWAYS UNDER PRESSURE | | 52341 | REV VEH PARTS | 489.70 | |
| 45657 | 04/22/13 | 387.94 001G | | AT&T | | 52342 | REV VEH PARTS | 4,946.42 | |
| 45658 | 04/22/13 | 215.00 247 | | AUTOMATIC DOOR SYSTEMS, INC. | | 52311 | DMV EXAM | 75.00 | |
| 45659 | 04/22/13 | 774.00 011 | | BEWLEYS CLEANING | | 52312 | DMV EXAM | 75.00 | |
| 45660 | 04/22/13 | 1,000.00 003022 | | CAFE AMIGO | | 52344 | SAFETY SUPPLIES | 216.41 | |
| 45661 | 04/22/13 | 688.48 914 | | CALTRONICS BUSINESS SYSTEMS | | 52395 | RPR & MAINT | 90.78 | |
| 45662 | 04/22/13 | 5,000.00 001324 | | CAPITALEGE ADVOCACY, INC. | | 52492 | TUITION REIMBURSEMENT | 2,335.00 | |
| 45663 | 04/22/13 | 1,795.25 003081 | | CAPITOLA MALL LLC | | 52411 | RPR & MAINT | 174.11 | |
| 45664 | 04/22/13 | 174.11 002034 | | CARLON'S FIRE EXTINGUISHER | | 52468 | 4/5-5/4 OPS PHONE | 79.36 | |
| 45665 | 04/22/13 | 765.00 001346 | | CITY OF SANTA CRUZ-FINANCE | | 52469 | 4/5-5/4 REPEATERS | 308.58 | |
| 45666 | 04/22/13 | 608.47 909 | | CLASSIC GRAPHICS | | 52373 | 110 VERNON DOOR | 215.00 | |
| 45667 | 04/22/13 | 2,890.00 003034 | | COASTAL LANDSCAPING INC. | | 52387 | MAR 13 CUSTODIAL SVC | 774.00 | |
| | | | | | | 52456 | APR 13 CUSTODIAL SVC | 1,000.00 | |
| | | | | | | 52462 | OFFICE SUPPLIES | 119.08 | |
| | | | | | | 52463 | OFFICE SUPPLIES | 569.40 | |
| | | | | | | 52399 | APR 13 SERVICES | 5,000.00 | |
| | | | | | | 52453 | MAY 13 RENT CAP MALL | 1,795.25 | |
| | | | | | | 52433 | SAFETY SUPPLIES | 174.11 | |
| | | | | | | 52391 | QTRLY PARK FEE | 191.25 | |
| | | | | | | 52392 | QTRLY PARK FEE | 573.75 | |
| | | | | | | 52413 | OUT RPR #1106 | 608.47 | |
| | | | | | | 52432 | MARCH 13 MAINT | 2,890.00 | |

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|--------------|------------|------------------|--------------------------------|-------------|-------------|----------------------|-------------------------|--------------------|---------|
| 45668 | 04/22/13 | 200.00 367 | COMMUNITY TELEVISION OF | | 52400 | BOD MEETING 3/22/13 | 200.00 | | |
| 45669 | 04/22/13 | 28.16 002063 | COSTCO | | 52438 | BOD MEETING 4/12/13 | 28.16 | | |
| 45670 | 04/22/13 | 637.22 002814 | CREATIVE BUS SALES, INC. | | 52440 | REV VEH PARTS | 40.70 | | |
| 45671 | 04/22/13 | 2,107.22 504 | CUMMINS WEST, INC. | | 52443 | REV VEH PARTS | 596.52 | | |
| 45672 | 04/22/13 | 2,207.18 001501 | D & G SANITATION | | 52375 | OUT RPR REV VEH#1005 | 739.00 | | |
| 45673 | 04/22/13 | 1,164.76 798 | D&D COMPRESSOR, INC | | 52426 | OUT RPR #2811 | 1,368.22 | | |
| 45674 | 04/22/13 | 105.00 002295 | FIRST ALARM | | 52448 | MAR 13 920 PACIFIC | 2,207.18 | | |
| 45675 | 04/22/13 | 1,064.54 002962 | FIS | | 52439 | AIR COMP SBF MMF | 1,164.76 | | |
| 45676 | 04/22/13 | 15,920.62 002952 | FLYERS ENERGY LLC | | 52450 | MAR 13 PARACRUZ SVC | 105.00 | | |
| 45677 | 04/22/13 | 158.99 117 | GILLIG LLC | | 52451 | MAR 13 MERCHANT FEES | 1,064.54 | | |
| 45678 | 04/22/13 | 135.00 003014 | GOODEX SERVICES, INC. | | 52394 | PROPANE | 49.19 | | |
| 45679 | 04/22/13 | 1,009.91 001097 | GREENWASTE RECOVERY, INC. | | 52427 | 3/16-3/31 FUEL | 3,757.88 | | |
| 45680 | 04/22/13 | 3,114.00 001144 | HARTFORD FLOOD INSURANCE CO | | 52472 | 3/15-3/31 FUEL | 12,113.55 | | |
| 45681 | 04/22/13 | 293.91 166 | HOSE SHOP, THE | | 52405 | REV VEH PARTS | 158.99 | | |
| 45682 | 04/22/13 | 3,682.23 002117 | IULIANO #2 LLC | | 52444 | MAR 13 SHREDDING | 135.00 | | |
| 45683 | 04/22/13 | 3,052.23 110 | JESSICA GROCERY STORE, INC. | | 52376 | 4/1-6/30SOQUELCOTTON | 106.73 | | |
| 45684 | 04/22/13 | 1,988.04 878 | KELLY SERVICES, INC. | | 52377 | 4/1-6/30MT HERMON/SV | 54.93 | | |
| 45685 | 04/22/13 | 106.04 002406 | KHS INDUSTRIAL TOOLS & SUPPLY | | 52378 | 4/1-6/30 BBASIN/HWY9 | 55.77 | | |
| 45686 | 04/22/13 | 795.00 001217 | M3 ENVIRONMENTAL CONSULTING | | 52379 | 4/1-6/30 AIRPORT/FRE | 111.54 | | |
| 45687 | 04/22/13 | 112.50 003059 | MAILFINANCE INC | | 52380 | 4/1-6/30 HWY17 BOULD | 167.31 | | |
| 45688 | 04/22/13 | 378.00 309 | MAINSTREET MEDIA DBA GOODTIMES | | 52381 | 4/1-6/30 FREED&BOWKE | 55.77 | | |
| 45689 | 04/22/13 | 25,831.75 003017 | MANSFIELD OIL CO OF GAINSVILLE | | 52382 | 4/1-6/30 2400 FREEDO | 55.77 | | |
| 45690 | 04/22/13 | 10.00 E303 | MCGLAZE, GILLIAN | | 52383 | 4/1-6/30 SVT | 234.78 | | |
| 45691 | 04/22/13 | 2,389.28 001052 | MID VALLEY SUPPLY | | 52384 | 4/1-6/30 LOMOND HWY | 55.77 | | |
| 45692 | 04/22/13 | 261.28 041 | MISSION UNIFORM | | 52385 | 4/1-6/30 SOQUELCOTTO | 55.77 | | |
| 45693 | 04/22/13 | 500.00 003061 | NEOFUNDS BY NEOPOST DBA | | 52386 | 4/1-6/30 GREENVALLEY | 55.77 | | |
| 45694 | 04/22/13 | 4,388.82 001063 | NEW FLYER IND. CANADA ULC DBA | | 52457 | FLOOD INS 1200RIVER | 3,114.00 | | |
| 45695 | 04/22/13 | 413.25 002950 | NEW HAVEN MOVING EQUIPMENT | | 52397 | REV VEH PARTS | 293.91 | | |
| 45696 | 04/22/13 | 1,569.20 002721 | NEXTEL COMMUNICATIONS/SPRINT | | 52454 | MAY 13 RENT 115DUBOI | 3,682.23 | | |
| 45697 | 04/22/13 | 255.52 004 | NORTH BAY FORD LINC-MERCURY | | 52455 | APR 13 CUSTODIAL SVC | 3,052.23 | | |

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|--------------|------------|--------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 45698 | 04/22/13 | 364 | 247.62 | OVERHEAD DOOR CO. OF SALINAS | | 51795 | CREDIT NOTE | -82.06 | |
| | | | | | | 51796 | OUT RPR BLD IMPROV | 49.68 | |
| | | | | | | 52374 | 138 GOLFCUB DOOR | 280.00 | |
| 45699 | 04/22/13 | 009 | 2,804.69 | PACIFIC GAS & ELECTRIC | | 52470 | 2/23-4/4 PAUL SWEET | 2,056.74 | |
| | | | | | | 52487 | 3/12-4/9 PARACRUZ | 747.95 | |
| 45700 | 04/22/13 | 043 | 1,521.86 | PALACE ART & OFFICE SUPPLY | | 52429 | OFFICE SUPPLIES | 33.72 | |
| | | | | | | 52430 | OFFICE SUPPLIES | 356.17 | |
| | | | | | | 52464 | WEATHERPROOF LBL MMB | 109.79 | |
| | | | | | | 52475 | OFFICE SUPPLIES | 363.23 | |
| | | | | | | 52476 | OFFICE SUPPLIES | 22.07 | |
| | | | | | | 52477 | OFFICE SUPPLIES | 636.88 | |
| 45701 | 04/22/13 | | 948.00 | PEDALERS EXPRESS | 7 | 52442 | MAR 13 SVCS | 948.00 | |
| 45702 | 04/22/13 | | 241.00 | PIED PIPER EXTERMINATORS, INC. | | 52431 | MAR 13 OPS PEST CTRL | 241.00 | |
| 45703 | 04/22/13 | | 68.81 | PRAXAIR DISTRIBUTION, INC.137 | | 52437 | PARTS & SUPPLIES | 68.81 | |
| 45704 | 04/22/13 | | 2,767.44 | PREFERRED PLUMBING, INC. | | 52390 | 110 VERNON RESTROOM | 818.06 | |
| | | | | | | 52396 | 165 DUBOIS REPAIR | 974.64 | |
| | | | | | | 52484 | 110 VERNON WOMENS RM | 974.74 | |
| 45705 | 04/22/13 | 882 | 635.46 | PRINT SHOP SANTA CRUZ | 7 | 52441 | FORM PRINTING | 635.46 | |
| 45706 | 04/22/13 | 002195 | 156.61 | PROVANTAGE | | 52410 | OFFICE SUPPLY | 156.61 | |
| 45707 | 04/22/13 | 215 | 655.06 | RICOH USA, INC. | | 52388 | 3/26-4/25 RENT | 266.44 | |
| | | | | | | 52458 | 3/18-4/17 LEASE PMT | 388.62 | |
| 45708 | 04/22/13 | 002094 | 778.37 | RICON CORPORATION | | 52445 | REV VEH PARTS | 778.37 | |
| 45709 | 04/22/13 | 536 | 39.12 | RIVERSIDE LIGHTING & ELECTRIC | | 52493 | RPR & MAINT | 19.31 | |
| | | | | | | 52494 | RPR & MAINT | 19.81 | |
| 45710 | 04/22/13 | 904 | 46,941.26 | RNL DESIGN | | 52461 | SVCS THRU 2/28/13 | 46,941.26 | |
| 45711 | 04/22/13 | 003084 | 750.00 | SALA BROTHERS WATER TRUCKING | | 52465 | 165DUBOIS WATERSPRAY | 750.00 | |
| 45712 | 04/22/13 | 018 | 1,833.25 | SALINAS VALLEY FORD SALES | | 52398 | REV VEH PARTS | 1,833.25 | |
| 45713 | 04/22/13 | 135 | 259.22 | SANTA CRUZ AUTO PARTS, INC. | | 52404 | REV VEH PARTS | 156.43 | |
| | | | | | | 52409 | REV VEH PARTS | 7.11 | |
| 45714 | 04/22/13 | 079 | 929.54 | SANTA CRUZ MUNICIPAL UTILITIES | 0 | 52412 | REV VEH PARTS | 95.68 | |
| 45715 | 04/22/13 | 149 | 217.93 | SANTA CRUZ SENTINEL | | 52489 | LEGAL AD 13-15 | 209.89 | |
| | | | | | | 52490 | LEGAL AD 13-25 | 8.04 | |
| 45716 | 04/22/13 | 001075 | 12,708.73 | SOQUEL III ASSOCIATES | 7 | 52452 | MAY 13 RENT PARACRUZ | 12,708.73 | |
| 45717 | 04/22/13 | 080 | 1,464.00 | STATE BOARD OF EQUALIZATION | | 52460 | JAN-MAR 2013 SALESTX | 1,464.00 | |
| 45718 | 04/22/13 | 080B | 455.40 | STATE BOARD OF EQUALIZATION | | 52491 | JAN-MAR2013 DIESELTX | 455.40 | |
| 45719 | 04/22/13 | 02871 | 74.96 | STATE ELECTRIC GENERATOR | | 52434 | RPR & MAINT | 74.96 | |
| 45720 | 04/22/13 | 001800 | 1,372.43 | THERMO KING OF SALINAS, INC | | 52393 | REV VEH PARTS | 1,372.43 | |
| 45721 | 04/22/13 | 002675 | 384.56 | THOMSON REUTERS BARCLAYS | | 52447 | MAR 13 SERVICES | 384.56 | |
| 45722 | 04/22/13 | 002954 | 6,498.90 | TIRE DISTRIBUTION SYSTEMS, LLC | 7 | 52417 | TIRES & TUBES | 122.66 | |
| | | | | | | 52418 | TIRES & TUBES | 974.26 | |
| | | | | | | 52419 | TIRES & TUBES | 32.94 | |
| | | | | | | 52420 | TIRES & TUBES | 108.75 | |
| | | | | | | 52421 | TIRES & TUBES | 1,258.63 | |
| | | | | | | 52422 | TIRES & TUBES | 3,345.16 | |
| | | | | | | 52423 | TIRES & TUBES | 656.50 | |
| 45723 | 04/22/13 | 003037 | 482.03 | TYCO INTEGRATED SECURITY LLC | | 52478 | MAY 13 SVT CENTER | 52.91 | |
| | | | | | | 52479 | MAY 13 920 PACIFIC | 79.85 | |
| | | | | | | 52480 | MAY 13 1200 RIVER ST | 76.68 | |
| | | | | | | 52481 | MAY 13 WTC | 57.81 | |

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| 45724 | 04/22/13 | 1,000.00 003091 | 1,000.00 | UNIVERSITY OF THE PACIFIC | | 52482 | MAY 13 138 GOLFCLUB | 103.77 | |
| 45725 | 04/22/13 | 602.80 002829 | 602.80 | VALLEY POWER SYSTEMS, INC. | | 52483 | MAY 13 120 GOLFCLUB | 111.01 | |
| 45726 | 04/22/13 | 9.13 E674 | 9.13 | WILLIS, GREG | | 52495 | TRANS/PARA MGMTCLASS | 1,000.00 | |
| 45727 | 04/29/13 | 99.92 003090 | 99.92 | ACCURATE AIR ENGINEERING INC | | 52406 | REV VEH PARTS | 85.58 | |
| 45728 | 04/29/13 | 358.88 003089 | 358.88 | ACTION AUTO GLASS DBA FOR | | 52425 | REV VEH PARTS | 326.91 | |
| 45729 | 04/29/13 | 730.00 001016 | 730.00 | ALLARD'S SEPTIC SERVICE | 7 | 52474 | SVC ADVISORY SOFTWARE | 190.31 | |
| 45730 | 04/29/13 | 91.12 294 | 91.12 | ANDY'S AUTO SUPPLY | 0 | 52459 | TRAVEL REIMBURSEMENT | 9.13 | |
| 45731 | 04/29/13 | 1,360.74 001312 | 1,360.74 | ANTHEM BLUE CROSS | | 52590 | RPR & MAINT | 99.92 | |
| 45732 | 04/29/13 | 660.16 001G | 660.16 | AT&T | | 52609 | RPR BEADBLASTER GOLF | 358.88 | |
| 45733 | 04/29/13 | 78.46 M033 | 78.46 | BAILEY, NEIL | 0 | 52625 | HAZ WASTE DISP WTC | 365.00 | |
| 45734 | 04/29/13 | 12.48 034 | 12.48 | BLUEPRINT EXPRESS | 7 | 52626 | HAZ WASTE DISP PACIF | 365.00 | |
| 45735 | 04/29/13 | 2,927.35 001356 | 2,927.35 | BRENCO OPERATING-TEXAS, LP | | 52566 | REV VEH PARTS | 91.12 | |
| 45736 | 04/29/13 | 632,432.90 502B | 632,432.90 | CALPERS | 0 | 52529 | MAY 13 COBRA PERS | 1,360.74 | |
| 45737 | 04/29/13 | 78.46 M022 | 78.46 | CAPELLA, KATHLEEN | | 52500 | 4/7-5/6 REPEATERS | 660.16 | |
| 45738 | 04/29/13 | 798.21 909 | 798.21 | CLASSIC GRAPHICS | | 52531 | MAY 13 RETIREE SUPP | 78.46 | |
| 45739 | 04/29/13 | 10,688.49 001124 | 10,688.49 | CLEAN ENERGY | | 52569 | COPIES PROF SERV | 12.48 | |
| 45740 | 04/29/13 | 366.49 075 | 366.49 | COAST PAPER & SUPPLY INC. | | 52503 | REV VEH PARTS | 2,927.35 | |
| 45741 | 04/29/13 | 30.00 003021 | 30.00 | CSMFO-CITY OF SANTA CRUZ | | 52530 | MAY 13 MEDICAL INS | 632,432.90 | VOIDED |
| 45742 | 04/29/13 | 2,987.43 504 | 2,987.43 | CUMMINS WEST, INC. | | 52541 | MAY 13 RETIREE SUPP | 78.46 | |
| 45743 | 04/29/13 | 39.23 M039 | 39.23 | DAVILA, ANA MARIA | 0 | 52511 | OUT RPR VEH #1103 | 798.21 | |
| 45744 | 04/29/13 | 399.23 002624 | 399.23 | DIGITAL RECORDERS, INC | | 52586 | LNG 4/2/13 | 10,688.49 | |
| 45745 | 04/29/13 | 1,119.18 001329 | 1,119.18 | DOC AUTO LLC | | 52588 | CLEANING SUPPLIES | 366.49 | |
| 45746 | 04/29/13 | 475.00 447 | 475.00 | FERRIS HOIST & REPAIR, INC. | | 52602 | MAY 16TH MEETING | 30.00 | |
| 45747 | 04/29/13 | 68.07 959 | 68.07 | FIRST ADVANTAGE OCCUPATIONAL | | 52559 | REV VEH PARTS | 2,377.53 | |
| 45748 | 04/29/13 | 38,785.84 002295 | 38,785.84 | FIRST ALARM | | 52567 | OUT RPR #2808 | 609.90 | |
| 45749 | 04/29/13 | 39.23 M100 | 39.23 | GARCIA, HELEN | | 52532 | MAY 13 RETIREE SUPP | 39.23 | |
| 45750 | 04/29/13 | 7.66 E665 | 7.66 | GARCIA, JUAN JOSE | | 52550 | HANDSFREE MICROPHONE | 399.23 | |
| 45751 | 04/29/13 | 48.75 003014 | 48.75 | GOODEX SERVICES, INC. | | 52570 | OUT RPR #1122 | 1,119.18 | |
| 45752 | 04/29/13 | 78.46 M041 | 78.46 | GOUVEIA, ROBERT | 0 | 52552 | LIFTS 3 & 8 GOLF DR | 475.00 | |
| 45753 | 04/29/13 | 2,167.04 282 | 2,167.04 | GRAINGER | | 52623 | DRUG TESTS | 68.07 | |
| 45754 | 04/29/13 | 161.69 546 | 161.69 | GRANITEROCK COMPANY | | 52594 | MAR 13 SECURITY | 38,785.84 | |
| 45755 | 04/29/13 | 224.40 001097 | 224.40 | GREENWASTE RECOVERY, INC. | | 52533 | MAY 13 RETIREE SUPP | 39.23 | |
| 45756 | 04/29/13 | 4,500.00 E021 | 4,500.00 | HILTNER, THOMAS | | 52504 | OT MEAL REIMBURSE | 7.66 | |
| 45757 | 04/29/13 | 38.75 166 | 38.75 | HOSE SHOP, THE | | 52603 | MAR 13 SHREDDING | 16.25 | |
| 45758 | 04/29/13 | 8,681.38 002979 | 8,681.38 | HUNT & SONS, INC. | | 52627 | NOV 12 SHREDDING | 32.50 | |
| 45759 | 04/29/13 | 309.70 M061 | 309.70 | KAMEDA, TERRY | 0 | 52534 | MAY 13 RETIREE SUPP | 78.46 | |
| | | | | | | 52505 | CLEANING SUPPLIES | 525.40 | |
| | | | | | | 52565 | SECURITY SIGNS | 645.54 | |
| | | | | | | 52571 | TIMER | 449.71 | |
| | | | | | | 52572 | WARNING TAPE | 64.11 | |
| | | | | | | 52573 | TRAFFIC SIGN | 105.58 | |
| | | | | | | 52574 | OUTLET COVER | 84.69 | |
| | | | | | | 52576 | BUTT CAN | 73.44 | |
| | | | | | | 52577 | CLEANING & RPR MAINT | 218.57 | |
| | | | | | | 52553 | REPAIR MAINT OPS | 161.69 | |
| | | | | | | 52521 | MAR 13 GARBAGE | 224.40 | |
| | | | | | | 52617 | MEDICAL EQUIP REIMB | 4,500.00 | |
| | | | | | | 52560 | RPR & MAINT | 38.75 | |
| | | | | | | 52601 | FUEL & LUBE | 8,681.38 | |
| | | | | | | 52542 | MAY 13 RETIREE SUPP | 309.70 | |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 04/01/13 THRU 04/30/13

| CHECK NUMBER | CHECK DATE | CHECK VENDOR | CHECK AMOUNT | VENDOR NAME | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|------------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 45760 | 04/29/13 | 13.76 E921 | 13.76 | KEGLEY, RICKIE-ANN | | 52593 | TRAVEL REIMBURSEMENT | 13.76 | |
| 45761 | 04/29/13 | 3,881.04 878 | 3,881.04 | KELLY SERVICES, INC. | | 52497 | TEMP W/E 4/7/13 | 3,881.04 | |
| 45762 | 04/29/13 | 239.88 E635 | 239.88 | KINSLOW, DEBBIE | | 52496 | TRAVEL REIMBURSEMENT | 239.88 | |
| 45763 | 04/29/13 | 3,216.00 852 | 3,216.00 | LAW OFFICES OF MARIE F. SANG | 7 | 52618 | CL# 5105939, 7164812 | 528.00 | |
| | | | | | | 52619 | CL# 2003103469 | 1,888.00 | |
| | | | | | | 52620 | CL# 000452, 11001281 | 432.00 | |
| | | | | | | 52621 | CL# 1103388, 2103414 | 80.00 | |
| | | | | | | 52622 | CL# 2007180907 | 288.00 | |
| 45764 | 04/29/13 | 1,659.19 511 | 1,423.55 | LUMINATOR HOLDING LP | | 52604 | LED DISPLAY | 1,423.55 | |
| | | | | | | 52605 | CONVERTER BOARD | 167.18 | |
| | | | | | | 52606 | CABLE INTCON BOARD | 50.00 | |
| | | | | | | 52607 | FUSES 3.5 AMP | 18.46 | |
| 45765 | 04/29/13 | 378.00 309 | 378.00 | MAINSTREET MEDIA DBA GOODTIMES | | 52624 | JOB RECRUITMENT | 378.00 | |
| 45766 | 04/29/13 | 687.31 001145 | 687.31 | MANAGED HEALTH NETWORK | | 52528 | MAY 13 EAP PREMIUM | 687.31 | |
| 45767 | 04/29/13 | 27,649.58 003017 | 27,649.58 | MANSFIELD OIL CO OF GAINSVILLE | | 52501 | 4/5/13 DIESEL FUEL | 27,649.58 | |
| 45768 | 04/29/13 | 1,114.67 001052 | 1,114.67 | MID VALLEY SUPPLY | | 52587 | CLEANING SUPPLIES | 1,114.67 | |
| 45769 | 04/29/13 | 327.23 041 | 26.17 | MISSION UNIFORM | | 52520 | UNIF & LAUNDRY | 26.17 | |
| | | | | | | 52580 | UNIF & LAUNDRY | 40.65 | |
| | | | | | | 52584 | UNIF & LAUNDRY | 64.65 | |
| | | | | | | 52585 | UNIF & LAUNDRY | 195.76 | |
| 45770 | 04/29/13 | 441.21 001063 | 441.21 | NEW FLYER IND. CANADA ULC DBA | | 52507 | REV VEH PARTS | 54.84 | |
| | | | | | | 52508 | REV VEH PARTS | 18.53 | |
| | | | | | | 52509 | REV VEH PARTS | 122.37 | |
| | | | | | | 52510 | REV VEH PARTS | 245.47 | |
| 45771 | 04/29/13 | 1,256.27 004 | 1,256.27 | NORTH BAY FORD LINC-MERCURY | | 52498 | REV VEH RPR PARTS | 308.14 | |
| | | | | | | 52561 | REV VEH PARTS | 169.59 | |
| | | | | | | 52568 | REV VEH PARTS | 41.44 | |
| | | | | | | 52581 | REV VEH PARTS | 342.63 | |
| | | | | | | 52599 | OUT RPR PARACZ #1104 | 394.47 | |
| 45772 | 04/29/13 | 620.62 001176 | 620.62 | NORTHSTAR, INC. | | 52554 | LNG VALVE | 620.62 | |
| 45773 | 04/29/13 | 1,698.44 043 | 1,698.44 | PALACE ART & OFFICE SUPPLY | | 52522 | OFFICE SUPPLIES | 772.27 | |
| | | | | | | 52523 | OFFICE SUPPLIES | 288.47 | |
| | | | | | | 52549 | OFFICE SUPPLIES | 119.07 | |
| | | | | | | 52551 | OFFICE SUPPLIES | 68.51 | |
| | | | | | | 52555 | OFFICE SUPPLIES | 133.90 | |
| | | | | | | 52556 | OFFICE SUPPLIES | 12.91 | |
| | | | | | | 52562 | OFFICE SUPPLIES | 115.76 | |
| | | | | | | 52579 | OFFICE SUPPLIES | 24.60 | |
| | | | | | | 52612 | OFFICE SUPPLIES | 162.95 | |
| 45774 | 04/29/13 | 337.71 M057 | 337.71 | PARHAM, WALLACE | 0 | 52543 | MAY 13 RETIREE SUPP | 337.71 | |
| 45775 | 04/29/13 | 39.23 M109 | 39.23 | PEREZ, CHERYL | | 52535 | MAY 13 RETIREE SUPP | 39.23 | |
| 45776 | 04/29/13 | 247.21 M064 | 247.21 | PETERS, TERRIE | 0 | 52544 | MAY 13 RETIREE SUPP | 247.21 | |
| 45777 | 04/29/13 | 350.00 187 | 350.00 | POLAR RADIATOR SERVICE INC | | 52611 | RPR BUS RADIATOR | 350.00 | |
| 45778 | 04/29/13 | 337.61 M058 | 337.61 | POTEETE, BEVERLY | 0 | 52545 | MAY 13 RETIREE SUPP | 337.61 | |
| 45779 | 04/29/13 | 618.74 358 | 309.37 | POWR-FLITE | | 52591 | CLEANING SUPPLIES | 309.37 | |
| | | | | | | 52592 | CLEANING SUPPLIES | 309.37 | |
| 45780 | 04/29/13 | 45.11 002927 | 45.11 | PRAXAIR DISTRIBUTION, INC.137 | | 52610 | HEADGEAR W/FACEMASK | 45.11 | |
| 45781 | 04/29/13 | 35.88 882 | 35.88 | PRINT SHOP SANTA CRUZ | 7 | 52516 | REV VEH BUS DECALS | 35.88 | |
| 45782 | 04/29/13 | 1,108.62 001153 | 695.00 | REPUBLIC ELEVATOR COMPANY | | 52506 | TESTING ELEV GOLF DR | 695.00 | |
| | | | | | | 52578 | APR 13 GOLF/PAC/OPS | 413.62 | |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 04/01/13 THRU 04/30/13

| CHECK NUMBER | CHECK DATE | CHECK VENDOR | CHECK AMOUNT | VENDOR NAME | VENDOR TYPE | TRANS. NUMBER | TRANSACTION DESCRIPTION | TRANSACTION AMOUNT | COMMENT |
|--------------|------------|-----------------|--------------|--------------------------------|-------------|---------------|-------------------------|--------------------|---------|
| 45783 | 04/29/13 | 65.74 003024 | | RICOH USA, INC | | 52615 | 01/01-3/31 IMAGES | 65.74 | |
| 45784 | 04/29/13 | 78.46 M085 | | ROSSI, DENISE | 0 | 52536 | MAY 13 RETIREE SUPP | 78.46 | |
| 45785 | 04/29/13 | 39.23 M030 | | ROWE, RUBY | | 52537 | MAY 13 RETIREE SUPP | 39.23 | |
| 45786 | 04/29/13 | 2,490.97 001379 | | SAFETY-KLEEN | | 52502 | HAZ WASTE DISP GOLF | 2,490.97 | |
| 45787 | 04/29/13 | 150.83 135 | | SANTA CRUZ AUTO PARTS, INC. | | 52582 | REV VEH PARTS | 19.30 | |
| | | | | | | 52583 | REV VEH PARTS #1122 | 131.53 | |
| 45788 | 04/29/13 | 15.00 001944 | | SANTA CRUZ COUNTY LAW LIBRARY | | 52557 | QUARTERLY COPY CHARG | 15.00 | |
| 45789 | 04/29/13 | 19,500.59 977 | | SANTA CRUZ TRANSPORTATION, LLC | | 52558 | MAR 13 TRANSP PARATR | 19,500.59 | |
| 45790 | 04/29/13 | 104.30 M010 | | SHORT, SLOAN | 0 | 52546 | MAY 13 RETIREE SUPP | 104.30 | |
| 45791 | 04/29/13 | 210.00 001121 | | SILENT PARTNER SECURITY INC. | | 52564 | 4/1-6/30 ALARM Verno | 210.00 | |
| 45792 | 04/29/13 | 39.23 M054 | | SLOAN, SUZANNE | 0 | 52538 | MAY 13 RETIREE SUPP | 39.23 | |
| 45793 | 04/29/13 | 3,176.86 115 | | SNAP-ON INDUSTRIAL | | 52499 | VEH DIAG CODE SCAN | 3,176.86 | |
| 45794 | 04/29/13 | 108.03 001040 | | TERRYBERRY CO., LLC | | 52616 | DUFFLE BAG | 108.03 | |
| 45795 | 04/29/13 | 5,740.68 002954 | | TIRE DISTRIBUTION SYSTEMS, LLC | 7 | 52524 | TIRES & TUBES | 977.73 | |
| | | | | | | 52525 | TIRES & TUBES | 1,435.93 | |
| | | | | | | 52526 | TIRES & TUBES | 974.26 | |
| | | | | | | 52527 | TIRES & TUBES | 122.66 | |
| | | | | | | 52548 | TIRES & TUBES | 2,230.10 | |
| 45796 | 04/29/13 | 39.23 M086 | | TOLINE, DONALD | 0 | 52539 | MAY 13 RETIREE SUPP | 39.23 | |
| 45797 | 04/29/13 | 296.50 582 | | TOYOTA OF SANTA CRUZ | | 52589 | REV VEH PARTS | 260.99 | |
| 45798 | 04/29/13 | 190.73 007 | | UNITED PARCEL SERVICE | | 52608 | INNER DOOR HND V#203 | 35.51 | |
| | | | | | | 52613 | FREIGHT | 43.41 | |
| 45799 | 04/29/13 | 1,186.34 002829 | | VALLEY POWER SYSTEMS, INC. | | 52614 | FREIGHT | 147.32 | |
| | | | | | | 52517 | REV VEH PARTS | 448.17 | |
| | | | | | | 52518 | REV VEH PARTS | 439.47 | |
| | | | | | | 52519 | REV VEH PARTS | 26.15 | |
| | | | | | | 52596 | BRACKET/KIT HARNESS | 273.34 | |
| | | | | | | 52597 | PRICE CORRECTION | 4.67 | |
| 45800 | 04/29/13 | 1,595.00 001353 | | VISION COMMUNICATIONS | | 52598 | CREDIT NOTE | -5.46 | |
| 45801 | 04/29/13 | 309.70 M076 | | VONWAL, YVETTE | 0 | 52563 | APR 13 MAINT | 1,595.00 | |
| 45802 | 04/29/13 | 39.23 M088 | | YAGI, RANDY | 0 | 52547 | MAY 13 RETIREE SUPP | 309.70 | |
| 45803 | 04/29/13 | 201.50 147 | | ZEE MEDICAL SERVICE CO. | | 52540 | MAY 13 RETIREE SUPP | 39.23 | |
| | | | | | | 52512 | SAFETY SUPPLIES | 26.76 | |
| | | | | | | 52513 | SAFETY SUPPLIES | 19.79 | |
| | | | | | | 52514 | SAFETY SUPPLIES | 62.65 | |
| | | | | | | 52515 | SAFETY SUPPLIES | 92.30 | |
| TOTAL | | 2,248,531.24 | | ACCOUNTS PAYABLE | | | TOTAL CHECKS | 2,248,531.24 | |



A Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on the above date at the Administrative Offices of Santa Cruz METRO, located at 110 Vernon Street, in Santa Cruz, California.

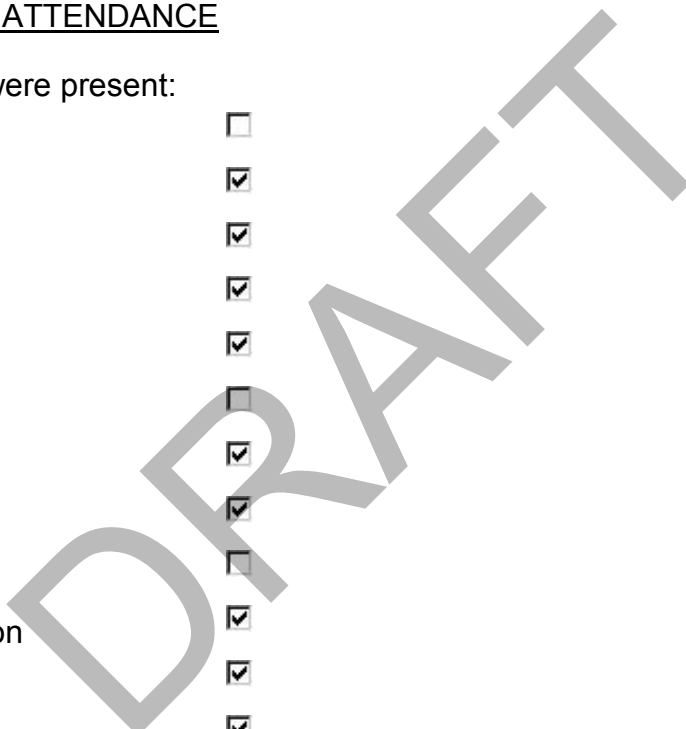
1. CALL TO ORDER

Vice Chair Bustichi called the meeting to order at 8:07 a.m.

2. ROLL CALL AND ATTENDANCE

The following Directors were present:

- Director Margarita Alejo
- Director Hilary Bryant
- Director Dene Bustichi
- Director Daniel Dodge
- Director Zach Friend
- Director Ron Graves
- Director Michelle Hinkle
- Director Deborah Lane
- Director John Leopold
- Director Bruce McPherson
- Director Lynn Robinson
- Ex-Officio Director Donna Blitzer



STAFF PRESENT

- Anthony Tapiz, Administrative Services Coordinator
- Leslie R. White, General Manager
- Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

- Angela Aitken, SC METRO
- Robert Cotter, SC METRO
- Tove Beatty, SC METRO
- Debbie Kinslow, SC METRO

- Erron Alvey, SC METRO
- April Warnock, Paracruz
- Carolyn Derwing, SEA

3. ANNOUNCEMENTS

- 3-1. Vice Chair Bustichi asked everyone in attendance to join the Board of Directors in observing a moment of silence in honor of Santa Cruz Police Detectives Loran “Butch” Baker and Elizabeth Butler.
- 3-2. Amy Weiss announced that she was available for Spanish language interpretation during "Oral Communications" and for any other agenda item for which these services were needed.
- 3-3. Vice Chair Bustichi announced that the Board of Directors meeting was being broadcast by Community Television of Santa Cruz County.

DIRECTOR DODGE ARRIVED

ITEM #10 WAS TAKEN OUT OF ORDER

- 10. CONSIDERATION OF RESOLUTIONS OF APPRECIATION FOR SANTA CRUZ POLICE DETECTIVE SERGEANT LORAN BAKER AND DETECTIVE ELIZABETH BUTLER

Chair Dodge read aloud and presented the resolution to the family of Detective Elizabeth Butler. Directors Bustichi, Friend, McPherson and Robinson voiced their appreciation. SCPD Chief Vogel thanked the Board for their support.

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR FRIEND

APPROVE RESOLUTION OF APPRECIATION FOR SANTA CRUZ POLICE DETECTIVE ELIZABETH BUTLER.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO, GRAVES AND LEOPOLD BEING ABSENT.

Chair Dodge read aloud and presented the resolution to SCPD Chief Vogel, who accepted on behalf of the Baker family. Director Bryant voiced her appreciation.

ACTION: MOTION: DIRECTOR BRYANT SECOND: DIRECTOR ROBINSON

APPROVE RESOLUTION OF APPRECIATION FOR SANTA CRUZ POLICE DETECTIVE SERGEANT LORAN BAKER.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO, GRAVES AND LEOPOLD BEING ABSENT.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

- 4-1. CORRESPONDENCE REGARDING ALTERNATE STOP FOR OUTBOUND HIGHWAY 17 EXPRESS
Carmen Paras, San José, California

Director Lane asked about the recent dropped service. Leslie R. White said that a report on the dropped service would be forthcoming.

Bonnie Morr, UTU, asked that the METRO employees who responded to the Branciforte Drive shooting incident and evacuation on February 26, 2013 be acknowledged. Chair Dodge thanked all the METRO responders to the February 26, 2013 Branciforte Drive shooting incident and evacuation and said that METRO is often overlooked by the public when it does something right..

5. LABOR ORGANIZATION COMMUNICATIONS

Eduardo Montesino, UTU, stated that METRO bus operators immediately responded to the Branciforte evacuation without regard to their own safety because they are dedicated to public service.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

- 7-1. CONSIDERATION OF TORT CLAIMS: REJECT CLAIM #13-0001- EDVAL ZOTO
- 7-2. NOTIFICATION OF ACTION TAKEN IN CLOSED SESSION
- 7-3. ACCEPT & FILE MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF 12/31/2012
- 7-4. ACCEPT & FILE ACCESSIBLE SERVICES REPORT FOR JANUARY 2013
- 7-5. CONSIDERATION OF AWARD OF CONTRACT WITH LAW OFFICES OF MARIE F. SANG FOR LEGAL SERVICES IN THE AREA OF WORKERS' COMPENSATION IN AN AMOUNT NOT TO EXCEED \$135,000
- 7-6. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH NORTHSTAR, INC. FOR MAINTENANCE OF THE L/CNG FUELING STATION IN AN AMOUNT NOT TO EXCEED \$415,000
- 7-7. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH ATHENS ADMINISTRATORS FOR WORKERS' COMPENSATION CLAIMS SERVICES IN AN AMOUNT NOT TO EXCEED \$105,000
- 7-8. ACCEPT & FILE STATUS REPORTS OF PROPOSED FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES
- 7-9. ACCEPT & FILE STATUS REPORT OF ACTIVE GRANTS & SUBMITTED GRANT PROPOSALS FOR MARCH 2013

- 7-10. APPROVE MINUTES OF JANUARY 11, 2013 AND JANUARY 25, 2013
- 7-11. ACCEPT & FILE MINUTES OF METRO ADVISORY COMMITTEE MEETING OF JANUARY 16, 2013
- 7-12. ACCEPT & FILE METRO PARACRUZ OPERATIONS STATUS REPORT
- 7-13. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF DECEMBER 2012
- 7-14. ACCEPT & FILE MINUTES FROM METRO ADVISORY COMMITTEE MEETING OF FEBRUARY 20, 2013

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR BRYANT

APPROVE CONSENT AGENDA AS PRESENTED.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO, GRAVES AND LEOPOLD BEING ABSENT, AND DIRECTORS FRIEND AND MCPHERSON ABSTAINING FROM APPROVAL OF ITEM #7-10.

REGULAR AGENDA

- 8. CONSIDERATION OF A RESOLUTION APPROVING THE FY13 & FY14 REVISED BUDGET AS OF MARCH 2013; AND CONSIDERATION OF ADOPTION OF THE FY12 SCHEDULE OF RESERVE ACCOUNT BALANCES

Angela Aitken presented the staff report.

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR BUSTICHI

APPROVE RESOLUTION APPROVING THE FY13 & FY14 REVISED BUDGET AS OF MARCH 2013; AND APPROVE ADOPTION OF THE FY12 SCHEDULE OF RESERVE ACCOUNT BALANCES.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO, GRAVES AND LEOPOLD BEING ABSENT.

- 9. PRESENTATION OF EMPLOYEE ANNIVERSARIES

NO ACTION TAKEN

- 11. CONSIDERATION OF REVISING SANTA CRUZ METRO'S CURRENT ADVERTISING POLICY

DIRECTOR BUSTICHI LEFT THE ROOM

Leslyn K. Syren presented the staff report.

ACTION: MOTION: DIRECTOR BRYANT SECOND: DIRECTOR ROBINSON

APPROVE REVISIONS TO SANTA CRUZ METRO'S CURRENT ADVERTISING POLICY.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO, BUSTICHI, GRAVES AND LEOPOLD BEING ABSENT.

12. CONSIDERATION OF A RESOLUTION AUTHORIZING THE SECRETARY/GENERAL MANAGER AND DISTRICT COUNSEL TO INITIATE LITIGATION ON BEHALF OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslyn K. Syren presented the staff report

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR BRYANT

APPROVE RESOLUTION AUTHORIZING THE SECRETARY/GENERAL MANAGER AND DISTRICT COUNSEL TO INITIATE LITIGATION ON BEHALF OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO, BUSTICHI, GRAVES AND LEOPOLD BEING ABSENT.

13. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO BE THE AUTHORIZING AGENT TO IMPLEMENT CHANGES ACCORDING TO THE PUBLIC CONTRACT CODE FOR JUDY K. SOUZA OPERATIONS BUILDING COMPONENT OF THE METROBASE PROJECT

Frank Cheng presented the staff report.

ACTION: MOTION: DIRECTOR BRYANT SECOND: DIRECTOR ROBINSON

APPROVE RESOLUTION OF APPRECIATION FOR SANTA CRUZ POLICE DETECTIVE SERGEANT LORAN BAKER.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO, BUSTICHI, GRAVES AND LEOPOLD BEING ABSENT.

14. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH LEWIS C. NELSON AND SONS, INC. TO INCORPORATE ADMINISTRATIVE CHANGE ORDER PROCESS

Frank Cheng presented the staff report.

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR BRYANT

AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH LEWIS C. NELSON AND SONS, INC. TO INCORPORATE ADMINISTRATIVE CHANGE ORDER PROCESS.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS ALEJO, BUSTICHI, GRAVES AND LEOPOLD BEING ABSENT.

15. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Leslyn K. Syren announced that the Board would conference with legal counsel regarding the claim of Christopher Lanagan.

16. COMMUNICATIONS REGARDING CLOSED SESSION

17. ORAL ANNOUNCEMENT

Chair Dodge announced that the next regularly scheduled Board meeting will be held Friday, April 12, 2013 at 8:00 a.m. at the Santa Cruz METRO Offices, 110 Vernon Street, Santa Cruz, California.

18. ADJOURNMENT

There being no more business, Chair Dodge adjourned at 9:30 am to the next regularly scheduled Board Meeting.

Respectfully submitted,



ANTHONY TAPIZ
Administrative Services Coordinator



A Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on the above date at the Administrative Offices of Santa Cruz METRO, located at 110 Vernon Street, in Santa Cruz, California.

1. CALL TO ORDER

Vice Chair Bustichi called the meeting to order at 8:30 a.m.

2. ROLL CALL

The following Directors were present:

- Director Margarita Alejo
- Director Hilary Bryant
- Director Dene Bustichi
- Director Daniel Dodge
- Director Zach Friend
- Director Ron Graves
- Director Michelle Hinkle
- Director Deborah Lane
- Director John Leopold
- Director Bruce McPherson
- Director Lynn Robinson
- Ex-Officio Director Donna Blitzer

DRAFT

STAFF PRESENT

Anthony Tapiz, Administrative Services Coordinator
Leslie R. White, General Manager
Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Tove Beatty, SC METRO
Robert Cotter, SC METRO
Debbie Kinslow, SC METRO
April Warnock, Paracruz

Todd Pinsky, UTU

Daniel Zaragoza, Paracruz
John Daugherty, E&DTAC
Saskia Lucas

Mathilde Rand

3. ANNOUNCEMENTS

None.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Becky Taylor, Santa Cruz County Commission on Disabilities, requested that the Board consider a later meeting time. Saskia Lucas requested that the Highway 17 Express make stops in Los Gatos or Campbell.

5. LABOR ORGANIZATION COMMUNICATIONS

None.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

DIRECTORS BRYANT AND ROBINSON ARRIVED.

CONSENT AGENDA

- 7-1. CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT GRANT APPLICATIONS AND SIGN NECESSARY AGREEMENTS FOR FUNDING THROUGH THE DEPARTMENT OF TRANSPORTATION'S AND/OR FEDERAL TRANSPORTATION ADMINISTRATION'S GRANTS PROGRAMS
- 7-2. CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT GRANT APPLICATIONS AND SIGN NECESSARY AGREEMENTS FOR FUNDING THROUGH CALTRANS-ADMINISTERED GRANTS PROGRAMS
- 7-3. CONSIDERATION OF AGREEMENT WITH THE SANTA CRUZ SEASIDE COMPANY FOR THE PROVISION OF LATE-NIGHT SERVICE
- 7-4. CONSIDERATION OF DECLARING ONE (1) LOT OF TWO-WAY RADIOS AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION
- 7-5. CONSIDERATION OF AWARD OF CONTRACT WITH BROWN ARMSTRONG ACCOUNTANCY CORPORATION FOR FINANCIAL AUDIT AND TAX SERVICES IN AN AMOUNT NOT TO EXCEED \$116,250
- 7-6. CONSIDERATION OF REJECTING ALL BIDS RECEIVED FOR THE PURCHASE AND DELIVERY OF TWENTY-TWO PASSENGER WAITING SHELTERS AND AUTHORIZE STAFF TO REQUEST NEW BIDS
- 7-7. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH BRIDGESTONE AMERICAS TIRE OPERATIONS, LLC DBA

TIRE DISTRIBUTION SYSTEMS, INC. FOR THE PURCHASE OF REVENUE AND NON-REVENUE TIRES IN AN AMOUNT NOT TO EXCEED \$225,000

- 7-8. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH MISSION LINEN & UNIFORM SERVICE FOR UNIFORM, FLAT GOODS AND LAUNDRY SERVICES IN AN AMOUNT NOT TO EXCEED \$20,000
- 7-9. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH EVERGREEN OIL, INC. FOR INDUSTRIAL WASTE DISPOSAL AND INDUSTRIAL WASTE EMERGENCY RESPONSE SERVICES IN AN AMOUNT NOT TO EXCEED \$25,000
- 7-10. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH GP STRATEGIES, CORP. FOR PROVIDING A PROGRAMMABLE LOGIC CONTROLLER AND ADDITIONAL SCOPE TO MOBILIZE LNG TANK INSTALLATION FOR THE FUEL & SERVICE BUILDING COMPONENT OF THE METROBASE PROJECT IN AN AMOUNT OF \$100,000.00
- 7-11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO SIGN AN AGREEMENT TO PARTICIPATE IN A STATE CONTRACT UNDER THE WESTERN STATE CONTRACTING ALLIANCE AGREEMENT 1907 AND PARTICIPATING ADDENDUM BETWEEN SPRINT SOLUTIONS AND THE STATE OF OREGON NUMBER 2607 FOR THE PURPOSE OF OBTAINING WIRELESS SERVICES FOR THE TICKET VENDING MACHINES
- 7-12. CONSIDERATION OF METROBASE STATUS REPORT
- 7-13. ACCEPT & FILE MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF JANUARY 31, 2013
- 7-14. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JANUARY 2013
- 7-15. APPROVE MINUTES OF FEBRUARY 8 AND FEBRUARY 22, 2013 BOARD OF DIRECTORS MEETINGS
- 7-16. ACCEPT & FILE MINUTES FROM METRO ADVISORY COMMITTEE MEETING OF FEBRUARY 20, 2013
- 7-17. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH RAYMUNDO ENGINEERING COMPANY, INC. FOR ARCHITECT AND ENGINEERING SERVICES FOR THE SECOND LNG TANK AND EQUIPMENT INSTALLATION AT 1200B RIVER STREET IN AN ADDITIONAL AMOUNT NOT TO EXCEED \$10,000

CHAIR DODGE PULLED ITEM 7-12 AND ADDED IT TO THE REGULAR AGENDA AS ITEM #8A.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR ROBINSON

APPROVE CONSENT AGENDA AS AMENDED.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR MCPHERSON BEING ABSENT.

