



**AGENDA**  
**REGULAR MEETING OF MAY 27, 2011**  
**CAPITOLA CITY COUNCIL CHAMBERS**  
**420 CAPITOLA AVENUE**  
**CAPITOLA, CALIFORNIA**  
**9:00 a.m. – 12:00 noon**

**THE BOARD MEETING AGENDA PACKET CAN BE FOUND ONLINE AT [WWW.SCMTD.COM](http://WWW.SCMTD.COM) AND IS AVAILABLE FOR INSPECTION AT SANTA CRUZ METRO'S ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ, CA**

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

**SECTION I: OPEN SESSION - 9:00 a.m.**

1. ROLL CALL
2. **ORAL ANNOUNCEMENT:** AMY WEISS WILL BE AVAILABLE FOR SPANISH LANGUAGE INTERPRETATION DURING "ORAL COMMUNICATIONS" AND FOR ANY OTHER AGENDA ITEM FOR WHICH THESE SERVICES ARE NEEDED. TODAY'S MEETING IS BEING BROADCAST ON CHANNEL 26 BY COMMUNITY TELEVISION OF SANTA CRUZ.
- 3-1. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS
  - a. Lionel Church, Greenstation re: Biodiesel Partnership
  - b. Thomas Reefer, Seniors Council re: Accessibility Services Coordinator
  - c. Lisa Arthur, Volunteers of America re: Accessibility Services Coordinator
  - d. Elsa Quezada, CCCIL re: Accessibility Services Coordinator
  - e. Deborah Lane re: METRO ParaCruz
- 3-2. ORAL AND WRITTEN COMMUNICATION REGARDING SERVICE CHANGES
  - a. Oscar Arroyo re: Route #56
  - b. Edith Horowitz re: Route #3
  - c. Rosemary Rydin re: Route #56
  - d. Andrew Strong re: Support for Fare Increase
  - e. Homeless Persons Health Project (9) re: Route #4
4. LABOR ORGANIZATION COMMUNICATIONS
5. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

### CONSENT AGENDA

- 6-1. NOTICE OF ACTIONS TAKEN IN CLOSED SESSION  
Submitted by: Margaret Gallagher, District Counsel
- 6-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JANUARY 2011  
Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager
- 6-3. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF FEBRUARY 2011  
Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager
- 6-4. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF MARCH 2011  
Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager
- 6-5. MONTHLY BUDGET STATUS REPORTS FOR MARCH 2011 AND APPROVAL OF BUDGET TRANSFERS  
Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager
- 6-6. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTHS OF FEBRUARY 2011 AND MARCH 2011  
Submitted by: April Warnock, Paratransit Superintendent
- 6-7. ACCEPT AND FILE RIDERSHIP AND PERFORMANCE REPORT FOR MARCH 2011  
Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager
- 6-8. ACCEPT AND FILE STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR MAY 2011  
Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager
- 6-9. ACCEPT AND FILE STATUS REPORT OF FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES  
Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager
- 6-10. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH APEX SOLAR FOR PURCHASE OF SOLAR BUS STOP LIGHTS  
Submitted by: Robert Cotter, Maintenance Manager
- 6-11. CONSIDERATION OF ACCEPTING THE WATSONVILLE TRANSIT CENTER CLOSED CIRCUIT TELEVISION SURVEILLANCE SYSTEM UPGRADE AS COMPLETE AND ACCEPT THE PROJECT SIGN-OFF NOTICE ON BEHALF OF OJO TECHNOLOGY  
Submitted by: Ciro Aguirre, Operations Manager
- 6-12. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH COATES CONSTRUCTION FOR RENOVATION OF PACIFIC STATION LANE #4 AWNING  
Submitted by: Robert Cotter, Maintenance Manager

### REGULAR AGENDA

7. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS  
Presented by: Ellen Pirie, Chair
8. CONSIDERATION OF APPOINTMENT OF CRAIG AGLER TO THE METRO ADVISORY COMMITTEE (NOMINATED BY DIRECTOR GRAVES)  
Presented by: Leslie R. White, General Manager
9. CONSIDERATION OF PROVIDING THE BOARD WITH DOCUMENTATION TO SUPPORT THE PROPOSED UNFUNDING OR PARTIAL FUNDING OF POSITIONS CURRENTLY FILLED WITHIN THE DRAFT FY12 OPERATING BUDGET  
Presented by: Angela Aitken, Acting Asst. General Manager & Finance Manager
10. **ORAL ANNOUNCEMENT:** THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY, JUNE 10, 2011 AT 8:30 A.M. AT THE SANTA CRUZ METRO ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ  
Presented by: Ellen Pirie, Chair
11. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel
12. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

### SECTION II: CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS  
(Pursuant to Government Code Section 54957.6)
  - a. Agency Negotiators: Robyn Slater, Human Resources Manager; Angela Aitken, Acting Assistant General Manager/Finance Manager; Ciro Aguirre, Operations Manager; and Mary Ferrick, Fixed Route Superintendent
    1. Employee Organizations: United Transportation Union (UTU), Local 23 (Fixed Route and Paracruz) and Service Employees International Union (SEIU), Local 521

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Pursuant to Government Code Section 54956.9)

- a. Name of Case: Goodwill Industries of Monterey and San Luis Obispo Counties, et al v. Dorice Ann, et al; Case No. CV 170417  
(Before the Santa Cruz County Superior Court)
- b. Name of Case: Heirs & Estate of Salvador Chipres v. Santa Cruz Metro

**SECTION III: RECONVENE TO OPEN SESSION**

13. REPORT OF CLOSED SESSION

**ADJOURN**

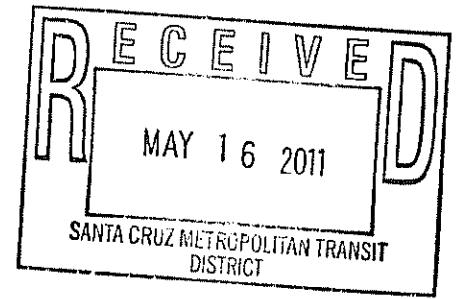
**NOTICE TO PUBLIC**

Members of the public may address the Board of Directors on a topic not on the agenda but within the jurisdiction of the Board of Directors or on the consent agenda by approaching the Board during consideration of Agenda Item #3 "Oral and Written Communications", under Section I. Presentations will be limited in time in accordance with District Resolution 69-2-1.

When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

Members of the public may address the Board of Directors on a topic on the agenda by approaching the Board immediately after presentation of the staff report but before the Board of Directors' deliberation on the topic to be addressed. Presentations will be limited in time in accordance with Santa Cruz METRO Resolution 69-2-1.

The Santa Cruz Metropolitan Transit District does not discriminate on the basis of disability. The City Council Chambers is located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the agenda and the agenda packet, should contact Tony Tapiz, Administrative Services Coordinator, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. A Spanish language translator will be available during "Oral Communications" and for any other agenda item for which these services are needed. This meeting will be broadcast by Community Television of Santa Cruz.



Dear Directors of Santa Cruz Metro,

The Green Station Inc., the only high-blend biodiesel retailer in the Monterey Bay Area, is seeking a grant to create a network of small biodiesel fueling stations around the Monterey Bay. Our fuel is made from local recycled restaurant oil which can be used in existing unmodified diesel engines, and reduces emissions with every gallon sold.

We are writing to ask if you are interested in partnering with us to provide space for a small biodiesel fueling station at the Cavallaro Transit Center. This would be a win-win for both organizations as we attract locals to use low emissions transportation.

The upfront costs of the project (equipment and installation) would be funded by a grant from the Monterey Bay Unified Air Pollution Control District. The Green Station would rent the space from you and maintain and fill the micro-station. The micro-station will take up about two parking spots worth of space. One spot would be for the micro-station, the other would be for cars to park and fill up. The micro-station would consist of a 1000 gallon tank, a pump and cardlock for unmanned operation.

This is an opportunity to meet the sustainability needs of our region with a solution that is available today. Our goal is to have five new stations built around the Monterey Bay Area to provide biodiesel consumers greater access and convenience. Let us know if you have the space and desire for a micro-bio station. We hope this idea matches your vision of a healthier tomorrow, and look forward to hearing from you! Thanks!

Sincerely,

*Lionel Church*

Lionel Church and the Green Station Team  
433 Ocean Street  
Santa Cruz  
CA 95060  
[lpchurch@ucsc.edu](mailto:lpchurch@ucsc.edu)  
(831) 427-1106  
[www.thegreenstation.us](http://www.thegreenstation.us)



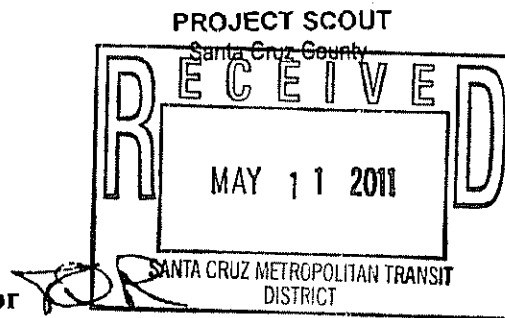
SERVICE • SUPPORT • ADVOCACY

Date: May 12, 2011

To: **All Members**  
**Board of Directors**  
**Santa Cruz Metro**

From: **Thomas Q. Reefe, Program Director**  
**Seniors Council Foster Grandparent/Senior Companion Program**

Re: **Services of John Daugherty, Accessible Services Coordinator**



This message is to recommend to you the value of the full-time services provided by John Daugherty to the Santa Cruz County community.

I have known John for more than ten years, and have sought his advice on access services for seniors on many occasions.

Most importantly, he has made annual presentations to the monthly in-service training sessions of the Seniors Council Foster Grandparent/Senior Companion Program. His professional services have made a real difference in the ability of seniors to get to their work sites and provide 20 hours per week of volunteer service to our most vulnerable populations: at-risk children and youth and home-bound frail elders.

John is an articulate and professional advocate for transportation access for those who cannot or do not want to drive to their work sites. His many years of presentations (average audience of 50 very low-income senior volunteers) have always been well-received. After every presentation he spends a long time talking to individual seniors who crowd around him seeking advice about their individual transportation needs. His handouts work well, and time and time again our volunteers have called him weeks and months after his presentation as their needs change. It is no surprise that their feedback to me speaks of his quick, professional, and knowledgeable response to their questions.

In fact, as recently as yesterday one of our Foster Grandparents called him for transportation advice, because she had determined that she could no longer drive to her classroom to mentor and tutor underachieving children. What he told her will help keep her in the classroom and will reduce her anxiety about losing access to "her kids".

I recognize that these are difficult financial times. All public service agencies are distressed and facing budgetary shortfalls. Nonetheless, my hope is that you will find a way to sustain John Daugherty's full-time services in Metro Santa Cruz. He is one of our community heroes.

234 Santa Cruz Avenue • Aptos, California 95003

PHONE: AAA -- (831) 688-0400 • FG/SCP -- (831) 475-0816 • SCOUT -- 1-877-373-8297 • FAX: (831) 688-1225

SUPPORTED BY FEDERAL, STATE & LOCAL GOVERNMENTS, FOUNDATIONS, THE UNITED WAYS OF MONTEREY, SAN BENITO & SANTA CRUZ COUNTIES & PRIVATE DONATIONS



3-1.2

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**From:** Lisa J Arthur MA Service Coordinator [ <mailto:lisajarthursc@gmail.com> ]

**Sent:** Thursday, May 12, 2011 11:06 AM

**To:** John Leopold

**Subject:** Support for the Metro Mobility Training Program and Accessibility Services Coordinator

Dear Supervisor Leopold,

I work as a Service Coordinator with low income seniors and adults with disabilities at the Volunteers of America property East Cliff Village Apartments at 1635 Tremont Avenue at 17<sup>th</sup> Avenue in Live Oak. We have 74 residents living independently in subsidized apartments many of whom rely on public transit as their sole transportation. I have become aware that the Metro Board is considering cutting the Mobility Training Program and Accessible Services Coordinator.

The Mobility Training Program of Metro Santa Cruz has been a valuable ongoing resource for our residents to train those who are transitioning from cars to public transit, and for those who are disabled due to a stroke or disease who need to learn transportation skills so that they can ride public transit safely and effectively to maintain their independence.

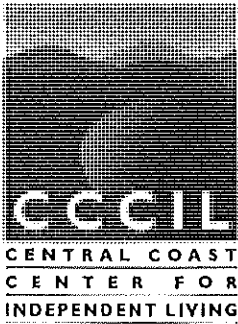
Mr. John Daugherty, the Accessible Services Coordinator, came to our property to make a presentation which assisted our residents to learn more about public transit options and to schedule trainings with him to learn how to reach their destinations through public transit. We were impressed with his knowledge, first hand experience, the empowered model he presented and his friendly, supportive demeanor.

Mr. Daugherty was particularly supportive, on another occasion, of the efforts of one of our residents in advocating for extending public transit to the Santa Cruz County Fair so that those dependent on public transit and Metro Para Cruz could attend. Mr. Daugherty provided information on how to petition the board, and the dates and agendas of upcoming Metro Board meetings. Without his help this resident who is wheelchair bound and speech challenged due to a stroke would never have been able to present a proposal to the Board and have it approved. The support he received from the Accessibility Services Coordinator empowered him to take proactive action to have his needs met and succeed. His joy at being able to attend the fair, and know that all residents of Santa Cruz County using public transit could as well, was a tremendous victory for him.

I respectfully request, on behalf of the seniors and disabled residents I serve, that you retain this important program and position so that this critical support continues to be available. Thank your for your consideration and hard work during these difficult budget cutting times.

Sincerely,

**Lisa J. Arthur, MA, PSC**  
Service Coordinator  
East Cliff Village Apartments  
1635 Tremont Drive  
Santa Cruz, CA 95062  
(831) 475-4787  
(831) 477-9345 fax  
[www.voaba.org](http://www.voaba.org)



5/11/2011

Ms. Ellen Pirie, Chair  
Board of Directors  
Santa Cruz Metropolitan Transit District  
C/O Administrative Services Coordinator  
370 Encinal Suite 100  
Santa Cruz, CA 95060

■  
□ **Salinas**  
318 Cayuga Street  
Suite 208  
Salinas, CA 93901  
(831) 757-2968 *Voice*  
(831) 757-3949 *TDD*  
(831) 757-5549 *FAX*  
*email: [cccil@cccil.org](mailto:cccil@cccil.org)*

Re: Proposed Reduction of Metro Accessible Services  
Coordinator Position

Dear Ms. Pirie,

■  
□ **Capitola**  
1350-41<sup>st</sup> Avenue  
Suite 101  
Capitola, CA 95010  
(831) 462-8720 *Voice*  
(831) 462-8729 *TDD*  
(831) 462-8727 *FAX*  
*email: [cccilcap@cccil.org](mailto:cccilcap@cccil.org)*

Central Coast Center for Independent Living (CCCIL) is a private, not for profit organization, run by and for persons with disabilities. CCCIL promotes the independence of people with disabilities by supporting their equal and full participation in community life. CCCIL provides advocacy, education and support to people with disabilities, their families and the community. Our organization is a member of the California Foundation for Independent Living Centers (CFILC), the statewide membership organization of 25 Independent Living Centers in California.

**Mission**

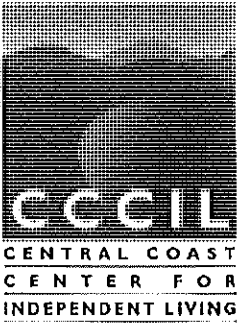
CCCIL's mission is to promote the independence of people with disabilities by supporting their equal and full participation in community life. CCCIL provides advocacy, education and support to people with all disabilities, their families and the community. CCCIL serves Monterey, San Benito and Santa Cruz Counties.

We would like to take this opportunity to offer comments regarding proposed service reductions for the Santa Cruz Metropolitan Transit District. It has come to our attention that the proposed service cuts include a reduction for the Metro Accessible Services Coordinator from a Full-Time position to an As-Needed position. We are very concerned about the potential impact of this reduction on people with disabilities in Santa Cruz County.

The Accessible Services Coordinator provides instruction on the appropriate use of lifts, kneeling bus steps and other







□ **Salinas**  
 318 Cayuga Street  
 Suite 208  
 Salinas, CA 93901  
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 (831) 757-3949 *TDD*  
 (831) 757-5549 *FAX*  
*email: [cccil@cccil.org](mailto:cccil@cccil.org)*



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 1350-41<sup>st</sup> Avenue  
 Suite 101  
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 (831) 462-8729 *TDD*  
 (831) 462-8727 *FAX*  
*email: [cccilcap@cccil.org](mailto:cccilcap@cccil.org)*



**Mission**

CCCIL's mission is to promote the independence of people with disabilities by supporting their equal and full participation in community life. CCCIL provides advocacy, education and support to people with all disabilities, their families and the community. CCCIL serves Monterey, San Benito and Santa Cruz Counties.

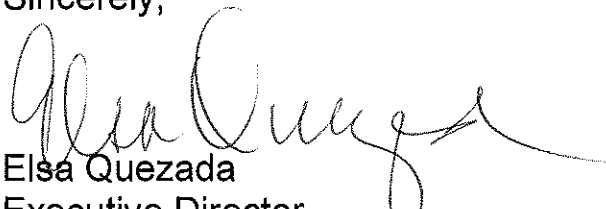
accessibility features. The potential impact of reducing travel training on passenger safety should not be underestimated. While we understand the need for fiscal restraint given the current economic downturn, we simply cannot support a change that could potentially jeopardize the safety of transit users with disabilities. It is imperative that every precaution be taken to reduce the incidence of accidents or injuries that may result from improper use of accessibility features on Metro buses.

The Accessible Services Coordinator position is even more important given the proposed service reductions. A reduction in the number of routes will actually increase the need for travel training and planning since people with disabilities will have fewer transit options to choose from for medical appointments, work and other activities. They will need to plan more complex trips that will require more connections on a shorter timeline.

The proposal to make the Accessible Services Coordinator an "As Needed" position actually amounts to an elimination of the service. How can people request travel training if they don't know the service is available? The personal contacts and outreach presentations currently provided are necessary to inform the community of the availability of this training. A decrease in outreach will create the false perception that there is less of a need for this service.

Thank you for your prompt attention to this matter. We look forward to working with you to continue to provide affordable and accessible transportation to people with disabilities in Santa Cruz County.

Sincerely,

  
 Elsa Quezada  
 Executive Director

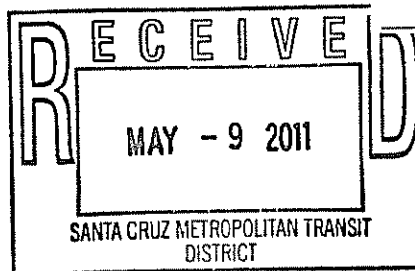


Copied to:

Les  
Angela  
Paq  
Crz

May 7, 2011

The Board of Directors  
Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060



Dear Directors,

I am writing to give you a snapshot of my experiences riding Metro ParaCruz over the past year. Recognizing that it is difficult to know much of what occurs in the buses and on paratransit vans by reading columns of numbers and listening to a report, my intention is to let you know how fine a service Metro ParaCruz is from this passenger's perspective.

That I am in a unique position will be obvious to those with whom I have had contact at SCMTD. I am one of two litigants who brought suit under the ADA, in what is often referred to as the "Call Stop Lawsuit."

I am also a past chair of the defunct SCMTD committee, MASTF, or the Metro Accessible Services Transit Forum. This forum served people with disabilities and seniors, and advised the Board of Directors.

As a MASTF member I was party to the transformation of paratransit in this county from a forgotten wreck to a superior in-house operation. Most transit districts prefer to contract out paratransit service. Doing so costs less and somebody else gets the headaches.

But, Metro ParaCruz became a reality despite protest from champions of the status quo and consultants, hired by Metro, who balked at the price and size of the undertaking.

ParaCruz drivers display an extraordinary professionalism and humanity. The drivers work with a staggeringly diverse group of passengers. Ages vary, from kids to 92 year-olds. Disabilities differ, and a passenger may have more than one disability. Adding to the complexity are all the different types of mobility aids in different sizes, shapes, and condition.

In contrast, the ParaCruz reservationists are often abrupt and rude. Basic skills necessary for interaction with the public served by ParaCruz are absent. There seems to be little supervision.

Recently, I have had one bad experience after another. To name a few:

- Months ago, a reservationist shouted out confidential personal information across the room during what she called a training session. People need to know that their personal information remains confidential.
- In March, I was stranded at Cabrillo College. This ugly situation could have been avoided had

May 7, 2011

the reservationist followed Board policy and told me I would not be left without a ride. Instead, the reservationist informed me that there would be no vehicle coming to pick me up.

– In April, I missed a doctor's appointment because no paratransit vehicle showed up.

– Rides I booked for May 1 for two passengers , both using wheelchairs, were incorrectly listed on the driver's manifest as being for only one wheelchair user and an ambulatory companion.

Thanks to the alert ParaCruz driver this mistake was corrected and we were able to travel to our desired destination.

Adding to my exasperation is the absence of a timely response to the compliments and complaints I have submitted to Metro ParaCruz. When paratransit was brought in-house, a change was made to ensure timely replies to customer concerns. Correspondence was to be answered within 10 working days.

This year, I have waited over a month for a response to one compliment. Other compliments and complaints are still unanswered.

To conclude, the Metro ParaCruz drivers do their job with skill, good manners, and patience. They are a credit to this community. And I adore them.

Thank you,

A handwritten signature in cursive script, appearing to read "Deborah A. Lane".

Deborah A. Lane

5-16-11

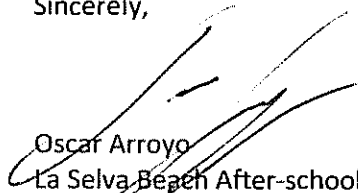
Dear Board of Directors,

My name is Oscar Arroyo and I work as a recreation specialist for the Santa Cruz County Parks Department. One of my primary responsibilities as a recreation specialist is to oversee the La Selva Beach After-school program & La Selva Beach Summer Camp for children 6-12 years old. Our program is located at the La Selva Beach Club House on 314 Estrella Avenue off of Playa in La Selva Beach.

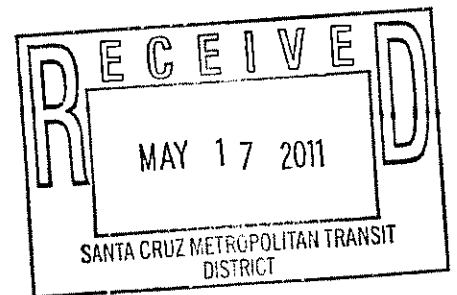
I am writing this letter because I have read in the newspaper that more bus routes will be eliminated due to budget cuts and am writing as a voice to please keep the 56 La Selva bus routes open in the future. The children whom attend our after school program take the 56 La Selva bus route, that stops on the Playa bus stop at 2:20pm, two to three times a month to go on local field trips. We take the children to places such as the boardwalk bowl, mini-golf, the Santa Cruz Roller Palladium, the Simpkins Swim Center, Pump'd Inflatable Fun Center, Anna Jean Cummings Park, Aptos Village Park, San Lorenzo Park & local museums. During our summer camp we use the 56 La Selva bus route that arrives on Playa at 9:20am each week to go on local field trips as well. Due to last year's 56 La Selva bus route cuts, this summer we will not be able to return to La Selva Beach from local field trips and parents will have to pick their children up at our field trip destination. This is the first time in the past 18 summers that the children will not be able to return to La Selva Beach from our local field trips because the 4:20pm 56 bus route, arriving at Playa in La Selva Beach, was cut last year. Carpooling is not an option for us because of the number of children in our program and because all of the children's parents are working and unable to car pool. During the school year we average 30+ children on our after school A.C.E. field trips and we average 40+ children on our weekly La Selva Beach summer camp field trips.

If the current 56 La Selva Beach morning and/or early afternoon bus routes are eliminated we would be unable to take our children on local field trips during our summer and after school programs which would very much negatively affect our children's program. I humbly request on behalf of the many children, parents & staff of the La Selva Beach After-school & Summer Camp programs that no further cuts be made to the 56 La Selva Beach bus routes. The children, parents and staff would be very grateful and appreciative! Thank you for your attention.

Sincerely,



Oscar Arroyo  
La Selva Beach After-school Program & Summer Camp



3-2.1

Dear Sir,

I'm writing to ask you to consider my situation when you decide how to cut the level of service to my house. (corner of Pelton & Columbia)

A while back you eliminated the week-end service all together.

Now, I understand you are planning more

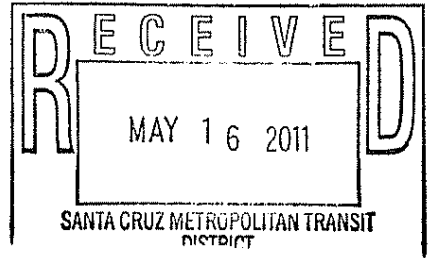
Cuts -

I am 84 years old and no longer drive, so I depend on the help of a friend and the public

Bus -

Please consider this when you are considering what to cut & how much.

Sincerely yours  
& Thank you  
Edith Horowitz  
(Edith Horowitz)



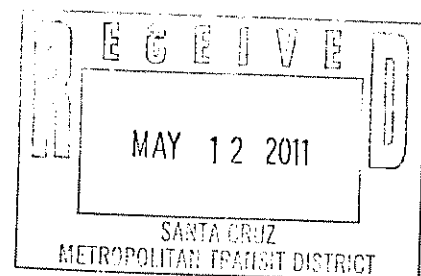
3-2.2

I have concerns about our bus service at Via Pacifica. Because our residence is not convenient to any stores for grocery's or other things and also due to the fact that it is a senior residence the bus service is most important to us! In time none of us will be able to drive and will need the service. Not having service would leave us isolated. At our age isolation is a problem anyway.

I do hope you will keep this on your mind when making your decision's about keeping the bus route's to our facility.

I am writing this as i am unable to attend the meeting. Thank you for taking this into consideration!

Sincerely, Rosemary Rydin



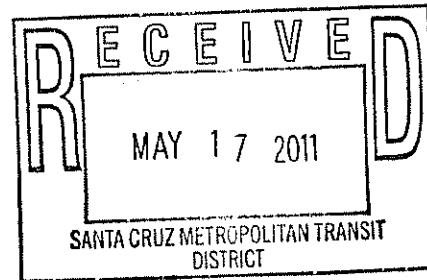
**3-2.3**

May 17, 2011

Santa Cruz Metropolitan Transit District  
110 Vernon St.  
Santa Cruz, CA 95060

Andrew J. Strong

Santa Cruz, CA 95060



RE: Service Reductions.

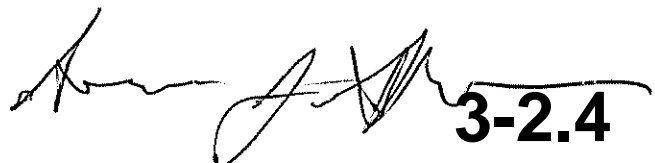
To whom it may concern.

I am a 43 year old disabled man that relies on the bus heavily to get around. Since the proposed service reductions include the whole county, I am getting nervous about not being able to make Doctors appts., the ability to get food home after grocery shopping and even the ability to socialize and visit friends and family.

From what I can understand, the proposed service reductions are being considered because of a lack of income coming in.

Personally, and I think I speak for more than just myself, I would prefer to pay more for the privilege of riding the bus. I currently purchase and use a 31 day discount pass. I feel that the issue could be resolved if everyone, even the seniors and the disabled, payed more for the use of the bus. After giving it much thought I do not think that a \$.50 fare increase is sufficient to keep the busses running.

Sincerely,

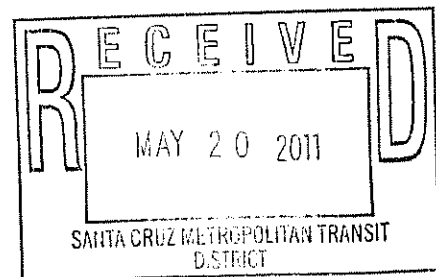


**3-2.4**

**The Santa Cruz METRO has announced that there will be a reduction in transit services in Santa Cruz, including the Emeline routes.**

If you have comments or feedback about this reduction you can share your thoughts in the space below.