REGULAR AGENDA

DIRECTOR MCPHERSON ARRIVED

- 8A. CONSIDERATION OF METROBASE STATUS REPORT
Presented by Frank Cheng, MB Project Manager and IT Manager

Frank Cheng presented the staff report. Director Leopold asked about parking in the Harvey West area. There was a discussion about parking.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR ROBINSON

ACCEPT AND FILE METROBASE STATUS REPORT.

MOTION PASSED UNANIMOUSLY.

8. CONSIDERATION OF ESTABLISHING BOARD OF DIRECTORS RECRUITMENT TASK FORCE FOR THE PURPOSE OF SEEKING CANDIDATES FOR THE POSITIONS OF GENERAL MANAGER AND/OR ASSISTANT GENERAL MANAGER

DIRECTOR DODGE ARRIVED

There was a discussion about the Recruitment Task Force.

ACTION: MOTION: DIRECTOR DODGE SECOND: DIRECTOR ROBINSON

APPOINT DIRECTORS BUSTICHI, DODGE, LEOPOLD, MCPHERSON, AND ROBINSON TO RECRUITMENT TASKFORCE.

MOTION PASSED UNANIMOUSLY.

9. REVIEW AND ACCEPT PROPOSED SUMMER 2013 SERVICE CHANGES

Erich Friedrich presented the staff report. There was a discussion about proposed changes for the Summer 2013 bid.

ACTION: MOTION: DIRECTOR MCPHERSON SECOND: DIRECTOR GRAVES

ACCEPT THE PROPOSED SUMMER 2013 CHANGES.

MOTION PASSED UNANIMOUSLY.

10. CONSIDERATION OF ELIMINATING THE SANTA CRUZ ARM AND ADOPTING THREE POINT MOBILITY SECUREMENT STATIONS ON FUTURE BUS BUILDS

Ciro Aguirre presented the staff report.

DIRECTOR BUSTICHI LEFT

DIRECTOR MCPHERSON LEFT

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR LANE

ADOPT THREE POINT MOBILITY SECUREMENT STATIONS ON FUTURE BUS BUILDS.

MOTION PASSED UNANIMOUSLY.

11. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
Leslyn K. Syren said the board would meet to discuss potential litigation.

12. COMMUNICATIONS REGARDING CLOSED SESSION
None.

13. ORAL ANNOUNCEMENT

The next regularly scheduled Board meeting will be held Friday, April 26, 2013 at 8:00 a.m. at the Watsonville City Council Chambers, 275 Main Street, Watsonville, California.

14. REPORT OF CLOSED SESSION: District Counsel

15. ADJOURNMENT

There being no further business, Vice Chair Bustichi adjourned the meeting at 10:12 a.m. to the next regularly scheduled Board Meeting.

Respectfully submitted,



ANTHONY TAPIZ
Administrative Services Coordinator



A Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on the above date at the Watsonville City Council Chambers, 275 Main Street, Watsonville, California.

1. CALL TO ORDER

Chair Dodge called the meeting to order at 8:08 a.m.

2. ROLL CALL AND ATTENDANCE

The following Directors were present:

- | | |
|-----------------------------------|-------------------------------------|
| Director Margarita Alejo | <input checked="" type="checkbox"/> |
| Director Hilary Bryant | <input checked="" type="checkbox"/> |
| Director Dene Bustichi | <input type="checkbox"/> |
| Director Daniel Dodge | <input checked="" type="checkbox"/> |
| Director Zach Friend | <input type="checkbox"/> |
| Director Ron Graves | <input checked="" type="checkbox"/> |
| Director Michelle Hinkle | <input checked="" type="checkbox"/> |
| Director Deborah Lane | <input checked="" type="checkbox"/> |
| Director John Leopold | <input checked="" type="checkbox"/> |
| Director Bruce McPherson | <input checked="" type="checkbox"/> |
| Director Lynn Robinson | <input checked="" type="checkbox"/> |
| Ex-Officio Director Donna Blitzer | <input checked="" type="checkbox"/> |

STAFF PRESENT

Anthony Tapiz, Administrative Services Coordinator
Leslie R. White, General Manager
Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Angela Aitken, SC METRO
Robert Cotter, SC METRO
Debbie Kinslow, SC METRO

Ciro Aguirre, SC METRO
April Warnock, Paracruz
Daniel Zaragoza, Paracruz

3. ANNOUNCEMENTS

3-1. Amy Weiss announced that she was available for Spanish language interpretation during "Oral Communications" and for any other agenda item for which these services were needed.

3-2. Chair Dodge announced that the Board of Directors meeting was being broadcast by Community Television of Santa Cruz County.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

4-1. CORRESPONDENCE REGARDING THE RESTORATION OF BUS SERVICE TO BIG BASIN REDWOODS STATE PARK AND WADDELL CREEK
Micah Posner, Santa Cruz, California

4-2. MEMORANDUM OF THANKS FROM METRO ADVISORY COMMITTEE
D. Norman Hagen, Chair, METRO Advisory Committee

4-3. REQUEST FOR LEGISLATIVE SUPPORT OF TRANSIT SECURITY BONDS
Daniel Dodge, Chair, Santa Cruz METRO Board of Directors

Director Lane asked when a Dropped Service Report would be forthcoming. Erich Friedrich, Senior Transportation Planner, said that there were some problems getting the report together, but it would be on the agenda in May.

Director McPherson said that the restoration of the service to Big Basin was well-received.

5. LABOR ORGANIZATION COMMUNICATIONS

None.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

7-1. CONSIDERATION OF TORT CLAIMS: REJECT CLAIM OF LICHTI, KATHRYN, #13-0002;
REJECT CLAIM OF MCLEAN, THEODORE, #13-0003

7-2. ACCEPT AND FILE THE STATUS REPORTS OF FEDERAL AND STATE LEGISLATION AND
CURRENT LEGISLATIVE ISSUES THROUGH APRIL 17, 2013

7-3. SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR JANUARY 2013

7-4. ACCESSIBLE SERVICES REPORT FOR FEBRUARY 2013

7-5. ACCEPT AND FILE THE MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF
FEBRUARY 28, 2013

- 7-6. CONSIDERATION OF DECLARING ONE (1) 2003 CHEVROLET VENTURE PARATRANSIT VAN, EXCESS TOOLING AND ONE (1) LOT OF RADIO EQUIPMENT AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION
- 7-7. METRO PARACRUZ OPERATIONS STATUS REPORT – FEBRUARY 2013
- 7-8. STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR APRIL 2013
- ~~7-9. CONSIDERATION OF AWARD OF CONTRACT WITH NELSON \ NYGAARD CONSULTING ASSOCIATES, INC. FOR SHORT RANGE TRANSIT PLAN CONSULTANT SERVICES IN AN AMOUNT NOT TO EXCEED \$120,000~~
- 7-10. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF FEBRUARY 2013

ITEM #7-9 WAS PULLED AND ADDED TO THE REGULAR AGENDA

ACTION: MOTION: DIRECTOR BRYANT SECOND: DIRECTOR ROBINSON

APPROVE CONSENT AGENDA AS AMENDED.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS BUSTICHI AND FRIEND BEING ABSENT.

REGULAR AGENDA

- 7-9 CONSIDERATION OF AWARD OF CONTRACT WITH NELSON \ NYGAARD CONSULTING ASSOCIATES, INC. FOR SHORT RANGE TRANSIT PLAN CONSULTANT SERVICES IN AN AMOUNT NOT TO EXCEED \$120,000

Director Lane asked about the Nelson/Nygaard staff.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR GRAVES

AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH NELSON\NYGAARD CONSULTING ASSOCIATES, INC. FOR SHORT RANGE TRANSIT PLAN CONSULTANT SERVICES IN AN AMOUNT NOT TO EXCEED \$120,000 AND DESIGNATE ERICH FRIEDRICH, SR. TRANSIT PLANNER, AS CONTRACT ADMINISTRATOR

MOTION PASSED UNANIMOUSLY WITH DIRECTORS BUSTICHI AND FRIEND BEING ABSENT.

- 8. PRESENTATION OF EMPLOYEE ANNIVERSARIES

NO ACTION TAKEN

- 9. CONSIDERATION OF A RESOLUTION OF APPRECIATION AND REMEMBRANCE FOR THE SERVICES OF DAVE WILLIAMS AS A MEMBER OF THE METRO ADVISORY COMMITTEE

Director Dodge read the resolution of appreciation and presented it to the family of David Williams.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR ROBINSON

APPROVE RESOLUTION OF APPRECIATION AND REMEMBRANCE FOR THE SERVICES OF DAVE WILLIAMS AS A MEMBER OF THE METRO ADVISORY COMMITTEE

MOTION PASSED UNANIMOUSLY WITH DIRECTORS BUSTICHI AND FRIEND BEING ABSENT.

10. CONSIDERATION OF INFORMATION REGARDING SECURITY MEASURES AT SANTA CRUZ METRO

Ciro Aguirre, Operations Manager delivered a presentation on the Incident Command System in place at METRO. There was a discussion of training for emergency situations. There was a discussion of cameras on buses.

EX-OFFICIO DIRECTOR BLITZER LEFT

NO ACTION TAKEN

11. ORAL ANNOUNCEMENT

The next regularly scheduled Board meeting will be held Friday, May 10, 2013 at 8:00 a.m. at the Santa Cruz METRO Administrative Offices, 110 Vernon Street, Santa Cruz, California.

11. ADJOURNMENT

There being no more business, Chair Dodge adjourned at 9:50 am to the next regularly scheduled Board Meeting.

Respectfully submitted,



ANTHONY TAPIZ
Recording Secretary

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

May 10, 2013

A Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on the above date at the Administrative Offices of Santa Cruz METRO, located at 110 Vernon Street, in Santa Cruz, California.

1. CALL TO ORDER

Vice Chair Bustichi called the meeting to order at 8:04 a.m.

2. ROLL CALL

The following Directors were present:

Director Margarita Alejo



Director Hilary Bryant



Director Dene Bustichi



Director Daniel Dodge



Director Zach Friend



Director Ron Graves



Director Michelle Hinkle



Director Deborah Lane



Director John Leopold



Director Bruce McPherson



Director Lynn Robinson



Ex-Officio Director Donna Blitzer



STAFF PRESENT

Anthony Tapiz, Administrative Services Coordinator

Leslie R. White, General Manager

Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Ciro Aguirre, SC METRO

Daniel Zaragoza, SC METRO

Debbie Kinslow, SC METRO

April Warnock, Paracruz

Angela Aitken, SC METRO

Robert Cotter, SC METRO

Erron Alvey, SC METRO

Joan Jeffries, SC METRO

3. ANNOUNCEMENTS

None.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Sarah Shiffrin, La Posada, stated her concerns for the residents of La Posada and requested bus service to Frederick Street.

DIRECTOR DODGE ARRIVED

5. LABOR ORGANIZATION COMMUNICATIONS

None.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

7-1. NOTIFICATION OF ACTION TAKEN IN CLOSED SESSION

7-2. CONSIDERATION OF AWARD OF CONTRACT WITH LNI CUSTOM MANUFACTURING, INC. FOR THE PURCHASE AND DELIVERY OF TWENTY-TWO (22) PASSENGER WAITING SHELTERS IN AN AMOUNT NOT TO EXCEED \$110,925

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR DODGE

APPROVE CONSENT AGENDA AS PRESENTED.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS FRIEND AND HINKLE BEING ABSENT.

REGULAR AGENDA

8. ORAL REPORT REGARDING THE STATUS OF CONSTRUCTION ON THE JUDY K. SOUZA OPERATIONS FACILITY COMPONENT OF THE METROBASE PROJECT

Frank Cheng delivered a presentation on the Judy K. Souza project. There was a discussion about fan blades at the Fueling facility. There was a discussion about when the pile driving would start.

NO ACTION TAKEN

9. CONSIDERATION OF ESTABLISHING A PURCHASING DEPARTMENT, INCLUDING THE PARTS / INVENTORY FUNCTION, UNDER A PURCHASING MANAGER, REPORTING DIRECTLY TO THE GENERAL MANAGER

Leslie R. White presented the staff report. There was a discussion about creating a Purchasing Department. There was a discussion about the need for a separate department.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR ALEJO

DIRECT STAFF TO INCLUDE ALL COSTS RELATED TO A NEW PURCHASING DEPARTMENT IN FY14 BUDGET PROPOSAL FOR REVIEW AT NEXT BOARD MEETING ON MAY 24, 2013.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS FRIEND AND HINKLE BEING ABSENT.

10. CONSIDERATION OF ESTABLISHING THE POSITION OF SECURITY / PUBLIC INFORMATION COORDINATOR AND AUTHORIZING THE GENERAL MANAGER TO MEET WITH THE

SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 521 TO DISCUSS ADDING THE SECURITY / PUBLIC RELATIONS DUTIES TO THE POSITION OF CLAIMS INVESTIGATOR II

Leslie R. White presented the staff report. There was a discussion about the new position.

DIRECTOR BUSTICHI LEFT

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR MCPHERSON

ESTABLISH THE POSITION OF SECURITY/PUBLIC INFORMATION COORDINATOR AND AUTHORIZE THE GENERAL MANAGER TO MEET WITH THE SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 521 TO DISCUSS ADDING THE DUTIES TO THE POSITION OF CLAIMS INVESTIGATOR II.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS FRIEND AND HINKLE BEING ABSENT.

11. CONSIDERATION OF ESTABLISHING SPECIFIC TIMES FOR THE MEETINGS OF THE BOARD OF DIRECTORS FOR THE PERIOD JUNE 14, 2013 THROUGH THE REMAINDER OF CALENDAR YEAR 2013

Leslyn Syren presented the staff report. There was a discussion about the meeting times for Board of Directors meetings.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR ALEJO

ESTABLISH SPECIFIC TIMES FOR THE MEETINGS FOR THE PERIOD JUNE 14, 2013 THROUGH THE REMAINDER OF CALENDAR YEAR 2013.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS FRIEND AND HINKLE BEING ABSENT.

12. ORAL ANNOUNCEMENT

The next regularly scheduled Board meeting will be held Friday, May 24, 2013 at 8:00 a.m. at the Capitola City Council Chambers, 420 Capitola Ave., Capitola, California.

13. ADJOURNMENT

There being no further business, Chair Dodge adjourned the meeting at 9:45 a.m. to the next regularly scheduled Board Meeting.

Respectfully submitted,



ANTHONY TAPIZ
Recording Secretary

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

May 24, 2013

A Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on the above date at the Capitola City Council Chambers, 420 Capitola Avenue, Capitola, California.

1. CALL TO ORDER

Chair Dodge called the meeting to order at 8:01 a.m.

2. ROLL CALL AND ATTENDANCE

The following Directors were present:

| | |
|-----------------------------------|-------------------------------------|
| Director Margarita Alejo | <input checked="" type="checkbox"/> |
| Director Hilary Bryant | <input type="checkbox"/> |
| Director Dene Bustichi | <input checked="" type="checkbox"/> |
| Director Daniel Dodge | <input checked="" type="checkbox"/> |
| Director Zach Friend | <input type="checkbox"/> |
| Director Ron Graves | <input checked="" type="checkbox"/> |
| Director Michelle Hinkle | <input checked="" type="checkbox"/> |
| Director Deborah Lane | <input checked="" type="checkbox"/> |
| Director John Leopold | <input type="checkbox"/> |
| Director Bruce McPherson | <input type="checkbox"/> |
| Director Lynn Robinson | <input checked="" type="checkbox"/> |
| Ex-Officio Director Donna Blitzer | <input type="checkbox"/> |

STAFF PRESENT

Anthony Tapiz, Administrative Services Coordinator
Leslie R. White, General Manager
Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Becky Taylor, Santa Cruz County Commission
on Disabilities
Noreen Santaluce, La Posada
Sarah Shiffrin, La Posada
Angela Aitken, SC METRO
Robert Cotter, SC METRO

Debbie Kinslow, SC METRO
Robyn Slater, SC METRO
Tove Beatty, SC METRO
Ciro Aguirre, SC METRO
April Warnock, Paracruz
Daniel Zaragoza, Paracruz

3. ANNOUNCEMENTS

- 3-1. Eduardo Montesino announced that he was available for Spanish language interpretation.
- 3-2. Chair Dodge announced that the Board of Directors meeting was being broadcast by Community Television of Santa Cruz County.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Sarah Shiffrin presented the concerns of the residents of LA Posada and repeated their request for bus service on Frederick Street.

DIRECTOR ROBINSON ARRIVED

5. LABOR ORGANIZATION COMMUNICATIONS

None.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

- 7-1. STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR MAY 2013
- 7-2. ACCEPT & FILE RIDERSHIP REPORT FOR APRIL 2013
- 7-3. ACCEPT & FILE MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF MARCH 31, 2013
- 7-4. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH VISION COMMUNICATIONS COMPANY, INC. FOR RADIO MAINTENANCE AND REPAIR SERVICES IN AN AMOUNT NOT TO EXCEED \$30,000
- 7-5. REVIEW AND CONSIDER A RESOLUTION TO AUTHORIZE THE GENERAL MANAGER TO APPLY AND EXECUTE CONTRACTS FOR THE FY13 MONTEREY BAY AIR POLLUTION CONTROL DISTRICT AB2766 MOTOR VEHICLE EMISSIONS' REDUCTION GRANTS' PROGRAM FUNDS
- 7-6. ACCEPT & FILE ACCESSIBLE SERVICES REPORT FOR MARCH 2013
- 7-7. ACCEPT & FILE MINUTES FROM METRO ADVISORY COMMITTEE MEETINGS OF MARCH 20, 2013 AND APRIL 17, 2013
- 7-8. ACCEPT & FILE MINUTES FROM SCCRTC MEETINGS OF FEBRUARY 7, 2013 AND MARCH 21, 2013
- 7-9. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF MARCH 2013

+-.5

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR GRAVES

APPROVE CONSENT AGENDA AS PRESENTED.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS BRYANT, FRIEND, LEOPOLD AND MCPHERSON BEING ABSENT.

REGULAR AGENDA

8. PRESENTATION OF EMPLOYEE ANNIVERSARIES

NO ACTION TAKEN

9. CONSIDERATION OF RESOLUTION'S OF APPRECIATION FOR THE SERVICES OF MARY FERRICK AS A FIXED-ROUTE SUPERINTENDENT, AND KRISTAAN FELDER, PARATRANSIT OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

ACTION: MOTION: DIRECTOR BUSTICH SECOND: DIRECTOR ROBINSON

APPROVE CONSENT AGENDA AS PRESENTED.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS BRYANT, FRIEND, LEOPOLD AND MCPHERSON BEING ABSENT.

10. CONSIDERATION OF APPOINTMENT OF LEN BURNS TO THE METRO ADVISORY COMMITTEE FOR A TERM ENDING MAY 23, 2015

Director Alejo nominated Len Burns to the Metro Advisory Committee.

ACTION: MOTION: DIRECTOR BUSTICH SECOND: DIRECTOR GRAVES

APPROVE APPOINTMENT OF LEN BURNS TO THE METRO ADVISORY COMMITTEE FOR A TERM ENDING MAY 23, 2015.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS BRYANT, FRIEND, LEOPOLD AND MCPHERSON BEING ABSENT.

11. CONSIDERATION OF ADOPTION OF A RESOLUTION ESTABLISHING THE MEETING TIMES OF THE BOARD OF DIRECTORS FOR THE PERIOD OF JUNE 14, 2013 THROUGH DECEMBER 20, 2013

Leslyn K. Syren presented the staff report. Becky Taylor, Santa Cruz County Commission on Disabilities, said that it was difficult to get to the early meetings. Director Hinkle said that 8:00 am was a stretch.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR ROBINSON

APPROVE A RESOLUTION ESTABLISHING THE MEETING TIMES OF THE BOARD OF DIRECTORS FOR THE PERIOD OF JUNE 14, 2013 THROUGH DECEMBER 20, 2013.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS BRYANT, FRIEND, LEOPOLD AND MCPHERSON BEING ABSENT.

12. ORAL REPORT OF THE RECRUITMENT TASK FORCE

Vice Chair Bustichi detailed the current efforts to meet and confer, including via electronic mail. Mr. Bustichi said that a recruiting firm was being sought for the recruitment of the General Manager and Assistant General Manager. Chair Dodge said that the Board had complete confidence in General Manager Les White. Eduardo Montesino, UTU, expressed his complete support for Les White. Manny Martinez, PSA, said he and his entire membership supported Les White.

NO ACTION TAKEN

13. CONSIDERATION OF PROPOSED FY14 FINAL BUDGET

Angela Aitken, Finance Manager, presented the staff report. There was a discussion about the proposed FY14 budget. There was a discussion about PEPRA exemptions. There was a discussion about staffing levels.

NO ACTION TAKEN

14. ORAL ANNOUNCEMENT

The next regularly scheduled Board meeting will be held Friday, June 14, 2013 at 8:30 a.m. at the Santa Cruz METRO Administrative Offices, 110 Vernon Street, Santa Cruz, California.

15. ADJOURNMENT

Adjourn to the next Board of Directors meeting.

Respectfully submitted,



ANTHONY TAPIZ
Recording Secretary

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 28, 2013
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
**SUBJECT: MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF
APRIL 30, 2013**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the monthly budget status reports year to date as of April 30, 2013

II. SUMMARY OF ISSUES

- **Operating Revenues** year to date as of April 30, 2013 were \$391K or 1 % over the amount of revenue expected for the same period year to date.
- **Consolidated Operating Expenses** year to date as of April 30, 2013 were \$619K or 2 % under budget.
- **Capital Budget** spending year to date through April 30, 2013 was \$3,045K or 9 % of the Capital budget.

III. DISCUSSION

An analysis of Santa Cruz METRO's budget status is prepared monthly in order to apprise the Board of Directors of Santa Cruz METRO's actual revenues, expenses and capital in relation to the adopted operating and capital budgets for the fiscal year. The attached revenue, expense and capital reports represent the status of Santa Cruz METRO's FY13 operating and capital budgets versus actual expenditures year to date.

The fiscal year has elapsed **83%**.

A. Operating Revenue

Operating Revenues year to date as of April 30, 2013 were \$391K or 1 % over the amount budgeted. Revenue variances are primarily due to higher-than-anticipated Passenger Fares (Contract – Public Agency), Sales Tax Revenue, and Fuel Tax Credit.

- **Passenger Fares** are over budget due to higher-than-anticipated ridership on UCSC routes resulting in higher Fares-Contract revenue.
- **Sales Tax Revenue** is over budget due to higher-than-anticipated receipts year to date as of April 30, 2013.
- **Fuel Tax Credit** is over budget due to higher-than-anticipated receipt of retroactive tax credits for alternative fuel usage in calendar year 2012 (the last two quarters of FY12 and the first two quarters of FY13).

B. Consolidated Operating Expenses

Consolidated Operating Expenses year to date as of April 30, 2013 were \$619K or 2 % under budget. Personnel Expenses, Casualty & Liability, Purchased Transportation and Miscellaneous Expenses all contributed to the variance.

- **Total Personnel Expenses** are under budget due to vacant funded positions and extended leaves.
- **Casualty & Liability** is under budget primarily due to fewer settlement costs than originally anticipated.
- **Purchased Transportation** is under budget due to newly hired Paratransit operators, which has lowered the need for outside services to meet Paratransit demand.
- **Miscellaneous Expenses** are under budget primarily due to **Employee Training**. Training expenses will be incurred later in the year, while the budget is straight-lined.

C. Capital Budget

Capital Budget spending year to date through April 30, 2013 was \$3,045K or 9 % of the total Capital Budget. Of this, \$764K has been spent on the Video Surveillance Project – CCTV (State-1B) and \$346K has been spent on the Land Mobile Radio Project (State-1B).

The MetroBase Project spending consists of : \$1,254K spent on the MetroBase Project – FY11 Allocation Operations Bldg, \$183K spent on FY10 Allocation, and \$98K spent on the 2nd LNG Tank.

IV. FINANCIAL CONSIDERATIONS

As of April 30, 2013, there is an Operating loss (budget gap) of \$2,433,356. This budget gap signifies an unsustainable budget year to date.

Small Transit Intensive Cities (STIC) Funds, Funds from Carryover from Previous Years, State Operating Assistance (STA), and Operating Reserves will be used in the listed order to bridge the budget gap at the end of the fiscal year, when the final amount of the Operating income/loss for the year is determined.

Attachment A: FY13 Operating Revenue & Expenses Year to Date as of 4/30/13

Attachment B: FY13 Capital Budget Report for the month ending 4/30/13

Prepared by: Lorraine Bayer, Accountant II

Date Prepared: June 19, 2013

Attachment A

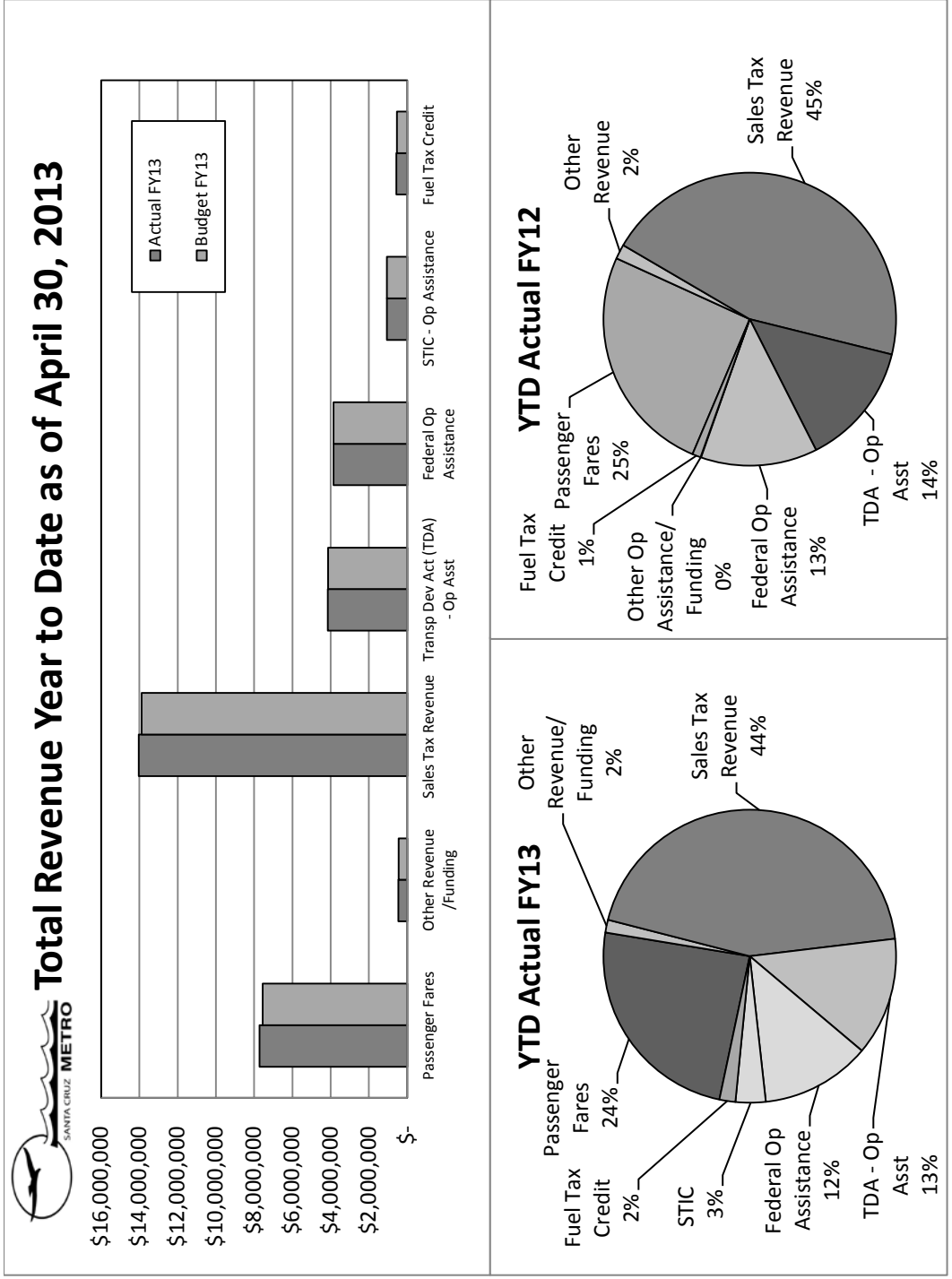


FY13

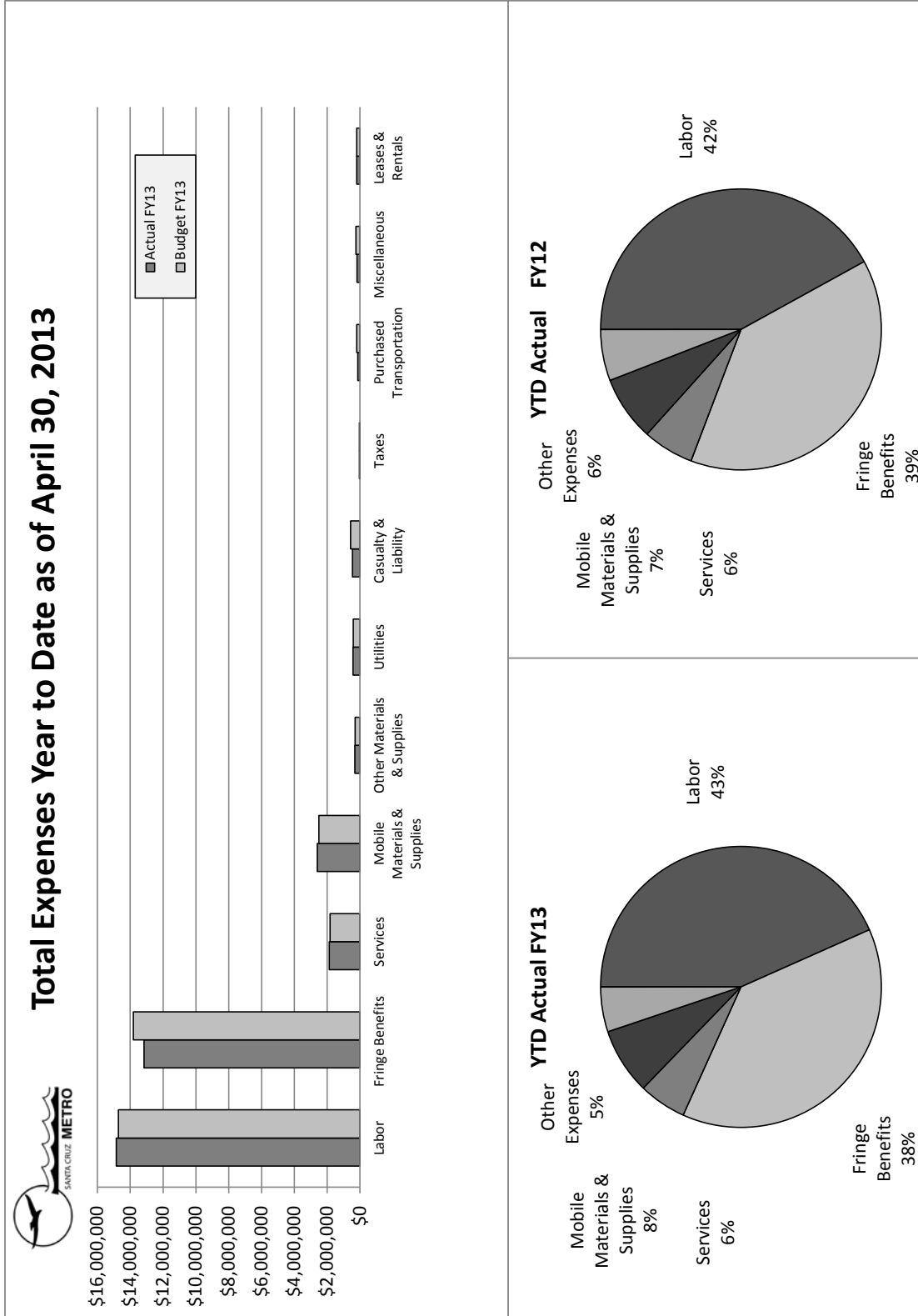
Operating Revenue & Expenses Year to Date as of April 30, 2013

| Revenue: | Year to Date | | | | YTD Year Over Year Comparison | | |
|--------------------------------|-----------------------|----------------------|---------------------|------------|-------------------------------|---------------------|------------|
| | Actual | Budget | \$ Var | % Var | Actual FY12 | \$ Var | % Var |
| | | | | | | | |
| Passenger Fares | \$ 7,723,060 | \$ 7,548,374 | \$ 174,686 | 2% | \$ 7,324,111 | \$ 398,949 | 5% |
| Other Revenue | \$ 452,373 | \$ 440,467 | \$ 11,905 | 3% | \$ 463,200 | \$ (10,827) | -2% |
| Sales Tax Revenue | \$ 14,033,805 | \$ 13,875,244 | \$ 158,561 | 1% | \$ 13,089,853 | \$ 943,952 | 7% |
| Transp Dev Act (TDA) - Op Asst | \$ 4,153,708 | \$ 4,130,279 | \$ 23,430 | 1% | \$ 3,933,723 | \$ 219,985 | 6% |
| Federal Op Assistance | \$ 3,852,288 | \$ 3,852,288 | \$ - | 0% | \$ 3,707,070 | \$ 145,218 | 4% |
| Other Op Assistance/Funding | \$ 572 | \$ 8,333 | \$ (7,761) | -93% | \$ 15,974 | \$ (15,402) | -96% |
| STA - Op Assistance | \$ - | \$ - | \$ - | 0% | \$ - | \$ - | 0% |
| STIC - Op Assistance | \$ 1,057,097 | \$ 1,057,097 | \$ - | 0% | \$ - | \$ 1,057,097 | 100% |
| Fuel Tax Credit | \$ 563,250 | \$ 533,333 | \$ 29,917 | 6% | \$ 269,092 | \$ 294,158 | 109% |
| Transfers (to)/ from Reserves | \$ - | \$ - | \$ - | 0% | \$ - | \$ - | 0% |
| Total Revenue | \$ 31,836,154 | \$ 31,445,416 | \$ 390,738 | 1% | \$ 28,803,023 | \$ 3,033,131 | 11% |
| Expenses: | | | | | | | |
| Labor | \$ 14,852,556 | \$ 14,715,174 | \$ 137,382 | 1% | \$ 12,814,456 | \$ 2,038,099 | 16% |
| Fringe Benefits | \$ 13,164,008 | \$ 13,810,920 | \$ (646,912) | -5% | \$ 11,839,261 | \$ 1,324,746 | 11% |
| Services | \$ 1,879,199 | \$ 1,833,764 | \$ 45,435 | 2% | \$ 1,787,323 | \$ 91,876 | 5% |
| Mobile Materials & Supplies | \$ 2,603,982 | \$ 2,514,708 | \$ 89,273 | 4% | \$ 2,273,103 | \$ 330,878 | 15% |
| Other Materials & Supplies | \$ 314,205 | \$ 304,449 | \$ 9,757 | 3% | \$ 234,493 | \$ 79,712 | 34% |
| Utilities | \$ 428,692 | \$ 418,500 | \$ 10,192 | 2% | \$ 388,988 | \$ 39,704 | 10% |
| Casualty & Liability | \$ 459,053 | \$ 582,417 | \$ (123,364) | -21% | \$ 598,164 | \$ (139,111) | -23% |
| Taxes | \$ 37,969 | \$ 39,275 | \$ (1,306) | -3% | \$ 32,255 | \$ 5,714 | 18% |
| Purchased Transportation | \$ 131,693 | \$ 208,333 | \$ (76,640) | -37% | \$ 214,744 | \$ (83,051) | -39% |
| Miscellaneous | \$ 192,647 | \$ 252,570 | \$ (59,923) | -24% | \$ 138,324 | \$ 54,323 | 39% |
| Le | \$ 205,508 | \$ 208,843 | \$ (3,336) | -2% | \$ 194,200 | \$ 11,307 | 6% |
| Total Expenses | \$ 34,269,510 | \$ 34,888,954 | \$ (619,444) | -2% | \$ 30,515,313 | \$ 3,754,197 | 12% |
| O | \$ (2,433,356) | | | | \$ (1,712,290) | | |

Attachment A



Attachment A





FY13 Operating Revenue Year to Date as of April 30, 2013

Percent of Year Elapsed - 83%

| | Year to Date | | | YTD Year Over Year Comparison | | |
|---------------------------------------------|----------------------|----------------------|-------------|-------------------------------|--------------------|-------------|
| | Actual | Budget | % Var | FY12 | \$ Var | % Var |
| Passenger Fares | | | | | | |
| Passenger Fares | \$ 3,303,248 | \$ 3,320,577 | -1% | \$ 3,162,454 | \$ 140,794 | 4% |
| Paratransit Fares | \$ 251,586 | \$ 229,910 | 9% | \$ 245,557 | \$ 6,029 | 2% |
| Special Transit Fares - Contract | \$ 2,686,302 | \$ 2,492,198 | 8% | \$ 2,467,523 | \$ 218,780 | 9% |
| Highway 17 Fares | \$ 1,236,373 | \$ 1,313,429 | -6% | \$ 1,244,361 | \$ (7,988) | -1% |
| Highway 17 Payments | \$ 245,550 | \$ 192,261 | 28% | \$ 204,217 | \$ 41,334 | 20% |
| Subtotal Passenger Revenue | \$ 7,723,060 | \$ 7,548,374 | 2% | \$ 7,324,111 | \$ 398,949 | 5% |
| Other Revenue | | | | | | |
| Commissions | \$ 2,077 | \$ 4,667 | -56% | \$ 2,794 | \$ (717) | -26% |
| Advertising Income | \$ 240,543 | \$ 214,583 | 12% | \$ 224,182 | \$ 16,361 | 7% |
| Rent Income - SC Pacific Station | \$ 85,413 | \$ 89,217 | -4% | \$ 89,862 | \$ (4,450) | -5% |
| Rent Income - Watsonville TC | \$ 34,989 | \$ 33,667 | 4% | \$ 36,577 | \$ (1,588) | -4% |
| Interest Income | \$ 72,883 | \$ 83,333 | -13% | \$ 98,204 | \$ (25,321) | -26% |
| Other Non-Transp Revenue | \$ 16,468 | \$ 15,000 | 10% | \$ 11,579 | \$ 4,889 | 42% |
| Subtotal Other Revenue | \$ 452,373 | \$ 440,467 | 3% | \$ 463,200 | \$ (10,827) | -2% |
| Sales Tax Revenue | \$ 14,033,805 | \$ 13,875,244 | 1% | \$ 13,089,853 | \$ 943,952 | 7% |
| Transp Dev Act (TDA) - Op Asst | \$ 4,153,708 | \$ 4,130,279 | 1% | \$ 3,933,723 | \$ 219,985 | 6% |
| Federal Op Assistance | | | | | | |
| FTA Sec 5307 - Op Asst | \$ 3,695,976 | \$ 3,695,976 | 0% | \$ 3,707,070 | \$ (11,094) | 0% |
| FTA Sec 5311 - Rural Op Asst | \$ 156,312 | \$ 156,312 | 0% | \$ - | \$ 156,312 | 100% |
| Subtotal Federal Op Assistance | \$ 3,852,288 | \$ 3,852,288 | 0% | \$ 3,707,070 | \$ 145,218 | 4% |
| Other Op Assistance/Funding | | | | | | |
| AMBAG Funding | \$ - | \$ - | 0% | \$ - | \$ - | 0% |
| Other Op Assistance/Funding | \$ 572 | \$ 8,333 | -93% | \$ 15,974 | \$ (15,402) | -96% |
| FTA Sec 5309 - ARRA Op Asst | \$ - | \$ - | 0% | \$ - | \$ - | 0% |
| Subtotal Other Op Assistance/Funding | \$ 572 | \$ 8,333 | -93% | \$ 15,974 | \$ (15,402) | -96% |

Attachment A



FY13
Operating Revenue
Year to Date as of April 30, 2013

Percent of Year Elapsed - 83%

| | Year to Date | | | YTD Year Over Year Comparison | | |
|--------------------------------------|-----------------------|----------------------|-----------|-------------------------------|---------------------|------------|
| | Actual | Budget | % Var | FY12 | \$ Var | % Var |
| STA - Op Assistance | \$ - | \$ - | 0% | \$ - | \$ - | 0% |
| STIC - Op Assistance | \$ 1,057,097 | \$ 1,057,097 | 0% | \$ - | \$ 1,057,097 | 100% |
| Fuel Tax Credit | \$ 563,250 | \$ 533,333 | 6% | \$ 269,092 | \$ 294,158 | 109% |
| Transfers (to)/ from Reserves | \$ - | \$ - | 0% | \$ - | \$ - | 0% |
| Total Revenue | <u>\$ 31,836,154</u> | <u>\$ 31,445,416</u> | <u>1%</u> | <u>\$ 28,803,023</u> | <u>\$ 3,033,131</u> | <u>11%</u> |
| Total Operating Expenses | <u>\$ 34,269,510</u> | | | <u>\$ 30,515,313</u> | | |
| Variance | <u>\$ (2,433,356)</u> | | | <u>\$ (1,712,290)</u> | | |



FY13
Consolidated Operating Expenses
Year to Date as of April 30, 2013

| | Year to Date | | | | YTD Year Over Year Comparison | | | |
|-----------------------------------|----------------------|----------------------|---------------------|------------|-------------------------------|---------------------|------------|--|
| | Actual | Budget | \$ Var | % Var | FY12 | \$ Var | % Var | |
| Labor | | | | | | | | |
| 501011 Bus Operator Pay | \$ 6,841,215 | \$ 6,923,420 | \$ (82,205) | -1% | \$ 5,915,607 | \$ 925,608 | 16% | |
| 501013 Bus Operator Overtime | \$ 1,596,024 | \$ 1,494,804 | \$ 101,220 | 7% | \$ 1,292,949 | \$ 303,075 | 23% | |
| 501021 Other Salaries | \$ 5,893,245 | \$ 5,974,661 | \$ (81,416) | -1% | \$ 5,225,193 | \$ 668,052 | 13% | |
| 501023 Other Overtime | \$ 522,072 | \$ 322,288 | \$ 199,783 | 62% | \$ 380,708 | \$ 141,364 | 37% | |
| <i>Total Labor -</i> | <i>\$ 14,852,556</i> | <i>\$ 14,715,174</i> | <i>\$ 137,382</i> | <i>1%</i> | <i>\$ 12,814,456</i> | <i>\$ 2,038,099</i> | <i>16%</i> | |
| Fringe Benefits | | | | | | | | |
| 502011 Medicare/Soc. Sec. | \$ 222,512 | \$ 255,750 | \$ (33,238) | -13% | \$ 188,405 | \$ 34,107 | 18% | |
| 502021 Retirement | \$ 2,556,027 | \$ 2,746,677 | \$ (190,650) | -7% | \$ 2,207,600 | \$ 348,426 | 16% | |
| 502031 Medical Insurance | \$ 5,830,060 | \$ 6,079,143 | \$ (249,083) | -4% | \$ 5,332,453 | \$ 497,607 | 9% | |
| 502041 Dental Insurance | \$ 429,653 | \$ 442,316 | \$ (12,663) | -3% | \$ 387,895 | \$ 41,759 | 11% | |
| 502045 Vision Insurance | \$ 104,265 | \$ 109,482 | \$ (5,216) | -5% | \$ 104,968 | \$ (702) | -1% | |
| 502051 Life Insurance | \$ 39,606 | \$ 38,575 | \$ 1,031 | 3% | \$ 33,416 | \$ 6,190 | 19% | |
| 502060 State Disability | \$ 163,719 | \$ 169,448 | \$ (5,730) | -3% | \$ 156,523 | \$ 7,195 | 5% | |
| 502061 Disability Insurance | \$ 100,574 | \$ 110,494 | \$ (9,920) | -9% | \$ 98,047 | \$ 2,527 | 3% | |
| 502071 State Unemp. Ins | \$ 87,451 | \$ 72,308 | \$ 15,143 | 21% | \$ 78,718 | \$ 8,732 | 11% | |
| 502081 Worker's Comp Ins | \$ 874,088 | \$ 772,500 | \$ 101,589 | 13% | \$ 965,169 | \$ (91,080) | -9% | |
| 502083 Worker's Comp IBNR | \$ - | \$ - | \$ - | 0% | \$ - | \$ - | 0% | |
| 502101 Holiday Pay | \$ 311,247 | \$ 440,278 | \$ (129,030) | -29% | \$ 236,298 | \$ 74,949 | 32% | |
| 502103 Floating Holiday | \$ 32,323 | \$ 65,226 | \$ (32,903) | -50% | \$ 29,423 | \$ 2,900 | 10% | |
| 502109 Sick Leave | \$ 527,125 | \$ 755,967 | \$ (228,842) | -30% | \$ 460,437 | \$ 66,689 | 14% | |
| 502111 Annual Leave | \$ 1,673,066 | \$ 1,560,399 | \$ 112,667 | 7% | \$ 1,362,732 | \$ 310,334 | 23% | |
| 502121 Other Paid Absence | \$ 146,805 | \$ 116,091 | \$ 30,714 | 26% | \$ 131,126 | \$ 15,679 | 12% | |
| 502251 Physical Exams | \$ 4,815 | \$ 11,758 | \$ (6,943) | -59% | \$ 7,206 | \$ (2,391) | -33% | |
| 502253 Driver Lic Renewal | \$ 2,335 | \$ 3,880 | \$ (1,545) | -40% | \$ 1,781 | \$ 554 | 31% | |
| 502999 Other Fringe Benefits | \$ 58,336 | \$ 60,629 | \$ (2,293) | -4% | \$ 57,066 | \$ 1,271 | 2% | |
| <i>Total Fringe Benefits -</i> | <i>\$ 13,164,008</i> | <i>\$ 13,810,920</i> | <i>\$ (646,912)</i> | <i>-5%</i> | <i>\$ 11,839,261</i> | <i>\$ 1,324,746</i> | <i>11%</i> | |
| Total Personnel Expenses - | \$ 28,016,563 | \$ 28,526,094 | \$ (509,530) | -2% | \$ 24,653,718 | \$ 3,362,845 | 14% | |



FY13
Consolidated Operating Expenses
Year to Date as of April 30, 2013

Attachment A

| | Year to Date | | | | YTD Year Over Year Comparison | | | |
|------------------------------------------------|---------------------|---------------------|------------------|-----------|-------------------------------|-------------------|------------|--|
| | Actual | Budget | \$ Var | % Var | FY12 | \$ Var | % Var | |
| Services | | | | | | | | |
| 503011 Acctg & Audit Fees | \$ 36,695 | \$ 40,000 | \$ (3,305) | -8% | \$ 74,860 | \$ (38,165) | -51% | |
| 503012 Admin & Bank Fees | \$ 219,751 | \$ 220,170 | \$ (419) | 0% | \$ 223,249 | \$ (3,498) | -2% | |
| 503031 Prof & Tech Fees | \$ 99,322 | \$ 159,131 | \$ (59,809) | -38% | \$ 86,987 | \$ 12,335 | 14% | |
| 503032 Legislative Services | \$ 75,000 | \$ 87,500 | \$ (12,500) | -14% | \$ 75,000 | \$ - | 0% | |
| 503033 Legal Services | \$ 158 | \$ 45,833 | \$ (45,676) | -100% | \$ - | \$ 158 | 100% | |
| 503034 Pre-Employ Exams | \$ 8,196 | \$ 8,729 | \$ (533) | -6% | \$ 9,398 | \$ (1,202) | -13% | |
| 503041 Temp Help | \$ 145,713 | \$ 20,000 | \$ 125,713 | 629% | \$ 265,900 | \$ (120,187) | -45% | |
| 503161 Custodial Services | \$ 68,217 | \$ 62,083 | \$ 6,133 | 10% | \$ 55,880 | \$ 12,337 | 22% | |
| 503162 Uniform & Laundry | \$ 15,568 | \$ 18,333 | \$ (2,766) | -15% | \$ 17,602 | \$ (2,034) | -12% | |
| 503171 Security Services | \$ 371,248 | \$ 365,946 | \$ 5,302 | 1% | \$ 260,600 | \$ 110,648 | 42% | |
| 503221 Classified/Legal Ads | \$ 10,300 | \$ 14,250 | \$ (3,950) | -28% | \$ 8,987 | \$ 1,314 | 15% | |
| 503222 Legal Advertising | \$ - | \$ - | \$ - | 0% | \$ - | \$ - | 0% | |
| 503225 Graphic Services | \$ - | \$ 4,167 | \$ (4,167) | -100% | \$ - | \$ - | 0% | |
| 503351 Repair - Bldg & Impr | \$ 73,911 | \$ 56,667 | \$ 17,245 | 30% | \$ 45,203 | \$ 28,708 | 64% | |
| 503352 Repair - Equipment | \$ 353,922 | \$ 385,121 | \$ (31,199) | -8% | \$ 317,095 | \$ 36,827 | 12% | |
| 503353 Repair - Rev Vehicle | \$ 351,765 | \$ 300,000 | \$ 51,765 | 17% | \$ 288,483 | \$ 63,283 | 22% | |
| 503354 Repair - Non Rev Vehicle | \$ 9,939 | \$ 12,500 | \$ (2,561) | -20% | \$ 21,232 | \$ (11,293) | -53% | |
| 503363 Haz Mat Disposal | \$ 39,495 | \$ 33,333 | \$ 6,161 | 18% | \$ 36,849 | \$ 2,646 | 7% | |
| Total Services - | \$ 1,879,199 | \$ 1,833,764 | \$ 45,435 | 2% | \$ 1,787,323 | \$ 91,876 | 5% | |
| Mobile Materials & Supplies | | | | | | | | |
| 504011 Fuels/Lube Non Rev Veh | \$ 64,158 | \$ 67,500 | \$ (3,342) | -5% | \$ 57,451 | \$ 6,707 | 12% | |
| 504012 Fuels/Lube Rev Veh | \$ 1,810,730 | \$ 1,758,333 | \$ 52,396 | 3% | \$ 1,640,493 | \$ 170,237 | 10% | |
| 504021 Tires & Tubes | \$ 181,901 | \$ 164,500 | \$ 17,401 | 11% | \$ 110,789 | \$ 71,112 | 64% | |
| 504161 Other Mobile Supplies | \$ - | \$ - | \$ - | 0% | \$ - | \$ - | 0% | |
| 504191 Rev Vehicle Parts | \$ 547,193 | \$ 524,375 | \$ 22,818 | 4% | \$ 464,371 | \$ 82,822 | 18% | |
| Total Mobile Materials & Supplies - | \$ 2,603,982 | \$ 2,514,708 | \$ 89,273 | 4% | \$ 2,273,103 | \$ 330,878 | 15% | |



FY13
Consolidated Operating Expenses
Year to Date as of April 30, 2013

| | Year to Date | | | YTD Year Over Year Comparison | | |
|-----------------------------------------------|-------------------|-------------------|-------------|-------------------------------|---------------------|-------------|
| | Actual | Budget | % Var | FY12 | \$ Var | % Var |
| Other Materials & Supplies | | | | | | |
| 504205 Freight Out | \$ 2,308 | \$ 2,125 | 9% | \$ 1,740 | \$ 568 | 33% |
| 504211 Postage & Mailing | \$ 7,887 | \$ 10,792 | -27% | \$ 7,896 | \$ (9) | 0% |
| 504214 Promotional Items | \$ 1,249 | \$ 833 | 50% | \$ - | \$ 1,249 | 100% |
| 504215 Printing | \$ 42,844 | \$ 83,541 | -49% | \$ 48,703 | \$ (5,860) | -12% |
| 504217 Photo Supply/Process | \$ 886 | \$ 2,583 | -66% | \$ 70 | \$ 816 | 1167% |
| 504311 Office Supplies | \$ 67,406 | \$ 57,488 | 17% | \$ 58,265 | \$ 9,141 | 16% |
| 504315 Safety Supplies | \$ 26,252 | \$ 16,000 | 64% | \$ 11,300 | \$ 14,952 | 132% |
| 504317 Cleaning Supplies | \$ 48,643 | \$ 40,167 | 21% | \$ 36,310 | \$ 12,333 | 34% |
| 504409 Repair/Maint Supplies | \$ 94,569 | \$ 72,500 | 30% | \$ 58,651 | \$ 36,918 | 61% |
| 504421 Non-Inventory Parts | \$ 12,436 | \$ 8,417 | 48% | \$ 6,404 | \$ 6,032 | 94% |
| 504511 Small Tools | \$ 7,807 | \$ 7,417 | 5% | \$ 4,650 | \$ 3,156 | 68% |
| 504515 Employee Tool Rplcmt | \$ 1,918 | \$ 2,587 | -26% | \$ 504 | \$ 1,414 | 281% |
| Total Other Materials & Supplies - | \$ 314,205 | \$ 304,449 | 3% | \$ 234,493 | \$ 79,712 | 34% |
| Utilities | | | | | | |
| 505011 Gas & Electric | \$ 233,719 | \$ 234,167 | 0% | \$ 208,920 | \$ 24,799 | 12% |
| 505021 Water & Garbage | \$ 108,356 | \$ 101,000 | 7% | \$ 95,576 | \$ 12,781 | 13% |
| 505031 Telecommunications | \$ 86,617 | \$ 83,333 | 4% | \$ 84,492 | \$ 2,125 | 3% |
| Total Utilities - | \$ 428,692 | \$ 418,500 | 2% | \$ 388,988 | \$ 39,704 | 10% |
| Casualty & Liability | | | | | | |
| 506011 Insurance - Property | \$ 82,228 | \$ 81,667 | 1% | \$ 85,715 | \$ (3,487) | -4% |
| 506015 Insurance - PL & PD | \$ 353,349 | \$ 375,000 | -6% | \$ 396,293 | \$ (42,943) | -11% |
| 506021 Insurance - Other | \$ 711 | \$ 750 | -5% | \$ 711 | \$ - | 0% |
| 506123 Settlement Costs | \$ 52,072 | \$ 125,000 | -58% | \$ 133,649 | \$ (81,577) | -61% |
| 506127 Repairs - Dist Prop | \$ (29,307) | \$ - | 100% | \$ (18,204) | \$ (11,103) | 61% |
| Total Casualty & Liability - | \$ 459,053 | \$ 582,417 | -21% | \$ 598,164 | \$ (139,111) | -23% |
| Taxes | | | | | | |
| 507051 Fuel Tax | \$ 12,368 | \$ 11,666 | 6% | \$ 11,183 | \$ 1,185 | 11% |
| 507201 Licenses & Permits | \$ 12,883 | \$ 13,442 | -4% | \$ 9,876 | \$ 3,007 | 30% |
| 507999 Other Taxes | \$ 12,718 | \$ 14,167 | -10% | \$ 11,196 | \$ 1,522 | 14% |
| Total Taxes - | \$ 37,969 | \$ 39,275 | -3% | \$ 32,255 | \$ 5,714 | 18% |



FY13
Consolidated Operating Expenses
Year to Date as of April 30, 2013

| | Year to Date | | | YTD Year Over Year Comparison | | |
|-----------------------------------------|----------------------|----------------------|----------------------|-------------------------------|---------------------|-------------|
| | Actual | Budget | % Var | FY12 | \$ Var | % Var |
| Purchased Transportation | | | | | | |
| 503406 Contr/Paratrans | \$ 131,693 | \$ 208,333 | (76,640) -37% | \$ 214,744 | \$ (83,051) | -39% |
| Total Purchased Transportation - | \$ 131,693 | \$ 208,333 | (76,640) -37% | \$ 214,744 | \$ (83,051) | -39% |
| Miscellaneous | | | | | | |
| 509011 Dues & Subscriptions | \$ 53,817 | \$ 56,189 | (2,373) -4% | \$ 53,270 | \$ 547 | 1% |
| 509081 Advertising - Dist Promo | \$ 1,136 | \$ 831 | \$ 305 37% | \$ - | \$ 1,136 | 100% |
| 509101 Emp Incentive Prog | \$ 5,466 | \$ 11,250 | (5,784) -51% | \$ 226 | \$ 5,240 | 2315% |
| 509121 Employee Training | \$ 43,667 | \$ 87,583 | (43,916) -50% | \$ 36,665 | \$ 7,002 | 19% |
| 509123 Travel | \$ 76,368 | \$ 81,966 | (5,598) -7% | \$ 37,109 | \$ 39,259 | 106% |
| 509125 Local Meeting Exp | \$ 4,057 | \$ 4,250 | (193) -5% | \$ 4,130 | \$ (73) | -2% |
| 509127 Board Director Fees | \$ 6,900 | \$ 10,500 | (3,600) -34% | \$ 5,900 | \$ 1,000 | 17% |
| 509150 Contributions | \$ - | \$ - | \$ - 0% | \$ - | \$ - | 0% |
| 509197 Sales Tax Expense | \$ - | \$ - | \$ - 0% | \$ - | \$ - | 0% |
| 509198 Cash Over/Short | \$ 1,236 | \$ - | \$ 1,236 100% | \$ 1,024 | \$ 212 | 21% |
| Total Misc - | \$ 192,647 | \$ 252,570 | (59,923) -24% | \$ 138,324 | \$ 54,323 | 39% |
| Leases & Rentals | | | | | | |
| 512011 Facility Rentals | \$ 186,429 | \$ 190,000 | (3,571) -2% | \$ 177,737 | \$ 8,692 | 5% |
| 512061 Equipment Rentals | \$ 19,078 | \$ 18,843 | \$ 235 1% | \$ 16,463 | \$ 2,615 | 16% |
| Total Leases & Rentals - | \$ 205,508 | \$ 208,843 | (3,336) -2% | \$ 194,200 | \$ 11,307 | 6% |
| Total Non-Personnel Expenses - | \$ 6,252,947 | \$ 6,362,858 | (109,911) -2% | \$ 5,861,595 | \$ 391,352 | 7% |
| TOTAL OPERATING EXPENSE - | \$ 34,269,510 | \$ 34,888,954 | (619,444) -2% | \$ 30,515,313 | \$ 3,754,197 | 12% |

** does not include Depreciation, W/C IBNR adjustments, and GASB OPEB Liability expense



FY13
CAPITAL BUDGET
For the month ending - April 30, 2013

| | <u>YTD Actual</u> | <u>FY13 Budget</u> | <u>Remaining Budget</u> | <u>% Spent YTD</u> |
|-----------------------------------------------------------------------------------|---------------------|----------------------|-------------------------|--------------------|
| <u>Grant-Funded Projects</u> | | | | |
| MetroBase Project - FY11 Allocation Operations Bldg. (STIC, SAKATA, STA, PTMISEA) | \$ 1,254,411 | \$ 19,051,491 | \$ 17,797,080 | 7% |
| MetroBase Project - Operations Bldg. / Other (SLPP) | \$ - | \$ 5,800,000 | \$ 5,800,000 | 0% |
| MetroBase Project - FY10 Allocation (PTMISEA) | \$ 183,421 | \$ 1,206,992 | \$ 1,023,571 | 15% |
| State of Good Repair #2 - 4 Buses, 42 MDCs (FTA, RES. RET. EARN.) | \$ - | \$ 3,391,010 | \$ 3,391,010 | 0% |
| 2nd LNG Tank (MBUAPCD, PTMISEA) | \$ 97,655 | \$ 1,183,961 | \$ 1,086,306 | 8% |
| Video Surveillance Project - CCTV (STATE-1B) | \$ 763,638 | \$ 980,000 | \$ 216,362 | 78% |
| Land Mobile Radio Project - LMR (STATE-1B) | \$ 345,766 | \$ 788,500 | \$ 442,734 | 44% |
| Bus Stop Improvements (STIP) | \$ 115,899 | \$ 355,000 | \$ 239,101 | 33% |
| Non-Revenue Vehicle Replacement (MBUAPCD, STA) | \$ 59,283 | \$ 192,105 | \$ 132,822 | 31% |
| Pacific Station/MetroCenter - Conceptual Design (FTA, STA) | \$ 1,980 | \$ 60,000 | \$ 58,020 | 3% |
| State of Good Repair #1 - 11 Buses (FTA, RES. RET. EARN.) | \$ 58,626 | \$ 58,626 | \$ - | 100% |
| Watsonville Transit Center - Conceptual Design (STA) | \$ - | \$ 30,000 | \$ 30,000 | 0% |
| Subtotal Grant Funded Projects | \$ 2,880,679 | \$ 33,097,685 | \$ 30,217,006 | 9% |
| <u>IT Projects</u> | | | | |
| Automated Purchasing System Software - Puridiom (STA) | \$ - | \$ 40,000 | \$ 40,000 | 0% |
| HR Software Upgrade - iVantage (STA) | \$ 10,341 | \$ 20,000 | \$ 9,659 | 52% |
| Replace "Plant" - Informix Database - Bus Stop Tracking System (STA) | \$ - | \$ 10,000 | \$ 10,000 | 0% |
| Subtotal IT Projects | \$ 10,341 | \$ 70,000 | \$ 59,659 | 15% |
| <u>Facilities Repair & Improvements</u> | | | | |
| MetroCenter Repairs (RES. RET. EARN., STA) | \$ 38,608 | \$ 225,000 | \$ 186,392 | 17% |
| Bus Stop Repairs / Improvements (RES. RET. EARN.) | \$ 11,216 | \$ 175,000 | \$ 163,784 | 6% |
| WTC Renovations & Repairs (STA) | \$ - | \$ 45,000 | \$ 45,000 | 0% |
| Repaint SVT (STA) | \$ - | \$ 45,000 | \$ 45,000 | 0% |
| Replace Portable Steam & Sidewalk Cleaner WTC (STA) | \$ 24,980 | \$ 25,000 | \$ 20 | 100% |
| Heaters for Maintenance Facility (3) (STA) | \$ 7,620 | \$ 10,000 | \$ 2,380 | 76% |
| Heaters for Customer Service Booth - Pac Station (STA) | \$ - | \$ 7,500 | \$ 7,500 | 0% |
| Interactive White Board - ParaCruz (STA) | \$ - | \$ 3,500 | \$ 3,500 | 0% |
| Subtotal Facilities Repairs & Improvements Projects | \$ 82,424 | \$ 536,000 | \$ 453,576 | 15% |



**FY13
CAPITAL BUDGET
For the month ending - April 30, 2013**

| | <u>YTD Actual</u> | <u>FY13 Budget</u> | <u>Remaining Budget</u> | <u>% Spent YTD</u> |
|-----------------------------------------------------------|---------------------|----------------------|-------------------------|--------------------|
| <u>Revenue Vehicle Replacement</u> | | | | |
| Replace WiFi on Highway 17 buses (STA) | \$ - | \$ 165,000 | \$ 165,000 | 0% |
| Replace Supervisor Vehicle-SUV (STA) | \$ - | \$ 40,000 | \$ 40,000 | 0% |
| Subtotal Revenue Vehicle Replacements | \$ - | \$ 205,000 | \$ 205,000 | 0% |
| <u>Non-Revenue Vehicle Replacement</u> | | | | |
| See above | \$ - | \$ - | \$ - | 0% |
| Subtotal Non-Revenue Vehicle Replacements | \$ - | \$ - | \$ - | 0% |
| <u>Fleet & Maintenance Equipment</u> | | | | |
| Small Vehicle Lift - Fleet (STA) | \$ - | \$ 25,000 | \$ 25,000 | 0% |
| Vehicle Diagnostic Code Scanner Program & PC - PC (STA) | \$ 3,177 | \$ 3,500 | \$ 323 | 91% |
| Replace Plumber Snake (STA) | \$ 2,229 | \$ 2,500 | \$ 271 | 89% |
| Industrial Auto Upholstery Cleaning Machine - Fleet (STA) | \$ 2,027 | \$ 2,500 | \$ 473 | 81% |
| Subtotal Fleet & Maintenance Equipment | \$ 7,433 | \$ 33,500 | \$ 26,067 | 22% |
| <u>Office Equipment</u> | | | | |
| None | \$ - | \$ - | \$ - | 0% |
| Subtotal Office Equipment | \$ - | \$ - | \$ - | 0% |
| <u>Misc</u> | | | | |
| Ticket Vending Machine (1) (STA) | \$ 63,751 | \$ 100,000 | \$ 36,249 | 64% |
| Subtotal Misc. | \$ 63,751 | \$ 100,000 | \$ 36,249 | 64% |
| TOTAL CAPITAL PROJECTS | \$ 3,044,628 | \$ 34,042,185 | \$ 30,997,557 | 9% |



FY13
CAPITAL BUDGET
For the month ending - April 30, 2013

| | <u>YTD Actual</u> | <u>FY13 Budget</u> | <u>Remaining Budget</u> | <u>% Spent YTD</u> |
|---------------------------------------|---------------------|----------------------|-------------------------|--------------------|
| <u>CAPITAL FUNDING</u> | | | | |
| Federal Capital Grants | \$ 946,297 | \$ 4,029,226 | \$ 3,082,929 | 23% |
| Other Fed - Sakata / Lawsuit proceeds | \$ 1,946 | \$ 1,333,382 | \$ 1,331,436 | 0% |
| State - PTMISEA (1B) | \$ 548,215 | \$ 13,300,000 | \$ 12,751,785 | 4% |
| State - Security Bond Funds (1B) | \$ 1,109,404 | \$ 1,768,500 | \$ 659,096 | 63% |
| State Transit Assistance (STA) | \$ 129,713 | \$ 6,247,000 | \$ 6,117,287 | 2% |
| State - MBUAPCD | \$ 156,938 | \$ 261,000 | \$ 104,062 | 60% |
| State - STIP | \$ 115,899 | \$ 355,000 | \$ 239,101 | 33% |
| State - SLPP | \$ - | \$ 5,800,000 | \$ 5,800,000 | 0% |
| Local - Reserved Retained Earnings | \$ 36,216 | \$ 936,472 | \$ 900,256 | 4% |
| Local Operating Match | \$ - | \$ 11,605 | \$ 11,605 | 0% |
| TOTAL CAPITAL FUNDING | \$ 3,044,628 | \$ 34,042,185 | \$ 30,997,557 | 9% |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 28, 2013
TO: Board of Directors
FROM: John Daugherty, METRO Accessible Services Coordinator
SUBJECT: ACCESSIBLE SERVICES REPORT FOR APRIL 2013

I. RECOMMENDED ACTION

This report is informational only. No action required.

II. SUMMARY OF ISSUES

- After a demonstration project, the Accessible Services Coordinator (ASC) position became a full time position to organize and provide METRO services to the senior/older adult and disability communities.
- Services include the METRO Mobility Training program and ongoing public outreach promoting METRO's accessibility. The ASC also participates in METRO's staff training and policy review regarding accessibility.
- Two persons have served in the ASC position from 1988 to today. In 2002 the ASC position was moved into the newly created Paratransit Department. On May 27, 2011 the Board approved the staff recommendation to receive monthly reports on the activity of the ASC.

III. DISCUSSION

The creation of the Accessible Services Coordinator (ASC) position was the result of a successful demonstration project funded through the Santa Cruz County Regional Transportation Commission. Two persons have served in the ASC position from 1988 to today. Both hiring panels for the ASC included public agency representatives serving older adults and persons with disabilities.

The first ASC, Dr. Pat Cavataio, served from April 1988 through December 1998. The second ASC, John Daugherty, began serving in December 1998.

Under direction, the Accessible Services Coordinator: 1) Organizes, supervises, coordinates and provides METRO services to the older adult and disability communities; 2) Organizes, directs and coordinates the activities and operation of METRO's Mobility Training function; 3) Promotes and provides Mobility Training and outreach services; 4) Acts as information source to staff, Management, funding sources, clients, community agencies and organizations, and the general public regarding Mobility Training and accessibility; 5) Works with Department Managers to ensure compliance with METRO's accessibility program and policies.

During 2002 the ASC position was moved from Customer Service to the newly created Paratransit Department. Mr. Daugherty was the first employee. His placement was followed by hiring of the first Paratransit Superintendent, Steve Paulson and the current Eligibility Coordinator, Eileen Wagley.

On May 27, 2011 the Board approved the following recommendation: “Staff recommends that this position be reinstated in FY 12 budget with the requirement that this position be evaluated during FY12 to make sure the service items that are being requested by the Community are being carried out by this position. Additionally, staff recommends that this position be required to provide a monthly activity report to the Board of Directors during FY12.”

IV. FINANCIAL CONSIDERATIONS

None

V. ATTACHMENTS

Attachment A.1: Accessible Services Coordinator (ASC) Activity Tracking Report for April 2013

Prepared by: John Daugherty, METRO Accessible Services Coordinator
Date Prepared: June 20, 2013

Attachment A

Accessible Services Coordinator (ASC) Activity Tracking Report for April 2013

What is Mobility Training?

Mobility Training is customized support to allow access to METRO services. It can include:

- **An Assessment:** The ASC meets the trainee to assess the trainee's capabilities to use METRO services. They discuss the trainee's experience using public transit and set goals for training sessions.
- **Trip Planning:** Practice to use bus route schedules, maps, online resources and other tools to plan ahead for trips on METRO fixed route and METRO ParaCruz services. All Mobility Training includes some trip planning.
- **Boarding/Disembarking Training:** Practice to board, be secured, and then disembark (get off) METRO buses. This training has been requested by persons using walkers, wheelchairs, scooters and service animals. The training session includes work with an operator and out of service bus and lasts three to five hours.
- **Route Training:** Practice using METRO buses to travel to destinations chosen by trainees. The training session includes practice on handling fares, bus riding rules and emergency situations. One training session can take two to eight hours. One or two sessions to learn one destination is typical. The number of training sessions varies with each trainee.

During April 2013 there was progress with 25 trainees:

- One person successfully completed his Boarding/Disembarking Training: Trainee and scooter was a new referral from his wife. File update and follow up contact pending.
- Three other persons were also new referrals: One person was referred by the Eligibility Coordinator. ASC met her and assisted her Trip Planning and Route Training. A second person was referred by the Vista Center Mobility Trainer. She and ASC completed her first Route Training. The third person referred herself, and after being assessed, set her Route Training during May.
- Ongoing training for four persons progressed: One person completed his first Route Training with his Personal Care Attendant (PCA) and the ASC. ASC spoke with another trainee. He asked that his Route Training resume. The ASC left messages to check the status of two other trainees.
- The ASC closed two trainee files: The ASC met one trainee on Lane 4 at the Santa Cruz Metro Center. He explained that he has been riding buses since his successful Route

Attachment A

Training. Another person told the ASC that she has been riding the bus successfully with her walker since meeting with the ASC for Trip Planning and Route Training assistance.

- Training with 15 persons is almost complete: April activity included checking on whether further training is needed and preparation to close their files or complete their referral sheets.

Training Overview for April 2013:

- Amount of time dedicated to training sessions and follow up activity: At least 69.50 hours
- Tracking of scheduled appointments vs. cancelled: Nine appointments scheduled, no appointments cancelled

Highlights of Other Activity – Outreach/orientation performed in the community:

- April 9 Special Elderly & Disabled Transportation Advisory Committee meeting
- April 11 Commission on Disabilities meeting
- April 16 Seniors Commission meeting
- April 18 Orientation at SLV High School Day Class, Felton
- April 22 Special Meeting with La Posada residents, Santa Cruz
- April 25 Presentation to Foster Grandparents, Capitola

Meetings are usually scheduled for two hours. Total ASC time spent includes preparation for the meeting, the meeting itself and follow up activity. ASC activity for each meeting can take four to nine hours.

The total audience for April outreach/orientation was at least 133 persons. Information was provided during meetings and follow up phone calls and emails.

Requests from the community and METRO staff:

- There were at least 37 individual contacts in person and/or over the phone. Most contacts regarded setting up and following through on training, following up on meetings and presentations and answering requests for Trip Planning assistance.
- Senior Transportation Planner Erich Friedrich and the ASC represented METRO at the April 22 special meeting and outreach with La Posada residents.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 28, 2013
TO: Board of Directors
FROM: April Warnock, Paratransit Superintendent
SUBJECT: METRO PARACRUZ OPERATIONS STATUS REPORT–MARCH AND APRIL 2013

I. RECOMMENDED ACTION

This report is for information only - no action requested

II. SUMMARY OF ISSUES

- METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.
- METRO assumed direct operation of paratransit services November 1, 2004. This service had been delivered under contract since 1992.
- Discussion of ParaCruz Operations Status Report.
- Attachment A: On-time Performance Chart displays the percentage of pick-ups within the “ready window” and a breakdown in 5-minute increments for pick-ups beyond the “ready window”. The monthly Customer Service Reports summary is included.
- Attachment B & B2: Report of ParaCruz’ operating statistics. Performance Averages and Performance Goals are reflected in the Comparative Operating Statistics Table in order to establish and compare actual performance measures, as performance is a critical indicator as to ParaCruz’ efficiency.
- Attachments C and D: ParaCruz Performance Charts displaying trends in rider-ship and mileage spanning a period of three years.
- Attachment E: Current calendar year’s statistical information on the number of ParaCruz in-person eligibility assessments, including a comparison to past years, since implementation in August of 2002.

III. DISCUSSION

From March 2012 to March 2013, ParaCruz rides increased by 146 rides.
From April 2012 to April 2013, ParaCruz rides increased by 362 rides.

From February 2013 to March 2013, ParaCruz rides increased by 996 rides.
From March 2013 to April 2013, ParaCruz rides decreased by 334 rides.

IV. FINANCIAL CONSIDERATIONS

NONE

V. ATTACHMENTS

- Attachment A:** ParaCruz On-time Performance Chart
- Attachment B &B2:** Comparative Operating Statistics Table
- Attachment C:** Number of Rides Comparison Chart and Shared vs. Total Rides Chart
- Attachment D:** Mileage Comparison Chart and Year to Date Mileage Chart
- Attachment E:** Eligibility Chart

ATTACHMENT A

Board of Directors
Board Meeting June 28, 2013

| ParaCruz On-time Performance Report | | |
|------------------------------------------------------------|-----------------|-----------------|
| | Mar 2012 | Mar 2013 |
| Total pick ups | 8008 | 8154 |
| Percent in “ready window” | 95.17% | 95.54% |
| 1 to 5 minutes late | 2.05% | 1.83% |
| 6 to 10 minutes late | 1.35% | 1.08% |
| 11 to 15 minutes late | .75% | .70% |
| 16 to 20 minutes late | .36% | .45% |
| 21 to 25 minutes late | .17% | .11% |
| 26 to 30 minutes late | .09% | .18% |
| 31 to 35 minutes late | .04% | .05% |
| 36 to 40 minutes late | .01% | .04% |
| 41 or more minutes late (excessively late/missed trips) | .01% | .02% |
| Total beyond “ready window” | 4.83% | 4.46% |

During the month of March 2013, ParaCruz received thirteen (13) Customer Service Reports. Six (6) of the reports were valid. Four (4) of the reports were not valid; two (2) of the reports were not verifiable, and one (1) report was a compliment.

| ParaCruz On-time Performance Report | | |
|------------------------------------------------------------|-----------------|-----------------|
| | Apr 2012 | Apr 2013 |
| Total pick ups | 7458 | 7820 |
| Percent in “ready window” | 95.55% | 95.90% |
| 1 to 5 minutes late | 1.74% | 1.69% |
| 6 to 10 minutes late | 1.15% | 1.13% |
| 11 to 15 minutes late | .79% | .51% |
| 16 to 20 minutes late | .38% | .38% |
| 21 to 25 minutes late | .12% | .19% |
| 26 to 30 minutes late | .12% | .12% |
| 31 to 35 minutes late | .05% | .06% |
| 36 to 40 minutes late | .07% | .03% |
| 41 or more minutes late (excessively late/missed trips) | .03% | .00% |
| Total beyond “ready window” | 4.45% | 4.10% |

During the month of April 2013, ParaCruz received four (4) Customer Service Reports. All four (4) of the reports were valid.

ATTACHMENT B

Board of Directors
Board Meeting June 28, 2013

Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through March 2013.

| | Mar 12 | Mar 13 | Fiscal 11-12 | Fiscal 12-13 | Performance Averages | Performance Goals |
|-------------------------------------------|---------------|---------------|---------------------|---------------------|-----------------------------|----------------------------------|
| Requested | 8641 | 8688 | 74,352 | 72,376 | 8105 | |
| Performed | 8008 | 8154 | 69,526 | 66,868 | 7472 | |
| Cancels | 18.18% | 17.81% | 17.92% | 19.08% | 18.94% | |
| No Shows | 2.75% | 2.90% | 3.13% | 3.28% | 3.27% | Less than 3% |
| Total miles | 54,166 | 58,295 | 470,529 | 466,786 | 52,049 | |
| Av trip miles | 4.69 | 4.96 | 4.85 | 4.78 | 4.77 | |
| Within ready window | 95.16% | 95.54% | 95.24% | 95.92% | 95.61% | 92.00% or better |
| Excessively late/missed trips | 1 | 2 | 15 | 13 | 1.83 | Zero (0) |
| Call center volume | 5541 | 5937 | 53,584 | 51,225 | 4879 | |
| Hold times less than 2 minutes | 96.5% | 95.9% | N/A | 95.4% | 95.6% | Greater than 90% |
| Distinct riders | 789 | 794 | 1655 | 1646 | 773 | |
| Most frequent rider | 54 rides | 55 rides | 396 rides | 323 rides | 50 rides | |
| Shared rides | 68.4% | 66.6% | 65.0% | 64.7% | 65.14% | Greater than 60% |
| Passengers per rev hour | 1.99 | 1.97 | 2.04 | 1.94 | 1.95 | Greater than 1.6 passengers/hour |
| Rides by supplemental providers | 12.19% | 10.25% | 12.89% | 7.31% | 8.39% | No more than 25% |
| Vendor cost per ride | \$21.38 | \$23.33 | \$21.16 | \$21.68 | \$22.01 | |
| ParaCruz driver cost per ride (estimated) | \$27.59 | \$28.70 | \$25.83 | \$29.90 | \$27.51 | |
| Rides < 10 miles | 67.56% | 65.99% | 69.08% | 67.42% | 67.96% | |
| Rides > 10 | 32.44% | 34.01% | 30.92% | 32.58% | 32.04% | |

ATTACHMENT B 2

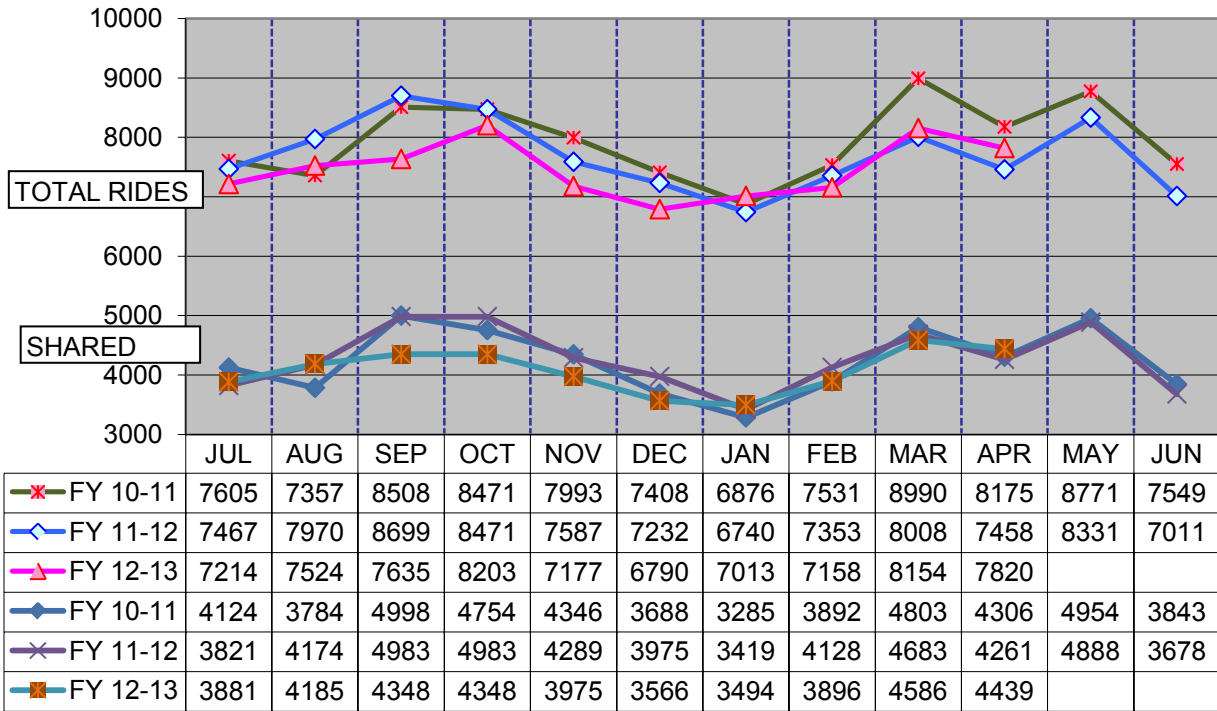
Board of Directors
Board Meeting June 28, 2013

Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through April 2013.

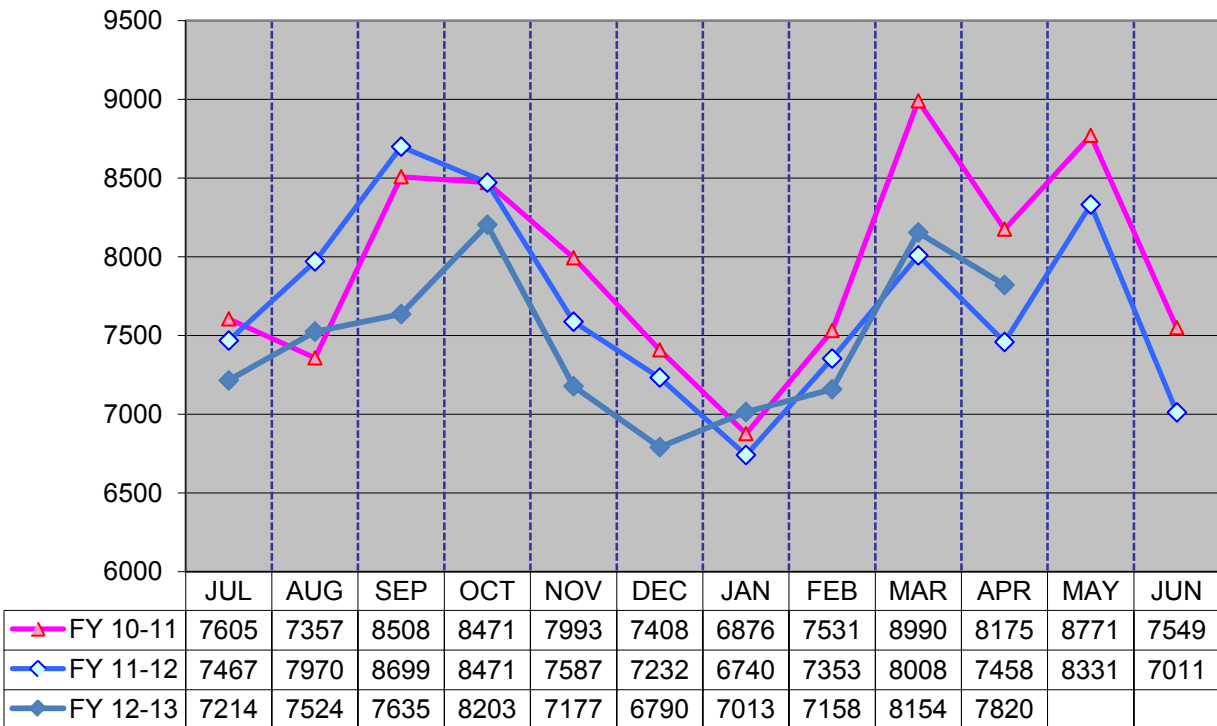
| | Apr 12 | Apr 13 | Fiscal 11-12 | Fiscal 12-13 | Performance Averages | Performance Goals |
|-------------------------------------------|---------------|---------------|---------------------|---------------------|-----------------------------|----------------------------------|
| Requested | 8286 | 8551 | 82,638 | 80,927 | 8128 | |
| Performed | 7458 | 7820 | 76,984 | 74,688 | 7502 | |
| Cancels | 20.08% | 19.94% | 18.14% | 19.17% | 18.93% | |
| No Shows | 3.03% | 2.79% | 3.12% | 3.23% | 3.25% | Less than 3% |
| Total miles | 52,288 | 55,814 | 522,817 | 522,551 | 52,343 | |
| Av trip miles | 4.81 | 4.84 | 4.85 | 4.79 | 4.77 | |
| Within ready window | 95.27% | 95.90% | 95.27% | 95.92% | 95.67% | 92.00% or better |
| Excessively late/missed trips | 2 | 0 | 17 | 13 | 1.67 | Zero (0) |
| Call center volume | 5628 | 5683 | 59,212 | 56,907 | 4883 | |
| Hold times less than 2 minutes | 96.5% | 97.0% | N/A | 95.5% | 96.4 | Greater than 90% |
| Distinct riders | 770 | 811 | 1730 | 1712 | 777 | |
| Most frequent rider | 59 rides | 47 rides | 438 rides | 323 rides | 49 rides | |
| Shared rides | 66.7% | 66.9% | 65.2% | 65.0% | 65.16% | Greater than 60% |
| Passengers per rev hour | 1.93 | 1.94 | 2.0 | 1.94 | 1.95 | Greater than 1.6 passengers/hour |
| Rides by supplemental providers | 10.31% | 10.59% | 12.64% | 7.65% | 8.42% | No more than 25% |
| Vendor cost per ride | \$22.71 | \$21.28 | \$22.07 | \$21.87 | \$21.89 | |
| ParaCruz driver cost per ride (estimated) | \$25.32 | \$29.65 | \$25.86 | \$30.29 | \$27.87 | |
| Rides < 10 miles | 67.54% | 67.47% | 69.02% | 67.56% | 67.95% | |
| Rides > 10 | 32.46% | 32.53% | 30.98% | 32.44% | 32.05% | |

ATTACHMENT C

TOTAL RIDES vs. SHARED RIDES

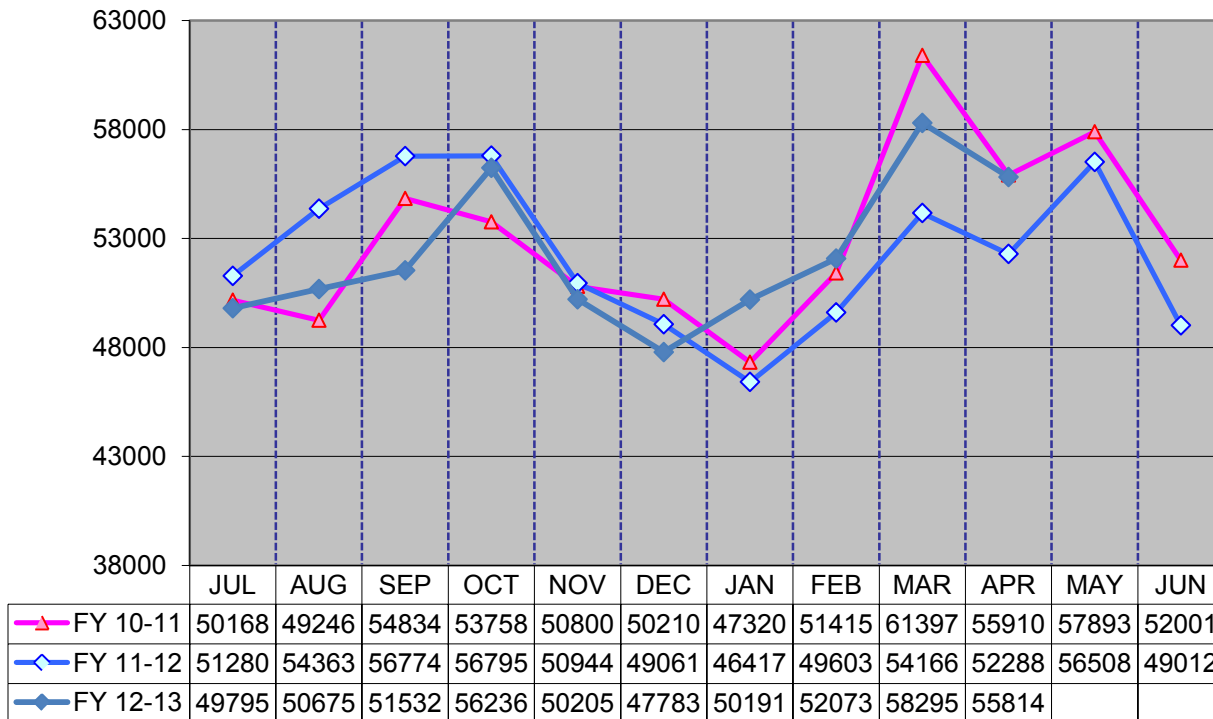


NUMBER OF RIDES COMPARISON CHART

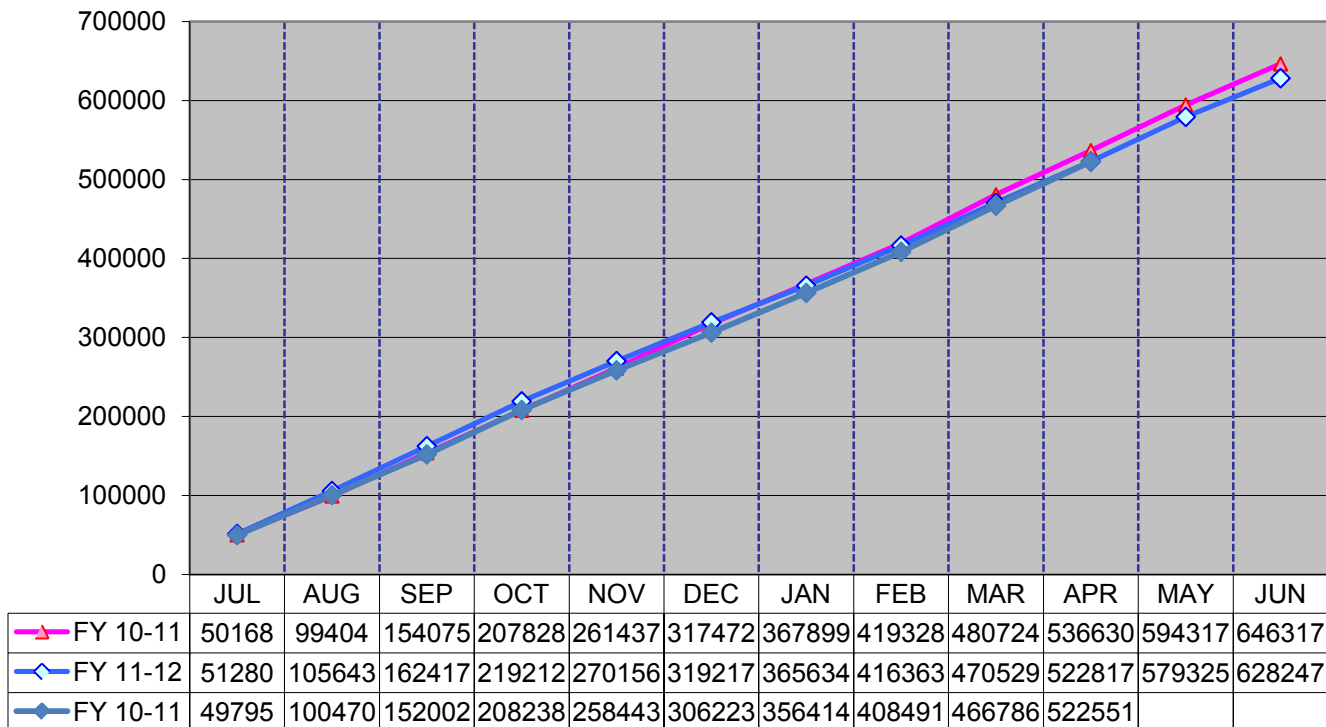


ATTACHMENT D

MILEAGE COMPARISON



YEAR TO DATE MILEAGE COMPARISON CHART



ATTACHMENT E

| MONTHLY ASSESSMENTS | | | | | | |
|---------------------|--------------|-------------|--------------|-----------|--------|-------|
| | UNRESTRICTED | RESTRICTED | RESTRICTED | TEMPORARY | DENIED | TOTAL |
| | | CONDITIONAL | TRIP BY TRIP | | | |
| MAY 2012 | 50 | 0 | 3 | 1 | 0 | 54 |
| JUNE 2012 | 47 | 0 | 2 | 0 | 0 | 49 |
| JULY 2012 | 57 | 1 | 2 | 6 | 0 | 66 |
| AUGUST 2012 | 42 | 0 | 4 | 5 | 0 | 51 |
| SEPTEMBER 2012 | 38 | 0 | 3 | 11 | 0 | 52 |
| OCTOBER 2012 | 57 | 0 | 9 | 2 | 0 | 68 |
| NOVEMBER 2012 | 43 | 0 | 2 | 3 | 0 | 48 |
| DECEMBER 2012 | 42 | 0 | 3 | 2 | 0 | 47 |
| JANUARY 2013 | 58 | 0 | 5 | 3 | 0 | 66 |
| FEBRUARY 2013 | 41 | 0 | 4 | 0 | 0 | 45 |
| MARCH 2013 | 58 | 0 | 8 | 0 | 0 | 66 |
| APRIL 2013 | 42 | 0 | 2 | 3 | 0 | 47 |

Number of Eligible Riders for the month of March 2013 = 2985

Number of Eligible Riders for the month of April 2013 = 3080

GOVERNMENT TORT CLAIM

RECOMMENDED ACTION

TO: Board of Directors


FROM: District Counsel

RE: Claim of: O'Connor, Sharon
Date of Incident: 2/13/13

Received: 6/18/13 Claim #: 13-0010
Occurrence Report No.: N/A

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$_____ and reject the balance.

By 
Leslyn Syren
DISTRICT COUNSEL

Date: 6/21/13

I, Anthony Tapiz, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of June 28, 2013.

By _____
Anthony Tapiz
RECORDING SECRETARY

Date: _____

LS/rk
Attachment(s)



Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

CLAIM FOR DAMAGES

(Pursuant to Section 910 et Seq., Government Code)

Claim # 13-0010
(To be completed by METRO staff)

Please Print or Type:

The name and post office address of the claimant:

Claimant's Legal First Name: Sharon

Claimant's Legal Last Name: O'Connor

Address to which notices are to be sent: _____

Telephone (Home): _____

Telephone (Business/Cell): _____

Section 111 of the Medicare, Medicaid and SCHIP Extension Act of 2007 (MMSEA), a new federal law that became effective January 1, 2009, requires that the Santa Cruz Metropolitan Transit District report specific information about Medicare beneficiaries who have other insurance coverage. This reporting is to assist Centers for Medicare and Medicaid Services and other insurance plans to properly coordinate payment of benefits among plans so that (your) claims are paid promptly and correctly. We are asking you to answer the following questions so that we may comply with this law.

Are you presently, or have you ever been, enrolled in Medicare Part A or B?