*As a disabled person who uses the bus line all the time, this would cause me a hardship*  
*Margaret R. Goshu*



**You can turn this in to the receptionist, and we will forward your comments.**

If you prefer, you can your comments directly to:

Services Reductions  
Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060  
or email: [service@scmtd.com](mailto:service@scmtd.com)

**3-2.5**



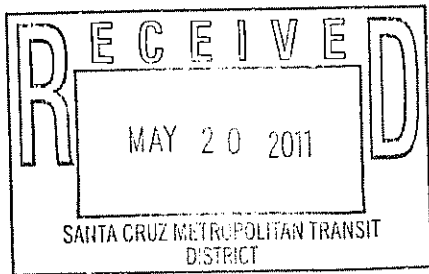
**The Santa Cruz METRO has announced that there will be a reduction in transit services in Santa Cruz, including the Emeline routes.**

If you have comments or feedback about this reduction you can share your thoughts in the space below.

I am a person who uses the bus #4 often. There are people that are very disabled and cannot make it to the metro to catch the bus. This bus goes to emeline where people need medical care and #4 is the only way they can get there, there is also mental health and food stamps 30 people can eat. The bus #4 is very much needed for the people like me who can't get to the metro. Your cooperation with the people who need this will be appreciated

*Jimmy*

*Kenny B...*



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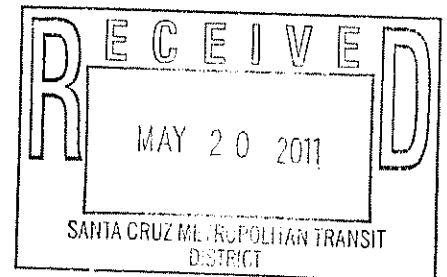
Services Reductions  
Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060  
or email: [service@scmttd.com](mailto:service@scmttd.com)

**The Santa Cruz METRO has announced that there will be a reduction in transit services in Santa Cruz, including the Emeline routes.**

If you have comments or feedback about this reduction you can share your thoughts in the space below.

I REERLY HOPE AND PRAY THAT YOU WILL NOT REDUCE THE #4 ROUTE AS IT IS THE ONLY ONE THAT I DEPEND ON FOR ALL OF MY DOCTOR VISITS AND ALSO THE EMILINE CLINIC. I AM ON SSI AND HAVE NO OTHER INCOME TO HELP WITH MEDICINES AND OTHER MEDICAL SITUATIONS. BUS 4 IS MY ONLY TRANSPORTATION SO PLEASE FIND IT IN YOUR HEART NOT TO REDUCE MY ONLY FORM OF TRANSPORTATION. I AM DISABLED AND DO NOT DRIVE. THANK YOU FOR YOUR HELP IN THIS MATTER.

DENNIS ROBINSON



**You can turn this in to the receptionist, and we will forward your comments.**

If you prefer, you can your comments directly to:

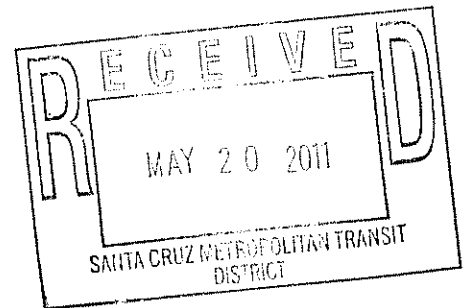
Services Reductions  
Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060  
or email: [service@scmttd.com](mailto:service@scmttd.com)

**3-2.7**

**The Santa Cruz METRO has announced that there will be a reduction in transit services in Santa Cruz, including the Emeline routes.**

If you have comments or feedback about this reduction you can share your thoughts in the space below.

To whom it may concern,  
The cut down of route 4 @scmetro  
will severely hurt the HPHH patients who are  
dependent upon that transportation for the good of  
their health.  
C K Warren  
HPHH patient.



**You can turn this in to the receptionist, and we will forward your comments.**

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Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060  
or email: [service@scmtd.com](mailto:service@scmtd.com)

**3-2.8**

**The Santa Cruz METRO has announced that there will be a reduction in transit services in Santa Cruz, including the Emeline routes.**

If you have comments or feedback about this reduction you can share your thoughts in the space below.

5/12/11

To whom it may concern,

My #1 reason to oppose

the reduction of transit Rts #4 in SC county,

is health reasons. I need to get over

to see the nurses & doctors @ HP HP.

Everytime I go to HP HP,

the waiting room is filled w/ a lot of patients  
needing the services, which they provide here.

I see alot of the patients outloading  
from the bus @ the shelter & waiting for the  
bus to return, for pickup

P.S. Reconsider

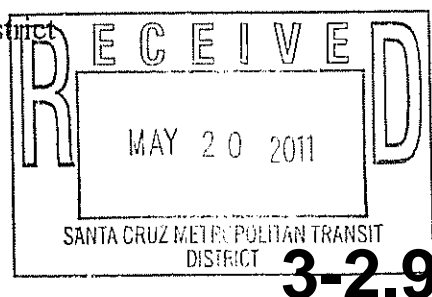
Sincerely, *Janet V*

*Reminda*

**You can turn this in to the receptionist, and we will forward your comments.**

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Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060  
or email: [service@scmtd.com](mailto:service@scmtd.com)

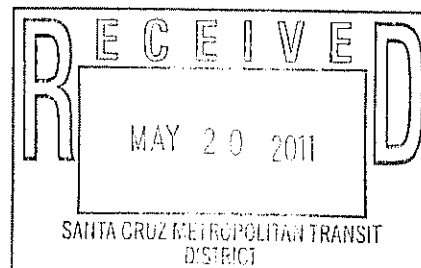


**The Santa Cruz METRO has announced that there will be a reduction in transit services in Santa Cruz, including the Emeline routes.**

If you have comments or feedback about this reduction you can share your thoughts in the space below.

FAIR'S ARE TOO EXPENSIVE FOR LOW INCOME  
PEOPLE ARE NOT ABLE TO PAY  
PLEASE KEEP THE BUSS RUNNING AT CURRENT  
SCHEDULES NOT EVERY 2 HOURS

Richard Bedford



**You can turn this in to the receptionist, and we will forward your comments.**

If you prefer, you can your comments directly to:

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Santa Cruz Metropolitan Transit District  
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Santa Cruz, CA 95060  
or email: [service@scmtd.com](mailto:service@scmtd.com)

**3-2.10**

**The Santa Cruz METRO has announced that there will be a reduction in transit services in Santa Cruz, including the Emeline routes.**

If you have comments or feedback about this reduction you can share your thoughts in the space below.

Dear metro,

Please do-not cut Bus #4-  
it is very Important that i  
can go to my Doctor at HPH.

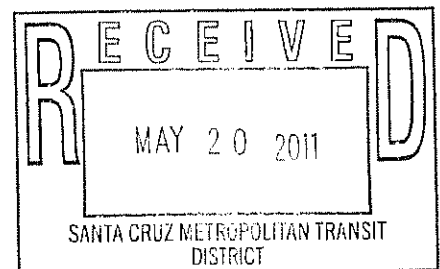
Thank you

Cindy Baumom

**You can turn this in to the receptionist, and we will forward your comments.**

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110 Vernon Street  
Santa Cruz, CA 95060  
or email: [service@scmttd.com](mailto:service@scmttd.com)



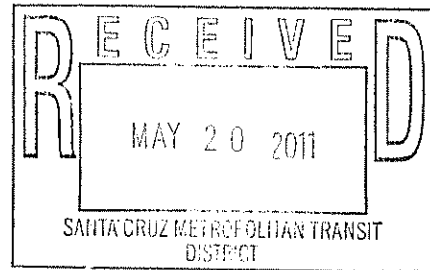
**3-2.11**

**The Santa Cruz METRO has announced that there will be a reduction in transit services in Santa Cruz, including the Emeline routes.**

If you have comments or feedback about this reduction you can share your thoughts in the space below.

Please don't cut back the Bus trips to Shelter. I have to go there for medical services at HPHH it would be very hard to make my appointments twice a week. I am disabled so the farther I have to walk to catch the bus there and home will make it difficult.

Thank You  
Wanda Soules



**You can turn this in to the receptionist, and we will forward your comments.**

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Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060  
or email: [service@scmttd.com](mailto:service@scmttd.com)

**3-2.12**

**The Santa Cruz METRO has announced that there will be a reduction in transit services in Santa Cruz, including the Emeline routes.**

If you have comments or feedback about this reduction you can share your thoughts in the space below.

FROM: Spencer Cobb, TO: METRO Administration.

Concerning: Cutbacks on Rt. 4, Emeline.

To whom it may concern,

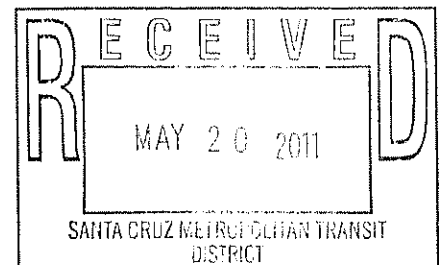
I am very concerned about your proposed cutbacks on the great service you have provided the citizens of this county in the past. I have relied many times on ~~the~~ route four to give me access to various services. I am suffering a disease that ~~allow me to~~ does not allow me to comfortably walk these distances to keep my appointments. I appreciate your time and consideration in this matter.



**You can turn this in to the receptionist, and we will forward your comments.**

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**3-2.13**



# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

## NOTICE OF ACTION TAKEN IN CLOSED SESSION MEMORANDUM

DATE: May 27, 2011

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: Notification Of Actions Taken In Closed Session Regarding The Following Claims on the Dates Indicated:

1. Settlement with Elizabeth Laurance

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### 1. Settlement with Elizabeth Laurence

On April 8, 2011, in closed session you authorized a settlement in the amount of Four thousand five hundred dollars (\$4,500.00), to settle the claim referenced above involving an accident that occurred on March 5, 2010, in Santa Cruz, California. The following directors authorized the settlement: Bustichi, Dodge, Graves, Hagen, Hinkle, Leopold, Pirie, Robinson and Stone. Director Bryant was absent. Pursuant to this direction, a fully executed release was received from the claimant and a District warrant was issued in accordance with this direction and the file was closed.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 CHECK JOURNAL DETAIL BY CHECK NUMBER  
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 01/01/11 THRU 01/31/11

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
38222	01/10/11	233.74 002861	AMERICAN MESSAGING SVCS, LLC	37657	JAN PAGERS	233.74			
38223	01/10/11	1,048.08 001312	ANTHEM BLUE CROSS	37701	JAN 11 PERS CHOICE	1,048.08			
38224	01/10/11	505.04 001E	AT&T	37702	BILLING CORRECTION	505.04			
38225	01/10/11	994.20 478	BEE CLENE	0	CARPET CLEAN/VERNON	994.20			
38226	01/10/11	150.00 R595	BRADBURY/STEPHENSON	37704	SETTLEMENT/RISK	150.00			
38227	01/10/11	1,859.49 002627	CDW GOVERNMENT, INC.	37708	TONER CART	1,079.66			
				37709	RIBBON/RESIN	382.15			
				37710	RHINO HP 5SI	158.77			
				37711	RIBBON W/RESIN	145.85			
				37712	HDP FILM	93.06			
38228	01/10/11	123.96 002898	CEB	37707	CA TORT 3RD ED UP	123.96			
38229	01/10/11	500.00 002938	CHRISTOPHER D. BURDICK	37658	CANCELLATION FEE	500.00			
38230	01/10/11	47,907.54 001124	CLEAN ENERGY	37659	LNG 12/15/10	9,558.87			
				37660	LNG 12/18/10	9,894.14			
				37661	LNG 12/21/10	8,277.09			
				37705	LNG 12/5/10	9,828.38			
				37706	LNG 12/9/10	10,349.06			
38231	01/10/11	1,564.98 163	COMMUNITY PRINTERS, INC.	37665	PT CONV COUPONS	1,564.98			
38232	01/10/11	9,507.27 504	CUMMINS WEST, INC.	37662	REBUILD TRANS/FL	7,841.42			
				37663	REV VEH PARTS/FL	111.56			
				37664	REV VEH PARTS/FL	1,554.29			
				37715	REV VEH PARTS/FL	171.13			
				37716	REV VEH PARTS/FL	39.97			
38233	01/10/11	211.10 001000	DAIMLER BUSES N. AMERICA INC.	37713	JAN 11 DENTAL	204.60			
38234	01/10/11	204.60 800	DELTA DENTAL PLAN	37666	DEC TIRES & TUBES/PT	242.87			
38235	01/10/11	2,134.40 085	DIXON & SON TIRE, INC.	37667	DEC TIRES & TUBES/FL	435.63			
				37668	DEC TIRE & TUBES/FL	976.46			
				37669	DEC TIRES & TUBES/FL	479.44			
38236	01/10/11	2,931.25 001329	DOC AUTO LLC	37670	OUT RPR REV VEH/PT	333.44			
				37671	OUT RPR REV VEH/PT	74.80			
				37672	OUT RPR #9951	2,523.01			
38237	01/10/11	202.00 002388	DOGHERRA S	37673	OUT RPR REV VEH/PT	55.00			
				37674	OUT RPR REV VEH/PT	72.00			
				37714	TOW #116	75.00			
38238	01/10/11	6.40 372	FEDERAL EXPRESS	37717	POSTAGE/MAILING MB	6.40			
38239	01/10/11	4,016.82 282	GRAINGER	37675	REV VEH/SAFETY/FL	938.22			
				37676	RPRS & MAINT/FAC	254.06			
				37677	REV VEH/SAFETY/FL	746.45			
				37678	CLEAN/SAFETY/FL	2,036.39			
38240	01/10/11	1,022.00 001019	HOLDSWORTH NORTH AMERICA	37718	REV VEH PARTS/FL	41.70			
38241	01/10/11	93.30 215	IKON OFFICE SOLUTIONS	37679	REV VEH PARTS/FL	1,022.00			
38242	01/10/11	14.31 001233	KIMBALL MIDWEST	37719	11/19-12/18 BK MNT/A	93.30			
38243	01/10/11	992.00 852	LAW OFFICES OF MARIE F. SANG	37720	REV VEH PARTS/FL	14.31			
38244	01/10/11	784.56 511	LUMINATOR HOLDING LP	37680	WORK COMP FEE/OPS	992.00			
				37681	REV VEH PARTS/FL	487.28			
				37682	REV VEH PARTS/FL	297.28			
38245	01/10/11	49.00 E101	LYNCH, GLENN	37683	DMV/VTT FEES/OPS	49.00			
38246	01/10/11	336.52 041	MISSION UNIFORM	37722	UNIF & LAUNDRY/FAC	64.58			
				37723	UNIF & LAUNDRY/FL	69.85			
				37724	UNIF & LAUNDRY/FL	169.61			

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
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DATE: 01/01/11 THRU 01/31/11

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
38247	01/10/11	001711	191.32	MOHAWK MFG. & SUPPLY CO.		37725	UNIF & LAUNDRY/PT	32.48	
38248	01/10/11	001454	60.72	MONTEREY BAY SYSTEMS		37726	REV VEH PARTS/FL	191.32	
38249	01/10/11	001063	213.85	NEW FLYER INDUSTRIES LIMITED		37721	10/1-12/31/10 GOLF	60.72	
38250	01/10/11	001176	14,842.00	NORTHSTAR, INC.		37727	REV VEH PARTS/FL	175.25	
38251	01/10/11	009	14,196.43	PACIFIC GAS & ELECTRIC		37728	REV VEH PARTS/FL	38.60	
						37684	DEC MAINT	14,842.00	
						37730	11/30-12/28 VERNON	4,164.85	
						37731	11/30-12/28 GOLF	6,462.67	
						37732	11/30-12/27 115 DUB	13.29	
						37733	11/30-12/28 1122 RVR	1,369.06	
						37734	11/30-12/27 115 DUB	80.45	
						37735	11/30-12/27 115 DUB	8.10	
						37736	11/30-12/28 1122 RVR	148.37	
						37737	11/30-12/28 1200 RVR	1,505.04	
						37738	12/09-12/10 111 DUB	444.60	
38252	01/10/11	043	294.56	PALACE ART & OFFICE SUPPLY		37686	OFFICE SUPPLY/OPS	294.56	
38253	01/10/11	950	887.00	PARADISE LANDSCAPE INC	0	37685	DEC MAINT	887.00	
38254	01/10/11	481	134.50	PIED PIPER EXTERMINATORS, INC.		37536	CR OCT PEST CTRL	-48.50	
						37739	DEC PEST CTRL	183.00	
38255	01/10/11	002939	39,789.45	PREFERRED BENEFIT		37729	JAN 11 DENTAL	39,789.45	
38256	01/10/11	001153	131.95	REPUBLIC ELEVATOR COMPANY		37687	DEC MAINT	131.95	
38257	01/10/11	001098	2,200.25	ROBERT HALF MANAGEMENT RESOURCE		37740	TEMP/RR W/E 12/17	1,201.05	
38258	01/10/11	966	21,048.75	S.C. FUELS	0	37741	TEMP/ADM W/E 12/17	999.20	
38259	01/10/11	018	629.45	SALINAS VALLEY FORD SALES		37744	DIESEL 12/20/10	21,048.75	
38260	01/10/11	135	215.73	SANTA CRUZ AUTO PARTS, INC.		37693	REV VEH PARTS/FL	53.22	
						37745	CR REV VEH PARTS/PT	576.23	
						37746	MOB/SAFETY SUPPLY/FL	-71.18	
						37747	SM TLS/REV VEH/FL	104.59	
						37748	REV VEH PARTS/FL	30.94	
						37749	REV VEH PARTS/FL	56.17	
						37688	SHRED SVCE	95.21	
38261	01/10/11	001292	300.00	SANTA CRUZ RECORDS MNGMT INC		37688	SHRED SVCE	300.00	
38262	01/10/11	002459	567.27	SCOTT'S VALLEY WATER DISTRICT		37742	10/8-12/9/10 SVTC	567.27	
38263	01/10/11	115	130.00	SNAP-ON INDUSTRIAL		37689	OUT RPR EQUIP/FL	130.00	
38264	01/10/11	001232	1,388.48	SPECIALIZED AUTO AND		37690	OUT RPR REV VEH/PT	928.70	
						37691	OUT RPR REV VEH/PT	459.78	
38265	01/10/11	001857	252.00	SWRCB FEES		37743	10/1-12/31/10 111 DU	252.00	
38266	01/10/11	001040	183.58	TERRYBERRY CO., LLC		37694	EMPLOY INCENTIVE	183.58	
38267	01/10/11	001165	75.00	THANH N. VU MD	7	37695	PHYS EXAM/OPS	75.00	
38268	01/10/11	057	3,007.31	U.S. BANK		37750	4246044555645971	26.39	
						37751	4246044555645971	199.80	
						37752	426044555645971	425.12	
						37753	4246044555645971	50.48	
						37754	4246044555645971	817.44	
						37755	4246044555645971	25.75	
						37756	4246044555645971	12.35	
						37757	4246044555645971	84.46	
						37758	4246044555645971	254.00	
						37759	4246044555645971	395.95	
						37760	4246044555645971	715.57	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
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DATE: 01/01/11 THRU 01/31/11

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38269	01/10/11	96.18 007	UNITED PARCEL SERVICE			37696	FRT OUT/FLT	66.80	
38270	01/10/11	10.96 946	UNITED SITE SERVICES			37697	FRT OUT/FLT	29.38	
38271	01/10/11	54.51 434B	VERIZON CALIFORNIA			37698	12/8-1/4 RENTAL	10.96	
38272	01/10/11	1,595.00 001353	VISION COMMUNICATIONS			37762	MT. BIEWLASKI	54.51	
38273	01/10/11	11,302.50 001043	VISION SERVICE PLAN			37699	DEC SVCS	1,595.00	
38274	01/10/11	1,142.43 002817	WATSONVILLE BLUEPRINT			37761	JAN 11 VSP	11,302.50	
38275	01/10/11	374.85 002932	WATTS ON			37763	BLUEPRINTS	1,142.43	
38276	01/10/11	70.00 682	WEISS, AMY L.		7	37765	GENERATOR SVC/VERNON	374.85	
38277	01/10/11	1,914.36 001506	WESTERN STATES OIL CO., INC.			37700	12/17 BOD MTG	70.00	
38278	01/17/11	245.00 001093	ALERE TOXICOLOGY SERVICES, INC			37764	LUBE-FUEL/FLT	1,914.36	
38279	01/17/11	440.00 001016	ALLARD'S SEPTIC SERVICE		7	37871	EMPLOY EXAMS/HR	245.00	
38280	01/17/11	525.00 001128	ALWAYS TOWING & RECOVERY, INC			37809	SVC/WTC TAQUERIA	440.00	
38281	01/17/11	36.65 192	ALWAYS UNDER PRESSURE			37766	TOW #2805	525.00	
38282	01/17/11	4,067.15 001D	AT&T			37767	RPRS & MAINT/FAC	36.65	
38283	01/17/11	275.00 247	AUTOMATIC DOOR SYSTEMS, INC.			37768	PHONES 11/19-12/18	4,067.15	
38284	01/17/11	39.99 002929	CHEVROLET OF WATSONVILLE		7	37810	DOOR SVCE/VERNON	275.00	
38285	01/17/11	128.24 001346	CITY OF SANTA CRUZ			37769	REV VEH PARTS/FL	39.99	
38286	01/17/11	29,417.20 001124	CLEAN ENERGY			37770	DEC LANDFILL	128.24	
38287	01/17/11	169.13 001266	COMCAST			37771	LNG 12/28/10	10,061.23	
38288	01/17/11	184.00 367	COMMUNITY TELEVISION OF			37772	LNG 12/31/10	9,444.59	
38289	01/17/11	1,315.35 504	CUMMINS WEST, INC.			37773	LNG 1/8-2/7 1217 MB	169.13	
38290	01/17/11	70.08 001000	DAIMLER BUSES N. AMERICA INC.			37814	12/17 BOD MTG	184.00	
38291	01/17/11	4,988.66 001316	DEVCO OIL			37813	REV VEH PARTS/FL	1,315.35	
38292	01/17/11	1,577.80 085	DIXON & SON TIRE, INC.			37816	FUEL/FLT	70.08	
38293	01/17/11	1,479.99 001329	DOC AUTO LLC			37817	DEC FUEL/FLT	66.34	
38294	01/17/11	500.00 002862	ECOLOGICAL CONCERNS INC.			37774	DEC TIRES & TUBES/FL	4,922.32	
38295	01/17/11	97.50 001492	EVERGREEN OIL INC.			37775	DEC TIRES & TUBES/FL	33.00	
38296	01/17/11	3,708.00 432	EXPRESS EMPLOYMENT PROS			37776	DEC TIRES & TUBES/FL	192.07	
38297	01/17/11	125.00 959	FIRST ADVANTAGE CORPORATION			37777	DEC TIRES & TUBES/FL	743.74	
38298	01/17/11	208.00 001302	GARDA CL WEST, INC.			37778	DEC TIRES & TUBES/FL	361.07	
38299	01/17/11	670.33 001323	GOVDELIVERY, INC.			37815	OUT RPR #304	247.92	
38300	01/17/11	180.40 282	GRAINGER			37819	WATER DRAIN/DEC MB	1,479.99	
38301	01/17/11	29.57 546	GRANITEROCK COMPANY			37818	HAZ WASTE DISP	500.00	
38302	01/17/11	929.52 001097	GREENWASTE RECOVERY, INC.			37779	TEMP/FAC W/E 12/19	97.50	
						37780	TEMP/FAC W/E 12/19	900.00	
						37781	TEMP/FAC W/E 12/26	1,160.00	
						37782	TEMP/FAC W/E 12/26	928.00	
						37820	EMPLOY EXAM/HR	720.00	
						37822	JAN ARMORED CAR SVC	125.00	
						37834	DEC 10 EMAIL SUBSCRIP	208.00	
						37783	RPRS & MAINT/FAC	670.33	
						37821	RPRS & MAINT/FAC	180.40	
						37823	JAN-MAR/SOQUEL	29.57	
						37824	DEC GARB/SVTC	54.06	
						37825	DEC GARB/GRN VALLEY	227.94	
						37826	DEC GARB/MT. HERMON	18.02	
						37827	JAN-MAR/SOQUEL	88.90	
						37828	JAN-MAR/FREEDOM	54.06	

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38303	01/17/11					37829	JAN-MAR/FREEDOM	54.06	
38304	01/17/11					37830	JAN-MAR/HWY 17	162.18	
38305	01/17/11					37831	JAN-MAR/AIRPORT	108.12	
38306	01/17/11					37832	JAN-MAR/LOMOND	54.06	
38307	01/17/11					37833	JAN-MAR/BIG BASIN	54.06	
38304	01/17/11		414.82	HARLAND		37835	AP CHECKS/FIN	414.82	
38305	01/17/11		72.27	HASLER, INC.		37836	2/1-2/28 RENT/ADM	72.27	
38306	01/17/11		182.74	IKON OFFICE SOLUTIONS		37837	10/1-12/31 DS MNT/AD	182.74	
38307	01/17/11		2,183.97	KEENAN & ASSOCIATES		37841	SETTLEMENT/RISK	2,183.97	
38307	01/17/11		23.00	KENVILLE LOCKSMITHS	7	37838	VERNON STORAGE/MB	5.50	
38307	01/17/11		23.00	KENVILLE LOCKSMITHS		37839	VERNON STORAGE/MB	12.00	
38308	01/17/11		4,000.68	LAW OFFICES OF MARIE F. SANG	7	37840	DUBOIS KEYS	5.50	
38308	01/17/11		4,000.68	LAW OFFICES OF MARIE F. SANG		37843	WORK COMP FEE/PT	46.50	
38309	01/17/11					37844	WORK COMP FEE/PT	1,069.50	
38310	01/17/11					37845	WORK COMP FEE/OPS	460.30	
38311	01/17/11					37846	WORK COMP FEE/FAC	2,424.38	
38312	01/17/11		3,109.00	LIEBERT CASSIDY WHITMORE	7	37842	1/11-12/11 TRAINING	3,109.00	
38313	01/17/11		629.54	MISSION UNIFORM		37784	UNIF & LAUNDRY/FAC	71.13	
38314	01/17/11					37785	UNIF & LAUNDRY/FAC	79.49	
38315	01/17/11					37786	UNIF & LAUNDRY/FL	169.61	
38316	01/17/11					37787	UNIF & LAUNDRY/FL	69.85	
38317	01/17/11					37788	UNIF & LAUNDRY/FL	69.85	
38318	01/17/11					37789	UNIF & LAUNDRY/FL	169.61	
38319	01/17/11					37847	REV VEH PARTS/FL	136.66	
38320	01/17/11					37849	1/1-3/31/OVR/ADM	844.50	
38321	01/17/11		136.66	MOHAWK MFG. & SUPPLY CO.		37848	REV VEH PARTS/FL	28.91	
38322	01/17/11		844.50	MONTEREY BAY SYSTEMS		37850	REV VEH PARTS/FL	183.75	
38323	01/17/11		28.91	MUNCIE TRANSIT SUPPLY		37851	REV VEH PARTS/FL	139.27	
38324	01/17/11		399.28	NEW FLYER INDUSTRIES LIMITED		37852	REV VEH PARTS/FL	43.89	
38325	01/17/11					37853	REV VEH PARTS/FL	32.37	
38326	01/17/11					37790	DOOR COVER/MMF	725.00	
38327	01/17/11					37855	11/30-12/28 1217 MB	160.69	
38328	01/17/11					37856	12/2-12/30 PACIFIC	2,182.82	
38329	01/17/11					37857	INK CARTRIDGES/MC	134.01	
38330	01/17/11					37854	SVCE CALL/WTC TAQUER	758.09	
38331	01/17/11					37791	RPRS & MAINT/FAC	7.74	
38332	01/17/11					37792	RPRS & MAINT/FAC	6.89	
38333	01/17/11					37793	RPRS & MAINT/FAC	53.52	
38334	01/17/11					37794	RPRS & MAINT/FAC	17.99	
38335	01/17/11					37858	TEMP/ADM W/E 12/24	799.36	
38336	01/17/11					37859	TEMP/RR W/E 12/24	902.70	
38337	01/17/11					37795	HAZ WASTE DISP	2,212.61	
38338	01/17/11					37796	OUT RPR #9950	453.62	
38339	01/17/11					37797	REV VEH PARTS/FL	125.13	
38340	01/17/11					37798	REV VEH PARTS/FL	52.37	
38341	01/17/11					37861	12/1-12/31 WC FUND	48,323.36	
38342	01/17/11					37796	DEC 10 FT SVCS	5,226.30	
38343	01/17/11					37860	QQWEST/HASTUS/PAYROL	5,365.00	
38344	01/17/11					37867	REV VEH PARTS/FL	102.22	
38345	01/17/11					37862	LIGHT RPR/MMF	1,040.07	