IF YES, please provide the following information:

Medicare Claim Number: _____

Date of Birth: _____

Social Security Number: _____



Gender: M or F

Claimant Name: Sharon O'Connor

CLAIM FOR DAMAGES

The date, place and other circumstances of the occurrence or transaction that gave rise to the claim asserted:

Date of Incident/Accident: February 13, 2013

Time of Incident/Accident: late afternoon AM PM

Location of Incident/Accident

Street/City: Parking lot "J" at Cabrillo College, Aptos

A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim. Please state the known facts surrounding the loss and use additional paper if needed.

The driver of the Yellow Cab "Handi-Cab" # 107 failed to secure Ms. O'Connor's wheelchair in place properly, which caused Ms. O'Connor to be thrown forward and backwards several times. Ms. O'Connor suffered a neck injury for which she is still receiving physical therapy.



Claimant Name: Sharon O'Connor

CLAIM FOR DAMAGES

The name or names of the METRO employee or employees causing the injury, damage, or loss, if known:

The name of the driver is not known to the claimant.

If the claim totals less than \$10,000, the amount claimed as of the date of the presentation of the claim: _____

If the amount exceeds \$10,000, this claim would be: Less than \$25,000 (Limited Civil Case) More than \$25,000

This claim is likely valued at less than \$25,000, but because Ms. O'Connor is still undergoing treatment for her injury, the value of her claim is unknown at this time.

Claimant: Sharon M. O'Connor
Signature/Print Name

Date: June 13, 2013

Attorney or Representative: Laura Beal
Signature/Print Name

Date: June 17, 2013

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 28, 2013
TO: Board of Directors
FROM: Angela Aitken, Finance Manager

SUBJECT: ADOPTION OF FY14 FINAL BUDGET

I. RECOMMENDED ACTION

That the Board of Directors adopt a resolution approving the FY14 Final Budget, as presented in Attachments A - G.

II. SUMMARY OF ISSUES

- The proposed **FY14 Final Budget** is a revised budget. The Board of Directors adopted the previous FY13 & FY14 Revised two-year budget in March of 2013.
- The Board of Directors must adopt a **FY14 Final Budget** by June of 2013.
- The proposed **FY14 Final Operating Budget – Attachment A** totals \$44,830,318.
- Major **Operating Revenue** assumptions in the proposed FY14 Final Operating Budget over the FY13 Revised Operating Budget as of March 2013 include:
 - 2% increase in Passenger Fares
 - 1% increase in Special Transit Fares
 - 3% increase in Highway 17 Fares and Highway 17 Payments
 - 6% increase in Sales Tax
 - 10.8% increase in Transportation Development Act (TDA) Funds
 - 10.1% increase in FTA Sec 5307 – Operating Assistance
 - 36.6% increase in Small Transit Intensive Cities (STIC) Funds
 - 32.5% decrease in Fuel Tax Credit
 - 100% decrease in use of Carryover from Previous Years
 - 100% increase in Transfer (to)/from Operating Reserves

- Major **Operating Expenses** assumptions in the proposed FY14 Final Operating Budget over the FY13 Revised Operating Budget as of March 2013 include:
 - 10.4% or \$3,567,501 increase in Personnel Expenses (Labor and Fringe Benefits)
 - 8.6% or \$654,219 increase in Non-Personnel Expenses
- The proposed **FY14 Final Capital Budget – Attachment B** totals \$30,839,342.

III. DISCUSSION

The proposed FY14 Final Budget is a revised budget. The Board of Directors adopted the previous FY13 & FY14 Revised two-year budget in March of 2013, and must adopt a FY14 Final Budget by June of 2013.

A. Operating Revenues

Operating Revenues total \$44,830,318.

The anticipated increases in most Fare Revenue accounts (2% or \$78,320 in Passenger Fares; 1% or \$30,442 in Special Transit Fares; 3% or \$8,324 in Paratransit Fares; 3% or \$54,020 in Highway 17 Fares and Payments) in FY14 have been projected based on actual revenue data year to date, as of February 28, 2013, as well as the anticipation of continuing increase in collected fares due to the service enhancements implemented in FY13.

Sales Tax Revenue is projected to increase 6% or \$1,021,702 in FY14 due to improvement in consumer spending and economic growth, further reflected in the actual sales tax receipts for the first eight (8) months of FY13, exceeding last year actuals for the same period by 6%. The projected increase is also consistent with the estimate provided by the State Board of Equalization in August 2012.

TDA funding is budgeted to increase 10.8% or \$597,493 in FY14. The increase is based on Auditor Controller fund estimates as of January 2013 and was presented and proposed at the Regional Transportation Commission meeting held February 14, 2013.

FTA Sec 5307 – Operating Assistance and STIC are budgeted to increase 10.1% or \$372,248 and 36.6% or \$386,588, respectively. The budgeted amounts are consistent with the most recent information posted by FTA.

Fuel Tax Credit is projected to decrease by 32.5% or (\$260,000) in FY14 after the receipt of retroactive payments for all of 2012 in FY13.

Higher than anticipated funds from Carryover from Previous Years are projected to be used in FY13, resulting in no funds available in FY14 and a decrease of 100% or (\$2,661,905).

Transfer (to)/from Operating Reserves is projected to increase by 100% or \$4,572,027 due to recurring expenses exceeding recurring revenues and the need to bridge the budget gap in FY14.

B. Operating Expenses - Consolidated

Operating Expenses total \$44,830,318.

The 10.4% or \$3,567,501 increase in **Personnel Expenses (Labor and Fringe Benefits)** in FY14 is primarily due to the following:

- Contractual items added from negotiations, such as:
 - *2% contractual wage adjustment* for all employees: \$533,765
 - UTU FR - \$267K
 - UTU PC - \$57K
 - SEIU - \$161K
 - Management - \$ 49K
 - *Longevity adjustment* for UTU Fixed Route, UTU Paracruz, SEIU, and Management employees with ten (10) & fifteen (15) year of continuous Santa Cruz METRO service: \$46,815
 - UTU FR - \$27K; 6 employees
 - UTU PC - \$0
 - SEIU - \$13K; 3 employees
 - Management - \$6K; 1 employee
 - *Wage progression* changes in the pay schedules for UTU Paracruz and SEIU VMU: \$9,050
 - *Supplemental cash payments* for SEIU employees: \$5,159
 - Incorporated anticipated *pay rate increases* due to step advancements and promotions: \$383,160:
 - UTU FR - \$195K; 57 employees
 - UTU PC - \$64K; 23 employees
 - SEIU - \$109K; 32 employees
 - Management - \$15K; 3 employees

- New Positions added in FY14: \$332,739:
 - All new positions are budgeted at the mid-range of the corresponding pay scale with benefits at the employee + 2 dependent level
 - Assistant General Manager in the Administration Department: \$207,859
 - Funded at Step 6 and benefits for employee + 2 dependents
 - Administrative Assistant in the Purchasing Department: \$24,174
(\$24,174 = Total budgeted cost for the new Administrative Position in FY14: \$77,527 less the sum of Total budgeted cost for the temporary provisional Administrative Assistant position in FY13: \$38,353 and the Temp Help funds budgeted in FY13: \$15,000)
 - Replaces part time temporary position and provisional FTE
 - Funded at actual employee hourly cost and benefits
 - Additional funds for possible Purchasing Manager in the Purchasing Department: \$47,353
 - Funded at Step 1 of the HR Manager pay scale and benefits for employee + 2 dependents

- Fully funding all positions, including positions that were vacant, added positions later in FY13, positions where employees were absent due to extended leaves, and incorporates budget savings from retired employees replaced by newly hired employees at lower steps: \$275K

- Increased Overtime Pay, \$343,502, due to consistent increases in overtime costs in the past five years.
 - Increased OT is reflective of Bus Operator and Supervisor vacancies
 - Positions are being filled as fast as possible and put into active service after extensive training is completed

- Increases in Retirement Employer Contribution Rates: \$523,825. The employer contribution rates for retirement are projected to increase from 17.679% in FY13 to 19.268% in FY14, as per CalPERS Annual Valuation Reports from October 2011 and October 2012.

- Average increase of 8 % in Medical Insurance Premiums: \$741,136, effective January 2014. The anticipated increase in medical insurance premiums in FY14 is only an estimate and is based on historical trends, as well as current market conditions.

- Anticipated Increase in Worker's Comp Insurance costs: \$373,000, which is consistent with the trend of higher worker's comp related expenses from the past few years.

The increase in **Non-Personnel Expenses**, 8.6% or \$654,219 in FY14, is primarily due to increases in Services, Mobile Materials & Supplies, Utilities, and Misc. Expenses.

- **Services** are projected to increase by 15% or \$336,184. The Increase in Services is primarily due to the following:
 - 17.9% or \$50,000 increase in Admin/Bank Fees is due to additional funds for Sales Tax Administration fees. The increase is based on the Preliminary FY14 Administrative Cost Assessment received from the State Board of Equalization in June 2013.
 - 108.7% or \$207,647 increase in Prof/Technical Fees is due to projected increase in Prof/Tech services in:
 - Administration - Short Range Transit Plan (SRTP) - \$146K
 - Finance - one time funding for:
 - payroll process evaluation - \$30K
 - consulting services for creation of a new financial system request for proposal (RFP) - \$30K
 - 6.9% or \$30,137 increase in Security Services due to providing additional hours of security in FY14 to transit centers.
 - 14.3% or \$66,200 increase in Repair-Equipment is due to anticipated costs for new copiers/scanners and replacements in the Information Technology department.
- **Mobile Materials & Supplies** are projected to increase by 8.1% or \$239,867 primarily due to 9.9% or \$205K increase in Fuels & Lubricants – Rev Veh.
- **Utilities** are projected to increase 6.4% or \$31,550 due to Telecommunications in department Operations (added funds for leasing two repeater sites).
- **Misc Expenses** are projected to increase by 12.6% or \$38,200 primarily due to increased Advertising-District Promotions and Employee Training in the Finance and District Counsel departments, respectively.

Significant departmental changes in proposed FY14 Final Budget over the FY13 Revised Budget as of March 2013 include:

- Increase in **Administration** is primarily due to new position added in FY14 (Assistant General Manager), as well as anticipated increase in Prof/Technical Fees (SRTP project).

- Increase in **Information Technology** is primarily due to anticipated increase in Repair-Equipment.
- Increase in **Purchasing** is due to:
 - conversion of a temporary provisional Administrative Assistant position
 - additional funds for possible Purchasing Manager positions in FY14 funded at Step 1 of the HR Manager pay scale and benefits for employee + 2 dependents
 - move of 4 positions in the parts area from Fleet to Purchasing
- Increase in **Bus Operators** is due to increased staffing to provide reliability of current service deployed effective December 2012, as well as contractual and longevity wage adjustments.
- Increase in **Fleet Maintenance** is primarily due to:
 - 1 FM Mechanic I moved from Paratransit in February 2013 and related increased non-personnel expenses (moved from Paratransit in March 2013).
 - move of 4 positions in the parts area from Fleet to Purchasing
 - addition of 4 FTE's that will be expensed against the Capital budget at the end of FY14.

C. Capital Budget

The proposed **FY14 Final Capital Budget – Attachment B** totals \$30,839,342, which is a decrease of 9.4% or \$3,202,843 from the FY13 Revised Capital Budget as of March 2013.

IV. FINANCIAL CONSIDERATIONS

The proposed **FY14 Final Operating Budget (Attachment A)** totals \$ 44,830,318. The FY14 Final Operating Budget includes anticipated savings from Labor and Fringe Benefits of \$1,250,000. The anticipated savings are only an estimate. The savings are the result of budgeting all funded positions, and subsequent savings due to vacant positions, and extended unpaid leaves of absence during the year.

The proposed FY14 Final Operating Budget is a balanced budget with the use of funds from the Operating and Capital Reserves account. However, the proposed FY14 Final Operating Budget is not a structurally balanced budget. This means that recurring expenses exceed recurring revenues. For a variety of reasons, true structural balance may not be possible at a given time. In such a case, using reserves to balance the budget may be considered, but only in the context of a plan to return to structural balance, replenish fund balances, and ultimately remediate the negative impacts of any other short-term balancing actions that may be taken.

The Operating and Capital Reserves (Non-Restricted Reserved Retained Earnings) account is defined as the excess of revenues over expenses. The Operating and Capital Reserves account has been accumulated to guard against service disruption in the event of unexpected shortfalls, unpredicted one-time expenditures, and to provide stability and flexibility to respond to unexpected adversity and/or opportunities. The current FY14 proposed budget does not contemplate service expansion. If revenues exceed expenses in a given fiscal year, those revenues will be used to lower the Operating and Capital Reserve account contribution to the budget, and replenish the Operating and Capital Reserves account to the level it was on 06/30/11, which was approximately \$11.5M. (Attachment H)

The Government Finance Officers Association (GFOA) recommends adopting policies aimed at achieving and maintaining a structurally balanced budget and reserve accounts. The policies should include parameters for achieving and maintaining structural balance where recurring revenues are equal to recurring expenditures in adopted budgets. Further, the plan should be clear about the time period over which returning to structural balance, replenishing reserves, and remediating the negative impacts of balancing action are to occur.

Additionally, Board adopted minimum reserve account balances are not being maintained at their desired levels, which is another indication that the organization is not maintaining a structurally balanced budget. Operating Cash Flow Reserve, Operating Workers Compensation Reserve and Operating Liability Insurance Reserve accounts are all under funded from what the Board has set as minimum adopted balances. It should be noted that reserve levels are not a perfect measure of structural balance, but are a good and readily available measure.

Finance is working on draft financial policies to address the Operating and Capital Budget as well as the Operating and Capital Reserve accounts for the Board to consider in September.

The proposed **FY14 Final Capital Budget (Attachment B)** totals \$30,839,342, which is a decrease of 9.4% or \$3,202,843 from the FY13 Revised Capital Budget as of March 2013.

V. ATTACHMENTS

- Attachment A:** FY14 Budget Resolution
- Attachment B:** FY14 Final Operating Budget
- Attachment C:** FY14 Final Authorized and Funded Personnel
- Attachment D:** FY14 Final Capital Budget
- Attachment E:** FY14 Unfunded Capital Needs List
- Attachment F:** FY14 Board Member Travel
- Attachment G:** FY14 Employee Incentive Program
- Attachment H:** Schedule of Reserve Balances

Prepared by: Kristina Mihaylova, Sr. Financial Analyst
Date Prepared: June 20, 2013

Attachment A

BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

On the Motion of Director _____

Duly Seconded by Director _____

The following Resolution is adopted:

A RESOLUTION OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING A REVISION TO THE FY14 OPERATING BUDGET AND CAPITAL BUDGET

WHEREAS, it is necessary to revise the adopted FY14 Operating Budget and Capital Budget of the Santa Cruz Metropolitan Transit District to provide for revisions in the Operating revenue and expense Budget and in the Capital Budget.

NOW, THEREFORE, BE IT RESOLVED, the budget is hereby amended per the attached Attachments B – G.

PASSED AND ADOPTED this 28th day of June 2013, by the following vote:

AYES: Directors -

NOES: Directors -

ABSENT: Directors -

ABSTAIN: Directors -

Approved _____

DANIEL DODGE

Board Chair

ATTEST _____

LESLIE R. WHITE

General Manager

APPROVED AS TO FORM:

LESLYN SYREN

District Counsel

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET REVENUE SOURCES

| | REVENUE SOURCE | REVISED | PROPOSED | % CHANGE | FINAL | % CHANGE | \$ CHANGE |
|----------------------|---------------------------------------|-------------------|-------------------|---------------------------------------|-------------------|------------------------|------------------------|
| | | BUDGET FY13 | ACTUAL FY13 | REV BUDG FY13 PROPOSED ACTUAL FY13 | BUDGET FY14 | BUDG FY13 BUDG FY14 | BUDG FY13 BUDG FY14 |
| 1 | Passenger Fares | 3,915,984 | 3,872,346 | -1.1% | 3,994,304 | 2.0% | 78,320 |
| 2 | Special Transit Fares | 3,044,222 | 3,196,433 | 5.0% | 3,074,664 | 1.0% | 30,442 |
| 3 | Paratransit Fares | 277,462 | 299,659 | 8.0% | 285,786 | 3.0% | 8,324 |
| 4 | Highway 17 Fares | 1,565,089 | 1,502,486 | -4.0% | 1,612,042 | 3.0% | 46,953 |
| 5 | Highway 17 Payments | 235,579 | 256,781 | 9.0% | 242,646 | 3.0% | 7,067 |
| 6 | Commissions | 5,600 | 3,116 | -44.4% | 5,600 | 0.0% | - |
| 7 | Advertising Income | 257,500 | 295,217 | 14.6% | 265,225 | 3.0% | 7,725 |
| 8 | Rent Income | 147,460 | 143,097 | -3.0% | 160,935 | 9.1% | 13,475 |
| 9 | Interest Income | 100,000 | 89,639 | -10.4% | 100,000 | 0.0% | - |
| 10 | Other Non-Transp Revenue | 18,000 | 21,387 | 18.8% | 18,000 | 0.0% | - |
| 11 | Sales Tax (1/2 cent) | 17,028,373 | 17,044,304 | 0.1% | 18,050,076 | 6.0% | 1,021,702 |
| 12 | SLPP Backfill for Metro Base | (2,800,000) | - | -100.0% | (2,800,000) | 0.0% | - |
| 13 | Transp Dev Act (TDA) Funds | 5,507,038 | 5,507,038 | 0.0% | 6,104,531 | 10.8% | 597,493 |
| 14* | FTA Sec 5307 - Op Assistance | 3,695,976 | 3,695,976 | 0.0% | 4,068,224 | 10.1% | 372,248 |
| 15 | Prop 84 - TOD | - | - | 0.0% | - | 0.0% | - |
| 16 | FTA Sec 5311 - Rural Op Asst | 156,312 | 156,312 | 0.0% | 207,574 | 32.8% | 51,262 |
| 17 | AMBAG/CTC/Misc. Grant Funding | 10,000 | 858 | -91.4% | 10,000 | 0.0% | - |
| 18 | STIC | 1,057,097 | 1,057,097 | 0.0% | 1,443,685 | 36.6% | 386,588 |
| 19 | STA | 2,800,000 | - | -100.0% | 2,800,000 | 0.0% | - |
| 20 | Fuel Tax Credit | 800,000 | 858,778 | 7.3% | 540,000 | -32.5% | (260,000) |
| 21 | Carryover from Previous Years | 2,661,905 | 2,718,580 | 2.1% | - | -100.0% | (2,661,905) |
| 22 | Medicare Subsidy | 75,000 | 75,000 | 0.0% | 75,000 | 0.0% | - |
| 23 | Transfer (to)/from Operating Reserves | - | 447,333 | 100.0% | 4,572,027 | 100.0% | 4,572,027 |
| TOTAL REVENUE | | 40,558,597 | 41,241,434 | 1.7% | 44,830,318 | 10.5% | 4,271,720 |

* FTA funding is used solely to fund labor expense

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Consolidated Expenses

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 | \$ CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|----------------------|---------------------------|-------------------------|------------------------------------|-------------------------------------|
| LABOR | | | | | | | |
| 501011 Bus Operator Pay | 8,308,104 | 8,284,895 | | -0.3% | 9,162,389 | 10.3% | 854,285 |
| 501013 Bus Operator OT | 1,793,765 | 2,031,041 | | 13.2% | 2,073,689 | 15.6% | 279,924 |
| 501021 Other Salaries | 7,169,593 | 6,894,387 | | -3.8% | 7,463,468 | 4.1% | 293,875 |
| 501023 Other OT | 386,745 | 655,785 | | 69.6% | 450,323 | 16.4% | 63,578 |
| Totals | 17,658,207 | 17,866,107 | | 1.2% | 19,149,869 | 8.4% | 1,491,662 |
| FRINGE BENEFITS | | | | | | | |
| 502011 Medicare/Soc. Sec. | 306,900 | 268,538 | | -12.5% | 331,664 | 8.1% | 24,764 |
| 502021 Retirement | 3,296,014 | 3,048,909 | | -7.5% | 3,857,415 | 17.0% | 561,401 |
| 502031 Medical Ins | 7,294,972 | 7,081,478 | | -2.9% | 8,077,459 | 10.7% | 782,488 |
| 502041 Dental Ins | 530,779 | 514,840 | | -3.0% | 559,420 | 5.4% | 28,642 |
| 502045 Vision Ins | 131,377 | 124,489 | | -5.2% | 139,963 | 6.5% | 8,587 |
| 502051 Life Ins/AD&D | 46,289 | 47,063 | | 1.7% | 49,384 | 6.7% | 3,096 |
| 502060 State Disability Ins (SDI) | 203,335 | 197,898 | | -2.7% | 227,933 | 12.1% | 24,598 |
| 502061 Long Term Disability Ins | 132,593 | 121,493 | | -8.4% | 147,374 | 11.1% | 14,781 |
| 502071 State Unemployment Ins (SUI) | 86,768 | 89,404 | | 3.0% | 95,721 | 10.3% | 8,954 |
| 502081 Worker's Comp Ins | 927,000 | 1,187,931 | | 28.1% | 1,300,000 | 40.2% | 373,000 |
| 502101 Holiday Pay | 528,334 | 319,662 | | -39.5% | 613,351 | 16.1% | 85,017 |
| 502103 Floating Holiday | 78,271 | 82,375 | | 5.2% | 77,766 | -0.6% | (505) |
| 502109 Sick Leave | 907,161 | 637,773 | | -29.7% | 970,519 | 7.0% | 63,358 |
| 502111 Annual Leave | 1,872,480 | 2,081,907 | | 11.2% | 1,918,210 | 2.4% | 45,729 |
| 502121 Other Paid Absence | 139,310 | 183,316 | | 31.6% | 143,597 | 3.1% | 4,288 |
| 502251 Phys. Exams | 14,110 | 5,738 | | -59.3% | 14,110 | 0.0% | - |
| 502253 Driver Lic Renewal | 4,656 | 3,293 | | -29.3% | 4,656 | 0.0% | - |
| 502999 Other Fringe Benefits | 72,750 | 61,479 | | -15.5% | 120,392 | 65.5% | 47,642 |
| Totals | 16,573,097 | 16,057,585 | | -3.1% | 18,648,937 | 12.5% | 2,075,840 |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Consolidated Expenses

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 | % CHANGE BUDG FY14 | \$ CHANGE BUDG FY13 | \$ CHANGE BUDG FY14 |
|-----------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|--------------------|--------------------|---------------------|---------------------|
| SERVICES | | | | | | | | | |
| 503011 Accting/Audit Fees | 80,250 | 53,950 | | -32.8% | 80,250 | 0.0% | 0.0% | - | - |
| 503012 Admin/Bank Fees | 280,050 | 248,403 | | -11.3% | 330,050 | 17.9% | 17.9% | 50,000 | 50,000 |
| 503031 Prof/Technical Fees | 190,957 | 129,797 | | -32.0% | 398,604 | 108.7% | 108.7% | 207,647 | 207,647 |
| 503032 Legislative Services | 105,000 | 90,000 | | -14.3% | 105,000 | 0.0% | 0.0% | - | - |
| 503033 Legal Services | 55,000 | 237 | | -99.6% | 55,000 | 0.0% | 0.0% | - | - |
| 503034 Pre-Employment Exams | 10,475 | 11,407 | | 8.9% | 10,475 | 0.0% | 0.0% | - | - |
| 503041 Temp Help | 21,000 | 185,694 | | 784.3% | - | -100.0% | -100.0% | (21,000) | (21,000) |
| 503161 Custodial Services | 74,500 | 81,738 | | 9.7% | 76,500 | 2.7% | 2.7% | 2,000 | 2,000 |
| 503162 Uniforms/Laundry | 22,000 | 19,827 | | -9.9% | 21,200 | -3.6% | -3.6% | (800) | (800) |
| 503171 Security Services | 439,135 | 440,399 | | 0.3% | 469,272 | 6.9% | 6.9% | 30,137 | 30,137 |
| 503221 Classified/Legal Ads | 17,100 | 12,421 | | -27.4% | 16,100 | -5.8% | -5.8% | (1,000) | (1,000) |
| 503222 Legal Ads | - | - | | 0.0% | - | 0.0% | 0.0% | - | - |
| 503225 Graphic Services | 5,000 | - | | -100.0% | 5,000 | 0.0% | 0.0% | - | - |
| 503351 Repair - Bldg & Impr | 68,000 | 82,601 | | 21.5% | 68,000 | 0.0% | 0.0% | - | - |
| 503352 Repair - Equipment | 461,745 | 408,107 | | -11.6% | 527,945 | 14.3% | 14.3% | 66,200 | 66,200 |
| 503353 Repair - Rev Vehicle | 350,000 | 422,860 | | 20.8% | 350,000 | 0.0% | 0.0% | - | - |
| 503354 Repair - Non Rev Vehicle | 15,000 | 7,024 | | -53.2% | 17,000 | 13.3% | 13.3% | 2,000 | 2,000 |
| 503363 Haz Mat Disposal | 40,000 | 54,411 | | 36.0% | 41,000 | 2.5% | 2.5% | 1,000 | 1,000 |
| Totals | 2,235,212 | 2,248,876 | | 0.6% | 2,571,396 | 15.0% | 15.0% | 336,184 | 336,184 |
| MOBILE MATERIALS & SUPPLIES | | | | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | 81,000 | 73,117 | | -9.7% | 88,100 | 8.8% | 8.8% | 7,100 | 7,100 |
| 504012 Fuels & Lubricants - Rev Veh | 2,075,000 | 2,122,458 | | 2.3% | 2,280,000 | 9.9% | 9.9% | 205,000 | 205,000 |
| 504021 Tires & Tubes | 195,000 | 222,063 | | 13.9% | 205,000 | 5.1% | 5.1% | 10,000 | 10,000 |
| 504161 Other Mobile Supplies | - | - | | 0.0% | - | 0.0% | 0.0% | - | - |
| 504191 Rev Vehicle Parts | 626,250 | 600,891 | | -4.0% | 644,017 | 2.8% | 2.8% | 17,767 | 17,767 |
| Totals | 2,977,250 | 3,018,529 | | 1.4% | 3,217,117 | 8.1% | 8.1% | 239,867 | 239,867 |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Consolidated Expenses

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 | % CHANGE BUDG FY14 | \$ CHANGE BUDG FY13 | \$ CHANGE BUDG FY14 |
|---------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|--------------------|--------------------|---------------------|---------------------|
| OTHER MATERIALS & SUPPLIES | | | | | | | | | |
| 504205 Freight Out | 2,550 | 1,983 | | -22.2% | 2,601 | 2.0% | 2.0% | 51 | 51 |
| 504211 Postage & Mailing | 12,950 | 7,563 | | -41.6% | 13,250 | 2.3% | 2.3% | 300 | 300 |
| 504214 Promotional Items | 1,000 | 1,874 | | 87.4% | 1,000 | 0.0% | 0.0% | - | - |
| 504215 Printing | 103,650 | 32,694 | | -68.5% | 97,650 | -5.8% | -5.8% | (6,000) | (6,000) |
| 504217 Photo Supp/Process | 3,100 | 1,329 | | -57.1% | 3,600 | 16.1% | 16.1% | 500 | 500 |
| 504311 Office Supplies | 68,985 | 80,927 | | 17.3% | 67,444 | -2.2% | -2.2% | (1,541) | (1,541) |
| 504315 Safety Supplies | 19,200 | 29,396 | | 53.1% | 19,400 | 1.0% | 1.0% | 200 | 200 |
| 504317 Cleaning Supplies | 48,200 | 52,016 | | 7.9% | 52,270 | 8.4% | 8.4% | 4,070 | 4,070 |
| 504409 Repair/Maint Supplies | 87,000 | 109,886 | | 26.3% | 87,000 | 0.0% | 0.0% | - | - |
| 504421 Non-Inventory Parts | 10,100 | 7,536 | | -25.4% | 10,100 | 0.0% | 0.0% | - | - |
| 504511 Small Tools | 8,900 | 10,100 | | 13.5% | 9,000 | 1.1% | 1.1% | 100 | 100 |
| 504515 Employee Tool Replacement | 3,000 | 2,425 | | -19.2% | 3,000 | 0.0% | 0.0% | - | - |
| Totals | 368,635 | 337,729 | | -8.4% | 366,315 | -0.6% | -0.6% | (2,320) | (2,320) |
| UTILITIES | | | | | | | | | |
| 505011 Gas & Electric | 275,000 | 299,728 | | 9.0% | 256,550 | -6.7% | -6.7% | (18,450) | (18,450) |
| 505021 Water & Garbage | 121,200 | 129,180 | | 6.6% | 121,200 | 0.0% | 0.0% | - | - |
| 505031 Telecommunications | 100,000 | 104,412 | | 4.4% | 150,000 | 50.0% | 50.0% | 50,000 | 50,000 |
| Totals | 496,200 | 533,320 | | 7.5% | 527,750 | 6.4% | 6.4% | 31,550 | 31,550 |
| CASUALTY & LIABILITY | | | | | | | | | |
| 506011 Insurance - Property | 98,000 | 98,691 | | 0.7% | 100,000 | 2.0% | 2.0% | 2,000 | 2,000 |
| 506015 Insurance - PL/PD | 450,000 | 424,019 | | -5.8% | 450,000 | 0.0% | 0.0% | - | - |
| 506021 Insurance - Other | 750 | 1,067 | | 42.2% | 750 | 0.0% | 0.0% | - | - |
| 506123 Settlement Costs | 150,000 | 38,994 | | -74.0% | 150,000 | 0.0% | 0.0% | - | - |
| 506127 Repairs - District Prop | - | (26,695) | | 100.0% | - | 0.0% | 0.0% | - | - |
| Totals | 698,750 | 536,076 | | -23.3% | 700,750 | 0.3% | 0.3% | 2,000 | 2,000 |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Consolidated Expenses

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 | \$ CHANGE BUDG FY13 BUDG FY14 |
|-----------------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|-------------------------------------|
| TAXES | | | | | | |
| 507051 Fuel Tax | 14,000 | 14,389 | 2.8% | 14,000 | 0.0% | - |
| 507201 Licenses & Permits | 16,550 | 16,267 | -1.7% | 17,600 | 6.3% | 1,050 |
| 507999 Other Taxes | 17,000 | 17,929 | 5.5% | 18,000 | 5.9% | 1,000 |
| Totals | 47,550 | 48,586 | 2.2% | 49,600 | 4.3% | 2,050 |
| PURCHASED TRANS. | | | | | | |
| 503406 Contract/Paratransit | 250,000 | 136,887 | -45.2% | 250,000 | 0.0% | - |
| Totals | 250,000 | 136,887 | -45.2% | 250,000 | 0.0% | - |
| MISC EXPENSE | | | | | | |
| 509011 Dues/Subscriptions | 67,425 | 64,528 | -4.3% | 67,625 | 0.3% | 200 |
| 509081 Advertising - District Promo | 1,000 | 1,703 | 70.3% | 14,000 | 1300.0% | 13,000 |
| 509101 Employee Incentive Program | 13,500 | 7,693 | -43.0% | 13,500 | 0.0% | - |
| 509121 Employee Training | 105,100 | 56,220 | -46.5% | 128,100 | 21.9% | 23,000 |
| 509123 Travel | 98,359 | 68,102 | -30.8% | 100,359 | 2.0% | 2,000 |
| 509125 Local Meeting Expense | 5,100 | 4,904 | -3.9% | 5,100 | 0.0% | - |
| 509127 Board Director Fees | 12,600 | 8,625 | -31.5% | 12,600 | 0.0% | - |
| 509150 Contributions | - | - | 0.0% | - | 0.0% | - |
| 509198 Cash Over/Short | - | 1,524 | 100.0% | - | 0.0% | - |
| Totals | 303,084 | 213,299 | -29.6% | 341,284 | 12.6% | 38,200 |
| LEASES & RENTALS | | | | | | |
| 512011 Facility Lease | 228,000 | 225,085 | -1.3% | 230,400 | 1.1% | 2,400 |
| 512061 Equipment Rental | 22,612 | 19,354 | -14.4% | 26,900 | 19.0% | 4,288 |
| Totals | 250,612 | 244,439 | -2.5% | 257,300 | 2.7% | 6,688 |
| PERSONNEL TOTAL | | | | | | |
| <i>Savings from Labor and Fringe Benefits</i> | 34,231,304 | 33,923,692 | -0.9% | 37,798,806 | 10.4% | 3,567,501 |
| NON-PERSONNEL TOTAL | (1,300,000) | 7,317,742 | -4.1% | (1,250,000) | 8.6% | 50,000 |
| TOTAL OPERATING EXPENSES | 40,558,597 | 41,241,434 | 1.7% | 44,830,318 | 10.5% | 4,271,720 |

6/20/2013

Consolidated

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET

Departmental Expenses

| DEPARTMENT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 | \$ CHANGE BUDG FY13 BUDG FY14 |
|-----------------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|-------------------------------------|
| 1100 Administration | 1,441,161 | 1,228,031 | -14.8% | 1,782,198 | 23.7% | 341,037 |
| 1200 Finance | 1,800,358 | 1,690,313 | -6.1% | 1,958,984 | 8.8% | 158,626 |
| 1300 Customer Service | 648,848 | 712,240 | 9.8% | 687,032 | 5.9% | 38,184 |
| 1400 Human Resources | 638,223 | 668,056 | 4.7% | 719,836 | 12.8% | 81,612 |
| 1500 Information Technology | 702,599 | 710,999 | 1.2% | 843,579 | 20.1% | 140,980 |
| 1700 District Counsel | 669,995 | 646,233 | -3.5% | 579,880 | -13.5% | (90,116) |
| 1800 Risk Management | 250,000 | 58,112 | -76.8% | 250,000 | 0.0% | - |
| 1900 Purchasing | 250,746 | 246,784 | -1.6% | 754,610 | 200.9% | 503,863 |
| 2200 Facilities Maintenance | 2,530,788 | 2,497,645 | -1.3% | 2,608,210 | 3.1% | 77,422 |
| 3100 Paratransit Program | 5,037,097 | 5,176,492 | 2.8% | 5,109,442 | 1.4% | 72,345 |
| 3200 Operations | 2,861,253 | 2,771,034 | -3.2% | 3,082,244 | 7.7% | 220,991 |
| 3300 Bus Operators | 15,314,356 | 15,220,844 | -0.6% | 17,485,317 | 14.2% | 2,170,961 |
| 4100 Fleet Maintenance | 7,332,221 | 7,253,178 | -1.1% | 7,720,279 | 5.3% | 388,058 |
| 5100 Capital Funded Labor | - | - | 0.0% | - | 0.0% | - |
| 9001 Cobra Benefits | - | 7,555 | 100.0% | - | 0.0% | - |
| 9005 Retired Employee Benefits | 2,380,649 | 2,353,617 | -1.1% | 2,498,407 | 4.9% | 117,758 |
| 700 SCCIC/COPS | 300 | 300 | 0.0% | 300 | 0.0% | - |
| <i>Savings from Labor and Fringe Benefits</i> | <i>(1,300,000)</i> | <i>-</i> | <i>-100.0%</i> | <i>(1,250,000)</i> | <i>-</i> | <i>50,000</i> |
| TOTAL OPERATING EXPENSES | 40,558,597 | 41,241,434 | 1.7% | 44,830,318 | 10.5% | 4,271,720 |

6/20/2013

DepartExpenses

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Administration - 1100

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|------------------------------|
| LABOR | | | | | | |
| 501011 Bus Operator Pay | - | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 535,893 | 509,404 | 509,404 | -4.9% | 671,182 | 25.2% |
| 501023 Other OT | 424 | 5,767 | 5,767 | 1261.7% | 1,835 | 333.2% |
| Totals | 536,316 | 515,171 | 515,171 | -3.9% | 673,016 | 25.5% |
| FRINGE BENEFITS | | | | | | |
| 502011 Medicare/Soc. Sec. | 10,325 | 9,193 | 9,193 | -11.0% | 12,762 | 23.6% |
| 502021 Retirement | 115,291 | 105,322 | 105,322 | -8.6% | 155,933 | 35.3% |
| 502031 Medical Ins | 102,274 | 98,222 | 98,222 | -4.0% | 136,571 | 33.5% |
| 502041 Dental Ins | 8,754 | 8,017 | 8,017 | -8.4% | 11,098 | 26.8% |
| 502045 Vision Ins | 2,640 | 2,097 | 2,097 | -20.6% | 3,059 | 15.9% |
| 502051 Life Ins/AD&D | 1,029 | 719 | 719 | -30.1% | 1,180 | 14.7% |
| 502060 State Disability Ins (SDI) | 5,506 | 5,133 | 5,133 | -6.8% | 6,895 | 25.2% |
| 502061 Long Term Disability Ins | 4,058 | 2,868 | 2,868 | -29.3% | 5,144 | 26.8% |
| 502071 State Unemployment Ins (SUJ) | 2,184 | 1,911 | 1,911 | -12.5% | 2,607 | 19.4% |
| 502081 Worker's Comp Ins | 24,237 | 8,822 | 8,822 | -63.6% | 33,990 | 40.2% |
| 502101 Holiday Pay | 15,480 | 9,148 | 9,148 | -40.9% | 25,492 | 64.7% |
| 502103 Floating Holiday | 8,532 | 8,510 | 8,510 | -0.2% | 14,714 | 72.5% |
| 502109 Sick Leave | 59,061 | 23,543 | 23,543 | -60.1% | 66,248 | 12.2% |
| 502111 Annual Leave | 87,989 | 70,018 | 70,018 | -20.4% | 94,829 | 7.8% |
| 502121 Other Paid Absence | 4,684 | 8,096 | 8,096 | 72.8% | 5,818 | 24.2% |
| 502251 Phys. Exams | - | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 2,204 | 2,181 | 2,181 | -1.1% | 2,245 | 1.8% |
| Totals | 454,248 | 363,800 | 363,800 | -19.9% | 578,585 | 27.4% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Administration - 1100

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-----------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|------------------------------|
| SERVICES | | | | | | |
| 503011 Acting/Audit Fees | - | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | 38,700 | 21,085 | 118,700 | -45.5% | 118,700 | 206.7% |
| 503032 Legislative Services | 105,000 | 90,000 | 105,000 | -14.3% | 105,000 | 0.0% |
| 503033 Legal Services | - | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | 8,186 | - | 100.0% | - | 0.0% |
| 503161 Custodial Services | - | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | 5,000 | 1,624 | 5,000 | -67.5% | 5,000 | 0.0% |
| 503222 Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | 7,145 | 8,888 | 7,145 | 24.4% | 7,145 | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | - | 0.0% | - | 0.0% |
| Totals | 155,845 | 129,783 | 235,845 | -16.7% | 235,845 | 51.3% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Administration - 1100

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|---------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | | |
| 504205 Freight Out | - | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | 6,000 | 5,334 | 5,334 | -11.1% | 6,000 | 0.0% |
| 504214 Promotional Items | 1,000 | 1,874 | 1,874 | 87.4% | - | -100.0% |
| 504215 Printing | 1,000 | 864 | 864 | -13.6% | 1,000 | 0.0% |
| 504217 Photo Supp/Process | - | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | 17,000 | 21,589 | 21,589 | 27.0% | 17,000 | 0.0% |
| 504315 Safety Supplies | - | - | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | - | 0.0% | - | 0.0% |
| Totals | 25,000 | 29,661 | 29,661 | 18.6% | 24,000 | -4.0% |
| UTILITIES | | | | | | |
| 505011 Gas & Electric | - | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | | |
| 506011 Insurance - Property | - | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Administration - 1100

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 |
|-------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|--------------------|
| TAXES | | | | | | |
| 507051 Fuel Tax | - | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | - | 0.0% | - | 0.0% |
| Totals | | | | 0.0% | | 0.0% |
| PURCHASED TRANS. | | | | | | |
| 503406 Contract/Paratransit | - | - | - | 0.0% | - | 0.0% |
| Totals | | | | 0.0% | | 0.0% |
| MISC EXPENSE | | | | | | |
| 509011 Dues/Subscriptions | 52,425 | 51,630 | 52,425 | -1.5% | 52,425 | 0.0% |
| 509081 Advertising - District Promo | 1,000 | 1,703 | - | 70.3% | - | -100.0% |
| 509101 Employee Incentive Program | 10,000 | 7,693 | 10,000 | -23.1% | 10,000 | 0.0% |
| 509121 Employee Training | 91,100 | 47,222 | 91,100 | -48.2% | 91,100 | 0.0% |
| 509123 Travel | 96,359 | 66,771 | 98,359 | -30.7% | 98,359 | 2.1% |
| 509125 Local Meeting Expense | 5,000 | 4,730 | 5,000 | -5.4% | 5,000 | 0.0% |
| 509127 Board Director Fees | 12,600 | 8,625 | 12,600 | -31.5% | 12,600 | 0.0% |
| 509150 Contributions | - | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | - | 0.0% | - | 0.0% |
| Totals | 268,484 | 188,373 | 269,484 | -29.8% | 269,484 | 0.4% |
| LEASES & RENTALS | | | | | | |
| 512011 Facility Lease | - | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | 1,268 | 1,243 | 1,268 | -2.0% | 1,268 | 0.0% |
| Totals | 1,268 | 1,243 | 1,268 | -2.0% | 1,268 | 0.0% |
| PERSONNEL TOTAL | 990,564 | 878,971 | 1,251,602 | -11.3% | 1,251,602 | 26.4% |
| NON-PERSONNEL TOTAL | 450,597 | 349,060 | 530,597 | -22.5% | 530,597 | 17.8% |
| DEPARTMENT TOTALS | 1,441,161 | 1,228,031 | 1,782,198 | -14.8% | 1,782,198 | 23.7% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Finance - 1200

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 484,608 | 473,790 | -2.2% | 485,469 | 0.2% |
| 501023 Other OT | 2,172 | 214 | -90.2% | 332 | -84.7% |
| Totals | 486,780 | 474,004 | -2.6% | 485,802 | -0.2% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 8,511 | 8,195 | -3.7% | 8,612 | 1.2% |
| 502021 Retirement | 99,405 | 93,448 | -6.0% | 112,351 | 13.0% |
| 502031 Medical Ins | 132,297 | 124,229 | -6.1% | 139,930 | 5.8% |
| 502041 Dental Ins | 11,532 | 10,631 | -7.8% | 11,705 | 1.5% |
| 502045 Vision Ins | 2,310 | 2,134 | -7.6% | 2,379 | 3.0% |
| 502051 Life Ins/AD&D | 1,005 | 867 | -13.7% | 1,035 | 3.0% |
| 502060 State Disability Ins (SDI) | 5,156 | 4,770 | -7.5% | 5,525 | 7.2% |
| 502061 Long Term Disability Ins | 3,949 | 2,856 | -27.7% | 4,119 | 4.3% |
| 502071 State Unemployment Ins (SUI) | 1,911 | 2,157 | 12.9% | 2,027 | 6.1% |
| 502081 Worker's Comp Ins | 19,960 | 6,378 | -68.0% | 27,991 | 40.2% |
| 502101 Holiday Pay | 12,762 | 10,571 | -17.2% | 17,651 | 38.3% |
| 502103 Floating Holiday | 10,173 | 10,173 | 0.0% | 10,377 | 2.0% |
| 502109 Sick Leave | 25,524 | 15,316 | -40.0% | 26,477 | 3.7% |
| 502111 Annual Leave | 47,722 | 48,093 | 0.8% | 49,486 | 3.7% |
| 502121 Other Paid Absence | 3,988 | 7,893 | 97.9% | 4,137 | 3.7% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 4,123 | 4,080 | -1.0% | 4,129 | 0.2% |
| Totals | 390,328 | 351,792 | -9.9% | 427,932 | 9.6% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Finance - 1200

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-----------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|------------------------------|
| SERVICES | | | | | | |
| 503011 Acting/Audit Fees | 80,000 | 53,700 | | -32.9% | 80,000 | 0.0% |
| 503012 Admin/Bank Fees | 280,000 | 248,353 | | -11.3% | 330,000 | 17.9% |
| 503031 Prof/Technical Fees | 12,000 | 8,006 | | -33.3% | 72,000 | 500.0% |
| 503032 Legislative Services | - | - | | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | | 0.0% | - | 0.0% |
| 503041 Temp Help | - | 28,408 | | 100.0% | - | 0.0% |
| 503161 Custodial Services | - | - | | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | 100 | - | | -100.0% | 100 | 0.0% |
| 503222 Legal Ads | - | - | | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | - | - | | 0.0% | - | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | | 0.0% | - | 0.0% |
| Totals | 372,100 | 338,467 | | -9.0% | 482,100 | 29.6% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | | 0.0% | - | 0.0% |
| Totals | - | - | | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Finance - 1200

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|---------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | 500 | - | -100.0% | 500 | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% |
| 504215 Printing | 1,000 | - | -100.0% | 1,000 | 0.0% |
| 504217 Photo Supp./Process | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | - | - | 0.0% | - | 0.0% |
| 504315 Safety Supplies | - | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | 0.0% |
| Totals | 1,500 | - | -100.0% | 1,500 | 0.0% |
| UTILITIES | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | |
| 506011 Insurance - Property | 98,000 | 98,691 | 0.7% | 100,000 | 2.0% |
| 506015 Insurance - PL/PD | 450,000 | 424,019 | -5.8% | 450,000 | 0.0% |
| 506021 Insurance - Other | 750 | 1,067 | 42.2% | 750 | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% |
| Totals | 548,750 | 523,776 | -4.6% | 550,750 | 0.4% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Finance - 1200

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | 900 | 750 | -16.7% | 900 | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | 10,000 | 100.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | 1,524 | 100.0% | - | 0.0% |
| Totals | 900 | 2,274 | 152.7% | 10,900 | 1111.1% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | 877,108 | 825,795 | -5.9% | 913,734 | 4.2% |
| NON-PERSONNEL TOTAL | - | 864,517 | -6.4% | 1,045,250 | 13.2% |
| DEPARTMENT TOTALS | 1,800,358 | 1,690,313 | -6.1% | 1,958,984 | 8.8% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Customer Service - 1300

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 305,038 | 291,808 | -4.3% | 308,797 | 1.2% |
| 501023 Other OT | 8,702 | 11,176 | 28.4% | 9,500 | 9.2% |
| Totals | 313,741 | 302,984 | -3.4% | 318,297 | 1.5% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 5,442 | 3,892 | -28.5% | 5,652 | 3.9% |
| 502021 Retirement | 61,880 | 59,342 | -4.1% | 68,749 | 11.1% |
| 502031 Medical Ins | 86,901 | 87,642 | 0.9% | 92,057 | 5.9% |
| 502041 Dental Ins | 9,720 | 9,458 | -2.7% | 9,866 | 1.5% |
| 502045 Vision Ins | 1,980 | 1,899 | -4.1% | 2,039 | 3.0% |
| 502051 Life Ins/AD&D | 702 | 637 | -9.2% | 723 | 3.0% |
| 502060 State Disability Ins (SDI) | 3,587 | 3,565 | -0.6% | 3,773 | 5.2% |
| 502061 Long Term Disability Ins | 2,523 | 2,482 | -1.6% | 2,641 | 4.7% |
| 502071 State Unemployment Ins (SUI) | 1,638 | 1,788 | 9.2% | 1,738 | 6.1% |
| 502081 Worker's Comp Ins | 17,109 | 92,789 | 442.3% | 23,993 | 40.2% |
| 502101 Holiday Pay | 7,897 | 5,361 | -32.1% | 10,739 | 36.0% |
| 502103 Floating Holiday | - | 3,006 | 100.0% | - | 0.0% |
| 502109 Sick Leave | 15,795 | 12,709 | -19.5% | 16,108 | 2.0% |
| 502111 Annual Leave | 41,324 | 44,098 | 6.7% | 42,143 | 2.0% |
| 502121 Other Paid Absence | 2,468 | 3,227 | 30.8% | 2,517 | 2.0% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 1,391 | 1,720 | 23.6% | 1,397 | 0.4% |
| Totals | 260,358 | 333,616 | 28.1% | 284,134 | 9.1% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Customer Service - 1300