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38329	01/17/11	118.75 366	TENNANT COMPANY		37863	LIGHT RPR/RIVER ST.	5,179.11		
38330	01/17/11	1,504.05 001800	THERMO KING OF SALINAS, INC		37864	LIGHT RPR/WTC	2,933.44		
38331	01/17/11	26.12 007	UNITED PARCEL SERVICE		37865	LIGHT RPR/DUBOIS	1,305.32		
38332	01/17/11	1,631.53 002829	VALLEY POWER SYSTEMS, INC.		37866	CLEAN SUPPLY/FL	118.75		
					37869	REV VEH PARTS/FL	1,504.05		
					37870	FRT OUT/FLT	26.12		
					37799	REV VEH PARTS/FL	230.27		
					37800	REV VEH PARTS/FL	34.12		
					37801	REV VEH PARTS/FL	769.80		
					37802	REV VEH PARTS/FL	148.59		
					37803	REV VEH PARTS/FL	448.75		
					37804	DEC 10 PT SVCS	3,611.86		
38333	01/17/11	3,611.86 001083	WATSONVILLE TRANSPORTATION, INC		37872	MAINT BLDG AS-BUILTS	470.91		
38334	01/17/11	470.91 002817	WATSONVILLE BLUEPRINT		37805	PC7510	105.00		
38335	01/17/11	105.00 T211	WILCHAR, JEANNE		37806	RPRS & MAINT/FAC	68.43		
38336	01/17/11	6,998.43 186	WILSON, GEORGE H., INC.		37807	DUBOIS-RET TO OWNER	6,930.00		
38337	01/17/11	611.36 148	ZEP MANUFACTURING COMPANY		37808	REV VEH PARTS/FL	611.36		
38338	01/24/11	428.64 020	ADT SECURITY SERVICES INC.		38002	FEB ALARMS	68.00		
					38003	FEB ALARMS	45.05		
					38004	FEB ALARMS	68.89		
					38005	FEB ALARMS	49.23		
					38006	FEB ALARMS	93.24		
					38007	FEB ALARMS	104.23		
38339	01/24/11	28,999.71 001264	ANDREWS INTERNATIONAL INC		37874	11/29-12/26 SECURITY	28,999.71		
38340	01/24/11	472.69 001	AT&T		37999	REPEATERS/OPS	84.95		
					38000	REPEATERS/OPS	305.80		
					38001	OPS PHONE	81.94		
38341	01/24/11	2,091.36 876	ATCHISON, BARISON, CONDOTTI &	7	37873	425 FRONT THRU 12/31	2,091.36		
38342	01/24/11	5,000.00 001365	BORTNICK, ROBERT S. & ASSOC.	7	37875	10/5-12/31 ADA CS SR	5,000.00		
38343	01/24/11	250.00 616	BROWN ARMSTRONG		37879	TAX RETURN PREP	250.00		
38344	01/24/11	544.66 002189	BUS & EQUIPMENT		37876	REV VEH PARTS/PT	422.18		
					37877	REV VEH PARTS/PT	45.62		
					37878	REV VEH PARTS/PT	76.86		
38345	01/24/11	13,549.00 694	CALIFORNIA TRANSIT ASSOC.		37886	2011 ANNUAL MEMBER	13,549.00		
38346	01/24/11	168.02 E312	CHENG, FRANK		37883	PARK/MILEAGE	144.00		
					37884	MB MEETING	24.02		
38347	01/24/11	1,958.84 667	CITY OF SCOTT'S VALLEY		37882	BLUEBONNET/WASTEWATR	1,958.84		
38348	01/24/11	1,103.47 130	CITY OF WATSONVILLE UTILITIES		37887	CONTAINER/WTC	793.96		
					37888	11/24-12/26 WTC	21.06		
					37889	11/24-12/26 WTC	34.67		
					37890	11/24-12/26 WTC	210.12		
					37891	12/1-12/26 WTC	43.66		
					37880	LNG 1/4/11	9,243.04		
38349	01/24/11	9,243.04 001124	CLEAN ENERGY		37885	WINDOWS/WTC	300.00		
38350	01/24/11	300.00 002448	CLEAR VIEW, LLC	0	37881	DEC 10 MAIL P/U	1,295.00		
38351	01/24/11	1,295.00 001084	CLUTCH COURIERS	7	37896	12/1-12/14 FUEL/PT	7,828.23		
38352	01/24/11	15,586.48 001316	DEVCO OIL		37897	12/15-12/31 FUEL/PT	7,436.80		
					37898	FUEL/FLT	31.45		
					37941	FUEL/FLT	290.00		
38353	01/24/11	3,094.88 085	DIXON & SON TIRE, INC.		37892	DEC TIRES & TUBES/PT	577.06		

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38354	01/24/11	4,224.08	DOC AUTO LLC		37893	DEC TIRES & TUBES/FL	653.44	
					37894	DEC TIRES & TUBES/FL	983.12	
					37895	DEC TIRES & TUBES/FL	881.26	
					37924	OUT RPR REV VEH/PT	39.95	
					37925	OUT RPR REV VEH/PT	1,290.30	
					37926	OUT RPR REV VEH/PT	287.40	
					37927	OUT RPR REV VEH/PT	222.15	
					37928	OUT RPR REV VEH/PT	93.50	
					37929	OUT RPR REV VEH/PT	614.31	
					37930	OUT RPR REV VEH/PT	229.97	
					37931	OUT RPR REV VEH/PT	396.57	
					37932	OUT RPR REV VEH/PT	93.50	
					37933	OUT RPR REV VEH/PT	65.45	
					37934	OUT RPR REV VEH/PT	621.76	
					37935	OUT RPR REV VEH/PT	309.17	
					37936	CR OUT RPR REV VEH/P	-39.95	
38355	01/24/11	745.00	DOCTORS ON DUTY MEDICAL CLINIC .		37899	EMPLOY EXAM	30.00	
					37900	EMPLOY EXAM	35.00	
					37901	EMPLOY EXAM	30.00	
					37902	EMPLOY EXAM	30.00	
					37903	EMPLOY EXAM	30.00	
					37904	EMPLOY EXAM	30.00	
					37905	EMPLOY EXAM	30.00	
					37906	EMPLOY EXAM	35.00	
					37907	EMPLOY EXAM	30.00	
					37908	EMPLOY EXAM	30.00	
					37909	EMPLOY EXAM	30.00	
					37910	EMPLOY EXAM	30.00	
					37911	EMPLOY EXAM	35.00	
					37912	EMPLOY EXAM	20.00	
					37913	EMPLOY EXAM	30.00	
					37914	EMPLY EXAM	35.00	
					37915	EMPLOY EXAM	30.00	
					37916	EMPLOY EXAM	20.00	
					37917	EMPLOY EXAM	30.00	
					37918	EMPLOY EXAM	30.00	
					37919	EMPLOY EXAM	30.00	
					37920	EMPLOY EXAM	20.00	
					37921	EMPLOY EXAM	30.00	
					37922	EMPLOY EXAM	30.00	
					37923	EMPLOY EXAM	35.00	
38356	01/24/11	350.20	DOGHERRA 'S		37937	OUT RPR REV VEH/PT	73.20	
					37938	OUT RPR REV VEH/PT	55.00	
					37939	OUT RPR REV VEH/PT	116.00	
					37940	OUT RPR REV VEH/PT	106.00	
					37942	HAZ WASTE DISP	639.00	
38357	01/24/11	639.00	EVERGREEN OIL INC.		37943	DEC 10 DISPATCH/PT	45.00	
38358	01/24/11	45.00	FIRST ALARM		37945	1/11-12/11 MAINT	24,190.00	
38359	01/24/11	002295	GIRO, INC.		37946	PARTS & SUPPLY/PT	38.55	
38360	01/24/11	123.57	GRAINGER		38008	SAFETY SUPPLY/FAC	85.02	

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38361	01/24/11	216.81 001097	GREENWASTE RECOVERY, INC.	37944	DEC GARB/RES PARK	216.81			
38362	01/24/11	80,810.00 001035	HARRIS & ASSOCIATES	37947	PROF SVCS THRU 11/30	39,540.00			
38363	01/24/11	43.06 510A	HASLER, INC.	37948	PROF SVCS THRU 12/31	41,270.00			
38364	01/24/11	416.10 001209	IKON FINANCIAL SERVICES	37949	2/1-2/28 RENT/PT	43.06			
38365	01/24/11	3,687.71 002117	IULIANO	37950	12/18-1/17 LS/MNT	380.00			
38366	01/24/11	2,905.16 110	JESSICA GROCERY STORE, INC.	37951	COPY OVERAGES/TAXES	36.10			
38367	01/24/11	39.00 E568	JIMENEZ, SYLVIA	37952	10/11 PROP TAX #2	416.10			
38368	01/24/11	1,685.95 001119	MACERICH PARTNERSHIP LP	38013	115 DUBOIS RENT	3,271.61			
38369	01/24/11	39.00 E252	MCHALE, BRIAN	37954	CUSTODIAL SERVICES	2,905.16			
38370	01/24/11	904.00 001342	MCW ASSOCIATES, INC.	37953	DMV FEE	39.00			
38371	01/24/11	10.00 E606	MULLIS, MICHAEL	37955	CAPITOLA MALL RENT	1,685.95			
38372	01/24/11	1,498.17 002721	NEXTEL COMMUNICATIONS	38009	DMV FEE/OPS	39.00			
38373	01/24/11	160.00 E629	NJAA, SHELDON	37956	DEC 10 OUT RPR/PT	904.00			
38374	01/24/11	5,514.97 001176	NORTHSTAR, INC.	38010	VTT FEE/OPS	10.00			
38375	01/24/11	2,025.76 009	PACIFIC GAS & ELECTRIC	37957	12/4-1/3/PT	1,498.17			
38376	01/24/11	66.46 043	PALACE ART & OFFICE SUPPLY	38014	CAL/OSHA TRAINING	160.00			
38377	01/24/11	1,010.69 882	PRINT SHOP SANTA CRUZ	37958	OUT RPR EQUIP/FAC	4,206.09			
38378	01/24/11	1,702.06 001098	ROBERT HALF MANAGEMENT RESOURCE	37959	OUT RPR EQUIP/FAC	1,175.54			
38379	01/24/11	234.94 018	SALINAS VALLEY FORD SALES	37960	OUT RPR EQUIP/FAC	133.34			
38380	01/24/11	45.27 079	SANTA CRUZ MUNICIPAL UTILITIES	37963	11/24-1/5 SVTC	2,012.38			
38381	01/24/11	369.52 149	SANTA CRUZ SENTINEL	37964	12/8-1/5 SVTC	13.38			
38382	01/24/11	2,500.00 002267	SHAW / YODER / ANTIWIH, INC.	38011	OFFICE SUPPLY/FLT	25.78			
38383	01/24/11	210.00 001121	SILENT PARTNER SECURITY SYS.	38012	DESK CORNER/FLT	40.68			
38384	01/24/11	12,461.74 001075	SOQUEL III ASSOCIATES	37961	FAREBOX LABELS	693.14			
38385	01/24/11	889.24 001232	SPECIALIZED AUTO AND	37962	110 VERNON LITTERHEAD	317.55			
38386	01/24/11	647.50 001360	SPECTRUM HUMAN RESOURCE	37965	TEMP/ADM W/E 12/31	799.36			
38387	01/24/11	1,073.74 002245	STAPLES ADVANTAGE	37966	TEMP/RH W/E 12/31	902.70			
38388	01/24/11	621.09 080A	STATE BOARD OF EQUALIZATION	37983	12/14-12/30 111 DUB	45.27			
38389	01/24/11	75.00 E646	SWAIN, LAWRENCE	37988	ADS/FIN	184.76			
				37989	ADS/FIN	184.76			
				37967	JAN 11 LEG SVCS	2,500.00			
				37970	1/1-3/31 ALARMS	210.00			
				37968	RESEARCH PARK RENT	12,461.74			
				37973	OUT RPR REV VEH/PT	42.35			
				37974	OUT RPR REV VEH/PT	42.35			
				37975	OUT RPR REV VEH/PT	41.86			
				37976	OUT RPR REV VEH/PT	55.19			
				37977	OUT RPR REV VEH/PT	43.09			
				37978	OUT RPR REV VEH/PT	41.86			
				37979	OUT RPR REV VEH/PT	43.09			
				37980	OUT RPR REV VEH/PT	43.09			
				37981	OUT RPR REV VEH/PT	42.35			
				37982	OUT RPR REV VEH/PT	495.24			
				37984	PRJ MGMT/PS CRTL IMP	647.50			
				37985	OFFICE SUPPLY/ADM	420.35			
				37986	REV VEH PARTS/FL	46.53			
				37987	OFFICE SUPPLY/OPS	606.86			
				37971	OCT-DEC FUEL TAX	621.09			
				37972	EMPLOY EXAM/PT	75.00			



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38390	01/24/11	48.94 007	48.94	UNITED PARCEL SERVICE		37990	FRT OUT/FLT	48.94	
38391	01/24/11	497.35 002829	497.35	VALLEY POWER SYSTEMS, INC.		37991	REV VEH PARTS/FL	576.63	
						37992	CR REV VEH PARTS/FL	-576.63	
						37993	REV VEH PARTS/FL	497.35	
38392	01/24/11	364.19 436	364.19	WEST PAYMENT CENTER		37995	DEC INFO CHARGES	307.79	
						37996	SUBSCRIPT/LEGAL	56.40	
38393	01/24/11	191.48 002028	191.48	WESTCOAST LEGAL SERVICE	7	37997	PROF SVCS/LEGAL	108.48	
						37998	PROF SVCS/LEGAL	83.00	
38394	01/24/11	175.00 186	175.00	WILSON, GEORGE H., INC.		37994	HVAC/PT	175.00	
38395	01/31/11	98.46 020	98.46	ADT SECURITY SERVICES INC.		38016	FEB ALARM/DUB	49.23	
						38017	JAN ALARMS/DUBOIS	49.23	
38396	01/31/11	8,250.00 001348	8,250.00	ATHENS INSURANCE SERVICE, INC.		38015	FEB 11 WORK COMP FEE	8,250.00	
38397	01/31/11	6,774.37 664	6,774.37	BAY COUNTIES PITCOCK PETROLEUM		38018	FUEL/FLT	6,774.37	
38398	01/31/11	1,983.00 011	1,983.00	BEWLEYS CLEANING	7	38019	DUBOIS CLEANUP/FAC	1,495.00	
						38020	FLOOR SVCE/DUBOIS	488.00	
38399	01/31/11	541,246.24 502	541,246.24	CA PUBLIC EMPLOYEES'		38033	FEB 11 MEDICAL	541,246.24	
38400	01/31/11	283.37 002627	283.37	CDW GOVERNMENT, INC.		38027	GSA WIN PRO 7 UPG	256.00	
						38028	XP PRO W/SP3 MEDIA	27.37	
38401	01/31/11	1,656.04 001346	1,656.04	CITY OF SANTA CRUZ		38034	COOP RETAIL MGT	1,656.04	
38402	01/31/11	250.00 001113	250.00	CLARKE, SUSAN	7	38021	12/16-12/21 BUS AUD	125.00	
						38022	12/22-12/28 BUS AUD	125.00	
38403	01/31/11	3,773.60 909	3,773.60	CLASSIC GRAPHICS		38035	OUT RPR #2302	3,773.60	
38404	01/31/11	29,730.87 001124	29,730.87	CLEAN ENERGY		38024	LNG 1/7/11	10,581.42	
						38025	LNG 1/10/11	8,767.68	
						38026	LNG 1/13/11	10,381.77	
38405	01/31/11	22.40 001004	22.40	COUNTY OF SANTA CRUZ		38023	HASTUS ACCRUAL EXPOR	22.40	
38406	01/31/11	7,725.33 504	7,725.33	CUMMINS WEST, INC.		38029	REV VEH PARTS/FL	111.56	
						38030	CR REV VEH PARTS/FL	-89.14	
						38031	OUT RPR #2801	7,184.21	
						38032	REV VEH PARTS/FL	518.70	
						38045	REV VEH PARTS/FL	17.02	
						38046	REV VEH PARTS/FL	203.67	
						38047	REV VEH PARTS/FL	3,379.79	
						38048	ELEVATOR PERM/VERNON	225.00	
38408	01/31/11	225.00 001322	225.00	DEPARTMENT OF INDUSTRIAL		38036	OUT RPR REV VEH/PT	448.51	
38409	01/31/11	2,471.13 001329	2,471.13	DOC AUTO LLC		38037	OUT RPR REV VEH/PT	421.39	
						38038	OUT RPR REV VEH/PT	140.25	
						38039	OUT RPR REV VEH/PT	319.13	
						38040	OUT RPR REV VEH/PT	89.95	
						38041	OUT RPR #101	1,051.90	
38410	01/31/11	205.00 002388	205.00	DOGHERRA'S	7	38042	OUT RPR REV VEH/PT	55.00	
						38043	OUT RPR REV VEH/PT	55.00	
						38044	TOW #116	95.00	
38470	01/31/11	1,048.08 001312	1,048.08	ANTHEM BLUE CROSS		38153	FEB 11 PERS CHOICE	1,048.08	
38471	01/31/11	67.55 M033	67.55	BAILEY, NEIL	0	38156	FEB 11 RET SUPP	67.55	
38472	01/31/11	67.55 M022	67.55	CAPELLA, KATHLEEN	0	38169	FEB 11 RET SUPP	67.55	
38473	01/31/11	33.78 M039	33.78	DAVILA, ANA MARIA	0	38157	FEB 11 RET SUPP	33.78	
38474	01/31/11	5,432.86 085	5,432.86	DIXON & SON TIRE, INC.		38049	JAN TIRES & TUBES/FL	728.79	
						38050	JAN TIRES & TUBES/FL	653.44	
						38051	JAN TIRES & TUBES/FL	719.15	

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38475	01/31/11	18,960.00	001317	EUROTECH, INC.		38052	JAN TIRES & TUBES/FL	440.63	
38476	01/31/11	3,488.63	432	EXPRESS EMPLOYMENT PROS		38053	JAN TIRES & TUBES/FL	283.70	
38477	01/31/11	30.83	372	FEDERAL EXPRESS		38054	JAN TIRES & TUBES/FL	28.65	
38478	01/31/11	129.43	001172	FERGUSON ENTERPRISES INC.	0	38055	JAN TIRES & TUBES/FL	19.10	
38479	01/31/11	33.78	M040	GARBEZ, LINDA		38056	JAN TIRES & TUBES/FL	38.20	
38480	01/31/11	33.78	M100	GARCIA, HELEN	0	38057	JAN TIRES & TUBES/FL	28.65	
38481	01/31/11	3,898.79	117	GILLIG LLC		38058	JAN TIRES & TUBES/FL	9.55	
38482	01/31/11	67.55	M041	GOUVEIA, ROBERT	0	38059	JAN TIRES & TUBES/FL	28.65	
38483	01/31/11	135.60	282	GRAINGER		38060	JAN TIRES & TUBES/FL	440.63	
38484	01/31/11	87.87	M081	HALL, JAMES	0	38061	JAN TIRES & TUBES/FL	1,083.20	
38485	01/31/11	56.56	215	IKON OFFICE SOLUTIONS		38062	JAN TIRES & TUBES/FL	728.79	
38486	01/31/11	229.03	M061	KAMEDA, TERRY	0	38063	JAN TIRES & TUBES/FL	16.00	
38487	01/31/11	12,500.00	001303	MAINTSTAR		38064	JAN TIRES & TUBES/FL	185.73	
38488	01/31/11	778.48	001145	MANAGED HEALTH NETWORK		38154	11/10-6/11 HWY 17 WI	18,960.00	
38489	01/31/11	2,191.09	001052	MID VALLEY SUPPLY		38065	TEMP/FAC W/E 1/2	720.00	
						38066	TEMP/FAC W/E 1/2	928.00	
						38067	TEMP/FAC W/E 1/9	1,160.00	
						38068	TEMP/FAC W/E 1/9	680.63	
						38069	POSTAGE/MAIL/FIN	30.83	
						38070	RPRS & MAINT/FAC	129.43	
						38158	FEB 11 RET SUPP	33.78	
						38159	FEB 11 RET SUPP	33.78	
						38073	REV VEH PARTS/FL	811.56	
						38074	REV VEH PARTS/FL	1,331.82	
						38075	REV VEH PARTS/FL	906.61	
						38076	REV VEH PARTS/FL	194.59	
						38077	REV VEH PARTS/FL	597.77	
						38078	REV VEH PARTS/FL	56.44	
38482	01/31/11	67.55	M041	GOUVEIA, ROBERT	0	38160	FEB 11 RET SUPP	67.55	
38483	01/31/11	135.60	282	GRAINGER		38071	RPRS & MAINT/FAC	37.12	
						38072	REV VEH PARTS/FL	98.48	
						38161	FEB 11 RET SUPP	87.87	
						38079	12/19-1/18 BK MNT/AD	56.56	
						38170	FEB 11 RET SUPP	229.03	
						38177	TRAINING/FULE FORCE	12,500.00	
						38093	FEB 11 EAP	778.48	
						38088	CLEAN SUPPLY/FAC	1,726.92	
						38089	CLEAN SUPPLY/FAC	52.56	
						38090	CLEAN SUPPLY/FAC	309.84	
						38091	CLEAN SUPPLY/FAC	13.14	
						38092	CLEAN SUPPLY/FAC	88.63	
						38080	UNIF & LAUNDRY/PT	32.77	
						38081	UNIF & LAUNDRY/PT	29.06	
						38082	UNIF & LAUNDRY/FAC	71.50	
						38083	UNIF & LAUNDRY/FAC	73.16	
						38084	UNIF & LAUNDRY/FL	173.61	
						38085	UNIF & LAUNDRY/FL	69.85	
						38086	UNIF & LAUNDRY/FL	169.61	
						38087	UNIF & LAUNDRY/FL	69.85	
38491	01/31/11	1,421.31	288	MUNCIE TRANSIT SUPPLY		38094	OUT RPR EQUIP/FL	1,421.31	

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38492	01/31/11	001063	4,427.08	NEW FLYER INDUSTRIES LIMITED		38095	REV VEH PARTS/FL	734.44	
38494	01/31/11					38096	REV VEH PARTS/FL	297.83	
						38097	REV VEH PARTS/FL	1,851.53	
						38098	REV VEH PARTS/FL	24.23	
						38099	REV VEH PARTS/FL	94.57	
						38100	REV VEH PARTS/FL	348.94	
						38101	REV VEH PARTS/FL	398.62	
						38102	REV VEH PARTS/FL	676.92	
38493	01/31/11	000050	33.78	O'MARA, KATHLEEN	0	38162	FEB 11 RET SUPP	33.78	
38494	01/31/11	000009	1,163.74	PACIFIC GAS & ELECTRIC		38112	12/28-1/3 111 DUBOIS	6.68	
						38155	12/11-1/10 RES PARK	1,157.06	
38495	01/31/11	000057	252.22	PARHAM, WALLACE	0	38171	FEB 11 RET SUPP	252.22	
38496	01/31/11	000109	33.78	PEREZ, CHERYL		38163	FEB 11 RET SUPP	33.78	
38497	01/31/11	000064	177.45	PETERS, TERRIE	0	38172	FEB 11 RET SUPP	177.45	
38498	01/31/11	000070	33.78	PICARELLA, FRANCIS	0	38173	FEB 11 RET SUPP	33.78	
38499	01/31/11	000481	574.00	PIED PIPER EXTERMINATORS, INC.		38103	DEC PEST CTRL	48.50	
						38104	DEC PEST CTRL	48.50	
						38105	DEC PEST CTRL	53.00	
						38106	JAN PEST CTRL	183.00	
						38107	JAN PEST CTRL	241.00	
38500	01/31/11	000058	252.22	POTEETE, BEVERLY	0	38174	FEB 11 RET SUPP	252.22	
38501	01/31/11	000149	784.13	PREFERRED PLUMBING, INC.		38113	SVCF/WTC TAQUERIA	784.13	
38502	01/31/11	000107A	105.13	PROBUILD		38108	RPRS & MAINT/FAC	11.75	
						38109	RPRS & MAINT/FAC	47.27	
						38110	RPRS & MAINT/FAC	41.97	
						38111	RPRS & MAINT/FAC	4.14	
38503	01/31/11	0002094	558.04	RICON CORPORATION		38114	REV VEH PARTS/FL	558.04	
38504	01/31/11	0001098	1,584.97	ROBERT HALF MANAGEMENT RESOURCE		38115	TEMP/RR W/E 1/7	673.20	
						38116	TEMP/ADM W/E 1/7	911.77	
						38117	REPAIR FEE	5,000.00	
38505	01/31/11	0000539	5,000.00	ROBERT MARIN &		38164	FEB 11 RET SUPP	67.55	
38506	01/31/11	000085	67.55	ROSSI, DENISE	0	38165	FEB 11 RET SUPP	33.78	
38507	01/31/11	000030	33.78	ROWE, RUBY		38131	REV VEH PARTS/FL	9.52	
38508	01/31/11	000135	175.06	SANTA CRUZ AUTO PARTS, INC.		38132	REV VEH PARTS/FL	6.93	
						38133	REV VEH PARTS/FL	30.93	
						38134	REV VEH PARTS/FL	7.28	
						38135	REV VEH PARTS/FL	10.77	
						38136	REV VEH PARTS/PT	109.63	
38509	01/31/11	0001944	16.50	SANTA CRUZ COUNTY LAW LIBRARY		38118	QUARTERLY COPY CHRG	16.50	
38510	01/31/11	000079	8,634.35	SANTA CRUZ MUNICIPAL UTILITIES		38122	12/14-1/12 GOLF CLUB	1,189.86	
						38123	12/14-1/12 GOLF	50.70	
						38124	12/14-1/12 VERNON	440.54	
						38125	12/14-1/12 VERNON	50.70	
						38126	12/14-1/12 1200A RVR	2,619.23	
						38127	12/14-1/12 PACIFIC	74.17	
						38128	12/14-1/12 PACIFIC	2,483.26	
						38129	BUS STOP BINS	558.40	
38511	01/31/11	00010	160.87	SHORT, SLOAN	0	38130	12/14-1/12 1200B RVR	1,167.49	
38512	01/31/11	00054	67.55	SLOAN, FRANCIS	0	38175	FEB 11 RET SUPP	160.87	
						38166	FEB 11 RET SUPP	67.55	

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38513	01/31/11	001232	1,129.56	SPECIALIZED AUTO AND		38137	OUT RPR REV VEH/PT	288.13	
38514	01/31/11	080	360.00	STATE BOARD OF EQUALIZATION		38138	OUT RPR REV VEH/PT	841.43	
38515	01/31/11	001857	2,016.00	SWRCB FEES		38121	OCT-DEC USE TAX	360.00	
38516	01/31/11	M086	33.78	TOLINE, DONALD	0	38119	1/11-12/11 1200 RVR	1,008.00	
38517	01/31/11	582	125.00	TOYOTA OF SANTA CRUZ		38120	1/11-12/11 GOLF CLUB	1,008.00	
38518	01/31/11	057	365.36	U.S. BANK		38167	FEB 11 RET SUPP	33.78	
38519	01/31/11	007	42.13	UNITED PARCEL SERVICE		38139	OUT RPR # 116	125.00	
38520	01/31/11	946	10.96	UNITED SITE SERVICES		38142	4246044555645971	365.36	
38521	01/31/11	002829	1,112.34	VALLEY POWER SYSTEMS, INC.		38141	FRT OUT/FLT	42.13	
38522	01/31/11	434B	54.51	VERIZON CALIFORNIA		38140	1/5-2/1 RENTAL	10.96	
38523	01/31/11	434	90.02	VERIZON WIRELESS		38144	REV VEH PARTS/FL	611.68	
38524	01/31/11	001353	395.42	VISION COMMUNICATIONS	0	38145	REV VEH PARTS/FL	5.29	
38525	01/31/11	001043	11,302.50	VISION SERVICE PLAN		38146	REV VEH PARTS/FL	272.32	
38526	01/31/11	M076	229.03	VONWAL, YVETTE	0	38147	REV VEH PARTS/FL	223.05	
38527	01/31/11	001986	32.56	WAGER CO., INC. ROBERT		38148	MT BIEWLASKI	54.51	
38528	01/31/11	M088	33.78	YAGI, RANDY		38149	PC CARDS/ADM	90.02	
38529	01/31/11	148	214.50	ZEP MANUFACTURING COMPANY		38143	PARTS & SUPPLY/OPS	395.42	
TOTAL			1,290,174.47	ACCOUNTS PAYABLE		38150	FEB 11 VSP	11,302.50	
						38176	FEB 11 RET SUPP	229.03	
						38151	SMALL TOOLS/FLT	32.56	
						38168	FEB 11 RET SUPP	33.78	
						38152	SAFETY SUPPLY/PT	214.50	
						TOTAL CHECKS	249	1,290,174.47	