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-----------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|------------------------------|
| SERVICES | | | | | | |
| 503011 Acting/Audit Fees | - | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | 12,000 | 12,884 | 12,884 | 7.4% | 13,500 | 12.5% |
| 503032 Legislative Services | - | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | 19,251 | 19,251 | 100.0% | - | 0.0% |
| 503161 Custodial Services | - | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | 5,000 | - | - | -100.0% | 5,000 | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | 1,000 | 571 | 571 | -42.9% | 1,000 | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | - | 0.0% | - | 0.0% |
| Totals | 18,000 | 32,706 | 32,706 | 81.7% | 19,500 | 8.3% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | 4,000 | 2,453 | 2,453 | -38.7% | 4,000 | 0.0% |
| Totals | 4,000 | 2,453 | 2,453 | -38.7% | 4,000 | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Customer Service - 1300

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG PROPOSED | % CHANGE ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|---------------------------------------|---------------------------|----------------------------|----------------------------------|----------------------------|-------------------------|------------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | | |
| 504205 Freight Out | - | - | 0.0% | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | 2,500 | - | -100.0% | - | 2,500 | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 1,000 | 100.0% |
| 504215 Printing | 40,000 | 31,320 | -21.7% | - | 41,500 | 3.8% |
| 504217 Photo Supp/Process | 1,500 | - | -100.0% | - | 2,000 | 33.3% |
| 504311 Office Supplies | 3,300 | 2,622 | -20.6% | - | 3,500 | 6.1% |
| 504315 Safety Supplies | - | - | 0.0% | - | - | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | - | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | - | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | - | 0.0% |
| Totals | 47,300 | 33,942 | -28.2% | - | 50,500 | 6.8% |
| UTILITIES | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Customer Service - 1300

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | 1,050 | 3,150 | 200.0% | 2,100 | 100.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | 1,050 | 3,150 | 200.0% | 2,100 | 100.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | 4,000 | 100.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | 4,000 | 100.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | 4,400 | 3,389 | -23.0% | 4,500 | 2.3% |
| Totals | 4,400 | 3,389 | -23.0% | 4,500 | 2.3% |
| PERSONNEL TOTAL | 574,098 | 636,600 | 10.9% | 602,432 | 4.9% |
| NON-PERSONNEL TOTAL | 74,750 | 75,640 | 1.2% | 84,600 | 13.2% |
| DEPARTMENT TOTALS | 648,848 | 712,240 | 9.8% | 687,032 | 5.9% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Human Resources - 1400

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 343,019 | 360,572 | 5.1% | 344,683 | 0.5% |
| 501023 Other OT | 2,463 | 2,346 | -4.7% | 1,618 | -34.3% |
| Totals | 345,482 | 362,919 | 5.0% | 346,301 | 0.2% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 6,148 | 6,615 | 7.6% | 6,235 | 1.4% |
| 502021 Retirement | 72,662 | 72,203 | -0.6% | 81,093 | 11.6% |
| 502031 Medical Ins | 63,805 | 64,264 | 0.7% | 70,016 | 9.7% |
| 502041 Dental Ins | 5,535 | 5,573 | 0.7% | 5,618 | 1.5% |
| 502045 Vision Ins | 1,650 | 1,583 | -4.1% | 1,700 | 3.0% |
| 502051 Life Ins/AD&D | 771 | 717 | -7.0% | 794 | 3.0% |
| 502060 State Disability Ins (SDI) | 3,759 | 3,545 | -5.7% | 3,974 | 5.7% |
| 502061 Long Term Disability Ins | 3,007 | 1,872 | -37.7% | 3,140 | 4.4% |
| 502071 State Unemployment Ins (SUI) | 1,365 | 1,426 | 4.5% | 1,448 | 6.1% |
| 502081 Worker's Comp Ins | 13,117 | 14,362 | 9.5% | 18,394 | 40.2% |
| 502101 Holiday Pay | 9,468 | 6,708 | -29.1% | 12,950 | 36.8% |
| 502103 Floating Holiday | 9,967 | 10,176 | 2.1% | 10,167 | 2.0% |
| 502109 Sick Leave | 18,935 | 14,077 | -25.7% | 19,425 | 2.6% |
| 502111 Annual Leave | 37,162 | 58,846 | 58.3% | 38,108 | 2.5% |
| 502121 Other Paid Absence | 2,959 | 955 | -67.7% | 3,035 | 2.6% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 4,059 | 4,043 | -0.4% | 4,064 | 0.1% |
| Totals | 254,368 | 266,965 | 5.0% | 280,160 | 10.1% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Human Resources - 1400

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 |
|-----------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|--------------------|
| SERVICES | | | | | | |
| 503011 Accting/Audit Fees | - | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | 10,000 | 13,849 | 13,849 | 38.5% | 75,000 | 650.0% |
| 503032 Legislative Services | - | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | 10,475 | 11,407 | 11,407 | 8.9% | 10,475 | 0.0% |
| 503041 Temp Help | - | 6,002 | 6,002 | 100.0% | - | 0.0% |
| 503161 Custodial Services | - | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | 8,000 | 6,035 | 6,035 | -24.6% | 7,000 | -12.5% |
| 503222 Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | - | - | - | 0.0% | - | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | - | 0.0% | - | 0.0% |
| Totals | 28,475 | 37,292 | 37,292 | 31.0% | 92,475 | 224.8% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Human Resources - 1400

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 |
|---------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|--------------------|
| OTHER MATERIALS & SUPPLIES | | | | | | |
| 504205 Freight Out | - | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | 500 | 177 | - | -64.5% | 500 | 0.0% |
| 504214 Promotional Items | - | - | - | 0.0% | - | 0.0% |
| 504215 Printing | 9,000 | 259 | - | -97.1% | - | -100.0% |
| 504217 Photo Supp/Process | - | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | - | - | - | 0.0% | - | 0.0% |
| 504315 Safety Supplies | - | - | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | - | 0.0% | - | 0.0% |
| Totals | 9,500 | 436 | 500 | -95.4% | 500 | -94.7% |
| UTILITIES | | | | | | |
| 505011 Gas & Electric | - | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | | |
| 506011 Insurance - Property | - | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Human Resources - 1400

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 |
|-------------------------------------|---------------------|----------------------|------------------------|-------------------|--------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | 300 | 270 | -10.0% | 300 | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | 100 | 174 | 73.5% | 100 | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | 400 | 444 | 10.9% | 400 | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | 599,849 | 629,884 | 5.0% | 626,462 | 4.4% |
| NON-PERSONNEL TOTAL | - | 38,172 | -0.5% | 93,375 | 143.3% |
| DEPARTMENT TOTALS | 638,223 | 668,056 | 4.7% | 719,836 | 12.8% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Information Technology - 1500

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 |
|-------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|--------------------|
| LABOR | | | | | | |
| 501011 Bus Operator Pay | - | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 310,901 | 329,166 | 341,242 | 5.9% | 341,242 | 9.8% |
| 501023 Other OT | 1,304 | 1,028 | 1,423 | -21.1% | 1,423 | 9.1% |
| Totals | 312,205 | 330,194 | 342,665 | 5.8% | 342,665 | 9.8% |
| FRINGE BENEFITS | | | | | | |
| 502011 Medicare/Soc. Sec. | 5,655 | 6,068 | 6,239 | 7.3% | 6,239 | 10.3% |
| 502021 Retirement | 67,347 | 67,659 | 82,151 | 0.5% | 82,151 | 22.0% |
| 502031 Medical Ins | 62,534 | 61,912 | 74,032 | -1.0% | 74,032 | 18.4% |
| 502041 Dental Ins | 6,295 | 5,363 | 6,747 | -14.8% | 6,747 | 7.2% |
| 502045 Vision Ins | 1,320 | 1,232 | 1,360 | -6.7% | 1,360 | 3.0% |
| 502051 Life Ins/AD&D | 701 | 643 | 782 | -8.2% | 782 | 11.6% |
| 502060 State Disability Ins (SDI) | 3,623 | 3,218 | 4,159 | -11.2% | 4,159 | 14.8% |
| 502061 Long Term Disability Ins | 2,950 | 1,872 | 3,599 | -36.5% | 3,599 | 22.0% |
| 502071 State Unemployment Ins (SUI) | 1,229 | 1,387 | 1,303 | 12.9% | 1,303 | 6.1% |
| 502081 Worker's Comp Ins | 14,257 | 3,778 | 19,994 | -73.5% | 19,994 | 40.2% |
| 502101 Holiday Pay | 9,406 | 7,989 | 13,119 | -15.1% | 13,119 | 39.5% |
| 502103 Floating Holiday | 12,113 | 12,420 | 12,688 | 2.5% | 12,688 | 4.7% |
| 502109 Sick Leave | 17,549 | 8,754 | 19,678 | -50.1% | 19,678 | 12.1% |
| 502111 Annual Leave | 35,065 | 52,134 | 39,057 | 48.7% | 39,057 | 11.4% |
| 502121 Other Paid Absence | 2,939 | 1,508 | 3,075 | -48.7% | 3,075 | 4.6% |
| 502251 Phys. Exams | - | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 5,002 | 5,904 | 5,022 | 18.0% | 5,022 | 0.4% |
| Totals | 247,985 | 241,840 | 293,004 | -2.5% | 293,004 | 18.2% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Information Technology - 1500

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-----------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|------------------------------|
| SERVICES | | | | | | |
| 503011 Accting/Audit Fees | - | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | 14,410 | 11,100 | 14,910 | -23.0% | 14,910 | 3.5% |
| 503032 Legislative Services | - | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | 110,000 | 105,091 | 175,000 | -4.5% | 175,000 | 59.1% |
| 503353 Repair - Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | - | 0.0% | - | 0.0% |
| Totals | 124,410 | 116,191 | 189,910 | -6.6% | 189,910 | 52.6% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Information Technology - 1500

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|---------------------------------------|---------------------------|----------------------------|----------------------|---------------------------|-------------------------|------------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | | |
| 504205 Freight Out | - | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | - | - | - | 0.0% | - | 0.0% |
| 504214 Promotional Items | - | - | - | 0.0% | - | 0.0% |
| 504215 Printing | - | - | - | 0.0% | - | 0.0% |
| 504217 Photo Supp/Process | - | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | 18,000 | 22,774 | 26.5% | 26.5% | 18,000 | 0.0% |
| 504315 Safety Supplies | - | - | 0.0% | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | 0.0% | - | 0.0% |
| Totals | 18,000 | 22,774 | 26.5% | 26.5% | 18,000 | 0.0% |
| UTILITIES | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Information Technology - 1500

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 |
|-------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|--------------------|
| TAXES | | | | | | |
| 507051 Fuel Tax | - | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | | |
| 503406 Contract/Paratransit | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | | |
| 509011 Dues/Subscriptions | - | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | | |
| 512011 Facility Lease | - | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | 560,189 | 572,034 | 572,034 | 2.1% | 635,669 | 13.5% |
| NON-PERSONNEL TOTAL | 142,410 | 138,965 | 138,965 | -2.4% | 207,910 | 46.0% |
| DEPARTMENT TOTALS | 702,599 | 710,999 | 710,999 | 1.2% | 843,579 | 20.1% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET

District Counsel - 1700

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 328,897 | 332,758 | 1.2% | 303,301 | -7.8% |
| 501023 Other OT | 96 | 590 | 514.8% | 118 | 23.2% |
| Totals | 328,993 | 333,348 | 1.3% | 303,419 | -7.8% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 6,936 | 7,069 | 1.9% | 5,416 | -21.9% |
| 502021 Retirement | 82,924 | 68,223 | -17.7% | 70,404 | -15.1% |
| 502031 Medical Ins | 42,517 | 47,457 | 11.6% | 43,295 | 1.8% |
| 502041 Dental Ins | 3,368 | 3,805 | 13.0% | 3,418 | 1.5% |
| 502045 Vision Ins | 1,320 | 1,293 | -2.1% | 1,360 | 3.0% |
| 502051 Life Ins/AD&D | 561 | 518 | -7.7% | 578 | 3.0% |
| 502060 State Disability Ins (SDI) | 3,054 | 2,992 | -2.0% | 3,252 | 6.5% |
| 502061 Long Term Disability Ins | 2,340 | 1,673 | -28.5% | 2,410 | 3.0% |
| 502071 State Unemployment Ins (SUI) | 1,092 | 1,432 | 31.2% | 1,159 | 6.1% |
| 502081 Worker's Comp Ins | 11,406 | 3,161 | -72.3% | 15,995 | 40.2% |
| 502101 Holiday Pay | 7,994 | 7,370 | -7.8% | 11,182 | 39.9% |
| 502103 Floating Holiday | 11,401 | 3,267 | -71.3% | 6,500 | -43.0% |
| 502109 Sick Leave | 24,947 | 9,153 | -63.3% | 16,773 | -32.8% |
| 502111 Annual Leave | 101,194 | 130,812 | 29.3% | 33,017 | -67.4% |
| 502121 Other Paid Absence | 3,881 | 1,418 | -63.5% | 2,621 | -32.5% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 2,077 | 2,291 | 10.3% | 2,081 | 0.2% |
| Totals | 307,002 | 291,934 | -4.9% | 219,460 | -28.5% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET District Counsel - 1700

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-----------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| SERVICES | | | | | |
| 503011 Accting/Audit Fees | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | - | - | 0.0% | - | 0.0% |
| 503032 Legislative Services | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | 5,000 | 237 | -95.3% | 5,000 | 0.0% |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | - | - | 0.0% | - | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | 0.0% |
| Totals | 5,000 | 237 | -95.3% | 5,000 | 0.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET District Counsel - 1700

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 |
|---------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|--------------------|
| OTHER MATERIALS & SUPPLIES | | | | | | |
| 504205 Freight Out | - | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | - | - | - | 0.0% | - | 0.0% |
| 504214 Promotional Items | - | - | - | 0.0% | - | 0.0% |
| 504215 Printing | - | - | - | 0.0% | - | 0.0% |
| 504217 Photo Supp./Process | - | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | 1,000 | 1,277 | 1,277 | 27.7% | 1,000 | 0.0% |
| 504315 Safety Supplies | - | - | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | - | 0.0% | - | 0.0% |
| Totals | 1,000 | 1,277 | 1,277 | 27.7% | 1,000 | 0.0% |
| UTILITIES | | | | | | |
| 505011 Gas & Electric | - | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | | |
| 506011 Insurance - Property | - | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET District Counsel - 1700

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | 12,000 | 9,107 | -24.1% | 12,000 | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | 14,000 | 8,998 | -35.7% | 37,000 | 164.3% |
| 509123 Travel | 2,000 | 1,332 | -33.4% | 2,000 | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | 28,000 | 19,437 | -30.6% | 51,000 | 82.1% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | 635,995 | 625,281 | -1.7% | 522,880 | -17.8% |
| NON-PERSONNEL TOTAL | 34,000 | 20,951 | -38.4% | 57,000 | 67.6% |
| DEPARTMENT TOTALS | 669,995 | 646,233 | -3.5% | 579,880 | -13.5% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Risk Management - 1800

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| LABOR | | | | | | |
| 501011 Bus Operator Pay | - | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | - | - | - | 0.0% | - | 0.0% |
| 501023 Other OT | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| FRINGE BENEFITS | | | | | | |
| 502011 Medicare/Soc. Sec. | - | - | - | 0.0% | - | 0.0% |
| 502021 Retirement | - | - | - | 0.0% | - | 0.0% |
| 502031 Medical Ins | - | - | - | 0.0% | - | 0.0% |
| 502041 Dental Ins | - | - | - | 0.0% | - | 0.0% |
| 502045 Vision Ins | - | - | - | 0.0% | - | 0.0% |
| 502051 Life Ins/AD&D | - | - | - | 0.0% | - | 0.0% |
| 502060 State Disability Ins (SDI) | - | - | - | 0.0% | - | 0.0% |
| 502061 Long Term Disability Ins | - | - | - | 0.0% | - | 0.0% |
| 502071 State Unemployment Ins (SUI) | - | - | - | 0.0% | - | 0.0% |
| 502081 Worker's Comp Ins | - | - | - | 0.0% | - | 0.0% |
| 502101 Holiday Pay | - | - | - | 0.0% | - | 0.0% |
| 502103 Floating Holiday | - | - | - | 0.0% | - | 0.0% |
| 502109 Sick Leave | - | - | - | 0.0% | - | 0.0% |
| 502111 Annual Leave | - | - | - | 0.0% | - | 0.0% |
| 502121 Other Paid Absence | - | - | - | 0.0% | - | 0.0% |
| 502251 Phys. Exams | - | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Risk Management - 1800

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-----------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|------------------------------|
| SERVICES | | | | | | |
| 503011 Accting/Audit Fees | - | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | 50,000 | 19,119 | 19,119 | -61.8% | 50,000 | 0.0% |
| 503032 Legislative Services | - | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | 50,000 | - | - | -100.0% | 50,000 | 0.0% |
| 503034 Pre-Employment Exams | - | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | - | - | - | 0.0% | - | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | - | 0.0% | - | 0.0% |
| Totals | 100,000 | 19,119 | 19,119 | -80.9% | 100,000 | 0.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Risk Management - 1800

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|---------------------------------------|---------------------------|----------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | | |
| 504205 Freight Out | - | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | - | - | - | 0.0% | - | 0.0% |
| 504214 Promotional Items | - | - | - | 0.0% | - | 0.0% |
| 504215 Printing | - | - | - | 0.0% | - | 0.0% |
| 504217 Photo Supp./Process | - | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | - | - | - | 0.0% | - | 0.0% |
| 504315 Safety Supplies | - | - | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| UTILITIES | | | | | | |
| 505011 Gas & Electric | - | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | | |
| 506011 Insurance - Property | - | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | 150,000 | 38,994 | 38,994 | -74.0% | 150,000 | 0.0% |
| 506127 Repairs - District Prop | - | - | - | 0.0% | - | 0.0% |
| Totals | 150,000 | 38,994 | 38,994 | -74.0% | 150,000 | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Risk Management - 1800

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | | | | | |
| | - | - | 0.0% | - | 0.0% |
| NON-PERSONNEL TOTAL | | | | | |
| | 250,000 | 58,112 | -76.8% | 250,000 | 0.0% |
| DEPARTMENT TOTALS | | | | | |
| | 250,000 | 58,112 | -76.8% | 250,000 | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Purchasing - 1900

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 136,964 | 122,564 | -10.5% | 350,458 | 155.9% |
| 501023 Other OT | 554 | 850 | 53.4% | 10,260 | 1750.7% |
| Totals | 137,518 | 123,415 | -10.3% | 360,718 | 162.3% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 2,150 | 2,081 | -3.2% | 6,416 | 198.4% |
| 502021 Retirement | 25,321 | 24,422 | -3.6% | 82,423 | 225.5% |
| 502031 Medical Ins | 24,259 | 23,107 | -4.7% | 115,003 | 374.1% |
| 502041 Dental Ins | 2,036 | 2,025 | -0.5% | 10,018 | 392.1% |
| 502045 Vision Ins | 825 | 764 | -7.4% | 2,379 | 188.4% |
| 502051 Life Ins/AD&D | 293 | 257 | -12.3% | 844 | 188.4% |
| 502060 State Disability Ins (SDI) | 1,438 | 982 | -31.7% | 4,512 | 213.8% |
| 502061 Long Term Disability Ins | 874 | 468 | -46.4% | 3,149 | 260.4% |
| 502071 State Unemployment Ins (SUI) | 683 | 976 | 43.1% | 2,027 | 197.1% |
| 502081 Worker's Comp Ins | 8,554 | 1,489 | -82.6% | 27,991 | 227.2% |
| 502101 Holiday Pay | 3,786 | 2,113 | -44.2% | 13,162 | 247.6% |
| 502103 Floating Holiday | - | - | 0.0% | - | 0.0% |
| 502109 Sick Leave | 6,530 | 3,242 | -50.4% | 19,743 | 202.3% |
| 502111 Annual Leave | 13,773 | 8,472 | -38.5% | 45,824 | 232.7% |
| 502121 Other Paid Absence | 1,183 | 6,249 | 428.1% | 3,085 | 160.7% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 80 | 68 | -13.8% | 47,582 | 59751.6% |
| Totals | 91,784 | 76,716 | -16.4% | 384,159 | 318.5% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Purchasing - 1900

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-----------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| SERVICES | | | | | |
| 503011 Accting/Audit Fees | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | - | - | 0.0% | - | 0.0% |
| 503032 Legislative Services | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | 15,000 | 40,174 | 167.8% | - | -100.0% |
| 503161 Custodial Services | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | 4,000 | 4,763 | 19.1% | 4,000 | 0.0% |
| 503222 Legal Ads | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | 600 | - | -100.0% | 1,800 | 200.0% |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | 0.0% |
| Totals | 19,600 | 44,937 | 129.3% | 5,800 | -70.4% |
| MOBILE MATERIALS & SUPPLIES | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Purchasing - 1900

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|---------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | 500 | 463 | -7.5% | 500 | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% |
| 504215 Printing | - | - | 0.0% | - | 0.0% |
| 504217 Photo Supp/Process | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | 300 | 1,254 | 318.0% | 300 | 0.0% |
| 504315 Safety Supplies | - | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | 0.0% |
| Totals | 800 | 1,717 | 114.6% | 800 | 0.0% |
| UTILITIES | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Purchasing - 1900

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | 1,044 | - | -100.0% | 3,132 | 200.0% |
| Totals | 1,044 | - | -100.0% | 3,132 | 200.0% |
| PERSONNEL TOTAL | 229,302 | 200,131 | -12.7% | 744,878 | 224.8% |
| NON-PERSONNEL TOTAL | 21,444 | 46,653 | 117.6% | 9,732 | -54.6% |
| DEPARTMENT TOTALS | 250,746 | 246,784 | -1.6% | 754,610 | 200.9% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Facilities Maintenance - 2200

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 632,078 | 590,180 | -6.6% | 649,793 | 2.8% |
| 501023 Other OT | 40,533 | 44,393 | 9.5% | 43,176 | 6.5% |
| Totals | 672,611 | 634,573 | -5.7% | 692,969 | 3.0% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 11,732 | 9,945 | -15.2% | 12,186 | 3.9% |
| 502021 Retirement | 129,508 | 119,684 | -7.6% | 146,587 | 13.2% |
| 502031 Medical Ins | 272,435 | 253,270 | -7.0% | 296,277 | 8.8% |
| 502041 Dental Ins | 24,357 | 21,853 | -10.3% | 24,722 | 1.5% |
| 502045 Vision Ins | 4,620 | 4,115 | -10.9% | 4,759 | 3.0% |
| 502051 Life Ins/AD&D | 1,638 | 1,381 | -15.7% | 1,687 | 3.0% |
| 502060 State Disability Ins (SDI) | 7,731 | 7,248 | -6.2% | 8,281 | 7.1% |
| 502061 Long Term Disability Ins | 5,559 | 4,347 | -21.8% | 5,922 | 6.5% |
| 502071 State Unemployment Ins (SUI) | 3,822 | 3,549 | -7.1% | 4,055 | 6.1% |
| 502081 Worker's Comp Ins | 39,920 | 91,956 | 130.4% | 55,983 | 40.2% |
| 502101 Holiday Pay | 16,905 | 11,334 | -33.0% | 23,409 | 38.5% |
| 502103 Floating Holiday | - | - | 0.0% | - | 0.0% |
| 502109 Sick Leave | 33,810 | 19,222 | -43.1% | 35,113 | 3.9% |
| 502111 Annual Leave | 80,479 | 70,636 | -12.2% | 83,480 | 3.7% |
| 502121 Other Paid Absence | 5,283 | 17,877 | 238.4% | 5,486 | 3.9% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 445 | 371 | -16.7% | 459 | 3.0% |
| Totals | 638,245 | 636,788 | -0.2% | 708,405 | 11.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Facilities Maintenance - 2200

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-----------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|------------------------------|
| SERVICES | | | | | | |
| 503011 Accting/Audit Fees | - | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | 16,847 | 18,857 | 18,857 | 11.9% | 16,994 | 0.9% |
| 503032 Legislative Services | - | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | 6,000 | 6,413 | 6,413 | 6.9% | - | -100.0% |
| 503161 Custodial Services | 65,000 | 71,618 | 71,618 | 10.2% | 67,000 | 3.1% |
| 503162 Uniforms/Laundry | 3,000 | 1,121 | 1,121 | -62.6% | 3,200 | 6.7% |
| 503171 Security Services | 9,135 | 8,244 | 8,244 | -9.8% | 9,272 | 1.5% |
| 503221 Classified/Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | 68,000 | 79,556 | 79,556 | 17.0% | 68,000 | 0.0% |
| 503352 Repair - Equipment | 300,000 | 247,772 | 247,772 | -17.4% | 300,000 | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | 40,000 | 54,411 | 54,411 | 36.0% | 41,000 | 2.5% |
| Totals | 507,982 | 487,992 | 487,992 | -3.9% | 505,466 | -0.5% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Facilities Maintenance - 2200

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 |
|---------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|--------------------|
| OTHER MATERIALS & SUPPLIES | | | | | | |
| 504205 Freight Out | - | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | - | - | - | 0.0% | - | 0.0% |
| 504214 Promotional Items | - | - | - | 0.0% | - | 0.0% |
| 504215 Printing | 45,000 | - | - | -100.0% | 45,000 | 0.0% |
| 504217 Photo Supp/Process | - | 8 | - | 100.0% | - | 0.0% |
| 504311 Office Supplies | 1,750 | 963 | - | -44.9% | 1,850 | 5.7% |
| 504315 Safety Supplies | 8,200 | 10,452 | - | 27.5% | 8,400 | 2.4% |
| 504317 Cleaning Supplies | 40,700 | 49,564 | - | 21.8% | 44,770 | 10.0% |
| 504409 Repair/Maint Supplies | 87,000 | 109,886 | - | 26.3% | 87,000 | 0.0% |
| 504421 Non-Inventory Parts | 100 | - | - | -100.0% | 100 | 0.0% |
| 504511 Small Tools | 2,200 | 1,855 | - | -15.7% | 2,300 | 4.5% |
| 504515 Employee Tool Replacement | - | - | - | 0.0% | - | 0.0% |
| Totals | 184,950 | 172,729 | 189,420 | -6.6% | 189,420 | 2.4% |
| UTILITIES | | | | | | |
| 505011 Gas & Electric | 261,000 | 286,219 | - | 9.7% | 242,550 | -7.1% |
| 505021 Water & Garbage | 115,000 | 124,069 | - | 7.9% | 115,000 | 0.0% |
| 505031 Telecommunications | 65,000 | 64,066 | - | -1.4% | 65,000 | 0.0% |
| Totals | 441,000 | 474,354 | 422,550 | 7.6% | 422,550 | -4.2% |
| CASUALTY & LIABILITY | | | | | | |
| 506011 Insurance - Property | - | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Facilities Maintenance - 2200

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|------------------------------|
| TAXES | | | | | | |
| 507051 Fuel Tax | - | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | 15,000 | 12,720 | 15,000 | -15.2% | 15,000 | 0.0% |
| 507999 Other Taxes | 17,000 | 17,929 | 18,000 | 5.5% | 18,000 | 5.9% |
| Totals | 32,000 | 30,649 | 33,000 | -4.2% | 33,000 | 3.1% |
| PURCHASED TRANS. | | | | | | |
| 503406 Contract/Paratransit | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | | |
| 509011 Dues/Subscriptions | - | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | | |
| 512011 Facility Lease | 48,000 | 52,804 | 50,400 | 10.0% | 50,400 | 5.0% |
| 512061 Equipment Rental | 6,000 | 7,756 | 6,000 | 29.3% | 6,000 | 0.0% |
| Totals | 54,000 | 60,560 | 56,400 | 12.1% | 56,400 | 4.4% |
| PERSONNEL TOTAL | | | | | | |
| | 1,310,856 | 1,271,361 | 1,401,374 | -3.0% | 1,401,374 | 6.9% |
| NON-PERSONNEL TOTAL | | | | | | |
| | 1,219,932 | 1,226,284 | 1,206,836 | 0.5% | 1,206,836 | -1.1% |
| DEPARTMENT TOTALS | | | | | | |
| | <u>2,530,788</u> | <u>2,497,645</u> | <u>2,608,210</u> | <u>-1.3%</u> | <u>2,608,210</u> | <u>3.1%</u> |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Paratransit - 3100

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | 1,164,340 | 1,027,799 | -11.7% | 1,215,200 | 4.4% |
| 501013 Bus Operator OT | 233,567 | 215,030 | -7.9% | 245,835 | 5.3% |
| 501021 Other Salaries | 782,954 | 740,752 | -5.4% | 818,748 | 4.6% |
| 501023 Other OT | 77,014 | 110,951 | 44.1% | 89,049 | 15.6% |
| Totals | 2,257,874 | 2,094,532 | -7.2% | 2,368,831 | 4.9% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 38,378 | 35,722 | -6.9% | 40,166 | 4.7% |
| 502021 Retirement | 411,152 | 362,004 | -12.0% | 467,860 | 13.8% |
| 502031 Medical Ins | 884,979 | 828,090 | -6.4% | 961,176 | 8.6% |
| 502041 Dental Ins | 68,690 | 63,779 | -7.1% | 69,270 | 0.8% |
| 502045 Vision Ins | 17,958 | 16,060 | -10.6% | 18,695 | 4.1% |
| 502051 Life Ins/AD&D | 6,553 | 5,626 | -14.1% | 6,820 | 4.1% |
| 502060 State Disability Ins (SDI) | 26,310 | 24,210 | -8.0% | 28,352 | 7.8% |
| 502061 Long Term Disability Ins | 15,591 | 16,450 | 5.5% | 17,040 | 9.3% |
| 502071 State Unemployment Ins (SUI) | 14,857 | 13,682 | -7.9% | 15,929 | 7.2% |
| 502081 Worker's Comp Ins | 151,126 | 580,807 | 284.3% | 211,935 | 40.2% |
| 502101 Holiday Pay | 69,968 | 39,574 | -43.4% | 73,974 | 5.7% |
| 502103 Floating Holiday | 10,711 | 7,164 | -33.1% | 7,373 | -31.2% |
| 502109 Sick Leave | 109,904 | 74,402 | -32.3% | 114,990 | 4.6% |
| 502111 Annual Leave | 181,221 | 237,284 | 30.9% | 187,550 | 3.5% |
| 502121 Other Paid Absence | 17,052 | 20,340 | 19.3% | 17,338 | 1.7% |
| 502251 Phys. Exams | 3,183 | 1,350 | -57.6% | 3,183 | 0.0% |
| 502253 Driver Lic Renewal | 1,061 | 513 | -51.6% | 1,061 | 0.0% |
| 502999 Other Fringe Benefits | 5,630 | 4,873 | -13.5% | 5,701 | 1.3% |
| Totals | 2,034,323 | 2,331,930 | 14.6% | 2,248,411 | 10.5% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Paratransit - 3100

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-----------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| SERVICES | | | | | |
| 503011 Accting/Audit Fees | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | 8,000 | 4,310 | -46.1% | 8,000 | 0.0% |
| 503032 Legislative Services | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | 3,674 | 100.0% | - | 0.0% |
| 503161 Custodial Services | 9,500 | 10,120 | 6.5% | 9,500 | 0.0% |
| 503162 Uniforms/Laundry | 1,000 | 869 | -13.1% | 1,000 | 0.0% |
| 503171 Security Services | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | 3,045 | 100.0% | - | 0.0% |
| 503352 Repair - Equipment | 2,000 | 2,695 | 34.8% | 2,000 | 0.0% |
| 503353 Repair - Rev Vehicle | 50,000 | 82,892 | 65.8% | - | -100.0% |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | 0.0% |
| Totals | 70,500 | 107,605 | 52.6% | 20,500 | -70.9% |
| MOBILE MATERIALS & SUPPLIES | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | 175,000 | 261,270 | 49.3% | - | -100.0% |
| 504021 Tires & Tubes | 12,000 | 17,799 | 48.3% | - | -100.0% |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | 15,000 | 22,638 | 50.9% | - | -100.0% |
| Totals | 202,000 | 301,708 | 49.4% | - | -100.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Paratransit - 3100

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|---------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | 2,500 | 1,315 | -47.4% | 2,800 | 12.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% |
| 504215 Printing | 3,000 | - | -100.0% | 4,500 | 50.0% |
| 504217 Photo Supp./Process | 1,000 | 1,320 | 32.0% | 1,000 | 0.0% |
| 504311 Office Supplies | 11,000 | 8,153 | -25.9% | 9,000 | -18.2% |
| 504315 Safety Supplies | 1,000 | 94 | -90.6% | 1,000 | 0.0% |
| 504317 Cleaning Supplies | 500 | 232 | -53.6% | 500 | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | 500 | 750 | 50.0% | - | -100.0% |
| Totals | 19,500 | 11,865 | -39.2% | 18,800 | -3.6% |
| UTILITIES | | | | | |
| 505011 Gas & Electric | 14,000 | 13,509 | -3.5% | 14,000 | 0.0% |
| 505021 Water & Garbage | 6,200 | 5,111 | -17.6% | 6,200 | 0.0% |
| 505031 Telecommunications | 19,000 | 19,328 | 1.7% | 19,000 | 0.0% |
| Totals | 39,200 | 37,948 | -3.2% | 39,200 | 0.0% |
| CASUALTY & LIABILITY | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Paratransit - 3100

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | 500 | 398 | -20.5% | 500 | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | 500 | 398 | -20.5% | 500 | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | 250,000 | 136,887 | -45.2% | 250,000 | 0.0% |
| Totals | 250,000 | 136,887 | -45.2% | 250,000 | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | 158,000 | 151,017 | -4.4% | 158,000 | 0.0% |
| 512061 Equipment Rental | 5,200 | 2,603 | -49.9% | 5,200 | 0.0% |
| Totals | 163,200 | 153,621 | -5.9% | 163,200 | 0.0% |
| PERSONNEL TOTAL | 4,292,197 | 4,426,461 | 3.1% | 4,617,242 | 7.6% |
| NON-PERSONNEL TOTAL | 744,900 | 750,031 | 0.7% | 492,200 | -33.9% |
| DEPARTMENT TOTALS | 5,037,097 | 5,176,492 | 2.8% | 5,109,442 | 1.4% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Operations - 3200

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 1,200,943 | 1,006,629 | -16.2% | 1,211,766 | 0.9% |
| 501023 Other OT | 173,342 | 322,506 | 86.1% | 207,223 | 19.5% |
| Totals | 1,374,285 | 1,329,136 | -3.3% | 1,418,989 | 3.3% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 24,009 | 15,159 | -36.9% | 24,880 | 3.6% |
| 502021 Retirement | 252,442 | 207,552 | -17.8% | 280,763 | 11.2% |
| 502031 Medical Ins | 305,900 | 258,271 | -15.6% | 331,023 | 8.2% |
| 502041 Dental Ins | 26,260 | 20,838 | -20.6% | 26,654 | 1.5% |
| 502045 Vision Ins | 5,940 | 4,698 | -20.9% | 6,118 | 3.0% |
| 502051 Life Ins/AD&D | 2,292 | 1,786 | -22.1% | 2,361 | 3.0% |
| 502060 State Disability Ins (SDI) | 15,337 | 13,897 | -9.4% | 16,417 | 7.0% |
| 502061 Long Term Disability Ins | 9,225 | 6,922 | -25.0% | 9,549 | 3.5% |
| 502071 State Unemployment Ins (SUI) | 4,914 | 3,312 | -32.6% | 5,213 | 6.1% |
| 502081 Worker's Comp Ins | 51,326 | 26,054 | -49.2% | 71,978 | 40.2% |
| 502101 Holiday Pay | 32,810 | 23,573 | -28.2% | 44,691 | 36.2% |
| 502103 Floating Holiday | 10,107 | 11,804 | 16.8% | 10,307 | 2.0% |
| 502109 Sick Leave | 65,621 | 64,768 | -1.3% | 67,037 | 2.2% |
| 502111 Annual Leave | 161,230 | 227,356 | 41.0% | 164,369 | 1.9% |
| 502121 Other Paid Absence | 10,253 | 20,387 | 98.8% | 10,475 | 2.2% |
| 502251 Phys. Exams | 530 | 338 | -36.4% | 530 | 0.0% |
| 502253 Driver Lic Renewal | - | 89 | 100.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 4,472 | 4,387 | -1.9% | 4,490 | 0.4% |
| Totals | 982,668 | 911,190 | -7.3% | 1,076,855 | 9.6% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Operations - 3200

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-----------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|------------------------------|
| SERVICES | | | | | | |
| 503011 Accting/Audit Fees | - | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | 23,000 | 17,138 | 17,138 | -25.5% | 23,000 | 0.0% |
| 503032 Legislative Services | - | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | 29,933 | 29,933 | 100.0% | - | 0.0% |
| 503161 Custodial Services | - | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | 500 | 581 | 581 | 16.1% | 500 | 0.0% |
| 503171 Security Services | 430,000 | 432,155 | 432,155 | 0.5% | 460,000 | 7.0% |
| 503221 Classified/Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | 3,000 | 4,154 | 4,154 | 38.5% | 3,000 | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | - | 0.0% | - | 0.0% |
| Totals | 456,500 | 483,959 | 483,959 | 6.0% | 486,500 | 6.6% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Operations - 3200

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|---------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | 200 | 213 | 6.3% | 200 | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% |
| 504215 Printing | 4,500 | 96 | -97.9% | 4,500 | 0.0% |
| 504217 Photo Supp/Process | 600 | - | -100.0% | 600 | 0.0% |
| 504311 Office Supplies | 12,000 | 16,273 | 35.6% | 12,000 | 0.0% |
| 504315 Safety Supplies | - | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | 0.0% |
| Totals | 17,300 | 16,582 | -4.2% | 17,300 | 0.0% |
| UTILITIES | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | 5,000 | 6,661 | 33.2% | 55,000 | 1000.0% |
| Totals | 5,000 | 6,661 | 33.2% | 55,000 | 1000.0% |
| CASUALTY & LIABILITY | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Operations - 3200

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | 22,000 | 21,264 | -3.3% | 22,000 | 0.0% |
| 512061 Equipment Rental | 3,500 | 2,242 | -35.9% | 5,600 | 60.0% |
| Totals | 25,500 | 23,506 | -7.8% | 27,600 | 8.2% |
| PERSONNEL TOTAL | | | | | |
| | 2,356,953 | 2,240,326 | -4.9% | 2,495,844 | 5.9% |
| NON-PERSONNEL TOTAL | | | | | |
| | 504,300 | 530,708 | 5.2% | 586,400 | 16.3% |
| DEPARTMENT TOTALS | | | | | |
| | <u>2,861,253</u> | <u>2,771,034</u> | <u>-3.2%</u> | <u>3,082,244</u> | <u>7.7%</u> |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET

Bus Operators - 3300

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | 7,143,764 | 7,257,096 | 1.6% | 7,947,190 | 11.2% |
| 501013 Bus Operator OT | 1,560,198 | 1,816,010 | 16.4% | 1,827,854 | 17.2% |
| 501021 Other Salaries | - | - | 0.0% | - | 0.0% |
| 501023 Other OT | - | - | 0.0% | - | 0.0% |
| Totals | 8,703,963 | 9,073,106 | 4.2% | 9,775,043 | 12.3% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 148,922 | 130,761 | -12.2% | 166,477 | 11.8% |
| 502021 Retirement | 1,539,892 | 1,455,461 | -5.5% | 1,859,998 | 20.8% |
| 502031 Medical Ins | 2,378,333 | 2,378,377 | 0.0% | 2,760,263 | 16.1% |
| 502041 Dental Ins | 210,943 | 206,109 | -2.3% | 229,077 | 8.6% |
| 502045 Vision Ins | 50,490 | 46,929 | -7.1% | 55,744 | 10.4% |
| 502051 Life Ins/AD&D | 17,901 | 21,584 | 20.6% | 19,764 | 10.4% |
| 502060 State Disability Ins (SDI) | 102,526 | 103,086 | 0.5% | 118,256 | 15.3% |
| 502061 Long Term Disability Ins | 64,751 | 65,283 | 0.8% | 73,643 | 13.7% |
| 502071 State Unemployment Ins (SUI) | 42,042 | 46,429 | 10.4% | 47,499 | 13.0% |
| 502081 Worker's Comp Ins | 461,932 | 281,585 | -39.0% | 647,801 | 40.2% |
| 502101 Holiday Pay | 284,304 | 160,296 | -43.6% | 295,265 | 3.9% |
| 502103 Floating Holiday | - | - | 0.0% | - | 0.0% |
| 502109 Sick Leave | 415,665 | 300,976 | -27.6% | 461,351 | 11.0% |
| 502111 Annual Leave | 799,923 | 850,258 | 6.3% | 880,293 | 10.0% |
| 502121 Other Paid Absence | 66,634 | 83,276 | 25.0% | 69,203 | 3.9% |
| 502251 Phys. Exams | 8,487 | 3,038 | -64.2% | 8,487 | 0.0% |
| 502253 Driver Lic Renewal | 3,183 | 2,532 | -20.5% | 3,183 | 0.0% |
| 502999 Other Fringe Benefits | 8,465 | 9,176 | 8.4% | 8,972 | 6.0% |
| Totals | 6,604,394 | 6,145,155 | -7.0% | 7,705,274 | 16.7% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Bus Operators - 3300

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-----------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|------------------------------|
| SERVICES | | | | | | |
| 503011 Accting/Audit Fees | - | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | - | - | - | 0.0% | - | 0.0% |
| 503032 Legislative Services | - | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | 2,500 | 2,584 | 2,584 | 3.4% | 1,500 | -40.0% |
| 503171 Security Services | - | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | - | - | - | 0.0% | - | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | - | 0.0% | - | 0.0% |
| Totals | 2,500 | 2,584 | 2,584 | 3.4% | 1,500 | -40.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Bus Operators - 3300

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|---------------------------------------|---------------------------|----------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | | |
| 504205 Freight Out | - | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | - | - | - | 0.0% | - | 0.0% |
| 504214 Promotional Items | - | - | - | 0.0% | - | 0.0% |
| 504215 Printing | - | - | - | 0.0% | - | 0.0% |
| 504217 Photo Supp./Process | - | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | - | - | - | 0.0% | - | 0.0% |
| 504315 Safety Supplies | - | - | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| UTILITIES | | | | | | |
| 505011 Gas & Electric | - | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | | |
| 506011 Insurance - Property | - | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Bus Operators - 3300

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | 3,500 | - | -100.0% | 3,500 | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | 3,500 | - | -100.0% | 3,500 | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | 15,308,356 | 15,218,261 | -0.6% | 17,480,317 | 14.2% |
| NON-PERSONNEL TOTAL | 6,000 | 2,584 | -56.9% | 5,000 | -16.7% |
| DEPARTMENT TOTALS | 15,314,356 | 15,220,844 | -0.6% | 17,485,317 | 14.2% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Fleet Maintenance - 4100

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|------------------------------|
| LABOR | | | | | | |
| 501011 Bus Operator Pay | - | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 2,108,298 | 2,136,763 | 2,136,763 | 1.4% | 1,978,029 | -6.2% |
| 501023 Other OT | 80,142 | 155,964 | 155,964 | 94.6% | 85,788 | 7.0% |
| Totals | 2,188,440 | 2,292,727 | 2,292,727 | 4.8% | 2,063,817 | -5.7% |
| FRINGE BENEFITS | | | | | | |
| 502011 Medicare/Soc. Sec. | 38,692 | 33,838 | 33,838 | -12.5% | 36,622 | -5.4% |
| 502021 Retirement | 438,188 | 413,590 | 413,590 | -5.6% | 449,104 | 2.5% |
| 502031 Medical Ins | 714,102 | 657,257 | 657,257 | -8.0% | 718,769 | 0.7% |
| 502041 Dental Ins | 60,851 | 54,497 | 54,497 | -10.4% | 56,015 | -7.9% |
| 502045 Vision Ins | 13,338 | 10,642 | 10,642 | -20.2% | 12,576 | -5.7% |
| 502051 Life Ins/AD&D | 4,822 | 3,686 | 3,686 | -23.5% | 4,555 | -5.5% |
| 502060 State Disability Ins (SDI) | 25,311 | 25,253 | 25,253 | -0.2% | 24,538 | -3.1% |
| 502061 Long Term Disability Ins | 17,766 | 14,400 | 14,400 | -18.9% | 17,017 | -4.2% |
| 502071 State Unemployment Ins (SUI) | 11,032 | 11,352 | 11,352 | 2.9% | 10,716 | -2.9% |
| 502081 Worker's Comp Ins | 114,056 | 76,750 | 76,750 | -32.7% | 143,955 | 26.2% |
| 502101 Holiday Pay | 57,553 | 35,624 | 35,624 | -38.1% | 71,718 | 24.6% |
| 502103 Floating Holiday | 5,267 | 15,855 | 15,855 | 201.0% | 5,640 | 7.1% |
| 502109 Sick Leave | 113,819 | 91,611 | 91,611 | -19.5% | 107,577 | -5.5% |
| 502111 Annual Leave | 285,407 | 283,899 | 283,899 | -0.5% | 260,055 | -8.9% |
| 502121 Other Paid Absence | 17,985 | 12,090 | 12,090 | -32.8% | 16,809 | -6.5% |
| 502251 Phys. Exams | 1,910 | 1,013 | 1,013 | -47.0% | 1,910 | 0.0% |
| 502253 Driver Lic Renewal | 412 | 159 | 159 | -61.4% | 412 | 0.0% |
| 502999 Other Fringe Benefits | 6,235 | 3,170 | 3,170 | -49.2% | 6,162 | -1.2% |
| Totals | 1,926,746 | 1,744,687 | 1,744,687 | -9.4% | 1,944,150 | 0.9% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Fleet Maintenance - 4100

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 |
|-----------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|--------------------|
| SERVICES | | | | | | |
| 503011 Accting/Audit Fees | - | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | 6,000 | 3,450 | 3,450 | -42.5% | 6,500 | 8.3% |
| 503032 Legislative Services | - | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | 43,654 | 43,654 | 100.0% | - | 0.0% |
| 503161 Custodial Services | - | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | 15,000 | 14,673 | 14,673 | -2.2% | 15,000 | 0.0% |
| 503171 Security Services | - | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | 38,000 | 38,936 | 38,936 | 2.5% | 38,000 | 0.0% |
| 503353 Repair - Rev Vehicle | 300,000 | 339,968 | 339,968 | 13.3% | 350,000 | 16.7% |
| 503354 Repair - Non Rev Vehicle | 15,000 | 7,024 | 7,024 | -53.2% | 17,000 | 13.3% |
| 503363 Haz Mat Disposal | - | - | - | 0.0% | - | 0.0% |
| Totals | 374,000 | 447,705 | 447,705 | 19.7% | 426,500 | 14.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | 81,000 | 73,117 | 73,117 | -9.7% | 88,100 | 8.8% |
| 504012 Fuels & Lubricants - Rev Veh | 1,900,000 | 1,861,188 | 1,861,188 | -2.0% | 2,280,000 | 20.0% |
| 504021 Tires & Tubes | 183,000 | 204,264 | 204,264 | 11.6% | 205,000 | 12.0% |
| 504161 Other Mobile Supplies | - | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | 607,250 | 575,799 | 575,799 | -5.2% | 640,017 | 5.4% |
| Totals | 2,771,250 | 2,714,368 | 2,714,368 | -2.1% | 3,213,117 | 15.9% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Fleet Maintenance - 4100

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|---------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | | |
| 504205 Freight Out | 2,550 | 1,983 | | -22.2% | 2,601 | 2.0% |
| 504211 Postage & Mailing | 250 | 62 | | -75.3% | 250 | 0.0% |
| 504214 Promotional Items | - | - | | 0.0% | - | 0.0% |
| 504215 Printing | 150 | 155 | | 3.1% | 150 | 0.0% |
| 504217 Photo Supp/Process | - | - | | 0.0% | - | 0.0% |
| 504311 Office Supplies | 4,635 | 6,023 | | 29.9% | 4,794 | 3.4% |
| 504315 Safety Supplies | 10,000 | 18,850 | | 88.5% | 10,000 | 0.0% |
| 504317 Cleaning Supplies | 7,000 | 2,219 | | -68.3% | 7,000 | 0.0% |
| 504409 Repair/Maint Supplies | - | - | | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | 10,000 | 7,536 | | -24.6% | 10,000 | 0.0% |
| 504511 Small Tools | 6,700 | 8,245 | | 23.1% | 6,700 | 0.0% |
| 504515 Employee Tool Replacement | 2,500 | 1,675 | | -33.0% | 3,000 | 20.0% |
| Totals | 43,785 | 46,748 | | 6.8% | 44,495 | 1.6% |
| UTILITIES | | | | | | |
| 505011 Gas & Electric | - | - | | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | | 0.0% | - | 0.0% |
| 505031 Telecommunications | 11,000 | 14,358 | | 30.5% | 11,000 | 0.0% |
| Totals | 11,000 | 14,358 | | 30.5% | 11,000 | 0.0% |
| CASUALTY & LIABILITY | | | | | | |
| 506011 Insurance - Property | - | - | | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | (26,695) | | 100.0% | - | 0.0% |
| Totals | - | (26,695) | | 100.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Fleet Maintenance - 4100