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38530	02/07/11	2,520.00	001141	AMERICAN BUSINESS SYSTEMS, INC	7	38222	ANNUAL MAINT	2,520.00		
38531	02/07/11	233.74	002861	AMERICAN MESSAGING SVCS, LLC		38223	FEB PAGERS	233.74		
38532	02/07/11	76.15	941	ASSURANT EMPLOYEE BENEFITS		38221	ADJUSTMENT BILL	76.15		
38533	02/07/11	4,250.41	001D	AT&T		38178	PHONES 12/19-1/18	4,250.41		
38534	02/07/11	1,357.80	001275	BROADLUX, INC.		38179	HOST CTRL SOFTWARE	1,357.80		
38535	02/07/11	816.80	001346	CITY OF SANTA CRUZ		38224	BUS STORAGE M/C CONS	816.80		
38536	02/07/11	900.00	002923	CLAUDE DAMSON AMES, ESQ.		38228	PROF SVCS/HR	900.00		
38537	02/07/11	18,614.94	001124	CLEAN ENERGY		38180	LNG 1/16/11	10,234.94		
						38227	LNG 1/19/11	8,380.00		
38538	02/07/11	149.00	001084	CLUTCH COURIERS	7	38181	PROF SVCS/RISK	149.00		
38539	02/07/11	87.84	002063	COSTCO		38225	1/14 BOD MTG	33.28		
						38226	1/28 BOD MTG	54.56		
38540	02/07/11	1,035.00	001600	DIAMOND LINK FENCE CO.	7	38229	FENCING 138 GC/MB	1,035.00		
38541	02/07/11	113.43	085	DIXON & SON TIRE, INC.		38182	JAN TIRES & TUBES/PT	113.43		
38542	02/07/11	144.11	001329	DOC AUTO LLC		38183	OUT RPR REV VEH/PT	144.11		
38543	02/07/11	1,000.00	T197	EDDIE LOZANO, NCAC, CADC II,	7	38230	PROF SVCS/HR	500.00		
						38231	PROF SVCS/HR	500.00		
38544	02/07/11	2,060.00	432	EXPRESS EMPLOYMENT PROS		38184	TEMP/FAC W/E 1/16	900.00		
						38185	TEMP/FAC W/E 1/16	1,160.00		
38545	02/07/11	63.68	959	FIRST ADVANTAGE CORPORATION		38186	EMPLOY EXAM	63.68		
38546	02/07/11	273.59	696	FRED PRYOR SEMINARS		38232	EMPLOYEE TRAINING	273.59		
38547	02/07/11	225.00	001189	GARY KENVILLE LOCKSMITH	7	38188	REKEY DOOR/PACIFIC	62.50		
						38233	RPR/SVTC	162.50		
38548	02/07/11	19,378.80	002123	GIRO, INC.		38187	LIC/SVC/EXP AMEND	19,378.80		
38549	02/07/11	80.22	166	HOSE SHOP, THE		38189	REV VEH PARTS/FL	80.22		
38550	02/07/11	275.10	001350	JOHN WILEY & SONS, INC.		38190	1711114 FED GRANTS	275.10		
38551	02/07/11	176.61	E635	KINSLOW, DEBBIE		38234	ANNUAL CALTIP MTG	176.61		
38552	02/07/11	2,076.30	852	LAW OFFICES OF MARIE F. SANG	7	38191	WORK COMP FEE/PT	173.50		
						38192	WORK COMP FEE/OPS	159.30		
						38193	WORK COMP FEE/ADM	111.50		
						38194	WORK COMP FEE/OPS	483.50		
						38195	WORK COMP FEE/OPS	992.50		
						38196	WORK COMP FEE/FL	156.00		
38553	02/07/11	37.52	E295	MOREAU, DAVID		38197	MED PREM OVRPYMNT	37.52		
38554	02/07/11	17,218.57	001063	NEW FLYER INDUSTRIES LIMITED		38198	REV VEH PARTS/FL	18.59		
						38199	REV VEH PARTS/FL	2,852.98		
						38200	REV VEH PARTS/FL	5,869.91		
						38201	REV VEH PARTS/FL	3,164.07		
						38202	REV VEH PARTS/FL	4.50		
						38235	REV VEH PARTS/FL	280.88		
						38236	REV VEH PARTS/FL	5,027.64		
						38270	ED EXPENSE	1,650.00		
						38271	ED EXPENSE	90.00		
38555	02/07/11	1,740.00	E645	OLANDER, JOY		38203	TRANSIT DATABSE CNSL	3,885.00		
						38204	DOOR RPR/MMF	2,629.00		
38556	02/07/11	3,885.00	002934	ON TIME CONSULTING SVCS, INC.		38205	DOOR RPR/PARTS	500.00		
38557	02/07/11	3,129.00	364	OVERHEAD DOOR CO. OF SALINAS		38239	12/29-1/26 1200 RVR	1,511.10		
						38240	12/29-1/26 1122 RVR	188.48		
38558	02/07/11	14,318.06	009	PACIFIC GAS & ELECTRIC		38241	12/29-1/26 GOLF	6,628.06		
						38242	12/28-1/26 115 DUB	8.68		

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38559	02/07/11	043	197.05	PALACE ART & OFFICE SUPPLY		38243	12/29-1/26 VERNON	4,446.31	
						38244	12/29-1/26 1122 RVR	1,411.53	
						38245	12/28-1/26 115 DUB	109.67	
						38246	12/28-1/26 115 DUB	14.23	
						38206	OFFICE SUPPLY/ADM	43.50	
						38207	OFFICE SUPPLY/FL	48.80	
						38247	OFFICE SUPPLY/FIN	49.26	
						38248	OFFICE SUPPLY/FIN	55.49	
						38237	JAN MAINT	887.00	
38560	02/07/11	950	887.00	PARADISE LANDSCAPE INC	0	38237	JAN MAINT	887.00	
38561	02/07/11	02939	39,789.45	PREFERRED BENEFIT		38238	FEB 11 DENTAL	39,789.45	
38562	02/07/11	01153	131.95	REPUBLIC ELEVATOR COMPANY		38249	JAN MAINT/METRO	131.95	
38563	02/07/11	01098	999.20	ROBERT HALF MANAGEMENT RESOURCE		38208	TEMP/ADM W/E 1/14	999.20	
38564	02/07/11	966	22,990.11	S.C. FUELS	0	38251	DIESEL 1/20/11	22,990.11	
38565	02/07/11	02700	1,151.00	SANTA CRUZ COUNTY		38252	HEALTH PREM/GOLF	1,151.00	
38566	02/07/11	079	116.26	SANTA CRUZ MUNICIPAL UTILITIES		38210	12/14-1/12 1217 MB	116.26	
38567	02/07/11	788	382.27	SCMTD PETTY CASH - FINANCE		38253	PETTY CASH	382.27	
38568	02/07/11	E248	49.00	SEDA, DELVIS		38250	DMV/VTT FEES/OPS	49.00	
38569	02/07/11	001277	11,965.51	SJB GLOBALNET, INC.		38209	8/10-7/11 SUPPORT	11,965.51	
38570	02/07/11	001232	321.10	SPECIALIZED AUTO AND		38211	OUT RPR REV VEH/PT	160.55	
						38212	OUT RPR REV VEH/PT	160.55	
38571	02/07/11	002245	373.40	STAPLES ADVANTAGE		38213	OFFICE SUPPLY/FL	373.40	
38572	02/07/11	001040	410.50	TERRYBERRY CO., LLC		38254	EMPLOY INCENTIVE	410.50	
38573	02/07/11	001165	225.00	THANH N. VU MD	7	38214	EMPLOY EXAM/PT	75.00	
						38215	EMPLOY EXAM/OPS	75.00	
						38216	EMPLOY EXAM/OPS	75.00	
38574	02/07/11	002943	9,500.00	THE DON CHAPIN COMPANY, INC.		38268	RPR/DEMOLITION/DUB	6,300.00	
						38269	RPR/DEMOLITION/DUB	3,200.00	
38575	02/07/11	0057	2,003.41	U.S. BANK		38257	4246044555645971	277.18	
						38258	4246044555645971	-150.00	
						38259	4246044555645971	-42.53	
						38260	4246044555645971	177.96	
						38261	4246044555645971	1,097.00	
						38262	4246044555645971	190.99	
						38263	4246044555645971	235.76	
						38264	4246044555645971	139.16	
						38265	4246044555645971	44.26	
						38266	4246044555645971	33.63	
38576	02/07/11	007	93.87	UNITED PARCEL SERVICE		38255	FRT OUT/FLT	41.75	
						38256	FRT OUT/FLT	52.12	
38577	02/07/11	002829	506.74	VALLEY POWER SYSTEMS, INC.		38217	REV VEH PARTS/FL	440.93	
						38218	REV VEH PARTS/FL	65.81	
38578	02/07/11	001353	1,595.00	VISION COMMUNICATIONS		38267	JAN SERVICES	1,595.00	
38579	02/07/11	001506	1,102.77	WESTERN STATES OIL CO., INC.		38219	FUEL/FLT	1,102.77	
38580	02/07/11	186	886.00	WILSON, GEORGE H., INC.		38220	SVCE/DUBOIS	886.00	
38581	02/14/11	002876	201.26	AA AUTO COLLISION CENTER		38272	OUT RPR REV VEH/PT	201.26	
38582	02/14/11	294	290.62	ANDY'S AUTO SUPPLY	0	38273	REV VEH PARTS/FL	16.65	
						38274	REV VEH PARTS/FL	164.14	
						38275	REV VEH PARTS/FL	109.83	
38583	02/14/11	001348	8,250.00	ATHENS INSURANCE SERVICE, INC.		38338	MAR 11 WORK COMP FEE	8,250.00	
38584	02/14/11	001356	2,175.94	BRENCO OPERATING-TEXAS, LP	7	38342	REV VEH PARTS/FL	2,175.94	

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38585	02/14/11	001112	385.44	BRINKS AWARDS & SIGNS	7	38277	RESOLUTION PLAQUES	286.89	
38586	02/14/11	001844	4,909.53	BRINKS INCORPORATED		38278	NAMEPLATES	98.55	
38587	02/14/11	001275	244.35	BROADLUX, INC.		38340	JAN 11 1200B SVC	1,238.28	
38588	02/14/11	001616	3,100.00	BROWN ARMSTRONG		38341	JAN 11 1200B SVC	3,671.25	
38589	02/14/11	R597	18.26	BURDEN, CHRISTOPHER		38339	DEC SERVICES	244.35	
38590	02/14/11	002627	1,010.00	CDW GOVERNMENT, INC.		38276	FY10 AUDIT	3,100.00	
38591	02/14/11	001113	125.00	CLARKE, SUSAN		38279	SETTLEMENT/RISK	18.26	
38592	02/14/11	001124	9,647.62	CLEAN ENERGY	7	38285	MS GSA WIN REMOTE	1,010.00	
38593	02/14/11	002063	344.93	COSTCO		38343	12/9-12/13 BUS AUDIT	125.00	
						38284	LNG 1/22/11	9,647.62	
						38282	OFFICE SUPPLY/OPS	78.75	
						38283	OFFICE SUPPLY/OPS	266.18	
38594	02/14/11	504	14,077.55	CUMMINS WEST, INC.		38280	OUT RPR #2813	13,907.55	
38595	02/14/11	001000	509.07	DAIMLER BUSES N. AMERICA INC.		38281	SMALL TOOLS/FL	170.00	
38596	02/14/11	001316	4,870.23	DEVCO OIL		38286	REV VEH PARTS/FL	509.07	
38597	02/14/11	085	3,228.92	DIXON & SON TIRE, INC.		38344	PROPANE/FLT	27.52	
						38345	JAN FUEL/FLT	4,842.71	
						38287	JAN TIRES & TUBES/FL	16.00	
						38288	JAN TIRES & TUBES/FL	33.00	
						38289	JAN TIRES & TUBES/FL	2,457.79	
						38290	JAN TIRES & TUBES/FL	722.13	
38598	02/14/11	002862	500.00	ECOLOGICAL CONCERNS INC.		38348	WATER DRAIN/JAN MB	500.00	
38599	02/14/11	432	1,248.00	EXPRESS EMPLOYMENT PROS		38346	TEMP/FAC W/E 1/23	348.00	
38600	02/14/11	001189	235.11	GARY KENVILLE LOCKSMITH	7	38347	TEMP/FAC W/E 1/23	900.00	
38601	02/14/11	117	510.59	GILLIG LLC		38291	REV VEH PARTS/FL	179.07	
38602	02/14/11	001323	670.33	GOVDELIVERY, INC.		38292	REV VEH PARTS/FL	331.52	
38603	02/14/11	001097	334.86	GREENWASTE RECOVERY, INC.		38353	JAN 11 EMAIL SUBSCRIP	670.33	
						38349	JAN GARB/GRN VALLEY	18.02	
						38350	JAN GARB/SVTC	227.94	
38604	02/14/11	001209	807.41	IKON FINANCIAL SERVICES		38351	JAN GARB/MT HERMON	88.90	
						38293	1/18-2/17 LS/MNT/OPS	380.00	
						38294	COPY OVRGES/TAXS/OPS	36.10	
						38295	12/18-1/17/PT	391.31	
38605	02/14/11	880	100.00	LEXISNEXIS		38296	DEC/JAN ACCESS CHRGE	100.00	
38606	02/14/11	001052	1,108.65	MID VALLEY SUPPLY		38298	CLEAN SUPPLY/FAC	183.96	
						38299	CLEAN SUPPLY/FAC	788.03	
						38300	CLEAN SUPPLY/FL	136.66	
38607	02/14/11	041	697.11	MISSION UNIFORM		38301	UNIF & LAUNDRY/PT	32.57	
						38302	UNIF & LAUNDRY/FAC	71.50	
						38303	UNIF & LAUNDRY/FAC	72.56	
						38304	UNIF & LAUNDRY/FL	69.85	
						38305	UNIF & LAUNDRY/FL	169.61	
						38306	UNIF & LAUNDRY/FL	10.00	
						38307	UNIF & LAUNDRY/FL	65.35	
						38308	UNIF & LAUNDRY/FL	171.49	
						38309	UNIF & LAUNDRY/FL	34.18	
38608	02/14/11	002933	10,890.00	MULTIFORCE SYSTEMS CORPORATION		38297	CONVERSION/UPGRADE	10,890.00	
38609	02/14/11	001063	1,113,103.20	NEW FLYER INDUSTRIES LIMITED		38310	REV VEH PARTS/FL	2,609.36	
						38311	REV VEH PARTS/FL	201.54	

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38610	02/14/11	009	2,393.60	PACIFIC GAS & ELECTRIC		38355	CR REV VEH PARTS/FL	2,393.60	
38611	02/14/11	043	284.62	PALACE ART & OFFICE SUPPLY		38321	OFFICE SUPPLY/FIN	150.65	
38612	02/14/11	481	220.00	PIED PIPER EXTERMINATORS, INC.		38357	CR OFFICE SUPPLY/FIN	-75.53	
38613	02/14/11	882	381.06	PRINT SHOP SANTA CRUZ	7	38320	PARTS & SUPPLY/SIGNS	70.00	
38614	02/14/11	01098	799.36	ROBERT HALF MANAGEMENT RESOURCE	0	38323	TEMP/ADM W/E 1/21	799.36	
38615	02/14/11	966	21,645.82	S.C. FUELS		38362	DIESEL 1/6/11	21,645.82	
38616	02/14/11	018	1,012.15	SALINAS VALLEY FORD SALES		38326	REV VEH PARTS/FL	1,012.15	
38617	02/14/11	135	209.67	SANTA CRUZ AUTO PARTS, INC.		38327	REV VEH PARTS/PT	235.89	
38618	02/14/11	002917	23,516.80	SANTA CRUZ METRO TRANSIT DIST		38328	CR REV VEH PARTS/PT	-9.03	
38619	02/14/11	079	316.32	SANTA CRUZ MUNICIPAL UTILITIES		38366	CR REV VEH PARTS/PT	-35.22	
38620	02/14/11	01292	300.00	SANTA CRUZ RECORDS MNGMT INC		38330	1/1-1/31 WC FUND	23,516.80	
38621	02/14/11	149	184.76	SANTA CRUZ SENTINEL	0	38324	11/19-1/19/ RES PARK	316.32	
38622	02/14/11	977	5,555.56	SANTA CRUZ TRANSPORTATION, LLC	7	38367	SHRED SERVICE	300.00	
38623	02/14/11	002267	2,500.00	SHAW / YODER / ANTWIH, INC.		38364	ADS/FIN	184.76	
38624	02/14/11	002245	348.69	STAPLES ADVANTAGE		38365	JAN 11 PT SVCS	5,555.56	
38625	02/14/11	001800	1,484.05	THERMO KING OF SALINAS, INC		38363	FEB 11 LEG SVCS	2,500.00	
38626	02/14/11	475	7,074.67	TRAPEZE SOFTWARE GROUP, INC.		38325	OFFICE SUPPLY/PT	348.69	
38627	02/14/11	002873	2,000.00	USPS-HASLER		38371	REV VEH PARTS/FL	1,484.05	
38628	02/14/11	002829	2,150.75	VALLEY POWER SYSTEMS, INC.		38368	VOICE GENIE MAINT	2,142.00	
38629	02/14/11	001083	3,801.73	WATSONVILLE TRANSPORTATION, INC	7	38369	PASS IVR CB MAINT	2,610.00	
38630	02/14/11	682	70.00	WEISS, AMY L.		38370	PASS IVR C/C MAINT	2,322.67	
38631	02/14/11	147	219.98	ZEE MEDICAL SERVICE CO.		38331	POSTAGE/ADM	2,000.00	
38632	02/21/11	002069	1,784.00	A TOOL SHED, INC.		38332	REV VEH PARTS/FL	282.50	
38633	02/21/11	020	929.62	ADT SECURITY SERVICES INC.		38333	REV VEH PARTS/FL	1,028.25	
						38372	OUT RPR REV VEH/FL	840.00	
						38373	JAN 11 PT SVCS	3,801.73	
						38334	1/28 BOD MTG	70.00	
						38335	SAFETY SUPPLY/FAC	114.43	
						38336	SAFETY SUPPLY/FAC	34.93	
						38337	SAFETY SUPPLY/FAC	70.62	
						38385	ENCLOSE AREA/138 GC	1,784.00	
						38474	3/1-5/31 1200B RVR	449.04	
						38475	MAR ALARMS	68.89	
						38476	MAR ALARMS	45.05	



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38634	02/21/11					38477	MAR ALARMS	68.00	
38635	02/21/11					38478	MAR ALARMS	51.94	
38636	02/21/11					38479	MAR ALARMS	93.24	
38637	02/21/11					38480	MAR ALARMS	104.23	
38638	02/21/11					38481	MAR ALARM/DUBOIS	49.23	
			147.00	ALERE TOXICOLOGY SERVICES, INC		38387	PROF SVCS/HR	147.00	
			365.00	ALLARD'S SEPTIC SERVICE	7	38485	GREASE REMOVAL/PACIF	365.00	
			437.50	ALWAYS TOWING & RECOVERY, INC		38386	TOW #9828	437.50	
			34,385.96	ANDREWS INTERNATIONAL INC		38384	12/27-1/30 SECURITY	34,385.96	
			482.40	AT&T		38482	OPS PHONE	91.65	
						38483	REPEATERS/OPS	305.80	
						38484	REPEATER/OPS	84.95	
38639	02/21/11		320.74	ATCHISON, BARISONNE, CONDOTTI &	7	38473	425 FRONT THRU 1/31	320.74	
38640	02/21/11		78.40	BEATTY, TOVE		38486	BUDGET HEARING	78.40	
38641	02/21/11		100.00	BRYANT, HILARY	7	38382	1/14-1/28 BOD MTG	100.00	
38642	02/21/11		201.93	BUS & EQUIPMENT		38388	REV VEH PARTS/PT	201.93	
38643	02/21/11		100.00	BUSTICHI, DENE	7	38374	1/14-1/28 BOD MTG	100.00	
38644	02/21/11		10,000.00	CAPITALEDGE ADVOCACY, LLC		38499	JAN 11 FED LEG SVCS	5,000.00	
						38500	FEB 11 FED LEG SVCS	5,000.00	
38645	02/21/11		3,723.02	CDW GOVERNMENT, INC.		38501	QUICKBOOKS PRO	421.57	
						38502	LEXMARK PRINTERS	3,301.45	
38646	02/21/11		19.16	CHENG, FRANK		38487	INTERNET ACCESS	19.16	
38647	02/21/11		1,221.94	CITY OF SANTA CRUZ		38492	PARKING DEF FEES	637.50	
						38493	PARKING DEF FEES	584.44	
38648	02/21/11		50.70	CITY OF SCOTT'S VALLEY		38491	11/15-1/15 SVTC	50.70	
38649	02/21/11		1,082.98	CITY OF WATSONVILLE UTILITIES		38494	CONTAINER/WTC	793.96	
						38495	12/26-2/1 WTC	43.66	
38650	02/21/11		36,947.45	CLEAN ENERGY		38496	12/26-1/25 WTC	13.12	
						38497	12/26-1/25 WTC	34.67	
						38498	12/26-1/25 WTC	197.57	
						38488	LNG 2/3/11	9,319.09	
						38489	LNG 1/28/11	9,975.76	
						38490	LNG 1/31/11	9,008.52	
						38389	EUROLGER WAIT AREA	8,644.08	
38651	02/21/11		599.38	COSTCO		38503	OFFICE SUPPLY/OPS	443.99	
38652	02/21/11		5,962.40	CUMMINS WEST, INC.		38391	REV VEH PARTS/FL	155.39	
38653	02/21/11		675.28	DAIMLER BUSES N. AMERICA INC.		38392	OUT RPR #2810	1,658.96	
						38396	REV VEH PARTS/FL	4,303.44	
						38397	REV VEH PARTS/FL	163.16	
						38398	REV VEH PARTS/FL	211.87	
						38504	REV VEH PARTS/FL	300.25	
38654	02/21/11		8,103.01	DEVCO OIL		38504	PROPANE/FLT	66.94	
						38505	1/16-1/31 FUEL/PT	8,036.07	
38655	02/21/11		3,870.83	DIESEL MARINE ELECTRIC, INC.		38393	REV VEH PARTS/FL	3,870.83	
38656	02/21/11		5,721.58	DIGITAL RECORDERS		38399	REV VEH PARTS/FL	5,525.58	
						38511	REV VEH PARTS/FL	196.00	
38657	02/21/11		1,415.24	DIXON & SON TIRE, INC.		38506	FEB TIRES & TUBES/FL	33.00	
						38507	FEB TIRES & TUBES/FL	442.29	
						38508	FEB TIRES & TUBES/FL	217.82	
						38509	FEB TIRES & TUBES/FL	722.13	

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38658	02/21/11	2,727.24 001329	DOC AUTO LLC			38394	OUT RPR REV VEH/PT	1,367.93	
						38395	OUT RPR REV VEH/PT	170.57	
						38510	OUT RPR #103	1,188.74	
38659	02/21/11	100.00 B029	DODGE, DANIEL		7	38375	1/14-1/28 BOD MTG	100.00	
38660	02/21/11	6,552.50 001492	EVERGREEN OIL INC.			38401	HAZ WASTE DIP	1,987.50	
						38512	HAZ WASTE DISP	4,565.00	
38661	02/21/11	888.75 432	EXPRESS EMPLOYMENT PROS			38400	TEMP/FAC W/E 1/30	888.75	
38662	02/21/11	47.01 959	FIRST ADVANTAGE CORPORATION			38402	EMPLOY EXAMS/HR	47.01	
38663	02/21/11	15.00 002295	FIRST ALARM			38513	JAN 11 DISPATCH/PT	15.00	
38664	02/21/11	209.50 001302	GARDA CL WEST, INC.			38403	FEB ARMORED CAR SVC	208.00	
						38404	DEC EXCESS LIAB	1.50	
38665	02/21/11	192.06 117	GILLIG LLC			38405	REV VEH PARTS/FL	192.06	
38666	02/21/11	55.70 282	GRAINGER			38515	RPRS & MAINT/FAC	32.77	
						38516	RPRS & MAINT/FAC	22.93	
38667	02/21/11	100.00 B023	GRAVES, RON			38376	1/14-1/28 BOD MTG	100.00	
38668	02/21/11	216.81 001097	GREENWASTE RECOVERY, INC.			38517	JAN GARB/RES PARK	216.81	
38669	02/21/11	99.03 E530	GUIZAR, LISETH			38514	TRAVEL EXPENSE	99.03	
38670	02/21/11	100.00 B021	HAGEN, DONALD N.		7	38377	1/14-1/28 BOD MTG	100.00	
38671	02/21/11	72.27 510A	HASLER, INC.			38518	3/1-3/31 RENT/ADM	72.27	
38672	02/21/11	50.00 B006	HINKLE, MICHELLE		7	38378	1/14 BOD MTG	50.00	
38673	02/21/11	37.59 R598	HORSNYDER MEDICAL PHARMACY			38563	SETTLEMENT/RISK	37.59	
38674	02/21/11	84.09 166	HOSE SHOP, THE			38406	PARTS & SUPPLY/FL	46.55	
						38407	REV VEH PARTS/FL	7.26	
						38408	REV VEH PARTS/FL	30.28	
38675	02/21/11	409.26 001209	IKON FINANCIAL SERVICES			38519	1/18-2/17/PT	409.26	
38676	02/21/11	3,173.15 002117	IULIANO		7	38409	115 DUBOIS RENT	3,173.15	
38677	02/21/11	2,905.16 110	JESSICA GROCERY STORE, INC.			38410	CUSTODIAL SERVICES	2,905.16	
38678	02/21/11	880.35 001233	KIMBALL MIDWEST			38520	REV VEH PARTS/FL	880.35	
38679	02/21/11	1,870.00 852	LAW OFFICES OF MARIE F. SANG		7	38412	WORK COMP FEE/PT	1,215.00	
						38413	WORK COMP FEE/FLT	127.00	
						38414	WORK COMP FEE/OPS	320.00	
						38415	WORK COMP FEE/PT	208.00	
38680	02/21/11	10.00 E617	LEE, HUNG			38521	VTT FEE/OPS	10.00	
38681	02/21/11	100.00 B026	LEOPOLD, JOHN		7	38379	1/14-1/28 BOD MTG	100.00	
38682	02/21/11	452.37 801	LOUIS AND ASSOCIATES, INC.			38411	ROOF RPR/VERNON	452.37	
38683	02/21/11	1,759.24 001119	MACERICH PARTNERSHIP LP		7	38416	CAPITOLA MALL CPI AD	48.86	
						38417	CAPITOLA MALL RENT	1,710.38	
38684	02/21/11	863.82 001342	MCW ASSOCIATES, INC.			38419	JAN 11 OUT RPR/PT	863.82	
38685	02/21/11	332.04 041	MISSION UNIFORM			38420	UNIF & LAUNDRY/FAC	60.70	
						38421	UNIF & LAUNDRY/FL	69.85	
						38422	UNIF & LAUNDRY/FL	171.49	
						38522	UNIF & LAUNDRY/FAC	30.00	
38686	02/21/11	16,399.19 001063	NEW FLYER INDUSTRIES LIMITED			38423	REV VEH PARTS/FL	3,135.69	
						38424	REV VEH PARTS/FL	35.43	
						38425	REV VEH PARTS/FL	52.67	
						38426	REV VEH PARTS/FL	117.10	
						38427	REV VEH PARTS/FL	266.08	
						38428	REV VEH PARTS/FL	478.48	
						38429	REV VEH PARTS/FL	163.02	
						38430	REV VEH PARTS/FL	401.35	