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 |
|-------------------------------------|---------------------|----------------------|------------------------|-------------------|--------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | 14,000 | 14,389 | 2.8% | 14,000 | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | 14,000 | 14,389 | 2.8% | 14,000 | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | 1,800 | 2,771 | 54.0% | 2,000 | 11.1% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | 1,800 | 2,771 | 54.0% | 2,000 | 11.1% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | 1,200 | 2,120 | 76.6% | 1,200 | 0.0% |
| Totals | 1,200 | 2,120 | 76.6% | 1,200 | 0.0% |
| PERSONNEL TOTAL | 4,115,186 | 4,037,414 | -1.9% | 4,007,967 | -2.6% |
| NON-PERSONNEL TOTAL | 3,217,035 | 3,215,764 | 0.0% | 3,712,312 | 15.4% |
| DEPARTMENT TOTALS | 7,332,221 | 7,253,178 | -1.1% | 7,720,279 | 5.3% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Capital Funded Labor - 5100

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | - | - | 0.0% | - | 0.0% |
| 501023 Other OT | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | - | - | 0.0% | - | 0.0% |
| 502021 Retirement | - | - | 0.0% | - | 0.0% |
| 502031 Medical Ins | - | - | 0.0% | - | 0.0% |
| 502041 Dental Ins | - | - | 0.0% | - | 0.0% |
| 502045 Vision Ins | - | - | 0.0% | - | 0.0% |
| 502051 Life Ins/AD&D | - | - | 0.0% | - | 0.0% |
| 502060 State Disability Ins (SDI) | - | - | 0.0% | - | 0.0% |
| 502061 Long Term Disability Ins | - | - | 0.0% | - | 0.0% |
| 502071 State Unemployment Ins (SUI) | - | - | 0.0% | - | 0.0% |
| 502081 Worker's Comp Ins | - | - | 0.0% | - | 0.0% |
| 502101 Holiday Pay | - | - | 0.0% | - | 0.0% |
| 502103 Floating Holiday | - | - | 0.0% | - | 0.0% |
| 502109 Sick Leave | - | - | 0.0% | - | 0.0% |
| 502111 Annual Leave | - | - | 0.0% | - | 0.0% |
| 502121 Other Paid Absence | - | - | 0.0% | - | 0.0% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Capital Funded Labor - 5100

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-----------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|------------------------------|
| SERVICES | | | | | | |
| 503011 Accting/Audit Fees | - | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | - | - | - | 0.0% | - | 0.0% |
| 503032 Legislative Services | - | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | - | - | - | 0.0% | - | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Capital Funded Labor - 5100

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|---------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | - | - | 0.0% | - | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% |
| 504215 Printing | - | - | 0.0% | - | 0.0% |
| 504217 Photo Supp./Process | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | - | - | 0.0% | - | 0.0% |
| 504315 Safety Supplies | - | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| UTILITIES | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Capital Funded Labor - 5100

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | | | | | |
| | - | - | 0.0% | - | 0.0% |
| NON-PERSONNEL TOTAL | | | | | |
| | - | - | 0.0% | - | 0.0% |
| DEPARTMENT TOTALS | | | | | |
| | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET COBRA Benefits - 9001

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|------------------------------|
| LABOR | | | | | | |
| 501011 Bus Operator Pay | - | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | - | - | - | 0.0% | - | 0.0% |
| 501023 Other OT | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| FRINGE BENEFITS | | | | | | |
| 502011 Medicare/Soc. Sec. | - | - | - | 0.0% | - | 0.0% |
| 502021 Retirement | - | - | - | 0.0% | - | 0.0% |
| 502031 Medical Ins | - | - | - | 0.0% | - | 0.0% |
| 502041 Dental Ins | - | 5,472 | 5,472 | 100.0% | - | 0.0% |
| 502045 Vision Ins | - | 2,083 | 2,083 | 100.0% | - | 0.0% |
| 502051 Life Ins/AD&D | - | - | - | 0.0% | - | 0.0% |
| 502060 State Disability Ins (SDI) | - | - | - | 0.0% | - | 0.0% |
| 502061 Long Term Disability Ins | - | - | - | 0.0% | - | 0.0% |
| 502071 State Unemployment Ins (SUI) | - | - | - | 0.0% | - | 0.0% |
| 502081 Worker's Comp Ins | - | - | - | 0.0% | - | 0.0% |
| 502101 Holiday Pay | - | - | - | 0.0% | - | 0.0% |
| 502103 Floating Holiday | - | - | - | 0.0% | - | 0.0% |
| 502109 Sick Leave | - | - | - | 0.0% | - | 0.0% |
| 502111 Annual Leave | - | - | - | 0.0% | - | 0.0% |
| 502121 Other Paid Absence | - | - | - | 0.0% | - | 0.0% |
| 502251 Phys. Exams | - | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | - | - | - | 0.0% | - | 0.0% |
| Totals | - | 7,555 | 7,555 | 100.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET COBRA Benefits - 9001

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 |
|-----------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|--------------------|
| SERVICES | | | | | | |
| 503011 Accting/Audit Fees | - | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | - | - | - | 0.0% | - | 0.0% |
| 503032 Legislative Services | - | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | - | - | - | 0.0% | - | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET COBRA Benefits - 9001

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|---------------------------------------|---------------------------|----------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | | |
| 504205 Freight Out | - | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | - | - | - | 0.0% | - | 0.0% |
| 504214 Promotional Items | - | - | - | 0.0% | - | 0.0% |
| 504215 Printing | - | - | - | 0.0% | - | 0.0% |
| 504217 Photo Supp./Process | - | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | - | - | - | 0.0% | - | 0.0% |
| 504315 Safety Supplies | - | - | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| UTILITIES | | | | | | |
| 505011 Gas & Electric | - | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | | |
| 506011 Insurance - Property | - | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET COBRA Benefits - 9001

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | - | 7,555 | 100.0% | - | 0.0% |
| NON-PERSONNEL TOTAL | - | - | 0.0% | - | 0.0% |
| DEPARTMENT TOTALS | - | 7,555 | 100.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Retired Employee Benefits - 9005

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | - | - | 0.0% | - | 0.0% |
| 501023 Other OT | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | - | - | 0.0% | - | 0.0% |
| 502021 Retirement | - | - | 0.0% | - | 0.0% |
| 502031 Medical Ins | 2,224,636 | 2,199,380 | -1.1% | 2,339,047 | 5.1% |
| 502041 Dental Ins | 92,438 | 97,420 | 5.4% | 95,211 | 3.0% |
| 502045 Vision Ins | 26,987 | 28,960 | 7.3% | 27,796 | 3.0% |
| 502051 Life Ins/AD&D | 8,022 | 8,641 | 7.7% | 8,263 | 3.0% |
| 502060 State Disability Ins (SDI) | - | - | 0.0% | - | 0.0% |
| 502061 Long Term Disability Ins | - | - | 0.0% | - | 0.0% |
| 502071 State Unemployment Ins (SUI) | - | - | 0.0% | - | 0.0% |
| 502081 Worker's Comp Ins | - | - | 0.0% | - | 0.0% |
| 502101 Holiday Pay | - | - | 0.0% | - | 0.0% |
| 502103 Floating Holiday | - | - | 0.0% | - | 0.0% |
| 502109 Sick Leave | - | - | 0.0% | - | 0.0% |
| 502111 Annual Leave | - | - | 0.0% | - | 0.0% |
| 502121 Other Paid Absence | - | - | 0.0% | - | 0.0% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 28,566 | 19,216 | -32.7% | 28,089 | -1.7% |
| Totals | 2,380,649 | 2,353,617 | -1.1% | 2,498,407 | 4.9% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Retired Employee Benefits - 9005

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-----------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| SERVICES | | | | | |
| 503011 Acting/Audit Fees | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | - | - | 0.0% | - | 0.0% |
| 503032 Legislative Services | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | - | - | 0.0% | - | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Retired Employee Benefits - 9005

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|---------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | - | - | 0.0% | - | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% |
| 504215 Printing | - | - | 0.0% | - | 0.0% |
| 504217 Photo Supp/Process | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | - | - | 0.0% | - | 0.0% |
| 504315 Safety Supplies | - | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| UTILITIES | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET Retired Employee Benefits - 9005

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | 2,380,649 | 2,353,617 | -1.1% | 2,498,407 | 4.9% |
| NON-PERSONNEL TOTAL | - | - | 0.0% | - | 0.0% |
| DEPARTMENT TOTALS | 2,380,649 | 2,353,617 | -1.1% | 2,498,407 | 4.9% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET SCCIC - 700

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | - | - | 0.0% | - | 0.0% |
| 501023 Other OT | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | - | - | 0.0% | - | 0.0% |
| 502021 Retirement | - | - | 0.0% | - | 0.0% |
| 502031 Medical Ins | - | - | 0.0% | - | 0.0% |
| 502041 Dental Ins | - | - | 0.0% | - | 0.0% |
| 502045 Vision Ins | - | - | 0.0% | - | 0.0% |
| 502051 Life Ins/AD&D | - | - | 0.0% | - | 0.0% |
| 502060 State Disability Ins (SDI) | - | - | 0.0% | - | 0.0% |
| 502061 Long Term Disability Ins | - | - | 0.0% | - | 0.0% |
| 502071 State Unemployment Ins (SUI) | - | - | 0.0% | - | 0.0% |
| 502081 Worker's Comp Ins | - | - | 0.0% | - | 0.0% |
| 502101 Holiday Pay | - | - | 0.0% | - | 0.0% |
| 502103 Floating Holiday | - | - | 0.0% | - | 0.0% |
| 502109 Sick Leave | - | - | 0.0% | - | 0.0% |
| 502111 Annual Leave | - | - | 0.0% | - | 0.0% |
| 502121 Other Paid Absence | - | - | 0.0% | - | 0.0% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET SCCIC - 700

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 |
|-----------------------------------------|---------------------|----------------------|----------------------|------------------------|-------------------|--------------------|
| SERVICES | | | | | | |
| 503011 Accting/Audit Fees | 250 | 250 | 250 | 0.0% | 250 | 0.0% |
| 503012 Admin/Bank Fees | 50 | 50 | 50 | 0.0% | 50 | 0.0% |
| 503031 Prof/Technical Fees | - | - | - | 0.0% | - | 0.0% |
| 503032 Legislative Services | - | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | - | - | - | 0.0% | - | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | - | 0.0% | - | 0.0% |
| Totals | 300 | 300 | 300 | 0.0% | 300 | 0.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET SCCIC - 700

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|---------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | - | - | 0.0% | - | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% |
| 504215 Printing | - | - | 0.0% | - | 0.0% |
| 504217 Photo Supp./Process | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | - | - | 0.0% | - | 0.0% |
| 504315 Safety Supplies | - | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| UTILITIES | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY14 FINAL OPERATING BUDGET SCCIC - 700

| ACCOUNT | REVISED BUDGET FY13 | PROPOSED ACTUAL FY13 | % CHANGE REV BUDG FY13 PROPOSED ACTUAL FY13 | FINAL BUDGET FY14 | % CHANGE BUDG FY13 BUDG FY14 |
|-------------------------------------|---------------------------|----------------------------|---------------------------------------------------|-------------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | | | | | |
| | - | - | 0.0% | - | 0.0% |
| NON-PERSONNEL TOTAL | | | | | |
| | 300 | 300 | 0.0% | 300 | 0.0% |
| DEPARTMENT TOTALS | | | | | |
| | 300 | 300 | 0.0% | 300 | 0.0% |

Attachment C

FY14 FINAL OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Summary

| Department | Authorized | | Funded | |
|-------------------------------------------|---------------|---------------|---------------|---------------|
| | FY 13 Revised | FY 14 Final | FY 13 Revised | FY 14 Final |
| Administration - 1100 | 12.00 | 12.00 | 8.50 | 9.50 |
| Finance - 1200 | 9.50 | 9.50 | 7.00 | 7.00 |
| Customer Service - 1300 | 10.25 | 10.25 | 6.00 | 6.00 |
| Human Resources - 1400 | 6.00 | 6.00 | 5.00 | 5.00 |
| Information Technology - 1500 | 6.00 | 6.00 | 5.00 | 5.00 |
| District Counsel - 1700 | 4.00 | 4.00 | 4.00 | 4.00 |
| Purchasing - 1900 | 3.00 | 7.00 | 3.00 | 7.00 |
| Facilities Maintenance - 2200 | 19.00 | 19.00 | 14.00 | 14.00 |
| Paratransit - 3100 | 61.00 | 61.00 | 55.00 | 54.00 |
| Operations - 3200 | 22.00 | 22.00 | 18.00 | 18.00 |
| Bus Operators - 3300 | 182.00 | 182.00 | 162.00 | 162.00 |
| Fleet Maintenance - 4100 | 57.00 | 57.00 | 41.00 | 41.00 |
| Total Full-Time Equivalents (FTEs) | 391.75 | 395.75 | 328.50 | 332.50 |

Attachment C

FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Administration - 1100

| Position Title | Authorized | | Funded | |
|-------------------------------------------|---------------|--------------|---------------|-------------|
| | FY 13 Revised | FY 14 Final | FY 13 Revised | FY 14 Final |
| General Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant General Manager | 1.00 | 1.00 | 0.00 | 1.00 |
| Admin Services Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 2.00 | 2.00 | 1.00 | 1.00 |
| Administrative Specialist * | 1.00 | 1.00 | 1.00 | 1.00 |
| Grants/Legislative Analyst | 2.00 | 2.00 | 2.00 | 2.00 |
| Transportation Planning Supervisor | 1.00 | 1.00 | 0.00 | 0.00 |
| Jr. Transportation Planner | 1.00 | 1.00 | 1.00 | 1.00 |
| Sr. Transportation Planner | 1.00 | 1.00 | 1.00 | 1.00 |
| Transit Surveyor | 1.00 | 1.00 | 0.50 | 0.50 |
| Total Full-Time Equivalents (FTEs) | 12.00 | 12.00 | 8.50 | 9.50 |

* Expenses for Administrative Specialist Position will be incurred in department 5100 Capital Funded Labor in FY14, in order to facilitate financial/grant reporting.

Attachment C

FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Finance - 1200

| Position Title | Authorized | | Funded | | Funded | |
|-------------------------------------------|---------------|-------------|---------------|-------------|---------------|-------------|
| | FY 13 Revised | FY 14 Final | FY 13 Revised | FY 14 Final | FY 13 Revised | FY 14 Final |
| Finance Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Finance Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Accountant | 0.50 | 0.50 | 0.00 | 0.00 | 0.00 | 0.00 |
| Accountant II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Tech | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Payroll and Accounting Support Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Financial Analyst/Sr. Financial Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Vault Room Coordinator | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Revenue Specialist | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Full-Time Equivalents (FTEs) | 9.50 | 9.50 | 7.00 | 7.00 | 7.00 | 7.00 |

Attachment C

FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Customer Service - 1300

| Position Title | Authorized | | Funded | |
|-------------------------------------------|---------------|--------------|---------------|-------------|
| | FY 13 Revised | FY 14 Final | FY 13 Revised | FY 14 Final |
| Planning & Marketing Manager | 1.00 | 1.00 | 0.00 | 0.00 |
| Transit Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Customer Service Coordinator | 1.00 | 1.00 | 0.00 | 0.00 |
| CSR | 5.00 | 5.00 | 3.00 | 3.00 |
| Ticket & Pass Program Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.25 | 1.25 | 1.00 | 1.00 |
| Total Full-Time Equivalents (FTEs) | 10.25 | 10.25 | 6.00 | 6.00 |

Attachment C

FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Human Resources - 1400

| Position Title | Authorized | | Funded | |
|-------------------------------------------|---------------|-------------|---------------|-------------|
| | FY 13 Revised | FY 14 Final | FY 13 Revised | FY 14 Final |
| Human Resources Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Asst Human Resources Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Personnel Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Benefits Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Human Resources Specialist | 1.00 | 1.00 | 0.00 | 0.00 |
| Human Resources Clerk | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Full-Time Equivalents (FTEs) | 6.00 | 6.00 | 5.00 | 5.00 |

Attachment C

FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Information Technology - 1500

| Position Title | Authorized FY 13 Revised | Funded FY 13 Revised | Authorized FY 14 Final | Funded FY 14 Final |
|-------------------------------------------|--------------------------------|----------------------------|------------------------------|--------------------------|
| Information Technology/Project Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Asst Manager of Information Technology | 1.00 | 1.00 | 1.00 | 1.00 |
| Database Administrator/Sr | 1.00 | 1.00 | 1.00 | 1.00 |
| Systems Administrator/Sr | 1.00 | 0.00 | 1.00 | 0.00 |
| IT Technician/Sr IT Tech | 2.00 | 2.00 | 2.00 | 2.00 |
| Total Full-Time Equivalents (FTEs) | 6.00 | 5.00 | 6.00 | 5.00 |

Attachment C

FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
District Counsel - 1700

| Position Title | Authorized | | Funded | |
|-------------------------------------------|---------------|-------------|---------------|-------------|
| | FY 13 Revised | FY 14 Final | FY 13 Revised | FY 14 Final |
| District Counsel | 1.00 | 1.00 | 1.00 | 1.00 |
| Claims Investigator II | 1.00 | 1.00 | 1.00 | 1.00 |
| Paralegal | 2.00 | 2.00 | 2.00 | 2.00 |
| Total Full-Time Equivalents (FTEs) | 4.00 | 4.00 | 4.00 | 4.00 |

Attachment C

FY14 FINAL OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Purchasing - 1900

| Position Title | Authorized | | Funded | |
|-------------------------------------------|---------------|-------------|---------------|-------------|
| | FY 13 Revised | FY 14 Final | FY 13 Revised | FY 14 Final |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| Purchasing Agent | 1.00 | 1.00 | 1.00 | 1.00 |
| Purchasing Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| Supervisor of Parts & Materials * | 0.00 | 1.00 | 0.00 | 1.00 |
| FM Lead Parts Clerk * | 0.00 | 1.00 | 0.00 | 1.00 |
| Parts Clerk * | 0.00 | 1.00 | 0.00 | 1.00 |
| Receiving Parts Clerk * | 0.00 | 1.00 | 0.00 | 1.00 |
| Total Full-Time Equivalents (FTEs) | 3.00 | 7.00 | 3.00 | 7.00 |

* Supervisors of Parts & Materials, FM Lead Parts Clerk, Parts Clerk, and Receiving Parts Clerk are transferred from department Fleet Maintenance in FY14.

Attachment C

FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Facilities Maintenance - 2200

| Position Title | Authorized | | Funded | |
|-------------------------------------------|---------------|--------------|---------------|--------------|
| | FY 13 Revised | FY 14 Final | FY 13 Revised | FY 14 Final |
| Facilities Maintenance Manager | 1.00 | 1.00 | 0.00 | 0.00 |
| Facilities Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Sr. Facilities Maint Worker | 0.00 | 0.00 | 0.00 | 0.00 |
| Admin Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Facilities Maint Worker II | 7.00 | 7.00 | 7.00 | 7.00 |
| Facilities Maint Worker I | 2.00 | 2.00 | 0.00 | 0.00 |
| Lead Custodian | 1.00 | 1.00 | 1.00 | 1.00 |
| Custodial Service Worker I | 5.00 | 5.00 | 4.00 | 4.00 |
| Administrative Assistant | 1.00 | 1.00 | 0.00 | 0.00 |
| Total Full-Time Equivalents (FTEs) | 19.00 | 19.00 | 14.00 | 14.00 |

Attachment C

FY14 FINAL OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Paratransit - 3100

| Position Title | Authorized | | Funded | | Authorized | | Funded | |
|-------------------------------------------|---------------|---------------|---------------|---------------|--------------|--------------|--------------|--------------|
| | FY 13 Revised | FY 13 Revised | FY 13 Revised | FY 13 Revised | FY 14 Final | FY 14 Final | FY 14 Final | FY 14 Final |
| Paratransit Superintendent | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Paratransit Superintendent | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Accessible Services Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Paratransit Eligibility Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Reservation & Scheduling Coord | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 |
| Safety/Road Response Coord | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 |
| Dispatcher/Scheduler | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Dispatcher | 5.00 | 4.00 | 5.00 | 4.00 | 5.00 | 5.00 | 4.00 | 4.00 |
| Clerk I-II-III | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Van Operator | 34.00 | 34.00 | 34.00 | 34.00 | 34.00 | 34.00 | 34.00 | 34.00 |
| Reservationist | 7.00 | 5.00 | 7.00 | 5.00 | 7.00 | 7.00 | 5.00 | 5.00 |
| Mechanic I-II* | 2.00 | 1.00 | 2.00 | 1.00 | 2.00 | 2.00 | 0.00 | 0.00 |
| Paratransit Supervisor | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Total Full-Time Equivalents (FTEs) | 61.00 | 55.00 | 61.00 | 55.00 | 61.00 | 61.00 | 54.00 | 54.00 |

* Mechanic I-II: 1 FTE transferred to Fleet Maintenance, effective February 2013.

Attachment C

FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Operations - 3200

| Position Title | Authorized | | Funded | | Funded | |
|-------------------------------------------|---------------|--------------|---------------|--------------|---------------|--------------|
| | FY 13 Revised | FY 14 Final | FY 13 Revised | FY 14 Final | FY 13 Revised | FY 14 Final |
| Operations Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Fixed Route Superintendent | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Transit Supervisor | 14.00 | 14.00 | 11.00 | 14.00 | 11.00 | 11.00 |
| Schedule Analyst | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Safety & Training Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin Assistant/Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.00 | 1.00 | 0.00 | 1.00 | 0.00 | 0.00 |
| Administrative Clerk I | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Payroll Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Full-Time Equivalents (FTEs) | 22.00 | 22.00 | 18.00 | 22.00 | 18.00 | 18.00 |

Attachment C

FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Bus Operators - 3300

| Position Title | Authorized FY 13 Revised | Funded FY 13 Revised | Authorized FY 14 Final | Funded FY 14 Final |
|-------------------------------------------|--------------------------------|----------------------------|------------------------------|--------------------------|
| Bus Operators | 182.00 | 162.00 | 182.00 | 162.00 |
| Total Full-Time Equivalents (FTEs) | 182.00 | 162.00 | 182.00 | 162.00 |

Attachment C

**FY14 FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Fleet Maintenance - 4100**

| Position Title | Authorized | | Funded | | Authorized | | Funded | |
|-------------------------------------------|---------------|---------------|---------------|---------------|--------------|--------------|--------------|--------------|
| | FY 13 Revised | FY 13 Revised | FY 13 Revised | FY 13 Revised | FY 14 Final | FY 14 Final | FY 14 Final | FY 14 Final |
| Maintenance Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Fleet Maint Supervisor | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| FM Lead Mechanic | 6.00 | 3.00 | 3.00 | 3.00 | 6.00 | 3.00 | 3.00 | 3.00 |
| FM Mechanic III | 4.00 | 2.00 | 2.00 | 2.00 | 4.00 | 2.00 | 2.00 | 2.00 |
| FM Mechanic I - II * | 16.00 | 15.00 | 15.00 | 15.00 | 16.00 | 15.00 | 15.00 | 15.00 |
| Body Repair Mechanic | 1.00 | 0.00 | 0.00 | 0.00 | 1.00 | 0.00 | 0.00 | 0.00 |
| Upholsterer I - II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Supervisor of Parts & Materials ** | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FM Lead Parts Clerk ** | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Parts Clerk ** | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Receiving Parts Clerk ** | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Admin Assistant/Supervisor | 1.00 | 0.00 | 0.00 | 0.00 | 1.00 | 0.00 | 0.00 | 0.00 |
| Admin Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Tech/Sr Acctng Tech | 2.00 | 0.00 | 0.00 | 0.00 | 2.00 | 0.00 | 0.00 | 0.00 |
| Administrative Clerk I | 1.00 | 0.00 | 0.00 | 0.00 | 1.00 | 0.00 | 0.00 | 0.00 |
| Vehicle Service Technician | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Vehicle Service Detailer | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Vehicle Service Worker I - II *** | 12.00 | 7.00 | 7.00 | 7.00 | 16.00 | 11.00 | 11.00 | 11.00 |
| Total Full-Time Equivalents (FTEs) | 57.00 | 41.00 | 41.00 | 41.00 | 57.00 | 41.00 | 41.00 | 41.00 |

* FM Mechanic I-II: 1 FTE transferred from Paratransit, effective February 2013.
 ** Supervisors of Parts & Materials, FM Lead Parts Clerk, Parts Clerk, and Receiving Parts Clerk are transferred to department Purchasing in FY14.
 *** Expenses for 4 FTEs (Vehicle Service Worker I - II) will be incurred in department 5100 Capital Funded Labor in FY14, in order to facilitate financial/grant reporting.

Attachment D

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PROPOSED FY14 FINAL CAPITAL BUDGET 06/28/13

| PROJECT/ACTIVITY | NON-RESTRICTED - RESERVED RETAINED EARNINGS | PLEGGED - STA - SLPP BACKFILL (1) | RESTRICTED - SAKATA/LAW SUIT | RESTRICTED - STA | RESTRICTED - STATE BOND FUNDS (1B) (2) | RESTRICTED - FY09-11 PTMISEA (1B) | LOCAL OPERATING IN KIND MATCH - SALARIES | TOTAL |
|-----------------------------------------------------------------------------------|---------------------------------------------|-----------------------------------|------------------------------|------------------|----------------------------------------|-----------------------------------|------------------------------------------|---------------|
| Estimated Beginning Balance @ June 1, 2013: | \$ 11,500,000 | \$ 4,956,502 | \$ 1,335,000 | \$ 725,000 | \$ 665,841 | \$ 12,840,000 | \$ 10,000 | \$ 32,032,343 |
| Grant-Funded Projects | | | | | | | | |
| MetroBase Project - FY11 Allocation Operations Bldg. (STIC, SAKATA, STA, PTMISEA) | \$ 316,607 | \$ 4,956,502 | \$ 1,335,000 | \$ - | \$ - | \$ 11,010,047 | \$ - | \$ 17,618,156 |
| MetroBase Project - Operations Bldg. / Other (SLPP) | \$ 5,800,000 | | | | | | | \$ 5,800,000 |
| MetroBase Project - FY10 Allocation (PTMISEA) | | | | | | \$ 863,917 | | \$ 863,917 |
| State of Good Repair #2 - 4 Buses, 42 MDC's (FTA, RES. RET. EARN.) | \$ 3,391,010 | | | | | | | \$ 3,391,010 |
| 2nd LNG Tank (MBUAPCD, PTMISEA) | \$ 3,345 | | | | | \$ 966,036 | | \$ 969,381 |
| Video Surveillance Project - CCTV (STATE-1B) | | | | | \$ 225,336 | | | \$ 225,336 |
| Land Mobile Radio Project - LMR (STATE-1B) | | | | | \$ 440,505 | | | \$ 440,505 |
| Bus Stop Improvements (STIP) | \$ 257,300 | | | \$ 20,500 | | | \$ 10,000 | \$ 257,300 |
| Non-Revenue Vehicle Replacement (MBUAPCD, STA) | \$ 100,717 | | | \$ 11,604 | | | | \$ 58,020 |
| Pacific Station/MetroCenter - Conceptual Design (FTA, STA) | \$ 46,416 | | | \$ 30,000 | | | | \$ 30,000 |
| Watsonville Transit Center - Conceptual Design (STA) | \$ 9,915,395 | \$ 4,956,502 | \$ 1,335,000 | \$ 62,104 | \$ 665,841 | \$ 12,840,000 | \$ 10,000 | \$ 29,784,842 |
| Subtotal | | | | | | | | |
| IT Projects | | | | | | | | |
| Automated Purchasing System Software - Puridium (STA) | | | | \$ 40,000 | | | | \$ 40,000 |
| HR Software Upgrade - Vantage (STA) | | | | \$ 10,000 | | | | \$ 10,000 |
| Subtotal | \$ - | | \$ - | \$ 50,000 | | | | \$ 50,000 |
| Facilities Repair & Improvements | | | | | | | | |
| MetroCenter Repairs (RES. RET. EARN., STA) | \$ 260,000 | | | \$ 40,000 | | | | \$ 300,000 |
| Bus Stop Repairs / Improvements (RES. RET. EARN.) | \$ 163,000 | | | | | | | \$ 163,000 |
| WTC Renovations & Repairs (STA) | | | | \$ 45,000 | | | | \$ 45,000 |
| Repaint SVT (STA) | | | | \$ 45,000 | | | | \$ 45,000 |
| Heater(s) for Customer Service Booth - Pac Station (STA) | | | | \$ 7,500 | | | | \$ 7,500 |
| Interactive White Board - ParaCruz (STA) | | | | \$ 3,500 | | | | \$ 3,500 |
| Subtotal | \$ 423,000 | | \$ - | \$ 141,000 | | | | \$ 564,000 |

8.d1

Attachment D

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PROPOSED FY14 FINAL CAPITAL BUDGET 06/28/13

| PROJECT/ACTIVITY | NON-RESTRICTED - RESERVED RETAINED EARNINGS | PLEGGED - STA - SLPP BACKFILL (1) | RESTRICTED - SAKATA/LAW SUIT | RESTRICTED - STA | RESTRICTED - STATE BOND FUNDS (1B) (2) | RESTRICTED - FY09-11 PTMISEA (1B) | LOCAL OPERATING IN KIND MATCH - SALARIES | TOTAL |
|---------------------------------------------------------|---------------------------------------------|-----------------------------------|------------------------------|-------------------|----------------------------------------|-----------------------------------|------------------------------------------|----------------------|
| Revenue Vehicle Replacement | | | | | | | | |
| Replace WiFi on Highway 17 buses (STA) | | | | \$ 165,000 | | | | \$ 165,000 |
| Subtotal | \$ - | \$ - | \$ - | \$ 165,000 | | | | \$ 165,000 |
| Non-Revenue Vehicle Replacement | | | | | | | | |
| N Replace 3 Relief Vehicles (STA) | | | | \$ 66,000 | | | | \$ 66,000 |
| N Replace Supervisor Vehicle-SUV (STA) | | | | \$ 50,000 | | | | \$ 50,000 |
| Replace Supervisor Vehicle-SUV (STA) | | | | \$ 40,000 | | | | \$ 40,000 |
| Subtotal | \$ - | \$ - | \$ - | \$ 156,000 | | | | \$ 156,000 |
| Fleet & Maint Equipment | | | | | | | | |
| Small Vehicle Lift - Fleet (STA) | | | | \$ 25,000 | | | | \$ 25,000 |
| Vehicle Diagnostic Code Scanner Program & PC - PC (STA) | | | | \$ 3,500 | | | | \$ 3,500 |
| N Torque Wrench Calibration Tool (STA) | | | | \$ 3,000 | | | | \$ 3,000 |
| Subtotal | \$ - | \$ - | \$ - | \$ 31,500 | | | | \$ 31,500 |
| Office Equipment | | | | | | | | |
| N Replace two (2) Photocopier / Scanners (STA) | | | | \$ 52,000 | | | | \$ 52,000 |
| Subtotal | \$ - | \$ - | \$ - | \$ 52,000 | | | | \$ 52,000 |
| Misc. | | | | | | | | |
| Ticket Vending Machine (1) (STA) | | | | \$ 36,000 | | | | \$ 36,000 |
| Subtotal | \$ - | \$ - | \$ - | \$ 36,000 | | | | \$ 36,000 |
| TOTAL CAPITAL PROJECTS | \$ 10,338,395 | \$ 4,956,502 | \$ 1,335,000 | \$ 693,604 | \$ 665,841 | \$ 12,840,000 | \$ 10,000 | \$ 30,839,342 |
| Estimated Ending Balance @ June 30, 2014: | \$ 1,161,605 | \$ 1,734,776 (3) | \$ - | \$ 31,396 | \$ - | \$ 4,494,000 (3) | \$ - | \$ 7,421,777 |
| N = New project for FY14 | | | | | | | | |

Attachment D

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PROPOSED FY14 FINAL CAPITAL BUDGET 06/28/13

| PROJECT/ACTIVITY | NON-RESTRICTED - RESERVED RETAINED EARNINGS | PLEGGED - STA - SLPP BACKFILL (1) | RESTRICTED - SAKATA/LAW SUIT | RESTRICTED - STA | RESTRICTED - STATE BOND FUNDS (1B) (2) | RESTRICTED - FY09-11 PTMISEA (1B) | LOCAL OPERATING IN KIND MATCH - SALARIES | TOTAL |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|-----------------------------------|------------------------------|-------------------|----------------------------------------|-----------------------------------|------------------------------------------|----------------------|
| CAPITAL PROGRAM FUNDING | | | | | | | | |
| PTMISEA (1B) | | | | | | \$ 12,840,000 | | \$ 12,840,000 |
| State Transit Assistance (STA) | | \$ 4,956,502 | | \$ 693,604 | | | | \$ 5,650,106 |
| Sakata / Lawsuit Proceeds | | | \$ 1,335,000 | | | | | \$ 1,335,000 |
| State Security Bond Funds (1B) | | | | | \$ 665,841 | | | \$ 665,841 |
| State-Local Partnership program (SLPP) | \$ 5,800,000 (4) | | | | | | | \$ 5,800,000 |
| Federal Grants (FTA) | \$ 3,177,561 (4) | | | | | | | \$ 3,177,561 |
| Statewide Transportation Improvement Program (STIP) | \$ 257,300 (4) | | | | | | | \$ 257,300 |
| Monterey Bay Unified Air Pollution Control Dist (MBUAPCD) | \$ 104,062 (4) | | | | | | | \$ 104,062 |
| Reserved Retained Earnings | \$ 999,472 | | | | | | | \$ 999,472 |
| Local Operating Match | | | | | | | \$ 10,000 | \$ 10,000 |
| TOTAL CAPITAL FUNDING BY FUNDING SOURCE | \$ 10,338,395 | \$ 4,956,502 | \$ 1,335,000 | \$ 693,604 | \$ 665,841 | \$ 12,840,000 | \$ 10,000 | \$ 30,839,342 |
| Non-Restricted Funds | \$ 999,472 | | | | | | | \$ 999,472 |
| Restricted Funds | \$ 9,338,923 (4) | \$ 4,956,502 | \$ 1,335,000 | \$ 693,604 | \$ 665,841 | \$ 12,840,000 | | \$ 29,829,870 |
| Local Operating Match - provided by Salaries | | | | | | | \$ 10,000 | \$ 10,000 |
| TOTAL CAPITAL FUNDING | \$ 10,338,395 | \$ 4,956,502 | \$ 1,335,000 | \$ 693,604 | \$ 665,841 | \$ 12,840,000 | \$ 10,000 | \$ 30,839,342 |
| <p>(1) Actual amount of STA funds received through 5/1/13</p> <p>(2) Original PTMISEA (1B) Program Allocation Request:</p> <p>FY08 PTMISEA Allocation Received \$ 4,404,019</p> <p>FY09 PTMISEA Allocation Received \$ 2,480,910</p> <p>FY10 PTMISEA Allocation Received \$ 2,491,923</p> <p>FY11 PTMISEA Allocation Received \$ 11,010,047</p> <p>Subtotal PTMISEA Cash Receipts thru 2/10/12 \$ 20,386,899</p> <p>Unpaid balance of remaining PTMISEA funds requested \$ 5,875,978</p> | | | | | | | | |
| <p>(3) Not all Metrobase Project PTMISEA and STA funds shown will be spent in FY14 due to construction in progress payments due on the Operations facility, 65% of the funds budgeted are projected to be spent by 6/30/2014</p> | | | | | | | | |
| <p>(4) Funds to be reimbursed at a later date</p> | | | | | | | | |
| | \$ 9,338,923 | | | | | | | |

8.d3

Attachment E

| SANTA CRUZ METROPOLITAN TRANSIT DISTRICT | | | |
|------------------------------------------------------------------|---------------|---------------|---------------|
| PROPOSED FY14 FINAL UNFUNDED CAPITAL NEEDS LIST | | | |
| | 2013 | 2014 | TOTAL |
| PROJECT/ACTIVITY | | | |
| Revenue Vehicles | | | |
| Replace (20) Diesel Buses | \$ 5,000,000 | \$ 5,000,000 | \$ 10,000,000 |
| Signal Priority/Pre-emption for Buses | | \$ 2,000,000 | \$ 2,000,000 |
| Replace (5) 1989 New Flyer Highway 17 Buses | \$ 2,375,000 | | \$ 2,375,000 |
| Automated Vehicle Locator (AVL) /Automated Passenger Count (APC) | \$ 4,500,000 | | \$ 4,500,000 |
| Replace (6) Paratransit Vans-(5 2003 Goshens/1 2006 Aerotech) | \$ 300,000 | \$ 60,000 | \$ 360,000 |
| Subtotal | \$ 12,175,000 | \$ 7,060,000 | \$ 19,235,000 |
| Facilities | | | |
| Pacific Station Renovation | | \$ 12,000,000 | \$ 12,000,000 |
| Subtotal | \$ - | \$ 12,000,000 | \$ 12,000,000 |
| Facilities Repair & Improvements , etc. | | | |
| MetroCenter Skylight Remodel | \$ 250,000 | | \$ 250,000 |
| Repairs & Improvements-Routine Replacements | \$ 150,000 | \$ 150,000 | \$ 300,000 |
| MetroCenter Public Restroom Remodel | \$ 150,000 | | \$ 150,000 |
| METRO Transit Center, Clock Refurbishment - to Digital | | \$ 120,000 | \$ 120,000 |
| Computer Kiosks - MC | | \$ 110,000 | \$ 110,000 |
| Electronic LED Message Boards (3) - MC | | \$ 85,000 | \$ 85,000 |
| MetroCenter Sidewalk Repair | \$ 75,000 | | \$ 75,000 |
| Repair Sidewalks, Bus Lanes, Slurry Parking Lots, etc. | \$ 25,000 | \$ 25,000 | \$ 50,000 |
| ParaCruz Office Furniture Replacement | \$ 12,000 | \$ 12,000 | \$ 12,000 |
| Replace Lounge Furniture - various METRO Locations | | \$ 2,000 | \$ 2,000 |
| Subtotal | \$ 650,000 | \$ 504,000 | \$ 1,154,000 |

Attachment E

| SANTA CRUZ METROPOLITAN TRANSIT DISTRICT | | | | |
|----------------------------------------------------------------------------|----------------------|----------------------|--|----------------------|
| PROPOSED FY14 FINAL UNFUNDED CAPITAL NEEDS LIST | | | | |
| | 2013 | 2014 | | TOTAL |
| PROJECT/ACTIVITY | | | | |
| <u>Non-Revenue Vehicle Replacement</u> | | | | |
| Replace (15) Staff Cars - w/ Honda CNG | \$ 240,000 | \$ 210,000 | | \$ 450,000 |
| Replace (4) Pickups | \$ 150,000 | \$ 150,000 | | \$ 300,000 |
| Replace (6) Vans | \$ 96,000 | \$ 96,000 | | \$ 192,000 |
| Replace (4) Ford Explorers | \$ 64,000 | \$ 64,000 | | \$ 128,000 |
| Replace (1) Facility F250 Service Body Trucks | \$ - | \$ 40,000 | | \$ 40,000 |
| Replace (1) F350 Flat Bed | \$ 37,000 | - | | \$ 37,000 |
| Replace (1) Escape Hybrid | \$ - | \$ 28,000 | | \$ 28,000 |
| Subtotal | \$ 587,000 | \$ 588,000 | | \$ 1,175,000 |
| <u>Fleet & Facilities Maintenance Equipment</u> | | | | |
| Routine Replacements | \$ 50,000 | \$ 50,000 | | \$ 100,000 |
| Tooling & Toolboxes (Road Response) - PC | \$ 10,000 | | | \$ 10,000 |
| Replace TIG Welder - Fleet | \$ 6,000 | | | \$ 6,000 |
| Replace ARC Welder - Fac. Maint. | \$ 1,300 | | | \$ 1,300 |
| Subtotal | \$ 67,300 | \$ 50,000 | | \$ 117,300 |
| <u>IT</u> | | | | |
| Replace Accounting Software | \$ - | \$ 100,000 | | \$ 100,000 |
| Routine Hardware Replacements (Servers, Printers, Laptops, Monitors, etc.) | \$ 50,000 | \$ 50,000 | | \$ 100,000 |
| Upgrade Databases - IT | \$ 30,000 | - | | \$ 30,000 |
| Server Virtualization Project - IT | \$ 23,000 | | | \$ 23,000 |
| Subtotal | \$ 103,000 | \$ 150,000 | | \$ 253,000 |
| <u>MISC</u> | | | | |
| None | \$ - | | | \$ - |
| | \$ - | - | | \$ - |
| TOTAL FY13 & FY14 UNFUNDED CAPITAL NEEDS LIST | \$ 13,582,300 | \$ 20,352,000 | | \$ 33,934,300 |

Attachment F

BOARD MEMBER TRAVEL

FY14

American Public Transportation Association (APTA) Meetings

Legislative Conference
March 2014
Washington, DC
Two Board Members

Annual Conference
September - October 2013
Chicago, IL
Two Board Members

California Transit Association (CTA) Meetings

Annual Meeting
Anaheim, CA
One Board Member

Additional Travel

Meetings with legislators and government officials in Washington, D.C., San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board members meeting with General Manager and staff.

Attachment G

EMPLOYEE INCENTIVE PROGRAM FY14

| <u>EVENT/ACTIVITY</u> | <u># EMP</u> | <u>RATE</u> | <u>FY14 Final</u> | <u>DEPT/ACCOUNT</u> |
|------------------------------------------------------------------------|--------------|-------------|-------------------|---------------------|
| District Service Awards | | | \$ 9,342 | 1100-509101 |
| Certificates of Commendation | | | \$ - | 1100-509101 |
| Wall of Fame Frames | | | \$ 658 | 1100-509101 |
| Safe Driver Pins and Certificates | | | \$ 3,500 | 3300-509101 |
| Employee Incentive Program | | | \$ - | 1100-509101 |
| Departmental Programs | | | | |
| <u>Administrative Facility (110 Vernon)</u> | | | | |
| Employee Recognition/Appreciation Events | | \$ - | \$ - | 1200-509101 |
| <u>Customer Service (Metro Center)</u> | | | | |
| Employee Recognition/Appreciation Events | | \$ - | \$ - | 1300-509101 |
| <u>Facilities Maintenance</u> | | | | |
| Employee Recognition/Appreciation Events | | \$ - | \$ - | 2200-509101 |
| <u>ParaCruz</u> | | | | |
| Employee Recognition/Appreciation Events | | \$ - | \$ - | 3100-509101 |
| <u>Operations</u> | | | | |
| Employee Recognition/Appreciation Events and Shift Bid Refreshments | | \$ - | \$ - | 3200-509101 |
| <u>Fleet Maintenance</u> | | | | |
| Employee Recognition/Appreciation Events and Shift Bid Refreshments | | \$ - | \$ - | 4100-509101 |
| TOTALS | | | \$ 13,500 | |

Attachment H

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT SCHEDULE OF RESERVE ACCOUNT BALANCES FY12 6/30/12

| Description / Use | Reason / Board Adopted Minimum Balance | Balance at 6/30/11 | Addition/ (Withdrawal) | Balance at 6/30/12 | % Funded | Add'l. Comments: |
|---------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|------------------------|----------------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Operating / Capital - Reserve (Non-Restricted Reserved Retained Earnings) | Capital projects require METRO to advance funds, for which reimbursement may not be received for months at a time, depending upon what agency is funding the project / N/A. This fund is also used for operating shortfalls when "Operating - Carryover" has been depleted | \$ 11,500,000 | \$ - | \$ 11,500,000 | N/A | The operating/capital funding reserve balance is what remains of "Cash In Treasury" after all other reserves are deducted; it is currently estimated between ~ \$11 and \$12 million |
| Operating - GASB 45 - OPEB Liability | Net OPEB obligation - per Actuarial Study from Bartell Assoc. LLC dated 9/28/12 / \$0 | \$ - | \$ - | \$ - | 0% | GASB 45 - Other Post Employment Benefits (OPEB) actuarial accrued liability (AAL) = \$59,164,000 |
| Operating - Cash Flow Reserve | To cover two month's cash flow for fiscal or natural disaster or emergency / \$5,225,000 | \$ 2,511,102 | \$ - | \$ 2,511,102 | 48% | Amount remaining after the Board approved use of \$2.5M to balance the FY11 operating budget. |
| Operating - Workers Compensation Reserve | Long term portion of workers compensation liability per 6/30/10 audit / \$3,310,633 | \$ 2,091,581 | \$ - | \$ 2,091,581 | 63% | Minimum balance updated for FY12 per workers' compensation audit |
| Operating - Liability Insurance Reserve | \$250,000 Self Insured Retention (SIR) plus estimated liability on outstanding cases / \$876,985 | \$ 700,757 | \$ - | \$ 700,757 | 80% | Minimum balance updated for FY12, claims outstanding = \$626,985 + \$250,000 SIR. |
| Operating - Carryover from Previous Year | Net excess revenue to support operating expenses in subsequent year(s) | \$ 4,344,632 | \$ (1,626,052) | \$ 2,718,580 | N/A | Used \$1.6M net excess revenue from prior years to balance FY12 operating budget |
| Operating - FTA STIC | FTA STIC allocations are now re-directed from the capital budget to the operating budget / N/A | \$ - | \$ - | \$ - | N/A | FTA STIC payment(s) will be used to balance future operating budget(s) |
| | | \$ 21,148,071 | \$ (1,626,052) | \$ 19,522,019 | | |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 28, 2013

TO: Board of Directors

FROM: Robyn Slater, Human Resources Manager

SUBJECT: PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors recognize the anniversaries of those District employees named on the attached list and that the Board Chair present them with awards.

II. SUMMARY OF ISSUES

- None.

III. DISCUSSION

Many employees have provided dedicated and valuable years to the Santa Cruz Metropolitan Transit District. In order to recognize these employees, anniversary awards are presented at five-year increments beginning with the tenth year. In an effort to accommodate those employees that are to be recognized, they will be invited to attend the Board meetings to receive their awards.

IV. FINANCIAL CONSIDERATIONS

None.

V. ATTACHMENTS

Attachment A: Employee Recognition List

Prepared by: Sherri Escobedo, Administrative Assistant
Date Prepared: June 28, 2013

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT



EMPLOYEE LONGEVITY AWARDS

CERTIFICATE OF APPRECIATION – 25 YEARS

The Board of Directors proudly presents this Certificate of Appreciation for the completion of 35 years of service between 1988 and 2013 to:

Russell B. Thomas

FM Mechanic II

CERTIFICATE OF APPRECIATION - 15 YEARS

The Board of Directors proudly presents this Certificate of Appreciation for the completion of 15 years of service between 1998 and 2013 to:

Serafin G. Ruiz

Bus Operator

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 28, 2013

TO: Board of Directors

FROM: Leslie R. White, General Manager

SUBJECT: CONSIDERATION OF PROPOSAL FROM MACERICH COMPANY (CAPITOLA MALL) REGARDING THE DEVELOPMENT OF AN ALTERNATE SITE FOR THE TRANSIT CENTER AT THE CAPITOLA MALL.