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38525						38525	REV VEH PARTS/FL	866.76	
38526						38526	REV VEH PARTS/FL	27.86	
38527						38527	REV VEH PARTS/FL	309.76	
38528						38528	REV VEH PARTS/FL	173.98	
38529						38529	REV VEH PARTS/FL	7,344.27	
38530						38530	REV VEH PARTS/FL	2,519.82	
38531						38531	REV VEH PARTS/FL	866.76	
38532						38532	CR REV VEH PARTS/FL	-433.38	
38533						38533	REV VEH PARTS/FL	64.02	
38534						38534	REV VEH PARTS/FL	9.52	
38523				NJAA, SHELDON		38523	CAL/OSHA TRAINING	557.80	
38524				NORTH BAY FORD LINC-MERCURY		38524	OUT RPR #602	255.68	
38431				NORTHSTAR, INC.		38431	JAN MAINT	14,842.00	
38432						38432	OUT RPR EQUIP/FAC	12,610.88	
38433						38433	PUMP/RPR/FAC	22,899.85	
38434						38434	OIL INJECT SYSTEM	13,747.61	
38435						38435	12/29-1/26 1217 MB	112.12	
38537				PACIFIC GAS & ELECTRIC		38537	1/6-2/4 SVTC	13.84	
38538						38538	12/25-2/4 SVTC	2,007.41	
38442				PALACE ART & OFFICE SUPPLY		38442	OFFICE SUPPLY/OPS	412.97	
38542				PIED PIPER EXTERMINATORS, INC.		38542	DEC PEST CTRL	70.00	
38543						38543	DEC PEST CTRL	241.00	
38380				PIRIE, ELLEN	7	38380	1/14-1/28 BOD MTG	100.00	
38539				PONS, JUAN		38539	PHYS EXAM/OPS	75.00	
37343				PRAXAIR DISTRIBUTION, INC.		37343	PARTS & SUPPLY/FL	5.48	
37344						37344	CR PARTS & SUPPLY/FL	-5.48	
38535						38535	LEASE RENEWAL/TANKS	1,190.40	
38436						38436	RPRS & MAINT/FAC	14.21	
38437						38437	RPRS & MAINT/FAC	43.18	
38438						38438	RPRS & MAINT/FAC	7.84	
38439						38439	RPRS & MAINT/FAC	23.52	
38440						38440	RPRS & MAINT/FAC	14.32	
38441						38441	RPRS & MAINT/FAC	42.64	
38536						38536	RPRS & MAINT/FAC	26.65	
38443				RAY'S UPHOLSTERY	7	38443	OUT RPR REV VEH/PT	76.48	
38444				ROBERT HALF MANAGEMENT RESOURCE		38444	TEMP/ADM W/E 1/28	999.20	
38540						38540	TEMP/ADM W/E 2/4	999.20	
38381				ROBINSON, LYNN MARIE	7	38381	1/14-1/28 BOD MTG	100.00	
38447				S.C. FUELS	0	38447	1/31/11 DIESEL	22,770.69	
38541				SAFE-CARD ID SERVICES, INC		38541	CUSTOM HID CARDS	491.33	
38450				SALINAS VALLEY FORD SALES		38450	REV VEH PARTS/FL	978.75	
38451						38451	REV VEH PARTS/FL	1,978.00	
38452				SANTA CRUZ AUTO PARTS, INC.		38452	REV VEH SAFETY/FL	37.65	
38453						38453	REV VEH PARTS/FL	22.46	
38454						38454	REV VEH PARTS/FL	84.74	
38455						38455	REV VEH PARTS/PT	59.13	
38457						38457	REV VEH PARTS/PT	44.87	
38418				SOQUEL III ASSOCIATES	7	38418	RESEARCH PARK RENT	12,461.74	
38458				SPECIALIZED AUTO AND		38458	OUT RPR REV VEH/PT	1,633.28	
38459						38459	OUT RPR REV VEH/PT	485.05	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
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38706	02/21/11	153.07 001976	SPORTWORKS NORTHWEST, INC.		38460	OUT RPR REV VEH/PT	1,357.24		
38707	02/21/11	133.89 002245	STAPLES ADVANTAGE		38448	REV VEH PARTS/FL	153.07		
38708	02/21/11	50.00 B017	STONE, MARK	7	38445	OFFICE SUPPLY/PT	107.86		
38709	02/21/11	39.00 E534	SULLIVAN, CHRISTOPHER		38446	OFFICE SUPPLY/PT	26.03		
38710	02/21/11	300.00 001165	THANH N. VU MD	7	38383	1/28 BOD MTG	50.00		
					38449	DMV FEE/PT	39.00		
					38461	PHYS EXAM/FL	75.00		
					38462	PHYS EXAM/OPS	75.00		
					38463	PHYS EXAM/OPS	75.00		
					38464	PHYS EXAM/OPS	75.00		
38711	02/21/11	3,600.00 002943	THE DON CHAPIN COMPANY, INC.		38544	ADA RAMP 1217 RVR	3,600.00		
38712	02/21/11	262.27 170	TOWNSEND'S AUTO PARTS		38465	REV VEH PARTS/FL	262.27		
38713	02/21/11	8,252.83 057	U.S. BANK		38546	4246044555645971	28.00		
					38547	4246044555645971	97.14		
					38548	4246044555645971	3,035.96		
					38549	4246044555645971	1,684.82		
					38550	4246044555645971	57.28		
					38551	4246044555645971	162.14		
					38552	4246044555645971	35.10		
					38553	4246044555645971	625.00		
					38554	4246044555645971	256.80		
					38555	4246044555645971	82.73		
					38556	4246044555645971	261.70		
					38557	4246044555645971	273.90		
					38558	4246044555645971	174.29		
					38559	4246044555645971	785.10		
					38560	4246044555645971	307.95		
					38561	4246044555645971	308.36		
					38562	4246044555645971	76.56		
38714	02/21/11	421.11 007	UNITED PARCEL SERVICE		38545	FRT OUT/FLT	421.11		
38715	02/21/11	309.81 002829	VALLEY POWER SYSTEMS, INC.		38466	REV VEH PARTS/FL	239.95		
					38467	REV VEH PARTS/FL	69.86		
38716	02/21/11	328.54 221	VEHICLE MAINTENANCE PROGRAM		38468	REV VEH PARTS/FL	328.54		
38717	02/21/11	446.88 436	WEST PAYMENT CENTER		38470	JAN INFO CHARGES	307.79		
					38471	SUBSCRIPT/LEGAL	139.09		
38718	02/21/11	193.47 002028	WESTCOAST LEGAL SERVICE	7	38469	PROF SVCS/RISK	193.47		
38719	02/21/11	10.00 E532	ZARATE, VALENTIN		38472	VTT FEE/OPS	10.00		
38720	02/18/11	190.00 002945	SANTA CRUZ COMMUNITY		38564	PROF SERVICES/PT	190.00		
38721	02/28/11	1,165.00 002941	AA SAFE & LOCK CO		38567	REKEY/PT	1,165.00		
38722	02/28/11	74.97 001088	ADVANCED MECHANICAL SERVICES	7	38566	BACKFLOW TEST/PT	74.97		
38723	02/28/11	33.68 294	ANDY'S AUTO SUPPLY	0	38568	REV VEH PARTS/FL	33.68		
38724	02/28/11	1,048.08 001312	ANTHEM BLUE CROSS		38688	MAR 11 PERS CHOICE	1,048.08		
38725	02/28/11	95.00 002944	AVTECH SOFTWARE, INC.		38565	MAINT TEMP MONITR/IT	95.00		
38726	02/28/11	67.55 M033	BAILEY, NEIL	0	38625	MAR 11 RET SUPP	67.55		
38727	02/28/11	774.00 011	BEWLEYS CLEANING	7	38569	NOV JANITORIAL	774.00		
38728	02/28/11	446.02 002189	BUS & EQUIPMENT		38570	REV VEH PARTS/PT	446.02		
38729	02/28/11	537,402.65 502	CA PUBLIC EMPLOYEES'		38645	MAR 11 MEDICAL	537,402.65		
38730	02/28/11	67.55 M022	CAPELLA, KATHLEEN	0	38637	MAR 11 RET SUPP	67.55		
38731	02/28/11	638.57 002627	CDW GOVERNMENT, INC.		38571	LEXMARK LASER/INK	392.02		
					38689	LEXMARK E260DN	246.55		

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38732	02/28/11	9,838.45 001124	CLEAN ENERGY		9,838.45		38574	LNG 2/9/11	9,838.45	
38733	02/28/11	106.96 075	COAST PAPER & SUPPLY INC.		106.96		38575	REV VEH PARTS/FL	106.96	
38734	02/28/11	184.00 367	COMMUNITY TELEVISION OF COSTCO		184.00		38572	1/28 BOD MTG	184.00	
38735	02/28/11	21.08 002063	COSTCO		21.08		38573	2/11 BOD MTG	21.08	
38736	02/28/11	763,207.95 002814	CREATIVE BUS SALES, INC.		763,207.95		38578	EL DORADO BUS/PT	53,213.15	
							38579	EL DORADO BUS/PT	53,213.15	
							38580	EL DORADO BUS/PT	46,215.29	
							38581	EL DORADO BUS/PT	46,215.29	
							38582	EL DORADO BUS/PT	46,215.29	
							38583	EL DORADO BUS/PT	53,213.15	
							38584	EL DORADO BUS/PT	53,213.15	
							38585	EL DORADO BUS/PT	53,213.15	
							38586	EL DORADO BUS/PT	53,213.15	
							38587	EL DORADO BUS/PT	53,213.15	
							38588	EL DORADO BUS/PT	46,215.29	
							38589	EL DORADO BUS/PT	46,215.29	
							38590	EL DORADO BUS/PT	53,213.15	
							38591	EL DORADO BUS/PT	53,213.15	
							38592	EL DORADO BUS/PT	53,213.15	
38737	02/28/11	7,438.44 504	CUMMINS WEST, INC.		7,438.44		38576	OUT RPR REV VEH/FL	6,837.44	
							38577	OUT RPR #2804	601.00	
38738	02/28/11	33.78 M039	DAVILA, ANA MARIA	0	33.78		38626	MAR 11 RET SUPP	33.78	
38739	02/28/11	6,786.81 001316	DEVCO OIL		6,786.81		38646	1/1-1/15 FUEL/PT	6,786.81	
38740	02/28/11	2,693.70 480	DIESEL MARINE ELECTRIC, INC.		2,693.70		38605	REV VEH PARTS/FL	2,693.70	
38741	02/28/11	831.65 002624	DIGITAL RECORDERS		831.65		38680	REV VEH PARTS/FL	503.68	
							38681	REV VEH PARTS/FL	327.97	
38742	02/28/11	4,728.61 085	DIXON & SON TIRE, INC.		4,728.61		38593	JAN TIRES & TUBES/PT	18.00	
							38594	JAN TIRES & TUBES/PT	983.12	
							38595	JAN TIRES & TUBES/FL	728.79	
							38596	JAN TIRES & TUBES/FL	871.26	
							38597	JAN TIRES & TUBES/FL	361.07	
							38598	FEB TIRES & TUBES/FL	239.72	
							38599	FEB TIRES & TUBES/FL	96.32	
							38600	FEB TIRES & TUBES/FL	361.07	
							38601	FEB TIRES & TUBES/FL	871.26	
							38602	FEB TIRES & TUBES/FL	198.00	
							38603	OUT RPR REV VEH/PT	140.25	
38743	02/28/11	929.50 001329	DOC AUTO LLC		929.50		38604	OUT RPR # 9951	695.75	
							38647	OUT RPR REV VEH/PT	93.50	
38744	02/28/11	363.00 002388	DOGHERRA'S	7	363.00		38606	OUT RPR REV VEH/PT	363.00	
38745	02/28/11	900.00 432	EXPRESS EMPLOYMENT PROS		900.00		38607	TEMP/FAC W/E 2/6	900.00	
38746	02/28/11	33.78 M040	GARBEZ, LINDA	0	33.78		38627	MAR 11 RET SUPP	33.78	
38747	02/28/11	33.78 M100	GARCIA, HELEN	0	33.78		38628	MAR 11 RET SUPP	33.78	
38748	02/28/11	339.36 647	GFI GENFARE		339.36		38610	REV VEH PARTS/FL	339.36	
38749	02/28/11	67.55 M041	GOUVEIA, ROBERT	0	67.55		38629	MAR 11 RET SUPP	67.55	
38750	02/28/11	209.66 282	GRAINGER		209.66		38608	SUPPLY/REV VEH/FL	79.58	
							38609	RPRS & MAINT/FAC	130.08	
38751	02/28/11	87.87 M081	HALL, JAMES	0	87.87		38630	MAR 11 RET SUPP	87.87	
38752	02/28/11	43.06 510A	HASLER, INC.		43.06		38648	3/1-3/31 RENT/PT	43.06	
38753	02/28/11	229.03 M061	KAMEDA, TERRY	0	229.03		38638	MAR 11 RET SUPP	229.03	

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38754	02/28/11	3,154.90 001337	LAMAR BROTHERS TIRE SVC, INC.			38649	FEB TIRES & TUBES/FL	3,154.90	
38755	02/28/11	144.00 852	LAW OFFICES OF MARIE F. SANG		7	38613	WORK COMP FEE/ADM	144.00	
38756	02/28/11	80.76 040	LENZ ARTS, INC.			38650	EMPLOY INCENTIVE	80.76	
38757	02/28/11	991.56 511	LUMINATOR HOLDING LP			38611	REV VEH PARTS/FL	480.00	
						38612	REV VEH PARTS/FL	511.56	
38758	02/28/11	778.48 001145	MANAGED HEALTH NETWORK			38651	MAR 11 EAP	778.48	
38759	02/28/11	415.27 041	MISSION UNIFORM			38652	UNIF & LAUNDRY/FAC	70.22	
						38653	UNIF & LAUNDRY/PT	33.94	
						38654	UNIF & LAUNDRY/FL	171.49	
						38655	UNIF & LAUNDRY/FL	59.25	
						38656	UNIF & LAUNDRY/FL	80.37	
38760	02/28/11	2,730.60 001063	NEW FLYER INDUSTRIES LIMITED			38657	REV VEH PARTS/FL	83.15	
						38658	REV VEH PARTS/FL	23.93	
						38659	REV VEH PARTS/FL	432.00	
						38660	REV VEH PARTS/FL	122.96	
						38661	REV VEH PARTS/FL	401.35	
						38662	REV VEH PARTS/FL	91.22	
38761	02/28/11	1,492.73 002721	NEXTEL COMMUNICATIONS			38663	REV VEH PARTS/FL	1,575.99	
38762	02/28/11	56.29 004	NORTH BAY FORD LINC-MERCURY			38614	1/4-2/3/PT	1,492.73	
						38664	REV VEH PARTS/FL	35.92	
						38665	REV VEH PARTS/FL	20.37	
38763	02/28/11	33.78 M050	O'MARA, KATHLEEN		0	38631	MAR 11 RET SUPP	33.78	
38764	02/28/11	15,795.35 002940	OJO TECHNOLOGY, INC.			38615	1ST TV SURVEY/WTC	15,795.35	
38765	02/28/11	6,475.00 002934	ON TIME CONSULTING SVCS, INC.			38616	CONSULTING	4,023.75	
						38617	FUELFORCE CONSULT	2,451.25	
38766	02/28/11	115.39 001002	ORACLE CORPORATION			38690	12/10-2/11 LIC/SUPP	115.39	
38767	02/28/11	1,306.62 364	OVERHEAD DOOR CO. OF SALINAS			38618	SVCE/MMF	1,306.62	
38768	02/28/11	48.75 043	PALACE ART & OFFICE SUPPLY			38666	OFFICE SUPPLY/LEGAL	48.75	
38769	02/28/11	252.22 M057	PARHAM, WALLACE		0	38639	MAR 11 RET SUPP	252.22	
38770	02/28/11	838.00 002947	PEDALERS EXPRESS		7	38619	JAN 11 MAIL P/U	838.00	
38771	02/28/11	33.78 M109	PEREZ, CHERYL			38632	MAR 11 RET SUPP	33.78	
38772	02/28/11	177.45 M064	PETERS, TERRIE		0	38640	MAR 11 RET SUPP	177.45	
38773	02/28/11	33.78 M070	PICARELLA, FRANCIS		0	38641	MAR 11 RET SUPP	33.78	
38774	02/28/11	252.22 M058	POTEETE, BEVERLY		0	38642	MAR 11 RET SUPP	252.22	
38775	02/28/11	30.29 107A	PROBUILD			38667	RPRS & MAINT/FAC	8.16	
						38668	RPRS & MAINT/FAC	6.89	
38776	02/28/11	13,952.77 942	PROOFPOINT, INC.			38620	INSTALL SVCS	1,000.00	
						38621	1/11-1/12 SUPPORT	12,952.77	
38777	02/28/11	999.20 001098	ROBERT HALF MANAGEMENT RESOURCE			38691	TEMP/ADM W/E 2/11	999.20	
38778	02/28/11	75.00 E359	ROMAN, BRENDA			38670	PHYS EXAM/PT	75.00	
38779	02/28/11	67.55 M085	ROSSI, DENISE		0	38633	MAR 11 RET SUPP	67.55	
38780	02/28/11	33.78 M030	ROWE, RUBY			38634	MAR 11 RET SUPP	33.78	
38781	02/28/11	390.61 135	SANTA CRUZ AUTO PARTS, INC.			38671	SMALL TOOLS/PT	189.54	
						38672	REV VEH PARTS/FL	1.78	
						38673	REV VEH PARTS/FL	84.10	
38782	02/28/11	160.87 M010	SHORT, SLOAN		0	38674	REV VEH PARTS/FL	115.19	
38783	02/28/11	378.45 001232	SPECIALIZED AUTO AND			38643	MAR 11 RET SUPP	160.87	
38784	02/28/11	15,719.71 001360	SPECTRUM HUMAN RESOURCE			38679	OUT RPR REV VEH/PT	378.45	
						38677	iVANTAGE CRTL TRAIN	3,278.46	

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38785	02/28/11	002245	STAPLES ADVANTAGE	360.10			38678	CUSTOM/IMPLEMENT	12,441.25	
38786	02/28/11	M086	TOLINE, DONALD	33.78		0	38675	OFFICE SUPPLY/ADM	9.21	
38787	02/28/11	007	UNITED PARCEL SERVICE	75.35			38676	OFFICE SUPPLY/ADM	350.89	
38788	02/28/11	002829	VALLEY POWER SYSTEMS, INC.	2,153.09			38635	MAR 11 RET SUPP	33.78	
							38622	FRT OUT/FLT	75.35	
							38682	REV VEH PARTS/FL	1,007.99	
							38683	REV VEH PARTS/FL	164.84	
							38684	CR REV VEH PARTS/FL	-164.84	
							38685	REV VEH PARTS/FL	882.61	
							38686	REV VEH PARTS/FL	262.49	
38789	02/28/11	001353	VISION COMMUNICATIONS	1,543.97			38687	REV VEH PARTS/FL	1,543.97	
38790	02/28/11	M076	VONWAL, YVETTE	229.03		0	38644	MAR 11 RET SUPP	229.03	
38791	02/28/11	M088	YAGI, RANDY	33.78		0	38636	MAR 11 RET SUPP	33.78	
38792	02/28/11	147	ZEE MEDICAL SERVICE CO.	191.96			38623	SAFETY SUPPLY/PT	20.32	
							38624	SAFETY SUPPLY/PT	171.64	
38793	02/24/11	002945	SANTA CRUZ COMMUNITY	22.75			38693	PROF SERVICES/PT	22.75	
38794	02/24/11	080H	STATE BOARD OF EQUALIZATION	591.00			38692	JAN-DEC 2010	591.00	
TOTAL			ACCOUNTS PAYABLE	3,153,155.14			TOTAL CHECKS	265	3,153,155.14	

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38795	03/07/11	233.74 002861	AMERICAN MESSAGING SVCS, LLC			38808	MARCH PAGERS	233.74	
38796	03/07/11	280.00 E642	BEATTY, TOVE			38694	3/11 APTA CONFER	280.00	
38797	03/07/11	50.00 B028	BRYANT, HILARY	7		38749	2/11 BOD MTG	50.00	
38798	03/07/11	100.00 B018	BUSTICHI, DENE	7		38743	2/11-2/25 BOD MTG	100.00	
38799	03/07/11	5,000.00 001324	CAPITALEGE ADVOCACY, LLC			38751	MAR 11 FED LEG SVCS	5,000.00	
38800	03/07/11	1,100.00 002034	CARLON'S FIRE EXTINGUISHER			38696	ANNUAL INSPECTIONS	1,100.00	
38801	03/07/11	144.22 002898	CEB			38695	TRIAL PREP REV AG 11	144.22	
38802	03/07/11	29,694.50 001124	CLEAN ENERGY			38697	LNG 2/6/11	9,248.49	
						38796	LNG 2/15/11	9,969.32	
						38797	LNG 2/12/11	10,476.69	
38803	03/07/11	101.88 001000	DAIMLER BUSES N. AMERICA INC.			38753	REV VEH PARTS/FL	101.88	
38804	03/07/11	8,906.73 001316	DEVCO OIL			38782	2/1-2/15 FUEL/PT	8,906.73	
38805	03/07/11	202.59 002624	DIGITAL RECORDERS			38752	REV VEH PARTS/FL	202.59	
38806	03/07/11	739.44 085	DIXON & SON TIRE, INC.			38705	FEB TIRES & TUBES/PT	118.43	
						38706	FEB TIRES & TUBES/PT	236.87	
						38707	FEB TIRES & TUBES/FL	384.14	
38807	03/07/11	581.32 001329	DOC AUTO LLC			38698	OUT RPR REV VEH/PT	71.57	
						38699	OUT RPR REV VEH/PT	39.95	
						38700	OUT RPR REV VEH/PT	39.95	
						38701	OUT RPR REV VEH/PT	310.00	
						38702	OUT RPR REV VEH/PT	39.95	
						38703	OUT RPR REV VEH/PT	39.95	
						38783	OUT RPR REV VEH/PT	39.95	
38808	03/07/11	100.00 B029	DODGE, DANIEL	7		38750	2/11-2/25 BOD MTG	100.00	
38809	03/07/11	133.00 002388	DOGHERRA'S	7		38704	OUT RPR REV VEH/PT	133.00	
38810	03/07/11	500.00 002862	ECOLOGICAL CONCERNS INC.			38754	WATER DRAIN/AUG MB	500.00	
38811	03/07/11	14,260.00 002916	EF ENTERPRISES	7		38708	22 VAN INSPECTIONS	14,260.00	VOIDED
38812	03/07/11	-14,260.00 002916	EXPRESS EMPLOYMENT PROS	7		38709	TEMP/FAC W/E 2/13	-14,260.00	**VOID
38813	03/07/11	900.00 432	FEDERAL EXPRESS			38709	TEMP/FAC W/E 2/13	900.00	
38814	03/07/11	32.63 372	FEDERAL EXPRESS			38784	POSTAGE/MAIL/MB	32.63	
38815	03/07/11	339.36 647	GFI GENFARE			38755	REV VEH PARTS/FL	339.36	
38816	03/07/11	100.00 B023	GRAVES, RON			38746	2/11-2/25 BOD MTG	100.00	
38817	03/07/11	100.00 E604	GUTIERREZ, PEDRO			38710	SETTLEMENT COSTS	100.00	
38818	03/07/11	100.00 B021	HAGEN, DONALD N.	7		38744	2/11-2/25 BOD MTG	100.00	
			HARTFORD LIFE AND ACCIDENT INS			38785	JAN 11 LIFE/AD&D	2,987.99	
						38786	FEB 11 LIFE/AD&D	2,518.04	
						38787	MAR 11 LIFE/AD&D	2,840.24	
						38788	JAN 11 LTD	10,535.54	
						38789	FEB 11 LTD	10,535.54	
						38790	MAR 11 LTD	10,535.54	
38819	03/07/11	50.00 B006	HINKLE, MICHELLE	7		38741	2/11-2/25 BOD MTG	50.00	
38820	03/07/11	138.47 215	IKON OFFICE SOLUTIONS			38756	1/19-2/18 BK MNT/ADM	138.47	
38821	03/07/11	597.72 002117	IULIANO	7		38791	JAN/FEB/MAR RNT DIFF	597.72	
38822	03/07/11	1,232.00 852	LAW OFFICES OF MARIE F. SANG	7		38711	WORK COMP FEE/OPS	1,232.00	
38823	03/07/11	100.00 B026	LEOPOLD, JOHN	7		38748	2/11-2/25 BOD MTG	100.00	
38824	03/07/11	2,157.15 801	LOUIS AND ASSOCIATES, INC.			38798	ROOF RPR/VERNON	2,157.15	
38825	03/07/11	500.00 R599	MERCADO, TERESA			38712	SETTLEMENT/RISK	500.00	
38826	03/07/11	85.87 764	MERCURY METALS			38792	OUT RPR REV VEH/PT	85.87	
38827	03/07/11	49.00 E189	NANEZ, JOSE			38757	DMV/VTT FEES/OPS	49.00	
38828	03/07/11	155.50 887	NEOPOST, INC			38793	OFFICE SUPPLY/PT	155.50	



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38829	03/07/11	001063	307,818.00	NEW FLYER INDUSTRIES LIMITED		38713	REV VEH PARTS/FL	280.88	
						38714	CR REV VEH PARTS/FL	-280.88	
						38715	REV VEH PARTS/FL	181.88	
						38716	REV VEH PARTS/FL	1,988.61	
						38717	REV VEH PARTS/FL	280.88	
						38718	CR REV VEH PARTS/FL	-280.88	
						38719	REV VEH PARTS/FL	71.89	
						38720	REV VEH PARTS/FL	6,293.10	
						38779	SR-1491 C40LFR #1002	99,905.30	
						38780	SR-1491 C40LFR #1004	99,905.30	
						38781	SR-1491 C40LFR #1005	99,905.30	
						38799	CR REV VEH PARTS/FL	-433.38	
38830	03/07/11		17,733.39	NORTHSTAR, INC.		38721	FEB MAINT	14,842.00	
						38722	OUT RPR EQUIP/FAC	2,891.39	
38831	03/07/11		1,341.25	ON TIME CONSULTING SVCS, INC.		38758	RPTS DEV CONSULT	1,341.25	
38832	03/07/11		1,652.00	OVERHEAD DOOR CO. OF SALINAS		38723	DOOR SVCE/MMF	1,652.00	
38833	03/07/11		1,174.89	PACIFIC GAS & ELECTRIC		38795	1/11-2/9 RES PARK	1,128.74	
						38800	12/28-1/3 111 DUB	46.15	
38834	03/07/11		182.81	PALACE ART & OFFICE SUPPLY		38725	OFFICE SUPPLY/OPS	96.12	
						38726	OFFICE SUPPLY/HR	86.69	
38835	03/07/11		887.00	PARADISE LANDSCAPE INC	0	38801	FEB MAINT	887.00	
38836	03/07/11		380.00	PIRIE, ELLEN	7	38724	3/11 APTA CONFERENCE	280.00	
						38747	2/11-2/25 BOD MTG	100.00	
38837	03/07/11		40,123.75	PREFERRED BENEFIT		38794	MAR 11 DENTAL	40,123.75	
38838	03/07/11		406.95	REPUBLIC ELEVATOR COMPANY		38802	FEB MAINT	131.95	
						38803	FIRE TEST/SVC/VERNON	275.00	
38839	03/07/11		330.00	ROBINSON, LYNN MARIE	7	38727	3/11 APTA CONFERENCE	280.00	
						38745	2/11 BOD MTG	50.00	
38840	03/07/11		24,037.63	S.C. FUELS	0	38806	DIESEL 2/11/11	24,037.63	
38841	03/07/11		495.52	SALINAS VALLEY FORD SALES		38728	REV VEH PARTS/FL	495.52	
38842	03/07/11		8,956.64	SANTA CRUZ MUNICIPAL UTILITIES		38760	1/13-2/14 1217 MB	118.37	
						38761	BUS STOP BINS	551.63	
						38762	1/13-2/14 PACIFIC	2,670.58	
						38763	1/13-2/14 PACIFIC	82.16	
						38764	1/13-2/14 VERNON	48.53	
						38765	1/13-2/14 VERNON	450.29	
						38766	1/13-2/14 1200A RVR	2,623.21	
						38767	1/13-2/14 1200B RVR	1,109.25	
						38768	1/13-2/14 GOLF	1,254.09	
						38769	1/13-2/14 GOLF	48.53	
38843	03/07/11		877.50	SANTA CRUZ RECORDS MNGMT INC		38805	SHRED SERVICES	877.50	
38844	03/07/11		196.55	SCMTD PETTY CASH - PARACRUZ		38759	PETTY CASH/PT	196.55	
38845	03/07/11		250.00	SILENT PARTNER SECURITY SYS.		38804	TEST/RESET FIRE SYS	250.00	
38846	03/07/11		219.05	SPORTWORKS NORTHWEST, INC.		38770	REV VEH PARTS/FL	219.05	
38847	03/07/11		185.00	STATE ELECTRIC GENERATOR		38771	SVCE VERNON COPY RM	185.00	
38848	03/07/11		50.00	STONE, MARK	7	38742	2/25 BOD MTG	50.00	
38849	03/07/11		300.00	THANH N. VU MD	7	38729	PHYS EXAM/PT	75.00	
						38730	PHYS EXAM/OPS	75.00	
						38731	PHYS EXAM/OPS	75.00	
						38772	PHYS EXAM/FL	75.00	

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38850	03/07/11	58.61 007	UNITED PARCEL SERVICE		38773	FRT OUT/FLT	58.61		
38851	03/07/11	10.96 946	UNITED SITE SERVICES		38732	2/2-3/1 RENTAL	10.96		
38852	03/07/11	1,546.19 002829	VALLEY POWER SYSTEMS, INC.		38733	REV VEH PARTS/FL	53.66		
					38734	REV VEH PARTS/FL	265.66		
					38735	REV VEH PARTS/FL	614.80		
					38736	REV VEH PARTS/FL	482.90		
					38776	REV VEH PARTS/FL	129.17		
38853	03/07/11	54.51 434B	VERIZON CALIFORNIA		38774	MT BIEWLASKI	54.51		
38854	03/07/11	90.02 434	VERIZON WIRELESS		38775	PC CARDS/ADMIN	90.02		
38855	03/07/11	1,595.00 001353	VISION COMMUNICATIONS	0	38807	FEB MAINT	1,595.00		
38856	03/07/11	11,302.50 001043	VISION SERVICE PLAN		38777	MAR 11 VSP	11,302.50		
38857	03/07/11	450.25 147	ZEE MEDICAL SERVICE CO.		38737	SAFETY SUPPLY/FAC	219.88		
					38738	SAFETY SUPPLY/FAC	86.65		
					38739	SAFETY SUPPLY/FAC	48.40		
					38740	SAFETY SUPPLY/PT	30.97		
					38778	SAFETY SUPPLY/FAC	64.35		
38858	03/03/11	1,153.00 009	PACIFIC GAS & ELECTRIC		9001543	1122 RIVER ST	1,153.00		
38859	03/03/11	22.75 002945	SANTA CRUZ COMMUNITY		38809	PROF SVCS 3/1/11/PT	22.75		
38860	03/14/11	27,696.39 001264	ANDREWS INTERNATIONAL INC		38888	1/31-2/27 SECURITY	27,696.39		
38861	03/14/11	8,250.00 001348	ATHENS INSURANCE SERVICE, INC.		38841	APR 11 WORK COMP FEE	8,250.00		
38862	03/14/11	31,071.00 174	BARNEY & BARNEY LLC		38919	2/14-9/1/11 PROP INS	28,073.00		
					38918	2/14-9/1/11 BOIL/MAC	2,998.00		
38863	03/14/11	288.71 002898	CEB		38815	ADV CA EMP UP 11P	288.71		
38864	03/14/11	941.85 001272	CITY OF SANTA CRUZ - PLANNING		38810	PERMIT 138 GOLF PROJ	941.85		
38865	03/14/11	30,688.87 001124	CLEAN ENERGY		38811	LNG 2/18/11	10,547.49		
					38812	LNG 2/21/11	9,796.63		
					38889	LNG 2/24/11	10,344.75		
38866	03/14/11	5,436.60 504	CUMMINS WEST, INC.		38813	OUT RPR #2805	3,559.59		
38867	03/14/11	5,050.79 001316	DEVCO OIL		38814	OUT RPR #2806	1,877.01		
38868	03/14/11	500.00 002862	ECOLOGICAL CONCERNS INC.		38890	FUEL/FLT	5,011.37		
38869	03/14/11	2,060.00 432	EXPRESS EMPLOYMENT PROS		38891	FUEL/FLT	39.42		
38870	03/14/11	283.79 001172	FERGUSON ENTERPRISES INC.		38818	WATER DRAIN/FEB MB	500.00		
38871	03/14/11	924.80 282	GRAINGER		38816	TEMP/FAC W/E 2/20	900.00		
38872	03/14/11	335.98 001097	GREENWASTE RECOVERY, INC.		38817	TEMP/FAC W/E 2/20	1,160.00		
38873	03/14/11	599.11 166	HOSE SHOP, THE		38819	RPRS & MAINT/FAC	192.34		
38874	03/14/11	435.10 001209	IKON FINANCIAL SERVICES		38820	RPRS & MAINT/FAC	91.45		
38875	03/14/11	1,856.59 001233	KIMBALL MIDWEST		38821	REV VEH PARTS/FL	924.80		
38876	03/14/11	1,861.65 852	LAW OFFICES OF MARIE F. SANG	7	38892	FEB GARB/SVTC	228.26		
					38893	FEB GARB/MT HERMON	89.70		
					38894	FEB GARB/GRN VALLEY	18.02		
					38822	REV VEH PARTS/FL	11.11		
					38823	RPRS & MAINT/FAC	366.50		
					38824	REV VEH PARTS/FL	221.50		
					38895	2/18-3/17 LS/OPS	260.00		
					38896	MNT/OVRGES/TXS/OPS	175.10		
					38825	REV VEH/PARTS/FL	1,856.59		
					38826	WORK COMP FEE/OPS	192.00		
					38827	WORK COMP FEE/PT	309.65		
					38828	WORK COMP FEE/PT	784.00		
					38829	WORK COMP FEE/OPS	576.00		

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38877	03/14/11	50.00 880	LEXISNEXIS		38830	FEB ACCESS CHARGES	50.00		
38878	03/14/11	598.34 041	MISSION UNIFORM		38897	UNIF & LAUNDRY/FAC	62.91		
					38898	UNIF & LAUNDRY/FAC	10.00		
					38899	UNIF & LAUNDRY/FAC	66.82		
					38900	UNIF & LAUNDRY/PT	32.56		
					38901	UNIF & LAUNDRY/FL	8.39		
					38902	UNIF & LAUNDRY/FL	36.90		
					38903	UNIF & LAUNDRY/FL	148.39		
					38904	UNIF & LAUNDRY/FL	1.63		
					38905	UNIF & LAUNDRY/FL	171.49		
					38906	UNIF & LAUNDRY/FL	59.25		
					38831	OUT RPR #9951	943.30		
38879	03/14/11	943.30 816	MISSION VALLEY FORD		38847	RPRS & MAINT/FAC	591.79		
38880	03/14/11	1,183.58 001178	N/S CORPORATION		38848	RPRS & MAINT/FAC	591.79		
38881	03/14/11	3,596.02 001063	NEW FLYER INDUSTRIES LIMITED		38832	REV VEH PARTS/FL	490.02		
					38833	REV VEH PARTS/FL	51.88		
					38834	REV VEH PARTS/FL	378.64		
					38835	CR REV VEH PARTS/FL	-378.64		
					38836	REV VEH PARTS/FL	276.98		
					38837	REV VEH PARTS/FL	13.70		
					38838	REV VEH PARTS/FL	352.15		
					38839	REV VEH PARTS/FL	457.05		
					38840	REV VEH PARTS/FL	679.71		
					38842	REV VEH PARTS/FL	179.94		
					38843	REV VEH PARTS/FL	51.58		
					38844	REV VEH PARTS/FL	192.30		
					38845	REV VEH PARTS/FL	730.74		
					38846	REV VEH PARTS/FL	119.97		
38882	03/14/11	16,144.52 004	NORTH BAY FORD LINC-MERCURY		38849	REV VEH PARTS/PT	100.07		
					38913	ADD'L CAPITAL EXP	16,044.45		
38883	03/14/11	238.38 001176	NORTHSTAR, INC.		38907	OUT RPR EQUIP/FAC	238.38		
38884	03/14/11	2,682.50 002934	ON TIME CONSULTING SVCS, INC.		38850	FUELFORCE CONSULT	2,682.50		
38885	03/14/11	15,082.64 009	PACIFIC GAS & ELECTRIC		38851	1/27-2/25 1217 RVR	82.09		
					38852	1/27-2/25 GOLF CLUB	7,060.32		
					38853	1/27-2/25 1122 RVR	1,389.08		
					38854	1/27-2/25 1122 RVR	202.14		
					38855	1/27-2/25 1200 RVR	1,561.45		
					38856	1/27-2/25 VERNON	4,665.78		
					38857	1/27-2/25 115 DUBOIS	14.24		
					38858	1/27-2/25 115 DUBOIS	101.41		
					38859	1/27-2/28 115 DUBOIS	6.13		
38886	03/14/11	130.09 043	PALACE ART & OFFICE SUPPLY		38862	OFFICE SUPPLY/ADM	40.19		
					38863	OFFICE SUPPLY/ADM	40.09		
					38864	OFFICE SUPPLY/ADM	49.81		
38887	03/14/11	183.00 481	PIED PIPER EXTERMINATORS, INC.		38860	FEB PEST CTRL	183.00		
38888	03/14/11	147.83 050	PITNEY BOWES INC.		38861	4/1-6/30/11 RNTL/MC	147.83		
38889	03/14/11	31.55 107A	PROBUILD		38908	RPRS & MAINT/FAC	5.89		
					38909	RPRS & MAINT/FAC	21.55		
					38910	RPRS & MAINT/FAC	2.95		
					38911	RPRS & MAINT/FAC	1.16		

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38890	03/14/11	5,675.65 019	RAYNE OF SANTA CRUZ, INC.	38912		OUT RPR EQUIP/FAC	5,675.65		
38891	03/14/11	1,536.27 001098	ROBERT HALF MANAGEMENT RESOURCE	38865		TEMP/ADM W/E 2/18	999.20		
38892	03/14/11	24,496.02 966	S.C. FUELS	0		TEMP/ADM W/E 2/25	537.07		
38893	03/14/11	434.18 135	SANTA CRUZ AUTO PARTS, INC.	38866		DIESEL 2/25/11	24,496.02		
				38868		REV VEH PARTS/PT	130.45		
				38869		REV VEH PARTS/PT	7.33		
				38870		REV VEH PARTS/PT	32.06		
				38871		REV VEH PARTS/FL	30.11		
				38872		REV VEH PARTS/FL	122.45		
				38873		REV VEH PARTS/FL	95.21		
				38874		REV VEH PARTS/FL	16.57		
				38876		12/9-2/7 SVTC	168.53		
38894	03/14/11	168.53 002459	SCOTTS VALLEY WATER DISTRICT	38876		MAR 11 LFG SVCS	2,500.00		
38895	03/14/11	2,500.00 002267	SHAW / YODER / ANTIWIH, INC.	38875		EMPLOY INCENTIVE/OPS	2,967.63		
38896	03/14/11	2,967.63 002207	T.Y. CUSTOM DESIGN	0		CLEAN SUPPLY/FL	66.74		
38897	03/14/11	66.74 366	TENNANT COMPANY	38878		PHYS EXAM/OPS	75.00		
38898	03/14/11	225.00 001165	THANH N. VU MD	7		PHYS EXAM/OPS	75.00		
				38915		PHYS EXAM/OPS	75.00		
				38916		PHYS EXAM/OPS	75.00		
38899	03/14/11	107.50 001800	THERMO KING OF SALINAS, INC	38877		REV VEH PARTS/FL	107.50		
38900	03/14/11	172.79 007	UNITED PARCEL SERVICE	38880		FRT OUT/FLT	143.14		
				38917		FRT OUT/FLT	29.65		
38901	03/14/11	3,107.51 221	VEHICLE MAINTENANCE PROGRAM	38882		REV VEH PARTS/FL	581.04		
				38883		REV VEH PARTS/FL	2,526.47		
38902	03/14/11	714.03 001223	WATSONVILLE CADILLAC, BUICK,	38886		REV VEH PARTS/PT	540.67		
				38887		REV VEH PARTS/PT	173.36		
38903	03/14/11	70.00 682	WEISS, AMY L.	38881		2/25 BOD MTG	70.00		
38904	03/14/11	257.50 186	WILSON, GEORGE H., INC.	38884		SVCE/VERNON	57.50		
				38885		HVAC/PACIFIC	200.00		
38905	03/10/11	22.75 002945	SANTA CRUZ COMMUNITY	38920		PROF SVCS 3/8/11/PT	22.75		
38906	03/21/11	318.50 001093	ALERE TOXICOLOGY SERVICES, INC	38921		PROF SVCS/HR	318.50		
38907	03/21/11	411.51 001	AT&T	38983		OPS PHONE	105.71		
				38984		REPEATERS/OPS	305.80		
38908	03/21/11	9,347.22 001D	AT&T	38985		1/19-2/18 PHONES	9,347.22		
38909	03/21/11	12,144.68 664	BAY COUNTIES PITCOCK PETROLEUM	38922		FUEL/FLT	12,144.68		
38910	03/21/11	2,322.00 011	BEWLEYS CLEANING	38923		DEC JANITORIAL	774.00		
				38924		JAN JANITORIAL	774.00		
38911	03/21/11	5,563.06 001844	BRINKS INCORPORATED	38925		FEB JANITORIAL	774.00		
				38926		FEB 1200B SERVICE	1,850.56		
38912	03/21/11	974.35 002189	BUS & EQUIPMENT	38987		FEB 1200B SERVICE	3,712.50		
				38927		REV VEH PARTS/PT	178.70		
38913	03/21/11	6,429.91 002627	CDW GOVERNMENT, INC.	38928		OFFICE SUPPLY/PT	795.65		
38914	03/21/11	128.92 001346	CITY OF SANTA CRUZ	38993		FEB LANDFILL	128.92		
38915	03/21/11	1,051.63 130	CITY OF WATSONVILLE UTILITIES	38988		2/1-3/1 WTC	43.66		
				38989		CONTAINER/WTC	793.96		
				38990		1/25-2/28 WTC	163.97		
				38991		1/25-2/28 WTC	15.99		
				38992		1/25-2/28 WTC	34.05		
				38994		LNG 2/27/11	9,725.82		
38916	03/21/11	27,097.22 001124	CLEAN ENERGY	38995		LNG 3/2/11	8,516.24		

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38917	03/21/11	7.24 001000		DAIMLER BUSES N. AMERICA INC.		38929	LNG 3/5/11	8,855.16	
38918	03/21/11	8,592.85 001316		DEVCO OIL		38932	REV VEH PARTS/FL	7.24	
38919	03/21/11	6,266.32 085		DIXON & SON TIRE, INC.		38997	2/16-2/28 FUEL/PT	8,567.17	
						38934	PROPANE/FLT	25.68	
						38935	FEB TIRES & TUBES/PT	236.87	
						38936	FEB TIRES & TUBES/FL	18.00	
						38937	FEB TIRES & TUBES/FL	1,083.20	
						38938	FEB TIRES & TUBES/FL	983.12	
						38939	FEB TIRES & TUBES/FL	442.29	
						38940	FEB TIRES & TUBES/FL	99.00	
						38941	FEB TIRES & TUBES/FL	361.07	
						38942	FEB TIRES & TUBES/FL	191.00	
						38943	FEB TIRES & TUBES/FL	864.31	
						38944	FEB TIRES & TUBES/FL	1,083.20	
						38945	FEB TIRES & TUBES/FL	871.26	
38920	03/21/11	758.34 001329		DOC AUTO LLC		38933	OUT RPR REV VEH/PT	758.34	
38921	03/21/11	116.00 002388		DOGHERRA'S	7	38930	OUT RPR REV VEH/PT	61.00	
38922	03/21/11	2,524.00 432		EXPRESS EMPLOYMENT PROS		38931	OUT RPR REV VEH/PT	55.00	
						38946	TEMP/FAC W/E 2/27	900.00	
						38947	TEMP/FAC W/E 2/27	928.00	
						38948	TEMP/FAC W/E 2/27	696.00	
38923	03/21/11	6,452.09 001158		FRICKE PARKS PRESS INC		38998	SPRING 2011 HEADWAYS	6,452.09	
38924	03/21/11	210.00 001302		GARDA CL WEST, INC.		38999	MAR ARMORED CAR SVC	210.00	
38925	03/21/11	216.81 001097		GREENWASTE RECOVERY, INC.		38950	FEB GARB/RES PARK	216.81	
38926	03/21/11	115.33 510A		HASLER, INC.		39001	4/1-4/30 RENT/ADM	72.27	
						39008	4/1-4/30 RENT/PT	43.06	
38927	03/21/11	472.98 001209		IKON FINANCIAL SERVICES		38951	2/18-3/17/PT	472.98	
38928	03/21/11	3,421.62 002117		IULIANO	7	39000	115 DUBOIS RENT	3,421.62	
38929	03/21/11	2,905.16 110		JESSICA GROCERY STORE, INC.		39002	CUSTODIAL SERVICES	2,905.16	
38930	03/21/11	161.50 001233		KIMBALL MIDWEST		39003	PARTS & SUPPLY/FL	161.50	
38931	03/21/11	743.17 039		KINKO'S INC.		39004	3/17-6/8/11 HEADWAYS	743.17	
38932	03/21/11	7,098.52 001337		LAMAR BROTHERS TIRE SVC, INC.		38952	FEB TIRES & TUBES/FL	7,098.52	
38933	03/21/11	1,710.38 001119		MACERICH PARTNERSHIP LP	7	38953	CAPITOLA MALL RENT	1,710.38	
38934	03/21/11	674.90 001342		MCW ASSOCIATES, INC.		39007	FEB 11 OUT RPR/PT	674.90	
38935	03/21/11	1,465.84 001052		MID VALLEY SUPPLY		38954	CLEAN SUPPLY/FAC	1,640.16	
						38955	CR CLEAN SUPPLY/FAC	-174.32	
38936	03/21/11	4,956.21 001063		NEW FLYER INDUSTRIES LIMITED		38956	REV VEH PARTS/FL	156.80	
						38957	REV VEH PARTS/FL	128.71	
						38958	REV VEH PARTS/FL	4,259.62	
						38959	REV VEH PARTS/FL	65.70	
						39005	REV VEH PARTS/FL	345.38	
38937	03/21/11	1,495.77 002721		NEXTEL COMMUNICATIONS		39006	2/4-3/3/PT	1,495.77	
38938	03/21/11	1,740.00 E645		OLANDER, JOY		38960	ED EXP	1,650.00	
						38961	ED EXP	90.00	
38939	03/21/11	4,410.51 009		PACIFIC GAS & ELECTRIC		38962	2/5-3/8 SVTC	14.76	
						38963	1/26-3/8 SVTC	1,943.34	
						38968	2/1-3/3 PACIFIC	2,452.41	
38940	03/21/11	206.91 043		PALACE ART & OFFICE SUPPLY		38969	OFFICE SUPPLY/MC	89.09	
						38970	OFFICE SUPPLY/HR	16.98	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
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38941	03/21/11	150.00 481	PIED PIPER EXTERMINATORS, INC.			38971	OFFICE SUPPLY/HR	132.20	
38942	03/21/11	48.44 358	POWR-FLITE			38972	OFFICE SUPPLY/HR	-31.36	
38943	03/21/11	42,336.41 002917	SANTA CRUZ METRO TRANSIT DIST			38964	FEB PEST CTRL	53.00	
38944	03/21/11	9,096.50 977	SANTA CRUZ TRANSPORTATION, LLC 7			38965	FEB PEST CTRL	48.50	
38945	03/21/11	190.52 570	SCMTD PETTY CASH - CUST SVC			38966	FEB PEST CTRL	48.50	
38946	03/21/11	123.54 115	SNAP-ON INDUSTRIAL			38967	RPRS & MAINT/FAC	48.44	
38947	03/21/11	12,461.74 001075	SOQUEL III ASSOCIATES		7	38978	2/1-2/28 WC FUND	42,336.41	
38948	03/21/11	420.35 002245	STAPLES ADVANTAGE			38974	FEB 11 PT SVCS	9,096.50	
38949	03/21/11	325.00 002675	THOMSON REUTERS BARCLAYS			38977	PETTY CASH/MC	190.52	
38950	03/21/11	5,775.38 001083	WATSONVILLE TRANSPORTATION, INC			38976	EMP TOOLS/FLT	123.54	
38951	03/21/11	323.19 436	WEST PAYMENT CENTER			38975	RES PARK RENT	12,461.74	
38952	03/21/11	15.00 E075	WOODBIDGE, ELIZABETH			38973	OFFICE SUPPLY/ADM	420.35	
38953	03/17/11	22.75 002945	SANTA CRUZ COMMUNITY			38979	3/11-3/12 FEES/T13	325.00	
38954	03/28/11	485.77 020	ADT SECURITY SERVICES INC.			38981	FEB 11 PT SVCS	5,775.38	
38955	03/28/11	84.95 001	AT&T			38982	FEB INFO CHARGES	323.19	
38956	03/28/11	1,638.00 876	ATCHISON BARISONO, CONDOTTI & BAILEY, NEIL		7	39009	PROF SVCS 3/15/11/PT	68.00	
38957	03/28/11	67.55 M033	BAUER, FRANK		0	39010	APRIL ALARMS	47.53	
38958	03/28/11	120.00 E271	BRENCO OPERATING-TEXAS, LP			39012	APRIL ALARMS	68.89	
38959	03/28/11	2,717.58 001356	BUS & EQUIPMENT		7	39013	APRIL ALARMS	51.94	
38960	03/28/11	1,306.46 002189	CA PUBLIC EMPLOYEES'			39014	APRIL ALARMS	93.24	
38961	03/28/11	535,890.43 502	CAPELLA, KATHLEEN			39015	APRIL ALARMS	51.94	
38962	03/28/11	67.55 M022	CEB		0	39016	APRIL ALARMS	104.23	
38963	03/28/11	176.08 002898	CLEAN ENERGY			39067	REPEATERS/OPS	84.95	
38964	03/28/11	10,012.83 001124	COMMUNITY TELEVISION OF COSTCO			39068	425 FRONT THRU 2/28	1,638.00	
38965	03/28/11	184.00 367	CUMMINS WEST, INC.			39109	APR 11 RET SUPP	67.55	
38966	03/28/11	19.56 002063	DAVILA, ANA MARIA			39152	NATION TRANSIT INST	120.00	
38967	03/28/11	7,157.93 504	DAY WIRELESS SYSTEMS			39017	REV VEH PARTS/FL	2,717.58	
38968	03/28/11	33.78 M039	DEPARTMENT OF JUSTICE		0	39069	REV VEH PARTS/PT	1,306.46	
38969	03/28/11	141,607.60 002946	DIESEL MARINE ELECTRIC, INC.			39129	APR 11 MEDICAL	535,890.43	
38970	03/28/11	81.00 002567	DOC AUTO LLC			39121	APR 11 RET SUPP	67.55	
38971	03/28/11	3,885.61 480	EVERGREEN OIL INC.			39071	CA GOV TORT LIAB 4TH	176.08	
38972	03/28/11	460.51 001329	EXPRESS EMPLOYMENT PROS			39070	LNG 3/11/11	10,012.83	
38973	03/28/11	498.75 001492				39130	2/25 BOD MTG	184.00	
38974	03/28/11	3,220.00 432				39072	3/11 BOD MTG	19.56	
38975	03/28/11					39018	REV VEH PARTS/FL	1,321.62	
38976	03/28/11					39019	OUT RPR #2809	3,198.63	
38977	03/28/11					39073	REV VEH PARTS/FL	2,637.68	
38978	03/28/11					39110	APR 11 RET SUPP	33.78	
38979	03/28/11					39131	SUBSCRIBER RADIOS	7,612.44	
38980	03/28/11					39132	GEN SYS EQUIP	133,995.16	
38981	03/28/11					39020	FEB 11 FINGERPRINTS	81.00	
38982	03/28/11					39075	REV VEH PARTS/FL	3,885.61	
38983	03/28/11					39074	OUT RPR REV VEH/PT	460.51	
38984	03/28/11					39024	HAZ WASTE DISP	67.50	
38985	03/28/11					39076	HAZ WASTE DISP	431.25	
38986	03/28/11					39021	TEMP/FAC W/E 3/6	1,160.00	
38987	03/28/11					39022	TEMP/FAC W/E 3/6	1,160.00	
38988	03/28/11					39023	TEMP/FAC W/E 3/6	900.00	

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38975	03/28/11	320.83 001172	FERGUSON ENTERPRISES INC.	39078	RPRS & MAINT/FAC	320.83			
38976	03/28/11	764.44 447	FERRIS HOIST & REPAIR, INC.	39077	HOIST RPR/MMF	764.44			
38977	03/28/11	33.78 M040	GARBEZ, LINDA	0	APR 11 RET SUPP	33.78			
38978	03/28/11	33.78 M100	GARCIA, HELEN	0	APR 11 RET SUPP	33.78			
38979	03/28/11	98.19 647	GFI GENFARE	0	REV VEH PARTS/FL	98.19			
38980	03/28/11	648.01 117	GILLIG LLC	0	REV VEH PARTS/FL	648.01			
38981	03/28/11	67.55 M041	GOUVEIA, ROBERT	0	APR 11 RET SUPP	67.55			
38982	03/28/11	36.47 282	GRAINER	0	RPRS & MAINT/FAC	36.47			
38983	03/28/11	87.87 M081	HALL, JAMES	0	APR 11 RET SUPP	87.87			
38984	03/28/11	10.00 E444	HERSHEY, ANDREA	0	VTT FEE/OPS	10.00			
38985	03/28/11	229.03 M061	KAMEDA, TERRY	0	APR 11 RET SUPP	229.03			
38986	03/28/11	252.36 167	KEYSTON BROTHERS	0	PT VEHICLE RPR	252.36			
38987	03/28/11	2,687.39 852	LAW OFFICES OF MARIE F. SANG	7	WORK COMP FEE/OPS	80.00			
					WORK COMP FEE/FLT	48.00			
					WORK COMP FEE/FAC	672.00			
					WORK COMP FEE/FLT	144.00			
					WORK COMP FEE/OPS	203.00			
					WORK COMP FEE/PT	214.29			
					WORK COMP FEE/PT	944.00			
					WORK COMP FEE/OPS	270.10			
					WORK COMP FEE/OPS	112.00			
					MAR TIRES & TUBES/FL	50.00			
38988	03/28/11	50.00 024	LLOYD'S TIRE SERVICE, INC.	39083	PHYS EXAM/OPS	75.00			
38989	03/28/11	75.00 E410	LONA, SERGIO GONZALEZ	39133	APR 11 EAP	767.96			
38990	03/28/11	767.96 001145	MANAGED HEALTH NETWORK	39134	CLEAN SUPPLY/FAC	105.12			
38991	03/28/11	820.59 001052	MID VALLEY SUPPLY	39034	CLEAN SUPPLY/FAC	715.47			
38992	03/28/11	561.42 041	MISSION UNIFORM	39035	UNIF & LAUNDRY/PT	67.61			
					UNIF & LAUNDRY/PT	32.33			
					UNIF & LAUNDRY/FL	59.25			
					UNIF & LAUNDRY/FL	171.49			
					UNIF & LAUNDRY/FL	59.25			
					UNIF & LAUNDRY/FL	171.49			
38993	03/28/11	120.00 E295	MOREAU, DAVID	39090	NATION TRANSIT INST	120.00			
38994	03/28/11	871,029.27 001063	NEW FLYER INDUSTRIES LIMITED	39153	REV VEH PARTS/FL	1,752.76			
					REV VEH PARTS/FL	1,897.65			
					REV VEH PARTS/FL	3,052.59			
					REV VEH PARTS/FL	274.74			
					REV VEH PARTS/FL	210.70			
					REV VEH PARTS/FL	50.40			
					REV VEH PARTS/FL	285.61			
					REV VEH PARTS/FL	140.64			
					COACH 1001 3RD MILE	172,563.70			
					COACH 1002 3RD MILE	172,563.70			
					COACH 1003 3RD MILE	172,563.70			
					COACH 1004 3RD MILE	172,563.70			
					COACH 1005 3RD MILE	172,563.70			
					DMV/VTT FEES/OPS	49.00			
38995	03/28/11	49.00 E391	NORTH, JEFFREY	39139	APR 11 RET SUPP	33.78			
38996	03/28/11	33.78 M050	O'MARA, KATHLEEN	39115	MATERIAL PROC 2ND MS	78,976.77			
38997	03/28/11	78,976.77 002940	OJO TECHNOLOGY, INC.	39140					