I. RECOMMENDED ACTION

That the Board of Directors consider a proposal from the Macerich Company (Capitola Mall) to provide reimbursement to METRO for staff time devoted to working on the relocation of the Transit Center at the Capitola Mall

II. SUMMARY OF ISSUES

- On August 21, 1987 the owners of the Capitola Mall (Capitola Mall Associates) granted a perpetual easement to Santa Cruz METRO.
- The purpose of granting the perpetual easement to METRO was to provide for the operation of a transit facility in close proximity to a public entrance to the Mall as required by the conditions of the City of Capitola.
- METRO has operated transit service from the Capitola Mall Transit Center location continuously since the recording of the referenced easement.
- The Capitola Mall is currently owned by the Macerich Company.
- Over the years the Mall ownership has indicated a desire to move the existing transit center from the current location to a location farther away from the 41st St side of the Mall. METRO staff members have consistently resisted these overtures from the Mall ownership, on the basis of the current location working well for METRO, and more importantly, providing convenient access to the Mall by passengers, especially those passengers who are senior citizens or people with disabilities.
- METRO currently pays the Capitola Mall approximately \$21,000 per year in use fees in order to provide public transit service.
- In 2012 METRO received inquiries from the City of Capitola and the Macerich Company regarding the relocation of the transit center. The discussion surrounded the possibility of relocating the transit center to the parking area adjacent to the current food court.

- A period of time passed between the 2012 discussions and the present. In that time METRO staff have become involved with other projects including the restoration of Watsonville service, improvement of Highway 17 service, the development of a Short Range Transit Plan as well as analyzing other issues. As a result METRO informed the Macerich Company, when the most recent inquiry was received, that we did not have the staff availability to work on this project.
- On June 12, 2013 I received an email from Robert Aptaker from the Macerich Company offering to establish a deposit account with which to reimburse METRO for staff time to work on the transit center relocation project.
- As staff availability is extremely limited the only practical way that METRO could respond to this overture is to employ the services of a consulting/engineering firm.
- The purpose of this Staff Report is to seek guidance from the Board of Directors as to how to proceed on this project.

III. DISCUSSION

The Santa Cruz Metropolitan Transit District has served the Capitola Mall Center for over 25 years. The service to the Mall has been successful due to the access that bus passengers have to the public entrance. Unfortunately, in many Mall Facilities the bus passengers are stranded at transit facilities located on the periphery of the property where they are left to their own means to wade through a “sea of cars” to access the public entrance. This situation is particularly difficult for senior citizens and people with disabilities. Fortunately, Santa Cruz County and the City of Capitola required the location of transit facilities in close proximity to the entrance to the Mall. This location has resulted in strong passenger usage over the years, and has identified the Mall as welcoming people from throughout the community regardless of their mode of travel.

Over the years the Mall ownership has indicated a desire to move the existing transit center from the current location to a location farther away from the 41st St side of the Mall. METRO staff members have consistently resisted these overtures from the Mall ownership, on the basis of the current location working well for METRO, and more importantly, providing convenient access to the Mall by passengers, especially those passengers who are senior citizens or people with disabilities.

In 2012 METRO received inquiries from the City of Capitola and the Macerich Company regarding the relocation of the transit center. The discussion surrounded the possibility of relocating the transit center to the parking area adjacent to the current food court. A period of time passed between the 2012 discussions and the present. In that time METRO staff members have become involved with other projects including the restoration of Watsonville service, improvement of Highway 17 service, the development of a Short Range Transit Plan as well as analyzing other issues. As a result, METRO informed the Macerich Company, when the most recent inquiry was received, that we did not have the staff availability to work on this project.

Attached to this Staff Report is a copy of an email that I received from Robert Aptaker from the Macerich Company indicating that they would be interested in creating a deposit account from which they could reimburse METRO for the cost of staff member's time to work on the transit center relocation design. As the staff members are currently working on other projects it is likely that METRO would require the services of a consulting firm or engineering firm to work on specific details of the relocation.

This Staff Report is prepared to request guidance from the Board of Directors with regard to pursuing the relocation of the transit center facility at the Capitola Mall.

IV. FINANCIAL CONSIDERATIONS

It unknown what the potential cost of this project is at this time. However, METRO has no funds contain in the Operating or Capital Budgets to finance this effort. METRO is not aware of grant funds currently available that could be used to support this effort.

V. ATTACHMENTS

- Attachment A:** Email from Robert Aptaker, Macerich Company
- Attachment B:** Draft Map of Relocated Transit Facility
- Attachment C:** Easement Agreement, August 1987

From: [Les White](#)
To: [Tony Tapiz](#)
Subject: FW: Capitola Mall
Date: Wednesday, June 19, 2013 1:18:10 PM

From: Aptaker, Bob [mailto:Bob.Aptaker@macerich.com]
Sent: Wednesday, June 12, 2013 12:02 AM
To: Les White
Cc: jgoldstein@ci.capitola.ca.us; Erich Friedrich; Sloss, Jim
Subject: Capitola Mall

Hello Mr. White,

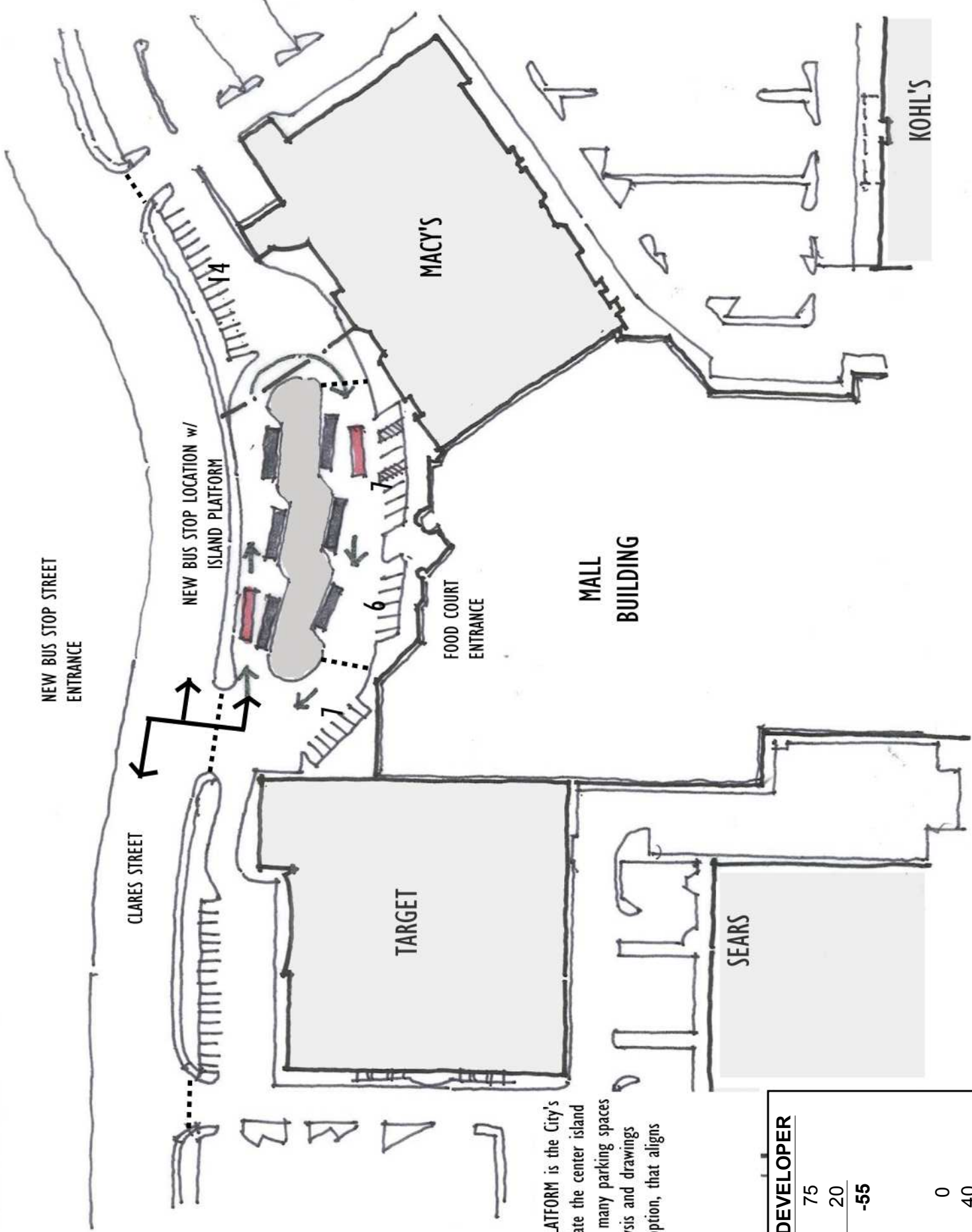
I am writing to reiterate our interest in moving forward with the relocation of the transit facility at Capitola Mall. We apologize for the delay and hope that we may move forward. We would like to propose the establishment of a deposit account to reimburse the Transit District for employee time to facilitate the review process up to an agreed upon date or completion milestone. Please advise if this is acceptable. Look forward to hearing from you.

Thanks

Bob

Bob Aptaker | VP, Development

.....
Macerich
401 Wilshire Boulevard, Suite 700
Santa Monica, CA 90401
p. 310.899.6385
f. 310.656.0041



NEW BUS STOP LOCATION with CENTER ISLAND PLATFORM is the City's preferred option. However, in order to accommodate the center island and a single traffic entrance, the site will lose too many parking spaces and be below the required capacities. Detail analysis and drawings should validate. Macerich has developed another option, that aligns with the City's requirements- Option 2.

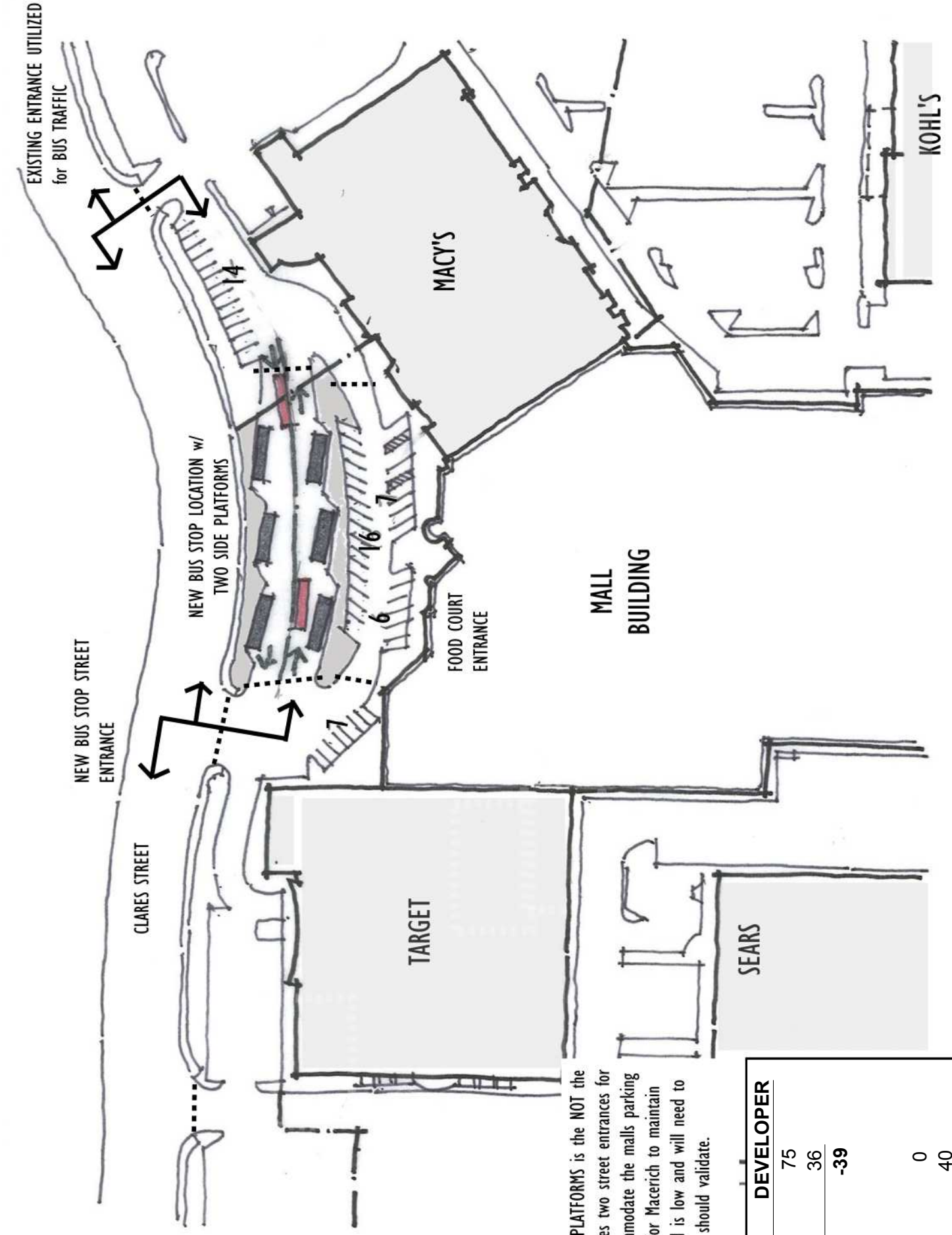
| PARKING | MACY'S | DEVELOPER |
|-----------------|------------|------------|
| EX: | 25 | 75 |
| P: | 14 | 20 |
| TOTAL | -11 | -55 |
| BUS STOP | | |
| EX: | 0 | 0 |
| P: | 0 | 40 |
| TOTAL | -11 | -15 |

PRELIMINARY BUS STOP WEST SIDE of MALL

OPTION 1- NEW BUS STOP with CENTER ISLAND

CAPITOLA MALL

155 4th AVE CAPITOLA, CA 95010



NEW BUS STOP LOCATION with TWO SIDE PLATFORMS is the NOT the City's preferred option. This option mandates two street entrances for the bus traffic. However, in order to accommodate the malls parking requirements, the two side platforms allow for Macerich to maintain much of the existing parking. Macy's parcel is low and will need to be addressed. Detail analysis and drawings should validate.

| PARKING | MACY'S | DEVELOPER |
|---------------------------------|------------|------------|
| EX: | 25 | 75 |
| P: | 14 | 36 |
| TOTAL | -11 | -39 |
| BUS STOP @ 41st Ave Side | | |
| EX: | 0 | 0 |
| P: | 40 | 40 |
| TOTAL | -10 | +1 |

PRELIMINARY BUS STOP WEST SIDE OF MALL

OPTION 2- NEW BUS STOP with TWO SIDE PLATFORMS

CAPITOLA MALL

1855 4th AVE CAPITOLA, CA 9500

Recording requested by
Santa Cruz Metropolitan
Transit District

When recorded, mail to
Santa Cruz Metropolitan
Transit District
230 Walnut Avenue
Santa Cruz, CA 95060

RECEIVED

NOV 25 1991

FINANCE DEPT.
S.C. MET. TRANS. DIST.

RECORDED
AT THE REQUEST OF
S.C. Metro Dist
Sep 16 1 49 PM '87
RICHARD W. BEND
RECORDER
SANTA CRUZ COUNTY
OFFICIAL RECORDS
DF

GRANT OF EASEMENTS AND AGREEMENT

This grant of easements and agreement is made and entered into this 21st day of August, 1987, by and between CAPITOLA MALL ASSOCIATES, a California Limited Partnership (hereinafter "Grantor"), and the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (hereinafter "Grantee").

1. RECITALS

Grantor is the owner of a tract of land with commercial improvements thereon (hereinafter "Grantor's Property") consisting of a portion of the regional shopping center commonly known as Capitola Mall (hereinafter "the Center"), located in the City of Capitola, County of Santa Cruz, State of California, and more particularly described in Exhibit "A" attached hereto and incorporated by reference herein.

Grantee is a public agency engaged in providing transit services to members of the public including those traveling to and from the Center. In connection therewith, Grantor has agreed to grant Grantee easements over Grantor's Property and certain other rights, upon the terms and conditions set forth herein.

2. GRANT OF EASEMENTS

Grantor hereby grants to Grantee easements as hereinafter described.

3. CHARACTER OF EASEMENTS

The easements granted herein is an easement in gross.

4. DESCRIPTION OF EASEMENTS

The easements granted herein are a right-of-way, a right to build, maintain, and operate transit passenger amenities, and a right to use such easements for the purposes described herein.

5. GRANT OF EASEMENTS

5.1 General

Grantor hereby grants to Grantee the easements and rights-of-way described herein.

The location of the easements and rights-of-way granted herein is outlined on Exhibit B hereto, which is incorporated herein and by reference made a part hereof. Said location consists of "Zone 1" (location of Grantee Transit Center), "Zone 2" (area of overflow Grantee bus parking, loading and unloading for cause), "Zone 3" (location of restroom for use by Grantee personnel) and the circulation rights-of-way for vehicles utilized by Grantee.

5.2 Zone 1--Transit Center

It is intended by Grantor and Grantee that Zone 1 shall be designated and reserved for Grantee's exclusive use, excepting normal pedestrian use of sidewalks and that said area shall not be used for vehicular parking or for passenger loading or unloading by other persons, provided that Grantor shall not be responsible for enforcement of such right of exclusive use of said area, other than provision of security services as delineated in Exhibit D. Grantee's right to use Zone 1 shall include, without limitation, the right of ingress and egress of all types of buses and support, supervisory, and other vehicles employed in Grantee operations; parking of said vehicles in the area designated for bus parking; the loading, unloading, waiting, and transferring of Grantee passengers and incidental baggage; and the construction, installation, maintenance, and repair of transit passenger amenities and safety improvements (including, without limitation, shelters; benches; trash receptacles; electrical and communications equipment, conduit and wiring and signage and incidental use of space for information booth as indicated on conceptual plan C-1).

5.3 Zone 2--Overflow Grantee Parking

Grantee shall have the limited right, as described in this paragraph, to expand use under the easements and agreement into the area designated as "Zone 2" in Exhibit B. Grantee may use Zone 2 for cause.

Cause shall be defined as a need to utilize Zone 2 after a determination has been made by Grantee that additional buses need to be assigned to the Center and that reasonable good faith efforts have been made to accommodate said buses in Zone 1.

Grantee shall notify Grantor in writing when such cause is expected to exist for other than unscheduled incidental use.

Use under the easements and agreement may expand into Zone 2 for bus parking during those time periods in which Zone 1 is full and cannot reasonably physically accommodate an additional bus. Buses parked in Zone 2 shall immediately move to Zone 1 after discharging passengers whenever there is a vacancy in Zone 1 and there is room for an additional bus. No more than three buses may be parked at any one time in Zone 2, and only if Zone 1 is full and cannot accommodate additional buses.

Grantee shall place no permanent benches, mark no curbs, place no permanent signs, or otherwise permanently designate on Grantor's property that Zone 2 is a bus parking or passenger loading and unloading area.

Grantor shall enter into no agreement with any third party and shall take no action that would render Zone 2 potentially unfeasible for Grantee bus parking, loading or unloading during the time of scheduled Grantee operations, if and when cause for Grantee use of Zone 2 has been determined to exist.

At all times, Grantor shall be responsible for making any and all arrangements for keeping Zone 2 usable for Grantee bus parking, loading and unloading during the time of Grantee-scheduled operations when cause for Grantee use of Zone 2 has been determined to exist. Such arrangement shall include, without limitation, the provision of a red curb along the entire length of the curb space in Zone 2.

5.4 Zone 3--Restrooms

Such easements and agreement include easement and right-of-way over that portion of Grantor's Property designated as Zone 3, as shown on Exhibit "B," for the non-exclusive use by Grantee's personnel of the restroom facilities located thereon.

5.5 Circulation Rights-of-Way

Such easements and agreement include easement and right-of-way along the circulation routes shown in Exhibit A for the ingress and egress of vehicles utilized by Grantee to provide transit services to members of the public including those travelling to and from the Center.

Grantor understands that the circulation routes shown in Exhibit A reflect routes in effect as of the date of this Agreement. Grantor further understands that these circulation routes are subject to change. Grantee has the right to use other circulation routes at the Center, provided said circulation routes are along main circulation corridors on Grantor's property. Nothing herein shall limit or otherwise adversely affect any right of Grantee to use such routes as any other member of the public may use such routes.

5.6 Secondary Easements

The easements granted herein includes incidental rights of maintenance, repair, and replacement except to the extent these rights may be modified by any side agreement entered into in writing between Grantor and Grantee.

5.7 Rules and Regulations

At the request of Grantor, Grantor and Grantee shall meet and confer on the establishment by Grantee from time to time of reasonable rules and regulations governing the bus stop waiting area for the convenience and safety of (i) passengers of Grantee, (ii) customers of businesses on other parts of the Center, and (iii) other persons in or about the Center.

6. CONSTRUCTION OF TRANSIT RELATED IMPROVEMENTS

Grantor shall construct in Zone 1, at Grantor's sole cost and expense, the transit related improvements described in Exhibit "C" attached hereto and incorporated by reference herein.

7. MAINTENANCE

Grantor agrees to sweep, clean, repair, stock, and maintain the easements in accordance with the terms and conditions set forth at Exhibit D, which is attached hereto and incorporated herein by reference, except that Grantee shall promptly clean up and remove at Grantee's expense any incidental substantive fuel or oil spill caused by Grantee in the course of Grantee's public transit operations.

8. INSURANCE/INDEMNIFICATION BY GRANTEE

Grantee, at its sole cost and expense, for the duration of the easements, shall obtain and maintain at a minimum all of the following insurance or self-insurance coverage. Grantee shall provide Grantor with certificates of insurance or other evidence in writing of the existence of such insurance coverages annually.

8.1 Vehicle Insurance

Grantee shall have vehicle liability coverage in the minimum amount of \$5,000,000.00 combined single limit each occurrence for bodily injury and property damage.

8.2 Liability Insurance

Grantee shall have Comprehensive General Liability Insurance coverage in the minimum amount of \$5,000,000.00 combined single limit, including bodily injury, personal injury, and property damage.

Grantee shall exonerate, indemnify, defend, and hold harmless (1) Grantor and its general partners and limited partners and their respective successors and assigns and (2) Capitola Mall management and businesses (including all officers, agents, and employees thereof), hereinafter collectively called "Grantor Parties," from and against any and all claims, demands, losses, damages, defense costs, or liability of any kind or nature that Grantor Parties may sustain or incur or which may be imposed upon them for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with Grantee's use of easements, or performance under the terms of these easements and agreement, and not arising out of the negligence or fault of the Grantor Parties. Such indemnification includes any damage to the person(s) or property(ies) of Grantor Parties and third persons.

9. INSURANCE/INDEMNIFICATION BY GRANTOR

Grantor, at its sole cost and expense, for the duration of the easements, shall obtain and maintain at minimum all of the following insurance or self-insurance coverage. Grantor shall provide Grantee with certificates of insurance or other evidence in writing of the existence of such insurance coverages annually.

9.1 Liability Insurance

Grantor shall have Comprehensive General Liability Insurance coverage in the minimum amount of \$5,000,000.00 combined single limit, including bodily injury, personal injury, and property damage.

Grantor shall exonerate, indemnify, defend, and hold harmless Grantee (including all officers, agents, and employees thereof), hereinafter collectively called "Grantee Parties," from and against any and all claims, demands, losses, damages, defense costs, or liability of any kind or nature that Grantee Parties may sustain or incur or which may be imposed upon them for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with Grantor's use of easements, or performance under the terms of these easements and agreement, and not arising out of the negligence or fault of the Grantee Parties. Such indemnification includes any damage to the person(s) or property(ies) of Grantee Parties and third persons.

10. ENTIRE AGREEMENT

This instrument contains the entire agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this instrument shall be of no force or effect excepting subsequent modifications in writing, signed by the party to be charged.

11. BINDING EFFECT

This instrument shall bind and inure to the benefit of the respective heirs, personal representatives, successors, and assigns of the parties hereto and shall run with the Grantor's property.

12. NOTICES

All notices under these easements and agreement shall be deemed duly given upon delivery, if delivered by hand, or three (3) calendar days after mailing, if sent by registered mail, return receipt requested to a party hereto at the address hereunder set forth or to such other address as a party may designate by written notice:

Grantor:
General Partner
Capitola Mall Associates
3000 Sand Hill Road, 1-150
Menlo Park, Ca 94025

Grantee
Secretary/General Manager
Santa Cruz Metropolitan
Transit District
230 Walnut Avenue
Santa Cruz, CA 95060

13. TERM

Unless sooner terminated pursuant to Paragraph 14 hereof, these easements and agreement granted by Grantor to Grantee herein shall continue in effect indefinitely so long as the Center is open to the general public and is being operated, or is temporarily not open for business during any period of reconstruction or other interruption incidental to its operation, or otherwise temporarily suspended. These easements and agreement granted herein shall terminate when the foregoing conditions no longer exist. The then record owners of Grantor's Property and the Grantee shall execute, acknowledge, and cause to be recorded in the Office of the Santa Cruz County Recorder an instrument referring to this Agreement which confirms such termination.

14. AMENDMENT AND TERMINATION

These easements and agreement may be amended or terminated, in whole or in part, only by a written agreement

executed by the then respective record owners of Grantor's Property and by Grantee. No amended easements and agreement shall be effective until recorded in the Office of the Santa Cruz County Recorder.

15. SEVERABILITY

Invalidation of any one of the covenants or provisions contained herein by judgment or court order shall obligate both parties to renegotiate in good faith reasonable revisions to these easements and agreements.

16. EFFECTIVE DATE

These easements and agreement executed as of the date hereof, shall take effect only upon, from, and after its recording in the Office of the Santa Cruz County Recorder. Grantor hereby warrants that it shall be the owner of record as of the date of execution and the day of recordation of these easements and agreement.

IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

"Grantor"

CAPITOLA MALL ASSOCIATES
a California Limited Partnership

Date June 11, 1987

By *John F. deBenedictis*
Adm. Partner

Date _____

By _____

"Grantee"

SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT

Date August 21, 1987

By *[Signature]*

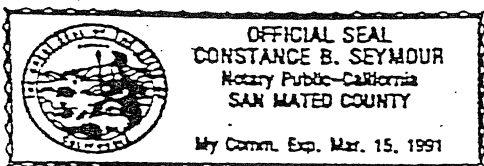
Assessor's Parcel Number: 34-261-8

Acknowledgment

State of California /
County of San Mateo / ss

On June 11, 1987, before me, Constance B. Seymour, a Notary Public for the State of California, personally appeared John L. deBenedetti known to me, or proved to me on the basis of satisfactory evidence to be the general partner of the partnership that executed the within instrument and acknowledged to me that such partnership executed the same.

IN WITNESS WHEREOF I have hereunto set my hand and affixed my official seal, in the _____, County of San Mateo, on the date set forth above in this certificate.



Constance B. Seymour
Notary Public, State of California
My commission expires 3/15/91

Acknowledgment

State of California |
County of Santa Cruz | ss

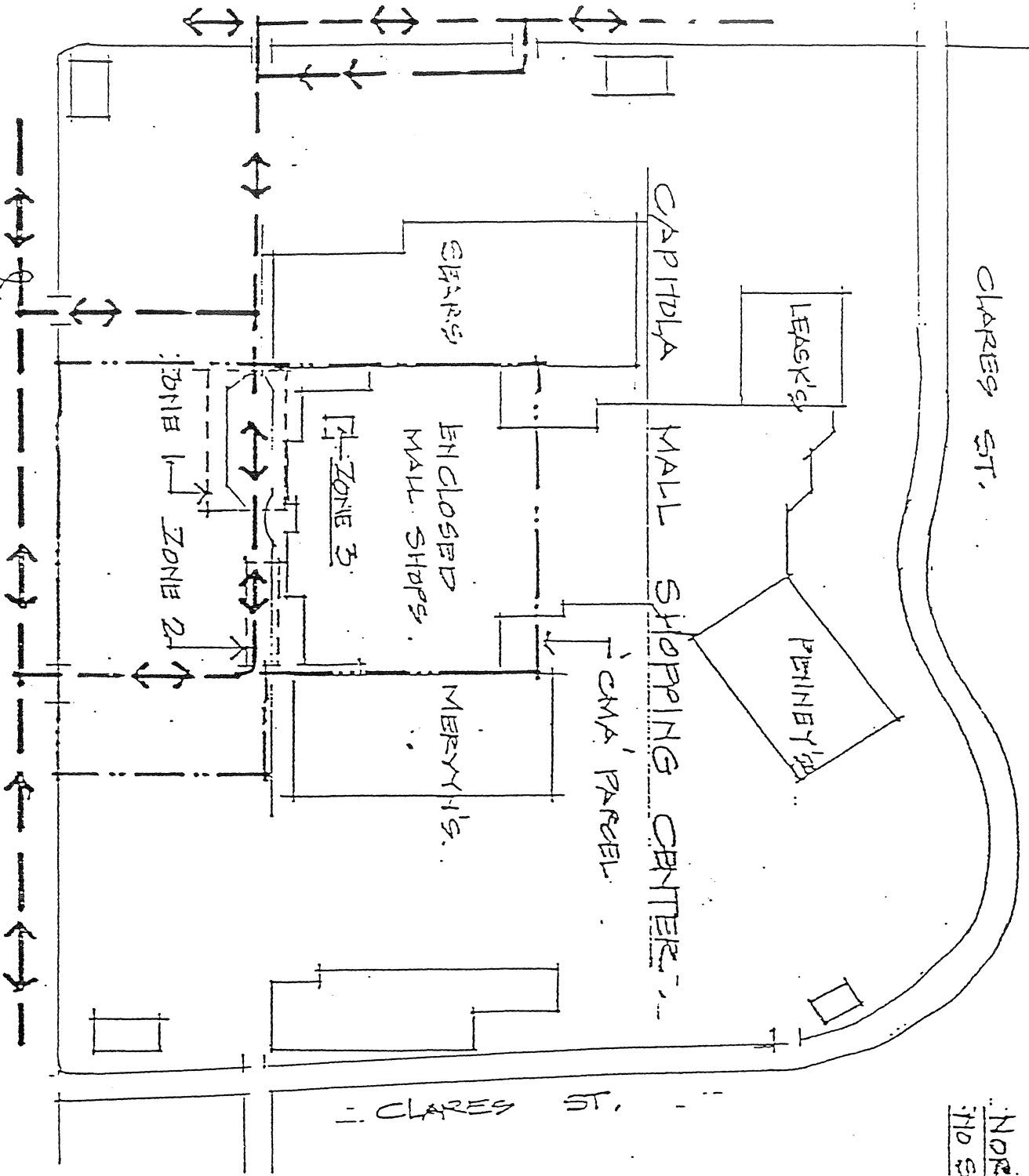
On August 21, 1987, 1987, before me, Jonathan Wittwer, Chief Deputy County Counsel, personally appeared Scott L. Galloway known to me, or proved to me on the oath of NA to be the General Manager of the Santa Cruz Metropolitan Transit District that executed the within instrument and acknowledged to me that such District executed the same.

Jonathan Wittwer

CAPITOLA MALL PLAN & BUS CIRCULATION ROUTE SCHEMATIC.

BUS CIRCULATION ROUTES (TYPICAL)

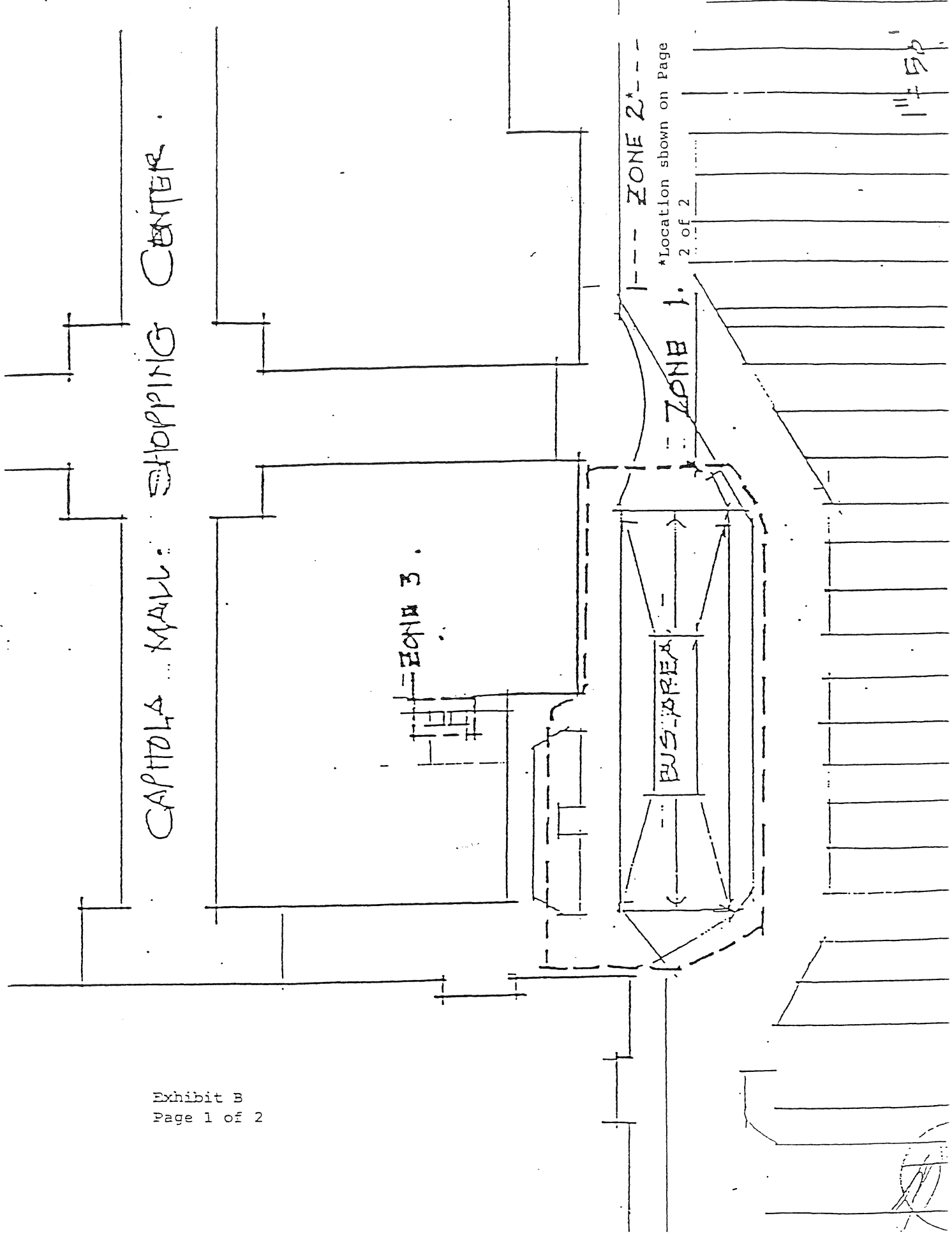
41ST AVE.



PARCEL One as shown and designated on that certain Parcel Map recorded July 19, 1976, in Book 21 of Parcel Maps, Page 74, Santa Cruz County Records.

EXIST

CAPITOLA MALL SHOPPING CENTER



*Location shown on Page 2 of 2

117 Sp

INCREASE RADIUS OF ISLAND

REMOVE 5' OF ISLAND

WHEELCHAIR RAMP

ELECT. JUNCTION BOX

ZONE 2

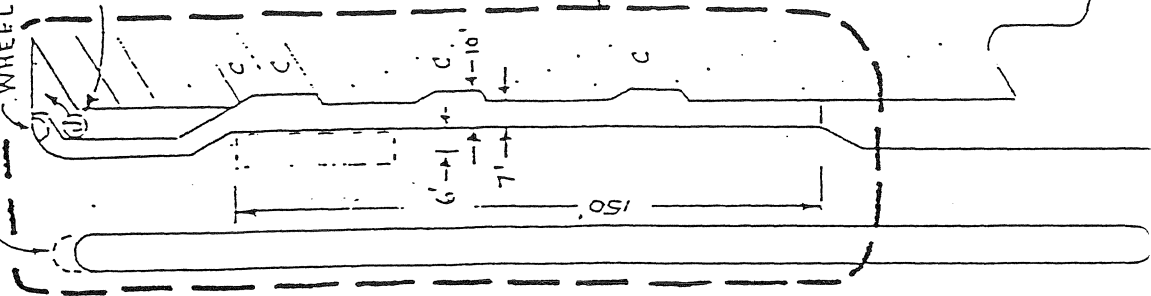


Exhibit B
Page 2 of 2

ZONE 2

10.c11

EXHIBIT "C" TO EASEMENTS AND AGREEMENT

CONSTRUCTION AGREEMENT

1. GENERAL

Grantor agrees to improve the Grantor's property by construction of a transit center and related improvements in accordance with the conceptual plan attached hereto as Exhibit C-1 entitled "Capitola Transit Center - Zone 1 Improvements" and, by reference, made a part hereof.

All materials, articles, and equipment incorporated into the work shall be new. The quality of all workmanship and materials shall be first class. Every part of the work shall be accomplished by workers, laborers, mechanics, or tradespersons especially skilled in the class of work required.

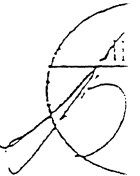
Where the conceptual plan describe portions of the work in general terms, but not in complete detail, it is understood that only the best general practice is to prevail and that only materials and workmanship of the first quality are to be used.

2. INCORPORATION OF GRANTEE IMPROVEMENTS INTO PLANS AND SPECIFICATIONS FOR CONSTRUCTION WORK

Grantee shall provide Grantor with functional specifications and design criteria for improvements to be included at Grantee's expense. Grantor shall include said improvements in applicable construction plans and specifications for Zone 1 and shall obtain all permits, licenses, and other governmental approvals authorizing their construction.

3. REVIEW AND APPROVAL OF DESIGN AND CONSTRUCTION PLANS AND SPECIFICATIONS FOR GRANTOR IMPROVEMENTS

Grantee shall provide Grantor with functional specifications and design criteria for improvements to be constructed at Grantor's expense, including, without limitation, bus and passenger waiting areas, shelters, benches signage and various equipment and passenger amenities. Grantee shall review preliminary design and construction plans and specifications for consistency with Grantee requirements. Grantee shall also review other Grantor improvements affecting Zone 1, including, without limitation, site plans, elevations, drainage plans, electrical and mechanical drawings. Grantee has the right to approve final plans and specifications including quality standards for all Grantor and Grantee-funded improvements in Zone 1 prior to construction.



4. APPROVAL OF ATTACHMENTS TO SEARS' WALL

In the event improvements in Zone 1 are attached to or otherwise encroach on property owned by Sears, Grantor shall obtain approval for said encroachments or provide functional alternative subject to approval of Grantee, which approval shall not be unreasonably withheld.

5. COMPLIANCE WITH LAW

Construction shall comply with applicable statutes, ordinances, regulations, laws and codes, including, but not limited to, fire, safety, and health codes. Where conflicts exist, local and state codes and ordinances shall govern.

6. RESPONSIBILITY FOR EXPENSE

Grantor agrees that the work described in this Construction Agreement shall be performed at Grantor's sole expense, unless otherwise specified on the conceptual plan. Additional work required by any agency issuing permits, licenses and approvals shall be performed at Grantor's sole expense. Without exception or limitation, unless otherwise noted on the plans and specifications, Grantor understands that Grantor shall bear the complete expense of all work performed under this Construction Agreement (including repairs and replacements as may be required herein), including, but not limited to expenses for labor, materials, tools, transportation, equipment, incidentals, and other items and services necessary to complete the work as specified herein. As part of its obligation, Grantor shall obtain, at its own expense, all permits and licenses necessary to perform and complete the work and shall pay all fees required by any governmental agency for any portion of the work.

7. TIMELINE FOR COMPLETION OF WORK

All work shall be completed no later than the completion date of the expansion of the Center.

Grantor shall take all steps necessary to ensure that the work is carried out with sufficient force, equipment, and resources to meet the specified deadline.

Grantor shall take all steps necessary to minimize disruption of Grantee's transit operations during construction and shall provide an alternative site with sufficient space for Grantee to conduct transit operations during the construction in Zone 1. Such temporary relocation of Grantee's operations shall not exceed a period of four (4) months.

8. RESPONSIBILITY FOR WORK/INSURANCE/INDEMNITY

Until the work is completed in accordance with this Construction Agreement, Grantor shall have the charge and care thereof and shall bear the risk of injury or damage to any part of the work by the action of the elements, the nature of the work, the public enemy, or from any other cause. Grantor shall assume all risk and liability of every description connected with the work and shall bear all expenses incurred by or in consequence of any suspension or discontinuance of the work. Grantor shall, at its own cost, rebuild, repair, restore, and make good all such damages to any portion of the work occasioned by any of such causes before its completion. Grantor shall hold harmless Grantee from and against any and all claims, demands, losses, damages, defense costs, or liability of any kind or nature that Grantor may sustain or incur as a result of actions under this construction agreement.

Grantor shall be responsible for any and all claims that may be a lien against the Grantor's property.

Grantee shall not be deemed a principal, partner, or joint venturer in relation to Grantor or any of said work that may be performed by Grantor.

Grantor, its contractors, and the Capitola Mall management shall allow reasonable access to Zone 1 by Grantee's designated construction inspector at all times during the progress of the work and at any time prior to completion and final acceptance thereof. Should any portion of the work done or any materials, articles, or equipment delivered fail to comply with the requirements of this Construction Agreement such work, materials, articles, or equipment shall be rejected and shall immediately be made satisfactory to the Grantee by Grantor, at no expense to the Grantee, unless related to improvements made at Grantee's expense as noted on the plans and specifications.

10. GUARANTEE

Grantee shall enjoy the full benefit of a guarantee of the work by Grantor and of any guarantee included in any contract or understanding between Grantor and any contractor or subcontractor for work performed pursuant this Construction Agreement in Zone 1. Upon notification by Grantee of a defect in workmanship or materials, Grantor shall expeditiously repair or replace, or cause to have repaired or replaced, any work covered under said guarantees. Said repairs and replacements shall be completed within a reasonable amount of time.

EXHIBIT "D" TO EASEMENTS AND AGREEMENT
SITE AND JANITORIAL MAINTENANCE AGREEMENT

1. GENERAL

For the duration of the easements and agreement, Grantor shall sweep, clean, maintain, and repair Zone 1 and Zone 3 of the easement, and keep same in good repair and condition. Grantor's obligation shall, without limiting the generality thereof, include the responsibilities described in this Site and Janitorial Maintenance Agreement.

2. SITE AND JANITORIAL MAINTENANCE

Grantor shall perform or cause to have performed in an expeditious and diligent manner the maintenance, repair, and miscellaneous work described herein. Unless specified otherwise, all work shall be performed in accordance with the best applicable industry standards.

Grantor's minimum guaranteed levels of effort to perform said work are listed below.

A. General cleanup and area maintenance

2 hours/day x 360 days/year = 720 hours/year

B. Restroom maintenance

1 hour/day x 360 days/year = 360 hours/year

C. Steamcleaning

4 hours/month x 12 months/year = 48 hours/year

D. Security

1 hour/day x 360 days/year = 360 hours

2.1 Asphalt And Concrete Surfaces

Grantor shall provide for the repair and resurfacing of all asphalt and concrete surfaces. Such work shall include keeping the surfaces in a smooth, safe, and evenly covered condition with the same type, cross-section, and depth of surfacing and undersurfacing material specified or installed in accordance with the conceptual plans in the Construction Agreement, or such substitute as shall in all respects be equal in quality, use, safety, and durability. Notwithstanding, Grantor shall provide at least one complete asphalt overlay in Zone 1 during each ten (10) year period commencing at the date of completion and grantee acceptance



of the improvements described in the Construction Agreement for said zone. All overlays, concrete, asphalt, and site work shall meet or exceed industry standards.

2.2 Lighting

Grantor shall provide for the operation, maintenance, and repair of all light fixtures contributing substantive amounts of light to Zone 1 of the easement (defined as all light fixtures within a range of fifty [50] feet from any point along the perimeter of Zone 1) such that 95% of all such light fixtures are operating and fully functional at any given time from dusk to one hour after the last scheduled bus, and security lighting from that time until dawn, 365 days per year in accordance with original design and efficiency standards.

2.3 Repair And Maintenance of Other Improvements

Grantor shall provide for the repair and maintenance of all bus shelters, awnings, benches, waste receptacles, perimeter walls, and other structures and improvements constructed or installed by Grantor excepting improvements installed at Grantee's expense under the Construction Agreement portion of the easements and agreement.

2.4 Signs And Striping

Grantor shall provide for the maintenance, painting, and repair of all surface information and directional signs, markers, lines, and striping installed in accordance with the Construction Agreement. Grantor's level of effort and expense shall be sufficient to ensure that all such signs, markers, lines, and striping are at all times clearly functional, delineated, distinguishable, and safe to bus operators, the general public, and other interested parties. Grantor shall install no signs, markers, lines, or striping in Zone 1 not specified in the Construction Agreement without the written consent of Grantee.

2.5 Landscaped Areas

Grantor shall provide for the maintenance of all landscaped areas, including keeping said areas at all times adequately weeded, fertilized and watered, and replacing plants, shrubs, groundcover, and other landscaping as necessary to maintain a pleasing and fecund appearance in accordance with the best known landscaping practices.

2.6 General Site Cleaning

Grantor shall provide general site cleaning in Zone 1 of Grantor's property. Grantor's level of effort and expense shall be sufficient to maintain said zone at all times in a

clean, safe, orderly, and visually pleasing condition, including (1) sweeping; (2) removal of trash, rubbish, garbage, dirt and other refuse from shelters, awnings, benches, perimeter walls, signs and markers, concrete and asphalt surface areas, landscaped areas, and waste receptacles; and (3) steamcleaning. Steamcleaning shall be performed on all concrete surface areas in Zone 1 not less than once per month.

2.7 Janitorial Maintenance--Restroom Area

Grantor shall clean, maintain, and repair restroom facility in Zone 3 in accordance with the best industry practices. Restroom shall be restocked as often as necessary at no additional cost to Grantee to ensure an adequate and continuous supply of soap, paper goods, and other supplies required or otherwise advisable according to law, good sanitary practices, or good industry practices. Restroom fixtures, amenities, and condition shall at all times meet or exceed those in effect at the date of these easements and agreement.

2.8 Security

Grantor shall provide security services for Zone 1 as needed, but no less than described under paragraph 2D of this Exhibit

3. PROMPT REPORTING AND REPAIR OF DEFICIENCIES

3.1 General

Grantor shall provide for preventive maintenance and repair to ensure prompt reporting and correction of all deficiencies of any nature in any of the above requirements. Notwithstanding, Grantee may, at its option, report such deficiencies directly to Grantor or Grantor's delegate. Regardless of reporting source, all such deficiencies shall be corrected by Grantor in an expeditious manner with due diligence in a reasonable amount of time. Grantor understands that Grantee is a common carrier providing transportation for the convenience, welfare, and safety of the public. Grantor further understands that the repair, maintenance, and overall condition of Grantor's property has a direct impact on the public's enjoyment of said services and on Grantee's ability to provide said services in a safe, consistent, and effective manner.

3.2 Grantee's Right to Maintain

Except in the case of emergency, in which Grantee may forthwith perform such maintenance and repair, if Grantor fails or refuses to adequately fulfill any of its obligations under this Site and Janitorial Maintenance

Agreement, within fifteen (15) calendar days after written demand by Grantee to do so, Grantee may so perform and Grantor shall pay to Grantee on demand the cost thereof plus interest on such costs at the highest legal rate until paid; or Grantee may at its option deduct the amount of such cost plus such interest thereon from the consideration otherwise due Grantor hereunder until said amount has been paid in full.

4. CONSIDERATION

4.1 General

In exchange for Grantor's covenant adherence to the provisions of this Site and Janitorial Maintenance Agreement, Grantee shall pay Grantor the sum ("Maintenance Sum") of \$10,000.00 per year. Payment of quarterly installments of the Maintenance sum will be made each quarter upon receipt of written demand from Grantor to Grantee at the address shown under the paragraph entitled "Notices" in these easements and agreement. The first quarterly payment for the first year of the Maintenance Sum shall be due ninety (90) days after the date of completion and Grantee acceptance of the Zone 1 improvements described in the Construction Agreement (the "Effective Date").

Grantee shall also pay to Grantor the sum of One Thousand Dollars (\$1,000) per year in quarterly installments ninety (90) days after the above described Effective Date for the first year and continuing thereafter on a quarterly basis as a contribution to a reserve fund to be maintained by Grantor and used by Grantor solely for the periodic repair and/or overlay of the circulation routes over Grantor's property shown on Exhibit A.