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38998	03/28/11	2,960.00 002934	ON TIME CONSULTING SVCS, INC.	39045			SCRIPT/FUEL VEH RPTS	2,960.00	
38999	03/28/11	846.42 043	PALACE ART & OFFICE SUPPLY	39049			OFFICE SUPPLY/MC	42.80	
				39050			OFFICE SUPPLY/HR	62.67	
				39051			OFFICE SUPPLY/MC	696.42	
39000	03/28/11	252.22 M057	PARHAM, WALLACE	39141	0		OFFICE SUPPLY/ADM	44.53	
39001	03/28/11	838.00 002947	PEDALERS EXPRESS	39123	7		APR 11 RET SUPP	252.22	
39002	03/28/11	33.78 M109	PEREZ, CHERYL	39048	0		FEB 11 MAIL P/U	838.00	
39003	03/28/11	177.45 M064	PETERS, TERRIE	39116	0		APR 11 RET SUPP	33.78	
39004	03/28/11	33.78 M070	PICARELLA, FRANCIS	39124	0		APR 11 RET SUPP	177.45	
39005	03/28/11	311.00 481	PIED PIPER EXTERMINATORS, INC.	39125	0		APR 11 RET SUPP	33.78	
				39046			FEB PEST CTRL	70.00	
				39047			FEB PEST CTRL	241.00	
39006	03/28/11	252.22 M058	POTEETE, BEVERLY	39126	0		APR 11 RET SUPP	252.22	
39007	03/28/11	496.00 001149	PREFERRED PLUMBING, INC.	39097			SERVICE/WTC	496.00	
39008	03/28/11	82.52 107A	PROBUILD	39093			RPRS & MAINT/FAC	3.64	
				39094			RPRS & MAINT/FAC	32.02	
				39095			RPRS & MAINT/FAC	21.17	
				39096			RPRS & MAINT/FAC	25.69	
39009	03/28/11	1,004.00 001098	ROBERT HALF MANAGEMENT RESOURCE	39052	0		TEMP/ADM W/E 3/4	1,004.00	
39010	03/28/11	67.55 M085	ROSSI, DENISE	39117	0		APR 11 RET SUPP	67.55	
39011	03/28/11	33.78 M030	ROWE, RUBY	39118	0		APR 11 RET SUPP	33.78	
39012	03/28/11	26,982.38 966	S.C. FUELS	39057	0		LNG 3/8/11	26,982.38	
39013	03/28/11	4,581.50 018	SALINAS VALLEY FORD SALES	39103			REV VEH PARTS/FL	4,581.50	
39014	03/28/11	359.42 135	SANTA CRUZ AUTO PARTS, INC.	39098			REV VEH PARTS/FL	26.42	
				39100			REV VEH PARTS/FL	56.17	
				39101			REV VEH PARTS/FL	30.62	
				39102			REV VEH PARTS/FL	19.53	
39015	03/28/11	30.00 345	SANTA CRUZ COUNTY OFFICE OF	39053	0		EMPLOY FINGERPRINTS	226.68	
39016	03/28/11	160.87 M010	SHORT, SLOAN	39127			APR 11 RET SUPP	30.00	
39017	03/28/11	210.00 115	SNAP-ON INDUSTRIAL	39055			SHOP TOOL RPR/FL	160.87	
39018	03/28/11	939.78 001232	SPECIALIZED AUTO AND	39058			OUT RPR REV VEH/PT	210.00	
				39059			OUT RPR REV VEH/PT	327.96	
39019	03/28/11	10,090.36 001360	SPECTRUM HUMAN RESOURCE	39054			REVIEW/UPDATE	611.82	
39020	03/28/11	672.02 002871	STATE ELECTRIC GENERATOR	39056			TRANSFORMER/VERNON	10,090.36	
39021	03/28/11	172.72 001040	TERRYBERRY CO., LLC	39060			EMPLOY INCENTIVE	672.02	
39022	03/28/11	75.00 001165	THANH N. VU MD	39061	7		EMPLOY EXAM/OPS	172.72	
39023	03/28/11	33.78 M086	TOLINE, DONALD	39119	0		APR 11 RET SUPP	75.00	
39024	03/28/11	3,669.20 057	U.S. BANK	39143			APR 11 RET SUPP	33.78	
				39144			4246044555645971	2,274.22	
				39145			4246044555645971	28.00	
				39146			4246044555645971	264.40	
				39147			4246044555645971	163.56	
				39148			4246044555645971	85.54	
				39149			4246044555645971	683.82	
				39150			4246044555645971	62.20	
				39151			4246044555645971	26.85	
39025	03/28/11	68.60 007	UNITED PARCEL SERVICE	39062			FRT OUT/FLT	80.61	
39026	03/28/11	10.96 946	UNITED SITE SERVICES	39062			FRT OUT/FLT	33.96	
				39063			3/2-3/29 RENTAL	34.64	
								10.96	



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39027	03/28/11	341.64	VALLEY POWER SYSTEMS, INC.		39064	REV VEH PARTS/FL	341.64	
39028	03/28/11	229.03	VONWAL, YVETTE	0	39128	APR 11 RET SUPP	229.03	
39029	03/28/11	2,367.00	WESTERN STATES OIL CO., INC.		39065	FUEL/FLT	2,367.00	
39030	03/28/11	2,154.31	WILSON, GEORGE H., INC.		39066	HVAC/GOLF CLUB	435.00	
					39104	HVAC SVCE/METRO	172.50	
					39105	HVAC/SVTC	130.00	
					39106	HVAC/1200B RIVER	125.00	
					39107	HVAC/WTC	250.00	
					39108	HVAC/VERNON	1,041.81	
39031	03/28/11	33.78	YAGI, RANDY	0	39120	APR 11 RET SUPP	33.78	
39032	03/24/11	205,305.00	DEPARTMENT OF MOTOR VEHICLES		39155	COACHES 1001-1005	205,305.00	
39033	03/24/11	22.75	SANTA CRUZ COMMUNITY		39154	PROF SVCS 3/22/11/PT	22.75	
39078	03/30/11	22.75	SANTA CRUZ COMMUNITY		39227	PROF SVCS 3/29/11/PT	22.75	
TOTAL		2,847,346.08	ACCOUNTS PAYABLE			TOTAL CHECKS	241	2,847,346.08

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** May 27, 2011

**TO:** Board of Directors

**FROM:** Angela Aitken, Finance Manager and Acting Assistant General Manager

**SUBJECT: MONTHLY BUDGET STATUS REPORTS FOR MARCH 2011 AND APPROVAL OF BUDGET TRANSFERS**

## I. RECOMMENDED ACTION

**That the Board of Directors accept and file the monthly budget status reports for March 2011 and approve the budget transfers for March 2011.**

## II. SUMMARY OF ISSUES

- **Operating Revenues** for the month of March 2011 were \$485K or 24 % over the amount of revenue expected for March 2011.
- **Consolidated Operating Expenses** for the month of March 2011 were \$126K or 4 % over budget for the month of March 2011.
- **Capital Budget** spending year to date through March 2011 was \$9,044K or 68 % of the Capital budget.

## III. DISCUSSION

An analysis of Santa Cruz METRO's budget status is prepared monthly in order to apprise the Board of Directors of Santa Cruz METRO's actual revenues, expenses and capital in relation to the adopted operating and capital budgets for the fiscal year. The attached monthly revenue, expense and capital reports represent the status of Santa Cruz METRO's FY11 operating and capital budgets versus actual expenditures for the month.

The fiscal year has elapsed **75%**.

**A. Operating Revenue**

For the month of March 2011 Operating Revenues were \$485K or 24 % over the amount of revenue expected for March 2011. The majority of the variance is due to the receipt of the Alternative Fuel Tax Credit for calendar 2010, which was not budgeted in FY11. Additional revenue variances are explained in the notes at the end of the revenue report.

**B. Operating Expense by Department**

Total Operating Expenses by Department for the month of March 2011 were \$126K or 4 % over budget; 1 % over where we were in FY10. The majority of the variance is due to higher than anticipated Medical Insurance expenses.

**C. Consolidated Operating Expenses**

Consolidated Operating Expenses for the month of March 2011 were \$126K or 4 % over budget. Personnel Expenses, Rev Vehicle Parts, and Settlement costs all contributed to the variance. Further explanation of these accounts is contained in the notes following the report.

**D. Capital Budget**

Capital Budget spending year to date through March 2011 was \$9,044K or 68 % of the Capital budget. Of this, \$469K or 23 % has been spent on the MetroBase Maintenance Facility project, \$2,348K or 98 % has been spent on the Smartcard Farebox System project, \$ 2,097K or 101% has been spent on the Purchase of 425 Front Street, and \$779K or 45% has been spent on the Purchase of 27 ParaCruz Vehicles.

**IV. FINANCIAL CONSIDERATIONS**

Due to the severe economic downturn and the resulting significant decline in revenue, staff is implementing cost - cutting strategies and diligently looking at different scenarios and options in order to close the projected budget gap.

Approval of the budget transfers will increase some line item expenses and decrease others. Overall, the changes are expense-neutral.

- Attachment A:** FY11 Operating Revenue for the month ending – 03/31/11
- Attachment B:** FY11 Operating Expenses by Department for the month ending – 03/31/11
- Attachment C:** FY11 Consolidated Operating Expenses for the month ending – 03/31/11
- Attachment D:** FY11 Capital Budget Reports for the month ending – 03/31/11
- Attachment E:** FY11 Budget Transfers for the month ending – 03/31/11

Prepared by: Kristina Mihaylova, Financial Analyst

Date Prepared: May 02, 2011



**FY11**  
**Operating Revenue**  
**For the month ending - March 31, 2011**

SANTA CRUZ METRO

Year to Date

YTD Year Over Year Comparison

Revenue Source	Year to Date				YTD Year Over Year Comparison			
	Actual	Budget	\$ Var	% Var	Actual	FY11	\$ Var	% Var
Passenger Fares	\$ 272,089	\$ 281,483	\$ (9,393)	-3%	\$ 2,582,031	\$ 2,384,619	\$ 197,412	8%
Paratransit Fares	\$ 22,863	\$ 22,858	\$ 5	0%	\$ 179,888	\$ 178,166	\$ 1,722	1%
Special Transit Fares	\$ 341,160	\$ 313,934	\$ 27,226	9%	\$ 2,478,243	\$ 2,478,622	\$ (379)	0%
Highway 17 Fares	\$ 124,548	\$ 110,108	\$ 14,439	13%	\$ 824,890	\$ 796,553	\$ 28,337	4%
Highway 17 Payments	\$ 22,498	\$ 36,220	\$ (13,722)	-38%	\$ 308,799	\$ 323,357	\$ (14,559)	-5%
<b>Subtotal Passenger Revenue</b>	<b>\$ 763,158</b>	<b>\$ 764,603</b>	<b>\$ 18,555</b>	<b>2%</b>	<b>\$ 6,373,851</b>	<b>\$ 6,161,318</b>	<b>\$ 212,533</b>	<b>3%</b>
Commissions	\$ -	\$ 458	\$ (458)	-100%	\$ 3,282	\$ 4,015	\$ (734)	-18%
Advertising Income	\$ 18,911	\$ 17,917	\$ 994	6%	\$ 164,308	\$ 189,531	\$ (25,223)	-13%
Rent Income - SC Pacific Station	\$ 7,056	\$ 7,648	\$ (592)	-8%	\$ 63,503	\$ 68,780	\$ (5,277)	-8%
Rent Income - Watsonville TC	\$ 3,698	\$ 2,867	\$ 831	29%	\$ 30,980	\$ 26,006	\$ 4,974	19%
Rent Income - General	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Interest Income	\$ 9,952	\$ 4,813	\$ 5,140	107%	\$ 102,886	\$ 148,771	\$ (45,885)	-31%
Other Non-Transp Revenue	\$ 243	\$ 667	\$ (424)	-64%	\$ 13,580	\$ 7,102	\$ 6,478	91%
Sales Tax Revenue	\$ 1,142,917	\$ 1,215,778	\$ (72,861)	-6%	\$ 11,411,946	\$ 10,867,994	\$ 543,953	5%
Transp Dev Act (TDA) - Op Asst	\$ -	\$ -	\$ -	0%	\$ 3,749,032	\$ 3,806,710	\$ (57,679)	-2%
FTA Sec 5307 - Op Asst	\$ -	\$ -	\$ -	0%	\$ 3,696,155	\$ 3,645,442	\$ 50,713	1%
FTA Sec 5311 - Rural Op Asst	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Sec 5303 - AMBAG Funding	\$ -	\$ 2,917	\$ (2,917)	-100%	\$ 6,465	\$ 170,894	\$ (170,894)	-100%
FTA Sec 5317 - Op Assistance	\$ -	\$ -	\$ -	0%	\$ -	\$ 4,351	\$ 2,114	49%
<b>Subtotal Other Revenue</b>	<b>\$ 1,182,776</b>	<b>\$ 1,253,063</b>	<b>\$ (70,287)</b>	<b>-6%</b>	<b>\$ 19,242,136</b>	<b>\$ 18,939,596</b>	<b>\$ 302,540</b>	<b>2%</b>
<b>Subtotal Operating Revenue</b>	<b>\$ 1,965,935</b>	<b>\$ 2,017,666</b>	<b>\$ (51,732)</b>	<b>-3%</b>	<b>\$ 25,615,987</b>	<b>\$ 25,100,914</b>	<b>\$ 515,073</b>	<b>2%</b>
<b>Total Operating Expenses</b>	<b>\$ 3,248,393</b>				<b>\$ 26,797,413</b>	<b>\$ 26,528,220</b>		
<b>Variance</b>	<b>\$ (1,282,458)</b>				<b>\$ (1,181,426)</b>	<b>\$ (1,427,306)</b>		
<b>Extraordinary/Non -Oprtg Revenue</b>								
FTA Sec 5309 - ARRA Oprtg	\$ -	\$ -	\$ -	0%	\$ 270,000	\$ -	\$ 270,000	100%
STA - Op Assistance	\$ -	\$ -	\$ -	0%	\$ 2,801,550	\$ -	\$ 2,801,550	100%
STIC -Op Assistance	\$ -	\$ -	\$ -	0%	\$ 1,202,159	\$ -	\$ 1,202,159	100%
Fuel Tax Credit	\$ 536,438	\$ -	\$ 536,438	100%	\$ 536,438	\$ -	\$ 536,438	100%
<b>Subtotal Extraordinary/Non-Oprtg Revenue</b>	<b>\$ 536,438</b>	<b>\$ -</b>	<b>\$ 536,438</b>	<b>100%</b>	<b>\$ 4,810,147</b>	<b>\$ -</b>	<b>\$ 4,810,147</b>	<b>100%</b>
<b>Transfers from Reserves</b>								
Transfer (to)/from Capital Reserves	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Transfer (to)/from Cash Flow Res	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Transfer (to)/from W/C Reserve	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Transfer (to)/from Liab Ins Res	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Carryover from Previous Year	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
<b>Subtotal Transfers from Reserves</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
<b>Total Revenue</b>	<b>\$ 2,502,373</b>	<b>\$ 2,017,666</b>	<b>\$ 484,706</b>	<b>24%</b>	<b>\$ 30,426,134</b>	<b>\$ 28,763,120</b>	<b>\$ 1,663,014</b>	<b>6%</b>
<b>Total Operating Expenses</b>	<b>\$ 3,248,393</b>				<b>\$ 26,797,413</b>	<b>\$ 26,528,220</b>		
<b>Variance</b>	<b>\$ (746,020)</b>				<b>\$ 3,628,721</b>	<b>\$ (1,427,306)</b>		

**05.a1**



**FY11**  
**Operating Revenue**  
**For the month ending - March 31, 2011**

Revenue Source	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	Actual	FY10	\$ Var

**Current Period Notes:**

- 1) **Passenger Revenue** is over budget due to an increase in ridership.
- 2) **Interest Income** is over budget due to revenue budgeted using County Treasury estimates, while a higher interest rate was actually paid.
- 3) **Sales Tax Revenue** is under budget due to less consumer discretionary spending and current economic conditions.
- 4) **Fuel Tax Credit** is over budget due to the receipt of credits for the last two quarters of FY10 and the first two quarters of FY11.

**6-5.a2**

# Attachment B

## FY11 Operating Expenses by Department For the month ending - March 31, 2011



Current Period

Departmental Personnel Expenses	Budget	Actual	Notes	% Var	\$ Var	Year to Date			YTD Year Over Year Comparison			
						Budget	\$ Var	% Var	FY11	FY10	\$ Var	% Var
700 - SCCIC	\$ -	\$ -		0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
1100 - Administration	\$ 31,919	\$ 30,216		-1%	\$ (1,703)	\$ 366,869	\$ (19,189)	-5%	\$ 366,869	\$ 535,790	\$ (168,921)	-32%
1200 - Finance	\$ 86,642	\$ 98,420		12%	\$ (11,778)	\$ 917,995	\$ (54,465)	-6%	\$ 917,995	\$ 786,466	\$ 131,529	17%
1300 - Customer Service	\$ 41,985	\$ 39,863		-5%	\$ 2,122	\$ 364,771	\$ (6,000)	-2%	\$ 364,771	\$ 284,520	\$ 80,251	28%
1400 - Human Resources	\$ 47,356	\$ 44,239		-7%	\$ 3,118	\$ 406,317	\$ 8,170	2%	\$ 406,317	\$ 388,497	\$ 17,820	5%
1500 - Information Technology	\$ 57,571	\$ 56,274		-2%	\$ 1,297	\$ 409,762	\$ (577)	0%	\$ 409,762	\$ 391,960	\$ 17,802	5%
1700 - District Counsel	\$ 60,888	\$ 40,677		-33%	\$ 20,211	\$ 376,104	\$ 10,005	3%	\$ 376,104	\$ 363,011	\$ 13,093	4%
1800 - Risk Management	\$ -	\$ -		0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
2200 - Facilities Maintenance	\$ 76,190	\$ 66,967		-12%	\$ 9,223	\$ 660,351	\$ (32,734)	-5%	\$ 660,351	\$ 706,546	\$ (46,195)	-7%
3100 - Paratransit Program	\$ 309,986	\$ 302,053		-3%	\$ 7,933	\$ 2,594,164	\$ (121,806)	-4%	\$ 2,594,164	\$ 2,366,988	\$ 227,177	10%
3200 - Operations	\$ 223,905	\$ 169,420		-24%	\$ 54,485	\$ 1,512,704	\$ (19,514)	-1%	\$ 1,512,704	\$ 1,534,795	\$ (22,091)	-1%
3300 - Bus Operators	\$ 1,166,592	\$ 1,105,754		-5%	\$ 60,838	\$ 10,029,479	\$ (101,863)	-1%	\$ 10,029,479	\$ 10,236,181	\$ (206,702)	-2%
4100 - Fleet Maintenance	\$ 288,681	\$ 274,175		-5%	\$ 14,506	\$ 2,463,128	\$ (20,706)	-1%	\$ 2,463,128	\$ 2,680,263	\$ (217,135)	-8%
9001 - Cobra Benefits	\$ 334	\$ -		100%	\$ 334	\$ (487)	\$ (487)	100%	\$ (487)	\$ 5,351	\$ (5,838)	-109%
9005 - Retired Employee Benefits	\$ 175,509	\$ 135,108		-23%	\$ 40,401	\$ 1,470,077	\$ 120,953	9%	\$ 1,470,077	\$ 1,202,615	\$ 267,462	22%
9014 - Operating Grants	\$ -	\$ -		0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
110020 - Operating Grants	\$ -	\$ -		0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
100 - New Flyer Parts Credit	\$ -	\$ -		0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
<b>Subtotal Personnel Expenses</b>	<b>\$ 2,567,559</b>	<b>\$ 2,363,165</b>		<b>-8%</b>	<b>\$ 204,394</b>	<b>\$ 21,571,234</b>	<b>\$ (238,216)</b>	<b>-1%</b>	<b>\$ 21,571,234</b>	<b>\$ 21,482,983</b>	<b>\$ 88,251</b>	<b>0%</b>

### Departmental Non-Personnel Expenses

700 - SCCIC	\$ -	\$ -		0%	\$ -	\$ 270	\$ (30)	-10%	\$ 270	\$ 250	\$ 20	8%
1100 - Administration	\$ 36,254	\$ 40,161		11%	\$ (3,907)	\$ 233,743	\$ (116,134)	-33%	\$ 233,743	\$ 192,561	\$ 41,181	21%
1200 - Finance	\$ 135,238	\$ 151,521		12%	\$ (16,283)	\$ 671,789	\$ (20,249)	-3%	\$ 671,789	\$ 736,623	\$ (64,834)	-9%
1300 - Customer Service	\$ 9,029	\$ 16,058		77%	\$ (7,029)	\$ 45,149	\$ (33,426)	-43%	\$ 45,149	\$ 60,185	\$ (15,036)	-25%
1400 - Human Resources	\$ 1,538	\$ 7,560		393%	\$ (6,022)	\$ 15,671	\$ (32,372)	-67%	\$ 15,671	\$ 50,660	\$ (34,990)	-69%
1500 - Information Technology	\$ 8,567	\$ 16,022		87%	\$ (7,455)	\$ 93,308	\$ (50,893)	-35%	\$ 93,308	\$ 135,504	\$ (42,196)	-31%
1700 - District Counsel	\$ 647	\$ 1,668		156%	\$ (1,011)	\$ 10,383	\$ (4,542)	-30%	\$ 10,383	\$ 13,154	\$ (2,772)	-21%
1800 - Risk Management	\$ 22,655	\$ 18,697		-18%	\$ 3,958	\$ 117,942	\$ (75,970)	-39%	\$ 117,942	\$ 51,397	\$ 66,544	129%
2200 - Facilities Maintenance	\$ 89,363	\$ 104,678		17%	\$ (15,315)	\$ 954,814	\$ (117,045)	-11%	\$ 954,814	\$ 1,207,222	\$ (252,408)	-21%
3100 - Paratransit Program	\$ 82,129	\$ 90,388		11%	\$ (8,259)	\$ 598,888	\$ (193,902)	-24%	\$ 598,888	\$ 534,056	\$ 64,832	12%
3200 - Operations	\$ 36,539	\$ 43,753		19%	\$ (7,214)	\$ 351,523	\$ (35,760)	-9%	\$ 351,523	\$ 372,458	\$ (20,935)	-6%
3300 - Bus Operators	\$ -	\$ 417		100%	\$ (417)	\$ 4,355	\$ 605	16%	\$ 4,355	\$ 4,574	\$ (219)	-5%
4100 - Fleet Maintenance	\$ 258,874	\$ 268,063		4%	\$ (9,209)	\$ 2,128,346	\$ (284,316)	-12%	\$ 2,128,346	\$ 1,691,527	\$ 436,820	26%
9001 - Cobra Benefits	\$ -	\$ -		0%	\$ -	\$ -	\$ -	0%	\$ -	\$ (4,935)	\$ 4,935	-100%
9005 - Retired Employee Benefits	\$ -	\$ -		0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
9014 - Operating Grants	\$ -	\$ -		0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
110020 - Operating Grants	\$ -	\$ -		0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
100 - New Flyer Parts Credit	\$ -	\$ -		0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
<b>Subtotal Non-Personnel Expenses</b>	<b>\$ 680,834</b>	<b>\$ 758,996</b>		<b>12%</b>	<b>\$ (78,162)</b>	<b>\$ 5,226,179</b>	<b>\$ (1,064,036)</b>	<b>-17%</b>	<b>\$ 5,226,179</b>	<b>\$ 5,045,236</b>	<b>\$ 180,942</b>	<b>4%</b>

6-5-b1

# Attachment B

## FY11 Operating Expenses by Department For the month ending - March 31, 2011



Total Departmental Expenses	Current Period			Year to Date			YTD Year Over Year Comparison			
	Budget	Actual	% Var	Budget	Actual	% Var	FY11	FY10	% Var	
700 - SCCIC	\$ -	\$ -	0%	\$ 270	\$ 270	0%	\$ 270	\$ 250	20	8%
1100 - Administration	\$ 68,173	\$ 70,377	(2,204)	\$ 600,612	\$ 600,612	(30)	\$ 600,612	\$ 728,352	\$ (127,739)	-18%
1200 - Finance	\$ 221,880	\$ 249,940	(28,061)	\$ 1,589,784	\$ 1,589,784	(174,715)	\$ 1,589,784	\$ 1,523,089	\$ 66,695	4%
1300 - Customer Service	\$ 51,014	\$ 55,921	(4,907)	\$ 409,920	\$ 409,920	(39,426)	\$ 409,920	\$ 344,705	\$ 65,215	19%
1400 - Human Resources	\$ 48,894	\$ 51,799	(2,905)	\$ 421,988	\$ 421,988	(24,202)	\$ 421,988	\$ 439,157	\$ (17,170)	-4%
1500 - Information Technology	\$ 66,139	\$ 72,297	(6,158)	\$ 503,070	\$ 503,070	(51,470)	\$ 503,070	\$ 527,484	\$ (24,394)	-5%
1700 - District Counsel	\$ 61,535	\$ 42,336	19,200	\$ 386,487	\$ 386,487	5,463	\$ 386,487	\$ 376,165	\$ 10,322	3%
1800 - Risk Management	\$ 22,655	\$ 18,697	3,958	\$ 117,942	\$ 117,942	(75,970)	\$ 117,942	\$ 51,397	\$ 66,544	129%
2200 - Facilities Maintenance	\$ 165,553	\$ 171,645	(6,092)	\$ 1,615,165	\$ 1,615,165	(149,779)	\$ 1,615,165	\$ 1,913,768	\$ (298,603)	-16%
3100 - Paratransit Program	\$ 392,115	\$ 392,441	(326)	\$ 3,193,052	\$ 3,193,052	(315,709)	\$ 3,193,052	\$ 2,901,043	\$ 292,009	10%
3200 - Operations	\$ 260,444	\$ 213,173	47,271	\$ 1,864,227	\$ 1,864,227	(55,275)	\$ 1,864,227	\$ 1,907,253	\$ (43,026)	-2%
3300 - Bus Operators	\$ 1,166,592	\$ 1,106,170	60,422	\$ 10,033,834	\$ 10,033,834	(101,259)	\$ 10,033,834	\$ 10,240,755	\$ (206,922)	-2%
4100 - Fleet Maintenance	\$ 547,556	\$ 542,258	5,297	\$ 4,591,474	\$ 4,591,474	(305,022)	\$ 4,591,474	\$ 4,371,790	\$ 219,684	5%
9001 - Cobra Benefits	\$ 334	\$ -	334	\$ (487)	\$ (487)	100%	\$ (487)	\$ 416	\$ (903)	-217%
9005 - Retired Employee Benefits	\$ 175,509	\$ 135,108	40,401	\$ 1,470,077	\$ 1,470,077	120,953	\$ 1,470,077	\$ 1,202,615	\$ 267,462	22%
9014 - Operating Grants	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
110020 - Operating Grants	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
100 - New Flyer Parts Credit	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
<b>Total Operating Expenses</b>	<b>\$ 3,248,393</b>	<b>\$ 3,122,161</b>	<b>126,231</b>	<b>\$ 26,797,413</b>	<b>\$ 26,797,413</b>	<b>(1,302,252)</b>	<b>\$ 26,797,413</b>	<b>\$ 26,528,219</b>	<b>\$ 269,194</b>	<b>1%</b>

\*\* does not include depreciation

### Current Period Notes:

- 1) Finance is under budget due to recovery payments for Work. Comp.
- 2) District Counsel is over budget due to contractual payouts of accumulated accruals.
- 3) Risk Management is over budget due to higher than anticipated settlement costs for the month.
- 4) Operations is over budget due to contractual payouts of accumulated accruals.
- 5) Bus Operators is over budget due to higher than anticipated Medical Insurance (Medical Ins increased 17%, effective January 2011), Workers Comp Insurance and Overtime expenses.
- 6) Retired Employee Benefits is over budget due to higher than anticipated Medical Insurance expenses (Medical Ins increased 17%, effective January 2011).