4.2 Periodic Cost-of-Living Adjustment

The Maintenance Sum is subject to adjustment at the commencement of one (1) year after the Effective Date (the "Adjustment Date").

The base of computing the adjustment is the Consumer Price Index for All Urban Consumers for San Francisco-Oakland (base year = 1967) by the United States Department of Labor, Bureau of Labor Statistics ("Index"), which is in effect on the date of the Rent Effective Date ("Beginning Index"). The Index published most immediately preceding the adjustment date in question ("Extension Index") is to be used in determining the amount of the adjustment. If the Extension Index has increased over the Beginning Index, the Maintenance Sum due for the following year (until the next adjustment) shall be set by multiplying the Maintenance Sum by a fraction, the numerator of which is the Extension Index

and the denominator of which is the Beginning Index.

If the Index is changed so that the base year differs from that in effect when the Rent Effective Date commences, the Index shall be converted in accordance with the conversion factor published by the United States Department of Labor Statistics. If the Index is discontinued or revised during the term, such other government index or computation with which it is replaced shall be used in order to obtain substantially the same result as would be obtained if the Index had not been discontinued or revised.

Agreement

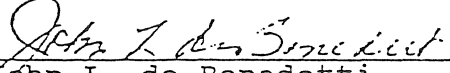
Concerning the agreement for Transit Facilities required by the conditions to approval of application AS/CUP/MLD/86-168: Capitola Mall Associates and Capitola Mall Associates II agree to be bound by whichever of the following is selected by City of Capitola: The agreement with the transit district submitted in July 1987 for City Council approval, that agreement as modified and approved by the City Council at its first July meeting, or any alternative approved by the City Council which is not more burdensome.

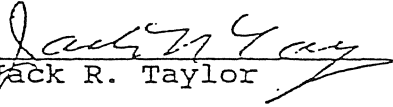
August 6 1987
date

City of Capitola, by


S. Burrell, city manager

CMA, by general partners


John L. de Benedetti


Jack R. Taylor

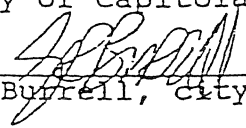
Timothy Sheehan

Agreement

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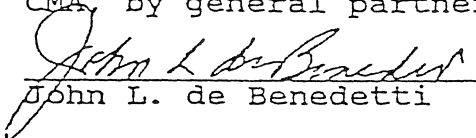
8/16/87
date

City of Capitola, by



S. Burrell, City manager

CMA, by general partners



John L. de Benedetti

Jack R. Taylor

~~Timothy Sheehan~~

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 28, 2013

TO: Board of Directors

FROM: Leslyn K. Syren, District Counsel

SUBJECT: CONSIDERATION OF THE TRANSFER OF THE LEASE AGREEMENT FROM FARINOSH SALILI, FOR THE CAFÉ LENA SPACE AT PACIFIC STATION, TO AMIR ETEMADZADEH AND NASRIN HOSAINY

I. RECOMMENDED ACTION

Authorize the transfer of the Lease for the café space at Pacific Station from Farinosh Salili, dba Café Lena, to Amir Etemadzadeh and Nasrin Hosainy and authorize the General Manager to execute a Lease Assignment.

II. SUMMARY OF ISSUES

- Farinosh Salili has been leasing space for her café at Pacific Station since October 1, 2006, dba Café Lena.
- On October 1, 2011, Ms. Salili renewed her lease for a five-year term to continue through the end of September 2016.
- Amir Etemadzadeh and Nasrin Hosainy seek to purchase the business, Café Lena from Ms. Salili and continue to operate this business at Pacific Station.
- Mr. Etemadzadeh and Ms. Hosainy are requesting Santa Cruz METRO's approval of the lease transfer under the terms and conditions of the Lease Agreement with Farinosh Salili.

III. DISCUSSION

Farinosh Salili, dba Café Lena, began leasing space at Pacific Station on October 1, 2006. Ms. Salili renewed her lease on October 1, 2011 with a five-year extension which will terminate on September 30, 2016. The rent is currently \$515.00 per month for the space with annual CPI increases. This type of business has been well received at Pacific Station.

Amir Etemadzadeh and Nasrin Hosainy have been negotiating with Ms. Salili to purchase Café Lena and wish to take over the lease at Pacific Station.

The Property and Leasing Committee has reviewed the financial information and projections for Mr. Etemadzadeh and Ms. Hosainy and are supportive of the lease transfer. Article 12 of the lease requires the consent of METRO for any lease transfer, which cannot be unreasonably withheld.

Staff recommends that the General Manager be authorized to approve the lease transfer on behalf of Santa Cruz METRO, and execute a Lease Assignment under the same terms and conditions as exist in the current Lease.

IV. FINANCIAL CONSIDERATIONS

Rent for the Café space is currently \$515.00 per month with annual CPI adjustments.

V. ATTACHMENTS

Attachment A: Draft Lease Assignment

ATTACHMENT A

ASSIGNMENT OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT TRANSIT CENTER LEASE AGREEMENT DATED OCTOBER 1, 2006

THIS IS AN ASSIGNMENT of Lease by and among Santa Cruz Metropolitan Transit District ("**Landlord**"), Farinosh Salili, ("**Tenant**"), and Amir Etemadzadeh and Nasrin Hosainy, ("**Assignees**").

For good consideration, it is agreed by and among the parties that:

1. The Tenant hereby assigns, transfers and delivers to the Assignees all of the Tenant's rights in and to a certain lease between the Tenant and the Landlord for certain premises which consist generally of approximately 400 Square feet of kiosk space, Suite C, in the Center commonly called Pacific Station, located at 920 Pacific Avenue, Santa Cruz, California under a lease dated October 1, 2006 (the "**Lease**"). Notwithstanding the foregoing, Tenant agrees that this Assignment shall not discharge Tenant of its obligations to Landlord under the Lease in the event of the breach of same by the Assignees. A copy of the Lease is attached hereto as Exhibit A and made a part hereof by reference.
2. The Assignees agree to accept the said Lease, to pay all rents and punctually perform all of the Tenant's obligations under the said Lease accruing on and after the date of delivery of possession to the Assignees as contained herein. The Assignees further agree to indemnify and save harmless the Tenant from any breach of the Assignees' obligations hereunder.
3. The parties acknowledge that the Tenant shall deliver possession of the leased premises to the Assignees on or about July 1, 2013, and that time is of the essence. All rents and other charges accrued under the Lease prior to said date shall be fully paid by the Tenants, and thereafter by the Assignees.
4. Furthermore, Assignees shall reimburse Tenant for the amount of the Security Deposit upon signing this Agreement. If Assignees do not fulfill any of its obligations under the Lease, Landlord may apply the Security Deposit on account of such obligation or to reimburse Landlord for any sum that Landlord may expend due to Tenant's or Assignees' default. If Landlord applies any part of the Security Deposit, Assignees (and Tenant upon failure of Assignees), immediately after notice from Landlord, shall deposit with Landlord the amount so applied so that Landlord shall have the full Security Deposit available at all times during the term of the lease.
5. The Landlord hereby consents to the assignment of lease, provided that:
 - a) Consent to the assignment shall not discharge the Tenant of its obligations under the Lease in the event of the breach of same by the Assignees.

ATTACHMENT A

- b) All monies due and owing to Landlord by Tenant before July 1, 2013 shall be paid by Tenants within 30 days of billing. All monies due and owing to Landlord after July 1, 2013 shall be billed and owed by Assignees.
 - c) In the event of breach by the Assignees, the Landlord shall provide the Tenants with written notice of same and the Tenants shall have full rights to commence all actions to recover possession of the leased premises (in the name of Landlord, if necessary) and retain all rights for the duration of the said Lease provided it shall immediately upon notification, pay all outstanding and unpaid rents and cure any other default.
 - d) There shall be no further assignment of lease without the prior written consent of Landlord.
6. Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party or any other person shall be in writing and either served personally by depositing the same in the United States Postal Service, registered or certified mail, return receipt requested with the postage prepaid, addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address by compliance with this section. Notice shall be deemed communicated within forty-eight (48) hours from the time of mailing if mailed as provided in this paragraph.

Landlord:

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060
ATTN: Secretary/General Manager

Tenant:

Farinosh Salili
dba Café Lena
920 Pacific Avenue, #11
Santa Cruz, CA 95060

Assignees:

Amir Etemadzadeh and Nasrin Hosainy
657 24th Avenue, Apt. #37
Santa Cruz, CA 95062

ATTACHMENT A

7. This agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns and personal representatives.

Signed this _____ day of _____ 2013

**SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT (LANDLORD)**

**DBA CAFÉ LENA
(TENANT)**

Leslie R. White
General Manager

Farinosh Salili

**DBA CAFÉ LENA
(ASSIGNEES)**

Amir Etemadzadeh

Nasrin Hosainy

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 28, 2013

TO: Board of Directors

FROM: Erron Alvey, Purchasing Agent
Thomas Hiltner, Grants/Legislative Analyst

SUBJECT: CONSIDER A CONTRACT AWARD TO GROUP 4 ARCHITECTURE, RESEARCH + PLANNING, INC. FOR PACIFIC STATION DESIGN SERVICES IN AN AMOUNT NOT TO EXCEED \$632,508.

I. RECOMMENDED ACTION

Authorize the General Manager to execute a contract with Group 4 Architecture, Research + Planning, Inc. for Pacific Station design services in an amount not to exceed \$632,508 and authorize a FY14 Capital Budget revision to add grant funds and to transfer the required local share from the Operating and Capital Reserve Account.

II. SUMMARY OF ISSUES

- Pacific Station is in poor condition and no longer meets the needs of Santa Cruz METRO.
- The Federal Transit Administration awarded grants for designing a renovation of Pacific Station.
- Because of its prominence and the number of stakeholders vested in the Pacific Station renovation, developing a preferred design must include significant public participation throughout the design process.
- On September 28, 2012, the Santa Cruz METRO Board of Directors (Board) directed staff to solicit consultant proposals to conduct public outreach and produce conceptual design alternatives for Pacific Station.
- On February 11, 2013, Santa Cruz METRO released a formal request for proposals and received nine proposals from qualified firms.
- An evaluation team comprised of staff from Santa Cruz METRO and the City of Santa Cruz Economic Development Department evaluated the proposals and negotiated a fee with the top-ranked proposer.
- Staff recommends that the Board award a contract to Group 4 Architecture, Research and Planning, Inc. (Group 4+) in an amount not to exceed \$632,508.

- Staff further recommends that the Board authorize a FY14 Capital Budget revision to add FTA grant funds and to transfer the required local share from the Operating and Capital Reserve Account.

III. DISCUSSION

Pacific Station was built in 1984 and no longer meets the needs of Santa Cruz METRO or its passengers. The transit-operating plaza has an inefficient configuration which does not meet current passenger demand and contributes to passenger and bus congestion during peak periods. The terminal building is deteriorated and requires excessive maintenance.

The Federal Transit Administration (FTA) granted Santa Cruz METRO \$886,000 (\$396,000 in 2006 and \$490,000 in 2008) for design and engineering services to renovate Pacific Station. The FTA grants pay 80% of the project cost with Santa Cruz METRO required to pay 20% from local fund sources. Combined with a required \$221,500 local share, up to \$1,107,500 is available for the Pacific Station design and engineering. The State of California and the FTA had previously granted Santa Cruz METRO \$2,457,667 to acquire the Greyhound property adjacent to Pacific Station, and Santa Cruz METRO purchased, remediated and began operating on the new property in April 2011. With the right-of-way phase concluded, Santa Cruz METRO is now ready to embark upon the design and engineering phase of the project.

Due to its prominence in downtown Santa Cruz and its function as a regional transit center, the needs of many stakeholders must be addressed when renovating Pacific Station. Santa Cruz METRO's Operations Department, transit passengers, the City of Santa Cruz, downtown businesses, tenants and Santa Cruz METRO employees all have a vested interest in the appearance and function of Pacific Station, and the design process must include ample opportunities for all stakeholders to contribute and reach concurrence on a preferred design. Santa Cruz METRO has contracted project management responsibilities with the City of Santa Cruz to draw upon their experience with other renovations and to establish a strong partnership with continuous cooperation to deliver an exceptional facility for downtown Santa Cruz.

On September 28, 2012, the Board directed staff to solicit a design consultant who could engage the public and produce alternative conceptual designs to assist the Board and the City of Santa Cruz in selecting a preferred alternative to move forward into construction. On February 11, 2013, Santa Cruz METRO legally advertised and distributed a Request for Proposals (RFP No. 13-20) to 94 firms and nine builders' exchanges, posted notice on its web site and sent e-mail notice to all GovDelivery subscribers. Santa Cruz METRO received nine proposals from qualified firms shown in Attachment A on March 26, 2013.

An evaluation committee comprised of staff from Santa Cruz METRO and the City of Santa Cruz Economic Development Department evaluated the proposals according to the criteria in the RFP and invited the four highest ranked firms to interview before the evaluation committee. After the interviews, the committee invited the top-ranked consultant, Group 4+, to submit a cost proposal. Santa Cruz METRO staff negotiated fees and the scope of work to arrive at the contract presented for consideration today (Attachment B).

Staff recommends that the Board of Directors authorized the General Manager to execute a one-year contract with Group 4+ in an amount not to exceed \$632,508. The contract will have annual renewal options for up to six years. If the Board authorizes this contract, then staff recommends that the Board simultaneously authorize a FY14 Capital Budget revision (Attachment C) as explained below under Financial Considerations.

IV. FINANCIAL CONSIDERATIONS

Additional funds will have to be added to the proposed FY14 Final Capital Budget in order to fully fund the Group 4+ contract. The proposed FY14 Final Capital Budget contains \$46,416 in FTA grant funds and \$11,604 in State Transit Assistance funds (the local share) for this project. An additional \$459,590 in federal funds will have to be added from the amount available from the FTA. To meet the local share requirement, \$126,502 will have to be transferred from the Operating and Capital Reserve Account into the FY14 Capital Budget, and this amount is available.

V. ATTACHMENTS

- Attachment A:** List of Responding Firms
- Attachment B:** Contract with Group 4 +
- Attachment C:** FY14 Capital Budget

Note: The RFP along with its Exhibits and any Addendum(s) are available for review at the Santa Cruz METRO Administrative Office.

Attachment A



Responding Firms for RFP No. 13-20

Pacific Station Transit Center Conceptual Design

Received March 26, 2013 by 5:00 PM

| | | | | |
|----------------------------------------------------|----------------------------------------------------|------------------------|----|-------|
| B+U, LLP | 834 S. Broadway, Suite 502 | Los Angeles | CA | 90014 |
| Community Design + Architecture, Inc. | 350 Frank H. Ogawa Plaza, 5 th Floor | Oakland | CA | 94612 |
| Group 4 Architecture, Research + Planning, Inc. | 211 Linden Avenue | South San Francisco | CA | 94080 |
| Marcy Wong Donn Logan Architects | 800 Bancroft Way, Suite 200 | Berkeley | CA | 94710 |
| RNL Interplan, Inc. | 333 S. Grand Avenue, Suite 1480 | Los Angeles | CA | 90071 |
| Rob Wellington Quigley, FAIA | 210 High Street | Palo Alto | CA | 94301 |
| ROMA Design Group | 1527 Stockton Street | San Francisco | CA | 94133 |
| STV/VBN | 560 14 th Street | Oakland | CA | 94612 |
| WRNS Studio | 501 Second Street, Suite 402 | San Francisco | CA | 94107 |

**PROFESSIONAL SERVICES CONTRACT
FOR CONCEPTUAL DESIGN WITH ARCHITECTURAL AND ENGINEERING SERVICES
(13-20)**

THIS CONTRACT is made effective on _____, 2013 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California (“Santa Cruz METRO”), and GROUP 4 ARCHITECTURE, RESEARCH + PLANNING, INC. (“Consultant”).

1. RECITALS

1.01 Santa Cruz METRO’s Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and which has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.02 Santa Cruz METRO’s Need for Conceptual Design with Architectural and Engineering Services

Santa Cruz METRO has the need for Conceptual Design with Architectural and Engineering Services. In order to obtain these services, Santa Cruz METRO issued a Request for Proposals, dated February 11, 2013, setting forth specifications for such services. The Request for Proposals is attached hereto and incorporated herein by reference as Exhibit A.

1.03 Consultant’s Proposal

Consultant is a firm/individual qualified to provide Conceptual Design with Architectural and Engineering Services and whose principal place of business is 211 Linden Avenue, South San Francisco, in California. Pursuant to the Request for Proposals issued by Santa Cruz METRO, Consultant submitted a proposal for Conceptual Design with Architectural and Engineering Services, dated March 26, 2013, which is attached hereto and incorporated herein by reference as Exhibit B.

1.04 Selection of Consultant and Intent of Contract

On May 10, 2013, Santa Cruz METRO selected Consultant as the offer or whose proposal was most advantageous to Santa Cruz METRO to provide the Conceptual Design with Architectural and Engineering Services described herein. This Contract is intended to fix the provisions of these services.

1.05 On June 21, 2013, Santa Cruz METRO and Consultant completed negotiations on the General Conditions to the Contract, the Scope of Services, Consultant’s hourly rates, the billing rate and schedule for allowable expenses to be reimbursed, and the Fee Hours Project schedule. These final negotiated and agreed upon terms and conditions are attached here as Exhibit C.

Santa Cruz METRO and Consultant agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.01 Documents Incorporated in this Contract

The documents listed below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 13.14 of the General Conditions to the Contract.

A. Exhibit A

Santa Cruz Metropolitan Transit District's "Request for Proposals" dated February 11, 2013.

B. Exhibit B (Consultant's Proposal)

Consultant's Proposal to Santa Cruz METRO for For Conceptual Design with Architectural and Engineering Services , signed by Consultant and dated March 19, 2013.

C. Exhibit C

The final negotiated and agreed upon terms and conditions dated June 21, 2013, which include the General Conditions to the Contract (Exhibit 'C'); the Scope of Services ('Exhibit C-1'); Consultant's hourly rates, the billing rate and schedule for reimbursement of allowable expenses (Exhibit 'C-2'); and the Fee Hours Project schedule (Exhibit 'C-3').

2.02 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits A, B, and C. Where in conflict, the provisions of Exhibit C supersede Exhibits A and B. The provisions of Exhibit A supersede Exhibit B.

2.03 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. DEFINITIONS

3.01 General

The terms below (or pronouns in place of them) have the following meaning in the contract:

3.01.01 **CONTRACT** - The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with on 13.14 of the General Conditions to the Contract.

- 3.01.02 CONSULTANT - The Consultant selected by Santa Cruz METRO for this project in accordance with the Request for Proposals issued February 11, 2013.
- 3.01.03 CONSULTANT'S STAFF - Employees of Consultant.
- 3.01.04 DAYS - Calendar days.
- 3.01.05 OFFEROR - Consultant whose proposal was accepted under the terms and conditions of the Request for Proposals issued February 11, 2013.
- 3.01.06 PROVISION - Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.
- 3.01.07 SCOPE OF SERVICES - The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract.

4. TIME OF PERFORMANCE

4.01 Term

The term of this Contract will be for a period not to exceed **one (1)** year and shall commence upon the execution of the contract by Santa Cruz METRO.

At the option of Santa Cruz METRO, this contract agreement may be renewed for **four (4)** additional one (1) year terms upon mutual written consent.

5. COMPENSATION

5.01 Terms of Payment

Santa Cruz METRO shall compensate Consultant in an amount not to exceed the amounts/rates agreed upon by Santa Cruz METRO and defined in Exhibit C. Santa Cruz METRO shall reasonably determine whether services have been successfully performed for purposes of payment. Compensation shall be made within thirty (30) days of Santa Cruz METRO's approval of Consultant's written invoice for said services. Consultant understands and agrees that if he/she exceeds the \$632,508 maximum amount payable under this contract, that it does so at its own risk.

5.02 Invoices

Consultant shall submit invoices with a purchase order number provided by Santa Cruz METRO on a monthly basis. Consultant's invoices shall include detailed records showing actual time devoted, work accomplished, date work accomplished, personnel used, and amount billed per hour. Expenses shall only be billed if allowed under the Contract. Documentation of the expense (before markup) must be attached to the invoice.

Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa Cruz METRO (or any grantor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the Contract. Under penalty of law, Consultant represents that all amounts billed to Santa Cruz METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this Contract; and (4) necessary for performance of the project.

6. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand, or three (3) days after posting, if sent by registered mail, receipt requested, to a party hereto at the address hereinunder set forth or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO
Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060
Attention: General Manager

CONSULTANT
Group 4 Architecture, Research + Planning, Inc.
211 Linden Avenue
South San Francisco, CA 94080

Attention: Jill Eyres LEEDBD+C, Associate
jeyses@g4arch.com
Telephone: (650) 871-0709

7. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into this Contract. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

Signed on _____

Santa Cruz METRO – SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONSULTANT – GROUP 4 ARCHITECTURE, RESEARCH + PLANNING, INC.

David M. Schnee
AIA AICP LEED^{BD+C}, Principal

Approved as to Form:

Leslyn Syren
Santa Cruz METRO Counsel

12.b5

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PROPOSED FY14 FINAL CAPITAL BUDGET 06/28/13

| PROJECT/ACTIVITY | NON-RESTRICTED - RESERVED RETAINED EARNINGS | PLEGGED - STA - SLPP BACKFILL (1) | RESTRICTED - SAKATA/LAW SUIT | RESTRICTED - STA | RESTRICTED - STATE BOND FUNDS (1B) (2) | RESTRICTED - FY09-11 PTMISEA (1B) | LOCAL OPERATING IN KIND MATCH - SALARIES | TOTAL |
|-----------------------------------------------------------------------------------|---------------------------------------------|-----------------------------------|------------------------------|------------------|----------------------------------------|-----------------------------------|------------------------------------------|---------------|
| Estimated Beginning Balance @ June 1, 2013: | \$ 11,500,000 | \$ 4,956,502 | \$ 1,335,000 | \$ 725,000 | \$ 665,841 | \$ 12,840,000 | \$ 10,000 | \$ 32,032,343 |
| Grant-Funded Projects | | | | | | | | |
| MetroBase Project - FY11 Allocation Operations Bldg. (STIC, SAKATA, STA, PTMISEA) | \$ 316,607 | \$ 4,956,502 | \$ 1,335,000 | \$ - | \$ - | \$ 11,010,047 | \$ - | \$ 17,618,156 |
| MetroBase Project - Operations Bldg. / Other (SLPP) | \$ 5,800,000 | | | | | | | \$ 5,800,000 |
| MetroBase Project - FY10 Allocation (PTMISEA) | | | | | | \$ 863,917 | | \$ 863,917 |
| State of Good Repair #2 - 4 Buses, 42 MDC's (FTA, RES. RET. EARN.) | \$ 3,391,010 | | | | | | | \$ 3,391,010 |
| 2nd LNG Tank (MBUAPCD, PTMISEA) | \$ 3,345 | | | | | \$ 966,036 | | \$ 969,381 |
| Video Surveillance Project - CCTV (STATE-1B) | | | | | \$ 225,336 | | | \$ 225,336 |
| Land Mobile Radio Project - LMR (STATE-1B) | | | | | \$ 440,505 | | | \$ 440,505 |
| Bus Stop Improvements (STIP) | \$ 257,300 | | | \$ 20,500 | | | \$ 10,000 | \$ 257,300 |
| Non-Revenue Vehicle Replacement (MBUAPCD, STA) | \$ 100,717 | | | \$ 11,604 | | | | \$ 58,020 |
| Pacific Station/MetroCenter - Conceptual Design (FTA, STA) | \$ 46,416 | | | \$ 30,000 | | | | \$ 30,000 |
| Watsonville Transit Center - Conceptual Design (STA) | \$ 9,915,395 | \$ 4,956,502 | \$ 1,335,000 | \$ 62,104 | \$ 665,841 | \$ 12,840,000 | \$ 10,000 | \$ 29,784,842 |
| Subtotal | | | | | | | | |
| IT Projects | | | | | | | | |
| Automated Purchasing System Software - Puridium (STA) | | | | \$ 40,000 | | | | \$ 40,000 |
| HR Software Upgrade - Vantage (STA) | | | | \$ 10,000 | | | | \$ 10,000 |
| Subtotal | \$ - | | \$ - | \$ 50,000 | | \$ - | | \$ 50,000 |
| Facilities Repair & Improvements | | | | | | | | |
| MetroCenter Repairs (RES. RET. EARN., STA) | \$ 260,000 | | | \$ 40,000 | | | | \$ 300,000 |
| Bus Stop Repairs / Improvements (RES. RET. EARN.) | \$ 163,000 | | | | | | | \$ 163,000 |
| WTC Renovations & Repairs (STA) | | | | \$ 45,000 | | | | \$ 45,000 |
| Repaint SVT (STA) | | | | \$ 45,000 | | | | \$ 45,000 |
| Heater(s) for Customer Service Booth - Pac Station (STA) | | | | \$ 7,500 | | | | \$ 7,500 |
| Interactive White Board - ParaCruz (STA) | | | | \$ 3,500 | | | | \$ 3,500 |
| Subtotal | \$ 423,000 | | \$ - | \$ 141,000 | | \$ - | | \$ 564,000 |

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PROPOSED FY14 FINAL CAPITAL BUDGET 06/28/13

| PROJECT/ACTIVITY | NON-RESTRICTED - RESERVED RETAINED EARNINGS | PLEGGED - STA - SLPP BACKFILL (1) | RESTRICTED - SAKATA/LAW SUIT | RESTRICTED - STA | RESTRICTED - STATE BOND FUNDS (1B) (2) | RESTRICTED - FY09-11 PTMISEA (1B) | LOCAL OPERATING IN KIND MATCH - SALARIES | TOTAL |
|---------------------------------------------------------|---------------------------------------------|-----------------------------------|------------------------------|-------------------|----------------------------------------|-----------------------------------|------------------------------------------|----------------------|
| Revenue Vehicle Replacement | | | | | | | | |
| Replace WiFi on Highway 17 buses (STA) | | | | \$ 165,000 | | | | \$ 165,000 |
| Subtotal | \$ - | \$ - | \$ - | \$ 165,000 | \$ - | \$ - | \$ - | \$ 165,000 |
| Non-Revenue Vehicle Replacement | | | | | | | | |
| N Replace 3 Relief Vehicles (STA) | | | | \$ 66,000 | | | | \$ 66,000 |
| N Replace Supervisor Vehicle-SUV (STA) | | | | \$ 50,000 | | | | \$ 50,000 |
| Replace Supervisor Vehicle-SUV (STA) | | | | \$ 40,000 | | | | \$ 40,000 |
| Subtotal | \$ - | \$ - | \$ - | \$ 156,000 | \$ - | \$ - | \$ - | \$ 156,000 |
| Fleet & Maint Equipment | | | | | | | | |
| Small Vehicle Lift - Fleet (STA) | | | | \$ 25,000 | | | | \$ 25,000 |
| Vehicle Diagnostic Code Scanner Program & PC - PC (STA) | | | | \$ 3,500 | | | | \$ 3,500 |
| N Torque Wrench Calibration Tool (STA) | | | | \$ 3,000 | | | | \$ 3,000 |
| Subtotal | \$ - | \$ - | \$ - | \$ 31,500 | \$ - | \$ - | \$ - | \$ 31,500 |
| Office Equipment | | | | | | | | |
| N Replace two (2) Photocopier / Scanners (STA) | | | | \$ 52,000 | | | | \$ 52,000 |
| Subtotal | \$ - | \$ - | \$ - | \$ 52,000 | \$ - | \$ - | \$ - | \$ 52,000 |
| Misc. | | | | | | | | |
| Ticket Vending Machine (1) (STA) | | | | \$ 36,000 | | | | \$ 36,000 |
| Subtotal | \$ - | \$ - | \$ - | \$ 36,000 | \$ - | \$ - | \$ - | \$ 36,000 |
| TOTAL CAPITAL PROJECTS | \$ 10,338,395 | \$ 4,956,502 | \$ 1,335,000 | \$ 693,604 | \$ 665,841 | \$ 12,840,000 | \$ 10,000 | \$ 30,839,342 |
| Estimated Ending Balance @ June 30, 2014: | \$ 1,161,605 | \$ 1,734,776 (3) | \$ - | \$ 31,396 | \$ - | \$ 4,494,000 (3) | \$ - | \$ 7,421,777 |
| N = New project for FY14 | | | | | | | | |

12.c2

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PROPOSED FY14 FINAL CAPITAL BUDGET 06/28/13

| PROJECT/ACTIVITY | NON-RESTRICTED - RESERVED RETAINED EARNINGS | PLEGED - STA - SLPP BACKFILL (1) | RESTRICTED - SAKATA/LAW SUIT | RESTRICTED - STA | RESTRICTED - STATE BOND FUNDS (1B) (2) | RESTRICTED - FY09-11 PTMISEA (1B) | LOCAL OPERATING IN KIND MATCH - SALARIES | TOTAL |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|----------------------------------|------------------------------|-------------------|----------------------------------------|-----------------------------------|------------------------------------------|----------------------|
| CAPITAL PROGRAM FUNDING | | | | | | | | |
| PTMISEA (1B) | | | | | | \$ 12,840,000 | | \$ 12,840,000 |
| State Transit Assistance (STA) | | \$ 4,956,502 | | \$ 693,604 | | | | \$ 5,650,106 |
| Sakata / Lawsuit Proceeds | | | \$ 1,335,000 | | | | | \$ 1,335,000 |
| State Security Bond Funds (1B) | | | | | \$ 665,841 | | | \$ 665,841 |
| State-Local Partnership program (SLPP) | \$ 5,800,000 (4) | | | | | | | \$ 5,800,000 |
| Federal Grants (FTA) | \$ 3,177,561 (4) | | | | | | | \$ 3,177,561 |
| Statewide Transportation Improvement Program (STIP) | \$ 257,300 (4) | | | | | | | \$ 257,300 |
| Monterey Bay Unified Air Pollution Control Dist (MBUAPCD) | \$ 104,062 (4) | | | | | | | \$ 104,062 |
| Reserved Retained Earnings | \$ 999,472 | | | | | | | \$ 999,472 |
| Local Operating Match | | | | | | | \$ 10,000 | \$ 10,000 |
| TOTAL CAPITAL FUNDING BY FUNDING SOURCE | \$ 10,338,395 | \$ 4,956,502 | \$ 1,335,000 | \$ 693,604 | \$ 665,841 | \$ 12,840,000 | \$ 10,000 | \$ 30,839,342 |
| Non-Restricted Funds | \$ 999,472 | | | | | | | \$ 999,472 |
| Restricted Funds | \$ 9,338,923 (4) | \$ 4,956,502 | \$ 1,335,000 | \$ 693,604 | \$ 665,841 | \$ 12,840,000 | | \$ 29,829,870 |
| Local Operating Match - provided by Salaries | | | | | | | \$ 10,000 | \$ 10,000 |
| TOTAL CAPITAL FUNDING | \$ 10,338,395 | \$ 4,956,502 | \$ 1,335,000 | \$ 693,604 | \$ 665,841 | \$ 12,840,000 | \$ 10,000 | \$ 30,839,342 |
| <p>(1) Actual amount of STA funds received through 5/1/13</p> <p>(2) Original PTMISEA (1B) Program Allocation Request:</p> <p>FY08 PTMISEA Allocation Received \$ 4,404,019</p> <p>FY09 PTMISEA Allocation Received \$ 2,480,910</p> <p>FY10 PTMISEA Allocation Received \$ 2,491,923</p> <p>FY11 PTMISEA Allocation Received \$ 11,010,047</p> <p>Subtotal PTMISEA Cash Receipts thru 2/10/12 \$ 20,386,899</p> <p>Unpaid balance of remaining PTMISEA funds requested \$ 5,875,978</p> | | | | | | | | |
| <p>(3) Not all Metrobase Project PTMISEA and STA funds shown will be spent in FY14 due to construction in progress payments due on the Operations facility, 65% of the funds budgeted are projected to be spent by 6/30/2014</p> | | | | | | | | |
| <p>(4) Funds to be reimbursed at a later date</p> | | | | | | | | |
| | \$ 9,338,923 | | | | | | | |

12.C3

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 28, 2013
TO: Board of Directors
FROM: Erich R. Friedrich, Senior Transportation Planner
SUBJECT: COST ESTIMATES AND OPERATIONAL ANALYSIS FOR SERVICE OPTIONS TO LA POSADA

I. RECOMMENDED ACTION

That the Board of Directors direct staff to pursue Capital Improvements at the Soquel and Frederick intersection in order to abate unsafe paths of travel to the current bus stops from La Posada.

II. SUMMARY OF ISSUES

- Santa Cruz METRO received a petition from the residents of La Posada Retirement Community requesting the reinstatement of transit service along Frederick St. at Gault St. in Santa Cruz.
- At the June 14, 2013 Board of Directors meeting, Santa Cruz METRO Staff presented a range of transportation options to address the needs expressed by La Posada residents. The Board directed staff to provide a detailed cost and operational analysis for restoring a local Route 6 to La Posada on a one year trial basis.
- A restoration of a local Route 6 will require one additional bus operator and increase the peak pull out by one additional 35' bus. The annual cost for this restored route will be \$130,000.
- Santa Cruz METRO staff recommends that the Board of Directors direct staff to pursue partnering with the City of Santa Cruz to make capital improvements that abate unsafe paths of travel from La Posada to high frequency transit service on Soquel Ave.

III. DISCUSSION

Santa Cruz METRO received a petition from the residents of La Posada Retirement Community, an independent living facility, requesting the reinstatement of transit service along Frederick St. at Gault St. in Santa Cruz. Santa Cruz METRO staff has dedicated a significant amount of time and effort analyzing the current transportation options and transportation needs of La Posada residents, as well as gathering information regarding the current transportation services available to La Posada residents. Staff has also examined the existing transportation conditions which present challenges to residents of La Posada and has met with residents in person, through email, and on the phone to discuss opportunities for different transportation related improvements that could be made to abate the identified challenges.

In 2004, transit service to La Posada at the Frederick St./Gault St. stop was eliminated due to budget restrictions and low ridership. Prior to the 2004 cut, the Routes 6 and 65 served La Posada and the surrounding area and operated between Capitola and Santa Cruz. The Route 6 (cut in 2002) operated once per hour in a loop starting and ending at Santa Cruz Metro Center downtown from 6:50am to 6:50pm. The Route 6 averaged 8.3 passengers per trip. The Route 65 (cut in 2004) operated once per hour inbound and outbound weekdays from 6:40am to 6:50pm and weekends from 8:40am to 6:50pm. The Route 65 averaged 10.9 passengers per trip. For context on ridership levels, in 2004, the Route 66 averaged 28.1 passengers per trip. The poor ridership levels on the Routes 6 and 65, funding environment, and the availability of other transit routes (Routes 66, 68, 69A/W/N,71) lead to the elimination of both routes by September of 2004.

In late April of this year, Santa Cruz METRO Staff met with over 20 residents of La Posada to discuss the transportation challenges and options to overcome those challenges in order to increase transportation access and mobility. Much of this conversation was dominated by concerns about the lack of a safe path of travel to the Soquel/Frederick St. bus stops and the condition of the Soquel/ Frederick St. intersection. Many residents expressed dissatisfaction and great concern about the sidewalk conditions along Frederick St. and with the seemingly short crossing time given to cross the Soquel/Frederick St. intersection. The lack of a safe path of travel to the current bus stop at Soquel and Frederick St. was the primary concern voiced by the La Posada residents as the reason that current Santa Cruz METRO fixed route transit service does not meet their needs. For this reason, the residents of La Posada requested the return of bus service to the Frederick St./Gault St. area.

At the June 14, 2013 Board of Directors meeting, Tom Reeve from the Seniors Council stated that La Posada is required to provide transportation services as a condition of their funding. Staff spoke with the Federal Department of Housing and Urban Development (HUD), the Housing Authority of Santa Cruz County, and La Posada and was informed that this is not a true statement. There is no federal housing funding tied to providing transportation services at La Posada.

Status Quo

La Posada is located .18 miles (950 feet) from the Soquel corridor (ATTACHMENT A), which has the highest level of transit service METRO has to offer. Current best practices specify a .25- to .5-mile walking distance from a bus stop as the standard catchment area for all users. The Federal Transit Administration (FTA) recently expanded their official defined catchment area to .5-mile as of 2011¹. By any industry standard, the .18 miles from La Posada to the existing stop facilities on Soquel are within a reasonable distance to access fixed route transit service.

The issue of access to fixed route transit service at Soquel/Frederick St. does not appear to be the distance to the current bus stops, but rather the lack of a safe path of travel. This is due to the

¹ <http://www.dot.state.fl.us/planning/policy/bikeped/meetings/transit.pdf>

condition of the sidewalks, intersections, crosswalks, and land uses. In fact, some residents have reported walking an additional mile to avoid the Soquel/Frederick intersection.

Sidewalk and safe path of travel issues fall under the jurisdiction of the City of Santa Cruz, and are beyond the responsibility of Santa Cruz METRO. The City of Santa Cruz has already approved a project to expand and improve the Soquel/Frederick St. intersection and make sidewalk and road improvements along Frederick St. and Soquel Avenue. This project is included in the City of Santa Cruz Capital Improvement Program 2012-2014 and is scheduled to begin in 2014².

In the On-Board Transit Survey (2012), users declared their top three priorities for Santa Cruz METRO improvements as increasing service frequency, having shorter travel times, and access to real time bus information. In addition, among users who identified themselves as age 65 or older, only 6.3% identified not having enough bus stops as a barrier to fixed route transit use, while 50% cited that there were no barriers to fixed route transit use³. By maintaining status quo, Santa Cruz METRO staff can continue to improve on-time performance and efficient transit connections along the main transit corridors for the greatest number of passengers in the county, including La Posada residents.

This option has no financial impact.

Capital Improvements:

The City of Santa Cruz has approved a project to expand and improve the Soquel/Frederick St. intersection, including sidewalk and road improvements along Frederick St. and Soquel Avenue. Santa Cruz METRO staff is open and willing to work with City staff and contribute to this project in order to improve the access to fixed route transit service.

Santa Cruz METRO could assist with capital improvements to the area to abate safety hazards that limit the accessibility of the current Soquel / Frederick St. bus stops. Santa Cruz METRO can work with the City of Santa Cruz Public Works Department to incorporate specific pedestrian improvements to the path of travel at the Soquel Drive/Frederick Street intersection. FTA grant funding is also available for path of travel improvements within .5-miles of a bus stop facility⁴.

Path of travel improvements could include:

- sidewalk improvements including but not limited to: widening, moving utility poles, and fixing sidewalk breaks
- crossing improvements including but not limited to: curb-cuts, lighting, and signage

² <http://www.cityofsantacruz.com/Modules/ShowDocument.aspx?documentid=20419>

³ Onboard Transit Survey (2012).

⁴ <http://www.dot.state.fl.us/planning/policy/bikeped/meetings/transit.pdf>

- prolonged pedestrian signal time at the Soquel/Frederick St. signalized intersection
- relocation of the Soquel/Frederick St. bus stops closer to the intersection

These one-time capital improvements would improve the accessibility of the current Soquel/Frederick St. bus stops with no disruption to existing routing and frequency.

This one-time capital cost is estimated to be \$100,000 depending upon the magnitude of improvements.

Restoration of Route 6 on a One Year Trial Basis

At the June 14, 2013 Board of Directors meeting, the Board directed staff to analyze restoring a local Route 6 on a one year trial basis. The Route 6 (Attachment B) would operate hourly from 10:25am to 5:25pm weekdays only. This route will begin and end at Santa Cruz METRO Center downtown.

Santa Cruz METRO Staff was able to interline the Route 6 into the current system so that it is as efficient and cost effective as possible. Restoring the Route 6 will require one additional bus operator and increase the peak pullout by one 35' bus.

When faced with the need to cut service in the past, Santa Cruz METRO has used the threshold of 10 people per trip as a rational basis to identify underperforming service. For this service, due to the shorter trip length and running time, staff recommends that a threshold of 8 people per trip be used to evaluate the success of the service. For this route, that would equal 64 passengers per day. Staff recommends that if this option is approved, in one year if this service does not average 8 people per trip, the service be discontinued.

This service will cost \$130,000 annually. If the route meets the minimum ridership threshold of 8 passengers per trip, this service will cost \$8.13 per ride.

Staff recommendation:

Santa Cruz METRO staff recommends that the Board of Directors direct staff to pursue the Capital Improvement option. Staff will then work with the City of Santa Cruz on augmenting their existing project to incorporate safer sidewalks, closer bus stops, better pedestrian crossings, and prolonged time for pedestrians to cross Soquel Ave. Staff believes this course of action meets the core needs of the La Posada residents at a low cost while preserving excellent transit service along Soquel Ave.

IV. FINANCIAL CONSIDERATIONS

Restoration of the Route 6 as described above will cost \$130,000 per year and is *not* included in the FY 2014 operating budget. The staff recommended capital improvements with the City of

Santa Cruz would cost \$100,000 in one time capital funds. Staff will explore FTA grant funding options that could offset the capital expenses incurred for creating safer paths of travel to existing transit service.

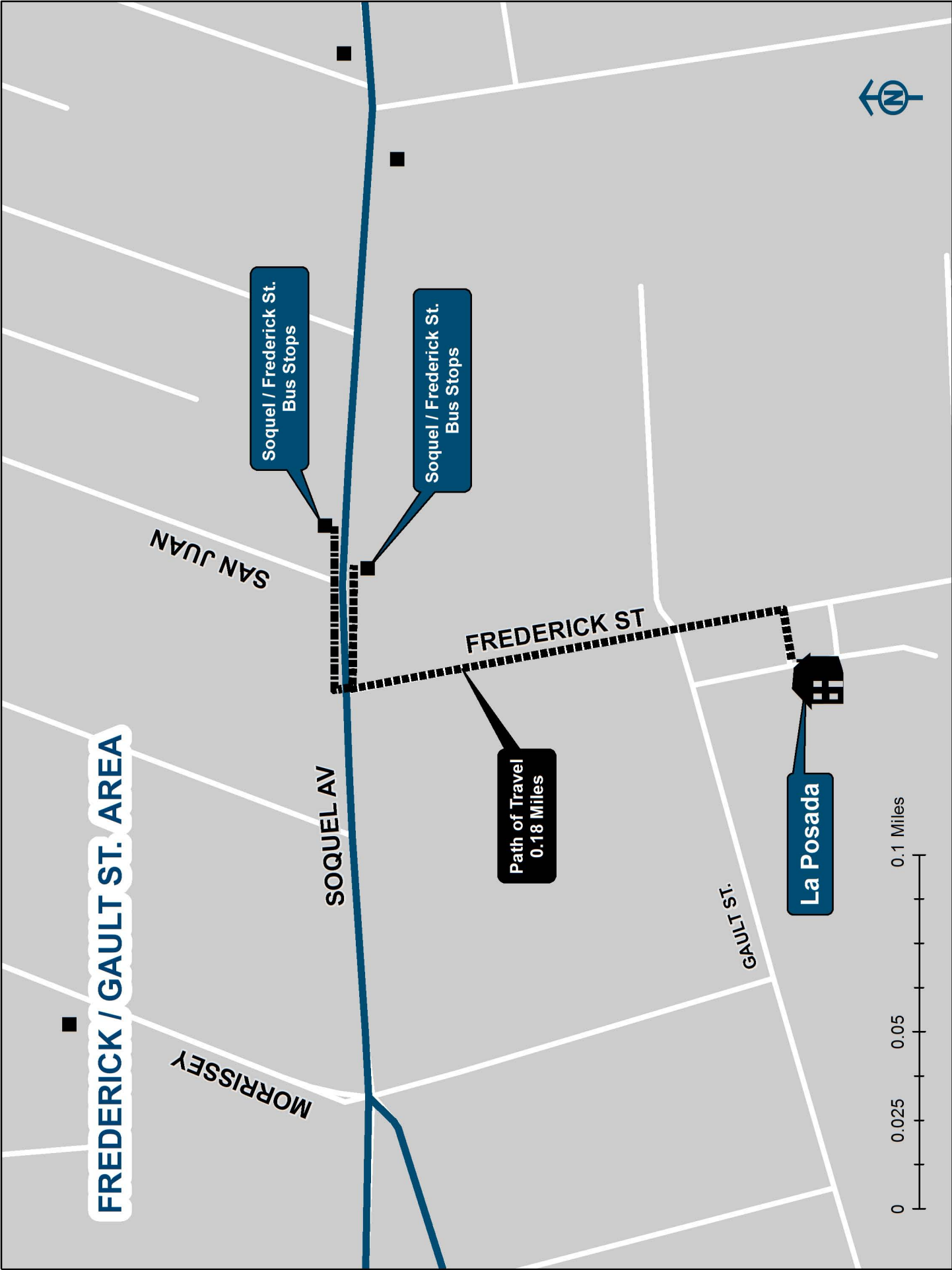
V. ATTACHMENTS

Attachment A: Map – Frederick / Gault St. Area

Attachment B: Map – Route 6

Prepared By: Erich R. Friedrich – Sr. Transportation Planner
Claire Fliesler – Jr. Transportation Planner
Carolyn Derwing – Schedule Analyst

Date Prepared: June 21, 2013



13.a1



6 Broadway

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 28, 2013

TO: Board of Directors

FROM: Ciro F. Aguirre, Manager of Operations

SUBJECT: CONSIDERATION OF PROVIDING LIMITED SERVICE TO THE SANTA CRUZ COUNTY FAIR GROUNDS FOR SEPTEMBER 2013 IN EXCHANGE FOR FAIR VENDOR SPACE.

I. RECOMMENDED ACTION

That the Board of Director approve the request for providing Fixed Route and Paratransit service to the September 2013 Santa Cruz County Fair.

II. SUMMARY OF ISSUES

- On June 19, 2013 METRO placed a call to Ms. Gloria Van, Director of the Santa Cruz County Fair to determine if METRO services, both Fixed Route and Paratransit, were desired for the September 2013 Santa Cruz County Fair.
- In discussions, Ms. Van stated that the Fair's financial challenges were significant and the Fair Board was not able to pay for METRO services. METRO proposed providing Fixed Route and Paratransit service in exchange for vendor space at the Fair.
- Cost for extending Fixed Route and Paratransit service to the Fair in 2012 was approximately \$2,500.
- METRO staff has determined that vendor space at the Santa Cruz County Fair would be beneficial in further promoting METRO and in providing public outreach regarding METRO services.
- Bus, Paratransit Operators, Customer Service personnel, and members of the Metro Advisory Committee (MAC) would be used to staff the appropriated space and provide METRO information to Fair patrons.
- Staff recommends that the Board of Directors approve the request for provision of additional Route 79 /County Fair service to the 2013 Santa Cruz County Fair in exchange for vendor space. The provision of Fixed Route service will establish the baseline service necessary for providing Paratransit service to the Fair Grounds

III. DISCUSSION

Since 2010, Santa Cruz METRO has provided service to the Santa Cruz County Fair by extending the route 79 for a three (3) day period also providing access to the Fair grounds by METRO's Paratransit service. METRO has contacted Ms. Gloria Van, Director of the Santa Cruz County Fair in order to determine if METRO Fixed Route and Paratransit services would be desired to the Santa Cruz County Fair Grounds for September 2013. Due to fiscal challenges the Fair is experiencing, METRO proposed offering the services in exchange for vendor space at the Fair.

METRO staff has reviewed this proposal and considers this option an opportunity to perform outreach to the community, and to have METRO represented at this year's fair. If approved, METRO will begin coordination of logistical requirements to provide the service, and to begin planning for vendor space activities that will be conducted.. Bus and Paratransit Operators, Customer Service staff and MAC members will be scheduled to represent and promote METRO to the community attending the Fair.

Information regarding Fixed Route and ParaCruz services will be provided to interested parties. Anticipated costs for providing both Fixed Route and Paratransit service to the fair is approximately \$2,500

Staff recommends that the Board of Directors approve the request for provision of Fixed Route service to the 2013 Santa Cruz County Fair in exchange for vendor space, and on the basis that such service provides the base line of access to Paratransit that would not otherwise exist.

III. FINANCIAL CONSIDERATIONS

Cost is approximately \$2,500.

V. ATTACHMENTS