# 6-5.b2



**FY11**  
**Consolidated Operating Expenses**  
**For the month ending - March 31, 2011**

	Current Period				Year to Date				YTD Year Over Year Comparison			
	Actual	Budget	\$ Var	% Var	Actual	Budget	\$ Var	% Var	Actual	FY10	\$ Var	% Var
<b>LABOR</b>												
501011 Bus Operator Pay	\$ 661,220	\$ 661,071	\$ 149	0%	\$ 5,544,532	\$ 5,949,641	\$ (405,110)	-7%	\$ 5,544,532	\$ 5,580,884	\$ (36,352)	-1%
501013 Bus Operator Overtime	\$ 149,092	\$ 128,466	\$ 20,626	16%	\$ 1,210,377	\$ 1,156,192	\$ 54,185	5%	\$ 1,210,377	\$ 1,268,006	\$ (57,629)	-5%
501021 Other Salaries	\$ 584,026	\$ 530,548	\$ 53,478	10%	\$ 4,844,878	\$ 4,799,445	\$ 45,433	1%	\$ 4,844,878	\$ 4,808,146	\$ 36,731	1%
501023 Other Overtime	\$ 33,715	\$ 26,157	\$ 7,558	29%	\$ 228,329	\$ 264,211	\$ (35,882)	-14%	\$ 228,329	\$ 252,889	\$ (24,559)	-10%
<b>Total Labor -</b>	<b>\$ 1,428,053</b>	<b>\$ 1,346,242</b>	<b>\$ 81,812</b>	<b>6%</b>	<b>\$ 11,828,116</b>	<b>\$ 12,169,490</b>	<b>\$ (341,374)</b>	<b>-3%</b>	<b>\$ 11,828,116</b>	<b>\$ 11,909,925</b>	<b>\$ (81,809)</b>	<b>-1%</b>
<b>FRINGE BENEFITS</b>												
502011 Medicare/Soc. Sec.	\$ 20,789	\$ 20,481	\$ 308	2%	\$ 173,623	\$ 187,827	\$ (14,204)	-8%	\$ 173,623	\$ 172,973	\$ 650	0%
502021 Retirement	\$ 189,091	\$ 189,814	\$ (722)	0%	\$ 1,626,685	\$ 1,740,427	\$ (113,742)	-7%	\$ 1,626,685	\$ 1,636,427	\$ (9,742)	-1%
502031 Medical Insurance	\$ 520,962	\$ 422,332	\$ 98,631	23%	\$ 4,283,150	\$ 4,100,330	\$ 182,820	4%	\$ 4,283,150	\$ 3,831,699	\$ 451,452	12%
502041 Dental Insurance	\$ 39,860	\$ 39,153	\$ 707	2%	\$ 327,262	\$ 356,664	\$ (29,402)	-8%	\$ 327,262	\$ 359,873	\$ (32,610)	-9%
502045 Vision Insurance	\$ 11,050	\$ 11,162	\$ (112)	-1%	\$ 99,290	\$ 101,487	\$ (2,196)	-2%	\$ 99,290	\$ 101,760	\$ (2,470)	-2%
502051 Life Insurance	\$ 2,808	\$ 3,538	\$ (731)	-21%	\$ 29,769	\$ 32,750	\$ (2,981)	-9%	\$ 29,769	\$ 32,265	\$ (2,496)	-8%
502060 State Disability	\$ 20,323	\$ 15,347	\$ 4,977	32%	\$ 151,804	\$ 139,062	\$ 12,742	9%	\$ 151,804	\$ 147,420	\$ 4,384	3%
502061 Disability Insurance	\$ 10,536	\$ 18,784	\$ (8,248)	-44%	\$ 136,971	\$ 169,054	\$ (32,083)	-19%	\$ 136,971	\$ 157,038	\$ (20,067)	-13%
502071 State Unemp. Ins	\$ 996	\$ 5,219	\$ (4,223)	-81%	\$ 77,929	\$ 51,568	\$ 26,361	51%	\$ 77,929	\$ 63,025	\$ 14,904	24%
502081 Worker's Comp Ins	\$ 51,046	\$ 58,333	\$ (7,287)	-12%	\$ 638,615	\$ 524,999	\$ 113,616	22%	\$ 638,615	\$ 728,022	\$ (89,407)	-12%
502083 Worker's Comp IBNR	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
502101 Holiday Pay	\$ 1,672	\$ 25,897	\$ (24,225)	-94%	\$ 251,965	\$ 312,682	\$ (60,717)	-19%	\$ 251,965	\$ 258,958	\$ (6,993)	-3%
502103 Floating Holiday	\$ 600	\$ 5,651	\$ (5,050)	-89%	\$ 13,506	\$ 52,038	\$ (38,532)	-74%	\$ 13,506	\$ 23,386	\$ (9,879)	-42%
502109 Sick Leave	\$ 112,142	\$ 64,715	\$ 47,427	73%	\$ 479,339	\$ 600,741	\$ (121,402)	-20%	\$ 479,339	\$ 539,840	\$ (60,501)	-11%
502111 Annual Leave	\$ 136,321	\$ 119,795	\$ 16,525	14%	\$ 1,274,125	\$ 1,108,754	\$ 165,371	15%	\$ 1,274,125	\$ 1,335,298	\$ (61,173)	-5%
502121 Other Paid Absence	\$ 15,269	\$ 10,291	\$ 4,979	48%	\$ 117,290	\$ 92,749	\$ 24,541	26%	\$ 117,290	\$ 115,383	\$ 1,906	2%
502251 Physical Exams	\$ 615	\$ 1,142	\$ (527)	-46%	\$ 4,440	\$ 10,274	\$ (5,834)	-57%	\$ 4,440	\$ 7,952	\$ (3,512)	-44%
502253 Driver Lic Renewal	\$ 59	\$ 378	\$ (319)	-84%	\$ 1,393	\$ 3,499	\$ (2,106)	-60%	\$ 1,393	\$ 1,981	\$ (588)	-30%
502999 Other Fringe Benefits	\$ 5,366	\$ 4,894	\$ 473	10%	\$ 55,962	\$ 55,055	\$ 907	2%	\$ 55,962	\$ 54,824	\$ 1,138	2%
<b>Total Fringe Benefits -</b>	<b>\$ 1,139,506</b>	<b>\$ 1,016,924</b>	<b>\$ 122,582</b>	<b>12%</b>	<b>\$ 9,743,118</b>	<b>\$ 9,639,960</b>	<b>\$ 103,158</b>	<b>1%</b>	<b>\$ 9,743,118</b>	<b>\$ 9,568,124</b>	<b>\$ 174,994</b>	<b>2%</b>
<b>Total Personnel Expenses -</b>	<b>\$ 2,567,559</b>	<b>\$ 2,363,165</b>	<b>\$ 204,394</b>	<b>9%</b>	<b>\$ 21,571,234</b>	<b>\$ 21,809,450</b>	<b>\$ (238,216)</b>	<b>-1%</b>	<b>\$ 21,571,234</b>	<b>\$ 21,478,049</b>	<b>\$ 93,186</b>	<b>0%</b>

**6-5.c1**





**FY11**  
**Consolidated Operating Expenses**  
**For the month ending - March 31, 2011**

	Current Period				Year to Date				YTD Year Over Year Comparison						
		\$	% Var	Notes	Actual	Budget	\$ Var	% Var	FY11	FY10	\$ Var	% Var			
									Actual						
<b>SERVICES</b>															
503011 Acctg & Audit Fees	\$	39,435	\$	40,000	\$	74,242	\$	85,250	\$	74,242	\$	78,207	\$	(3,965)	-5%
503012 Admin & Bank Fees	\$	50,747	\$	56,941	\$	164,490	\$	182,526	\$	164,490	\$	148,643	\$	15,847	11%
503031 Prof & Tech Fees	\$	7,840	\$	21,415	\$	99,132	\$	175,284	\$	99,132	\$	128,402	\$	(29,270)	-23%
503032 Legislative Services	\$	7,500	\$	8,617	\$	67,500	\$	77,550	\$	67,500	\$	67,500	\$	-	0%
503033 Legal Services	\$	-	\$	4,583	\$	863	\$	41,250	\$	863	\$	17,962	\$	(17,099)	-95%
503034 Pre-Employ Exams	\$	97	\$	608	\$	1,482	\$	5,475	\$	1,482	\$	8,343	\$	(6,862)	-82%
503041 Temp Help	\$	15,969	\$	16,899	\$	115,590	\$	117,772	\$	115,590	\$	190,756	\$	(75,167)	-39%
503161 Custodial Services	\$	5,501	\$	4,167	\$	50,685	\$	37,500	\$	50,685	\$	46,508	\$	4,178	9%
503162 Uniform & Laundry	\$	1,380	\$	2,800	\$	14,037	\$	25,200	\$	14,037	\$	15,089	\$	(1,051)	-7%
503171 Security Services	\$	29,897	\$	31,278	\$	278,957	\$	281,499	\$	278,957	\$	257,665	\$	21,292	8%
503221 Classified/Legal Ads	\$	-	\$	2,425	\$	3,978	\$	21,825	\$	3,978	\$	8,605	\$	(4,626)	-54%
503222 Legal Advertising	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	0%
503225 Graphic Services	\$	-	\$	333	\$	333	\$	3,000	\$	3,000	\$	-	\$	-	0%
503351 Repair - Bldg & Impr	\$	5,290	\$	8,333	\$	53,923	\$	75,000	\$	53,923	\$	27,702	\$	26,221	95%
503352 Repair - Equipment	\$	31,411	\$	47,783	\$	376,370	\$	452,143	\$	376,370	\$	338,916	\$	37,454	11%
503353 Repair - Rev Vehicle	\$	21,475	\$	34,167	\$	282,663	\$	307,500	\$	282,663	\$	239,192	\$	43,471	18%
503354 Repair - Non Rev Vehicle	\$	-	\$	2,083	\$	10,235	\$	18,750	\$	10,235	\$	17,367	\$	(7,132)	-41%
503363 Haz Mat Disposal	\$	983	\$	4,125	\$	28,674	\$	37,125	\$	28,674	\$	37,471	\$	(8,797)	-23%
<b>Total Services -</b>	<b>\$</b>	<b>217,525</b>	<b>\$</b>	<b>286,558</b>	<b>\$</b>	<b>1,622,822</b>	<b>\$</b>	<b>1,944,648</b>	<b>\$</b>	<b>1,622,822</b>	<b>\$</b>	<b>1,628,327</b>	<b>\$</b>	<b>(5,505)</b>	<b>0%</b>
<b>MOBILE MATERIALS AND SUPPLIES</b>															
504011 Fuels & Lube Non Rev Veh	\$	6,407	\$	12,592	\$	45,528	\$	113,325	\$	45,528	\$	103,683	\$	(58,155)	-56%
504012 Fuels & Lube Rev Veh	\$	178,947	\$	174,583	\$	1,478,702	\$	1,560,517	\$	1,478,702	\$	975,195	\$	503,507	52%
504021 Tires & T Lubes	\$	10,071	\$	20,250	\$	141,563	\$	182,250	\$	141,563	\$	145,210	\$	(3,647)	-3%
504161 Other Mobile Supplies	\$	1,371	\$	-	\$	1,408	\$	5,000	\$	1,408	\$	505	\$	903	179%
504191 Rev Vehicle Parts	\$	74,011	\$	52,733	\$	452,888	\$	464,400	\$	452,888	\$	389,857	\$	63,031	16%
<b>Total Mobile Materials &amp; Supplies -</b>	<b>\$</b>	<b>270,807</b>	<b>\$</b>	<b>260,158</b>	<b>\$</b>	<b>2,120,089</b>	<b>\$</b>	<b>2,325,492</b>	<b>\$</b>	<b>2,120,089</b>	<b>\$</b>	<b>1,614,450</b>	<b>\$</b>	<b>505,639</b>	<b>31%</b>

**6-5.c2**



**FY11**  
**Consolidated Operating Expenses**  
**For the month ending - March 31, 2011**

Current Period

Year to Date

YTD Year Over Year Comparison

	Current Period			Year to Date			YTD Year Over Year Comparison			
	Actual	\$ Var	% Var	Budget	\$ Var	% Var	FY11 Actual	FY10	\$ Var	% Var
<b>OTHER MATERIALS &amp; SUPPLIES</b>										
504205 Freight Out	\$ 143	\$ 208	-31%	\$ 1,875	\$ 404	22%	\$ 2,279	\$ 1,229	\$ 1,050	85%
504211 Postage & Mailing	\$ 300	\$ (2,899)	-91%	\$ 18,297	\$ (9,980)	-55%	\$ 8,317	\$ 8,286	\$ 31	0%
504214 Promotional Items	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
504215 Printing	\$ 7,249	\$ (6,842)	-49%	\$ 75,818	\$ (39,677)	-52%	\$ 36,141	\$ 63,955	\$ (27,814)	-43%
504217 Photo Supply/Processing	\$ -	\$ (467)	-100%	\$ 4,500	\$ (4,314)	-96%	\$ 186	\$ 450	\$ (264)	-59%
504311 Office Supplies	\$ 4,914	\$ (2,271)	-32%	\$ 55,263	\$ (5,593)	-10%	\$ 49,670	\$ 47,185	\$ 2,485	5%
504315 Safety Supplies	\$ 1,825	\$ 467	34%	\$ 12,225	\$ 480	4%	\$ 12,705	\$ 9,842	\$ 2,863	29%
504317 Cleaning Supplies	\$ 2,569	\$ (190)	-7%	\$ 24,825	\$ (1,471)	-6%	\$ 23,354	\$ 26,295	\$ (2,940)	-11%
504409 Repair/Maint Supplies	\$ 1,866	\$ (1,467)	-44%	\$ 30,000	\$ (6,580)	-22%	\$ 23,420	\$ 31,073	\$ (7,653)	-25%
504421 Non-Inventory Parts	\$ 3,439	\$ (344)	-9%	\$ 34,050	\$ (21,166)	-62%	\$ 12,884	\$ 7,747	\$ 5,137	66%
504511 Small Tools	\$ -	\$ (725)	-100%	\$ 6,525	\$ (4,324)	-66%	\$ 2,201	\$ 1,503	\$ 698	46%
504515 Employee Tool Rplcmt	\$ 245	\$ 250	5%	\$ 2,250	\$ (1,615)	-72%	\$ 635	\$ 1,014	\$ (379)	-37%
Total Other Materials & Supplies -	\$ 22,551	\$ (14,808)	-40%	\$ 265,628	\$ (93,835)	-35%	\$ 171,793	\$ 198,578	\$ (26,786)	-13%
<b>UTILITIES</b>										
505011 Gas & Electric	\$ 23,342	\$ 4,592	24%	\$ 168,750	\$ 8,069	5%	\$ 176,819	\$ 132,406	\$ 44,414	34%
505021 Water & Garbage	\$ 9,746	\$ (2,754)	-22%	\$ 112,500	\$ (19,577)	-17%	\$ 92,923	\$ 99,500	\$ (6,578)	-7%
505031 Telecommunications	\$ 5,942	\$ (8,141)	-58%	\$ 130,983	\$ (52,164)	-40%	\$ 78,818	\$ 109,380	\$ (30,561)	-28%
Total Utilities -	\$ 39,030	\$ (6,303)	-14%	\$ 412,233	\$ (63,673)	-15%	\$ 348,560	\$ 341,285	\$ 7,275	2%
<b>CASUALTY &amp; LIABILITY</b>										
506011 Insurance - Property	\$ 8,487	\$ (1,096)	-11%	\$ 86,250	\$ (15,982)	-19%	\$ 70,268	\$ 59,923	\$ 10,345	17%
506015 Insurance - PL & PD	\$ 36,531	\$ (7,244)	-17%	\$ 393,975	\$ (65,199)	-17%	\$ 328,776	\$ 342,907	\$ (14,131)	-4%
506021 Insurance - Other	\$ -	\$ -	0%	\$ 750	\$ (39)	-5%	\$ 711	\$ 711	\$ -	0%
506123 Settlement Costs	\$ 22,525	\$ 12,161	117%	\$ 119,012	\$ (7,347)	-6%	\$ 111,665	\$ 24,372	\$ 87,294	358%
506127 Repairs - Dist Prop	\$ (7,161)	\$ (7,161)	100%	\$ -	\$ (81,933)	100%	\$ (81,933)	\$ -	\$ (81,933)	100%
Total Casualty & Liability -	\$ 60,382	\$ (3,340)	-5%	\$ 599,987	\$ (170,500)	-28%	\$ 429,487	\$ 427,913	\$ 1,574	0%
<b>TAXES</b>										
507051 Fuel Tax	\$ 956	\$ (211)	-18%	\$ 10,500	\$ (751)	-7%	\$ 9,749	\$ 9,723	\$ 26	0%
507201 Licenses & permits	\$ -	\$ (1,708)	-100%	\$ 16,625	\$ (8,207)	-49%	\$ 8,418	\$ 15,141	\$ (6,723)	-44%
507999 Other Taxes	\$ -	\$ -	0%	\$ 29,000	\$ (15,535)	-54%	\$ 13,465	\$ 16,018	\$ (2,552)	-16%
Total Taxes -	\$ 956	\$ (1,919)	-67%	\$ 56,125	\$ (24,493)	-44%	\$ 31,632	\$ 40,882	\$ (9,250)	-23%

**6-5.c3**

# Attachment C

## FY11 Consolidated Operating Expenses For the month ending - March 31, 2011



	Current Period				Year to Date				YTD Year Over Year Comparison			
	Budget	\$ Var	% Var	Notes	Actual	Budget	\$ Var	% Var	Actual	FY10	\$ Var	% Var
<b>PURCHASED TRANSPORTATION</b>												
503406 Contr/Paratrans	\$ 25,560	\$ 4,727	23%	7	\$ 140,813	\$ 187,500	\$ (46,686)	-25%	\$ 140,813	\$ 231,167	\$ (90,355)	-39%
Total Purchased Transportation -	\$ 25,560	\$ 4,727	23%		\$ 140,813	\$ 187,500	\$ (46,686)	-25%	\$ 140,813	\$ 231,167	\$ (90,355)	-39%
<b>MISC</b>												
509011 Dues & Subscriptions	\$ 4,905	\$ (514)	-9%		\$ 48,457	\$ 49,767	\$ (1,310)	-3%	\$ 48,457	\$ 46,603	\$ 1,854	4%
509085 Advertising - Rev Product	-	-	0%		-	-	-	0%	-	-	-	0%
509101 Emp Incentive Prog	\$ 604	\$ (2,279)	-79%		\$ 8,053	\$ 25,850	\$ (17,797)	-69%	\$ 8,053	\$ 5,890	\$ 2,163	37%
509121 Employee Training	\$ 8,147	\$ 3,040	60%	8	\$ 22,398	\$ 40,253	\$ (17,855)	-44%	\$ 22,398	\$ 13,869	\$ 8,529	61%
509123 Travel	\$ 10,449	\$ 2,884	38%	9	\$ 33,920	\$ 64,085	\$ (30,165)	-47%	\$ 33,920	\$ 25,970	\$ 7,949	31%
509125 Local Meeting Exp	\$ 222	\$ (190)	-46%		\$ 2,484	\$ 3,713	\$ (1,228)	-33%	\$ 2,484	\$ 2,157	\$ 327	15%
509127 Board Director Fees	\$ 850	\$ (250)	-23%		\$ 5,200	\$ 9,900	\$ (4,700)	-47%	\$ 5,200	\$ 5,850	\$ (650)	-11%
509150 Contributions	-	\$ (54)	-100%		-	\$ 488	\$ (488)	-100%	-	\$ 3,780	\$ (3,780)	-100%
509197 Sales Tax Expense	-	-	0%		-	-	-	0%	-	-	-	0%
509198 Cash Over/Short	\$ (28)	\$ (69)	-167%		\$ 305	\$ 375	\$ (70)	-19%	\$ 305	\$ 270	\$ 36	13%
Total Misc -	\$ 25,150	\$ 2,567	11%		\$ 120,818	\$ 194,430	\$ (73,612)	-38%	\$ 120,818	\$ 104,388	\$ 16,429	16%
<b>LEASES &amp; RENTALS</b>												
512011 Facility Rentals	\$ 18,241	\$ 824	5%		\$ 231,526	\$ 286,747	\$ (55,221)	-19%	\$ 231,526	\$ 454,013	\$ (222,487)	-49%
512061 Equipment Rentals	\$ 631	\$ (1,527)	-71%		\$ 8,639	\$ 17,425	\$ (8,786)	-50%	\$ 8,639	\$ 9,168	\$ (529)	-6%
Total Leases & Rentals -	\$ 18,872	\$ (703)	-4%		\$ 240,164	\$ 304,172	\$ (64,008)	-21%	\$ 240,164	\$ 463,181	\$ (223,016)	-48%
<b>Total Non-Personnel Expenses -</b>	<b>\$ 680,834</b>	<b>\$ (78,162)</b>	<b>-10%</b>		<b>\$ 5,226,179</b>	<b>\$ 6,290,215</b>	<b>\$ (1,064,036)</b>	<b>-17%</b>	<b>\$ 5,226,179</b>	<b>\$ 5,050,172</b>	<b>\$ 176,007</b>	<b>3%</b>
<b>TOTAL OPERATING EXPENSE -</b>	<b>\$ 3,248,393</b>	<b>\$ 3,122,161</b>	<b>4%</b>		<b>\$ 26,797,413</b>	<b>\$ 28,099,665</b>	<b>\$ (1,302,252)</b>	<b>-5%</b>	<b>\$ 26,797,413</b>	<b>\$ 26,528,220</b>	<b>\$ 269,193</b>	<b>1%</b>

\*\* does not include depreciation

**Current Period Notes:**

- 1) **Total Personnel Expenses** are over budget due to Medical (17 % increase, effective January 2011), State Disability (increased from 1.1% to 1.2%, effective January 2011), and contractual payouts of accumulated accruals (sick and annual leaves).
- 2) **Prof & Tech Fees** are under budget due to cost cutting measures and straight lining of the budget.
- 3) **Repair - Equipment** is under budget due to inability to anticipate when repair costs will be incurred and straight lining of the budget.
- 4) **Auto Parts** is over budget due to bulk purchases of parts (batteries, operator control units, etc).
- 5) **Minor Materials & Supplies** are under budget due to cost cutting measures in all departments.
- 6) **Travel** costs are over budget due to higher than anticipated settlement costs for the month.
- 7) **Contr/Paratrans** is over budget due to higher than anticipated number of contracted rides for the month.

# Attachment C



## FY11 Consolidated Operating Expenses For the month ending - March 31, 2011

Current Period	Year to Date		YTD Year Over Year Comparison	
	Budget	Actual	FY10	FY11
	\$ Var	% Var	\$ Var	% Var

8) **Employee Training** is over budget due to the bulk purchase of computer training vouchers for the year. It is under budget YTD.

9) **Travel** is over budget due to APTA conference related travel expenses. It is under budget YTD.

6-5.c5



**FY11**  
**CAPITAL BUDGET**  
*For the month ending - March 31, 2011*

	<u>YTD Actual</u>	<u>FY11 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<b><u>Grant-Funded Projects</u></b>				
MetroBase Maintenance Facility (5309) / (PTMISEA)	\$ 468,985	\$ 2,000,000	\$ 1,531,015	23%
Purchase Smartcard Farebox System (ARRA) (5311)	\$ 2,347,958	\$ 2,385,750	\$ 37,792	98%
Purchase of 425 Front Street (FTA) / (TCRP)	\$ 2,096,816	\$ 2,075,000	\$ (21,816)	101%
Purchase 27 ParaCruz Vehicles (ARRA)	\$ 779,505	\$ 1,750,000	\$ 970,495	45%
Transit Mgmt. Info. Technology (ARRA)	\$ 322,264	\$ 1,160,403	\$ 838,139	28%
Comprehensive Security & Surveillance Sys (OHS-1B)	\$ -	\$ 440,505	\$ 440,505	0%
Facilities Video Surveillance Project - CCTV (OHS-1B)	\$ 108,137	\$ 185,000	\$ 76,863	58%
Fleet - Land Mobile Radio Project - LMR - (OHS-1B)	\$ 194,762	\$ 195,000	\$ 238	100%
Trapeze Pass Interactive Voice Response System - IVR *	\$ 22,427	\$ 22,427	\$ -	100%
<b>Subtotal Grant Funded Projects</b>	<b>\$ 6,340,854</b>	<b>\$ 10,214,085</b>	<b>\$ 3,873,231</b>	<b>62%</b>
<b><u>IT Projects</u></b>				
Replace Fleet & Facilities Maintenance Software	\$ 55,142	\$ 170,000	\$ 114,858	32%
HR Software Upgrade	\$ 126,863	\$ 250,000	\$ 123,137	51%
Trapeze Pass Customer Certification Software	\$ -	\$ 5,000	\$ 5,000	0%
Automated Purchasing System Software	\$ 44,022	\$ 84,000	\$ 39,978	52%
<b>Subtotal IT Projects</b>	<b>\$ 226,027</b>	<b>\$ 509,000</b>	<b>\$ 282,973</b>	<b>44%</b>
<b><u>Facilities Repair &amp; Improvements</u></b>				
MTC Lane Four Shelter Replacement	\$ -	\$ 75,000	\$ 75,000	0%
Repair, Reseal, Restripe (Sinkholes) - Operations	\$ -	\$ 4,000	\$ 4,000	0%
<b>Subtotal Facilities Repairs &amp; Improvements Projects</b>	<b>\$ -</b>	<b>\$ 79,000</b>	<b>\$ 79,000</b>	<b>0%</b>



**FY11**  
**CAPITAL BUDGET**  
*For the month ending - March 31, 2011*

	YTD Actual	FY11 Budget	Remaining Budget	% Spent YTD
<b>Revenue Vehicle Replacement</b>				
Highway 17 Buses (5) - VTA - (Measure A)	\$ 2,477,335	\$ 2,500,000	\$ 22,665	99%
Subtotal Revenue Vehicle Replacements	\$ 2,477,335	\$ 2,500,000	\$ 22,665	99%
<b><u>Non-Revenue Vehicle Replacement</u></b>				
NONE	\$ -	\$ -	\$ -	0%
Subtotal Non-Revenue Vehicle Replacements	\$ -	\$ -	\$ -	0%
<b><u>Maint Equipment</u></b>				
NONE	\$ -	\$ -	\$ -	0%
Subtotal Non-Revenue Vehicle Replacements	\$ -	\$ -	\$ -	0%
<b><u>Office Equipment</u></b>				
NONE	\$ -	\$ -	\$ -	0%
Subtotal Office Equipment	\$ -	\$ -	\$ -	0%
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$ 9,044,216</b>	<b>\$ 13,302,085</b>	<b>\$ 4,257,869</b>	<b>68%</b>



**FY11  
CAPITAL BUDGET  
For the month ending - March 31, 2011**

	<u>YTD Actual</u>	<u>FY11 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<b><u>CAPITAL FUNDING</u></b>				
Federal Capital Grants	\$ 4,877,914	\$ 7,483,854	\$ 2,605,940	65%
State - Measure A - (VTA)	\$ 2,477,335	\$ 2,500,000	\$ 22,665	99%
State - PTMISEA (1B)	\$ 468,985	\$ 891,938	\$ 422,953	53%
State Security Bond Funds (1B)	\$ 302,899	\$ 820,505	\$ 517,606	37%
State - CalTrans (Section 5311)	\$ -	\$ 267,464	\$ 267,464	0%
Traffic Congestion Relief Program - (TCRP)	\$ 584,450	\$ 617,333	\$ 32,883	95%
State Transit Assistance (STA) (Carryover)-Prior Yrs	\$ 332,633	\$ 684,860	\$ 352,227	49%
Local Operating Match	\$ -	\$ 36,130	\$ 36,130	0%
<b>TOTAL CAPITAL FUNDING</b>	<b>\$ 9,044,216</b>	<b>\$ 13,302,084</b>	<b>\$ 4,257,868</b>	<b>68%</b>

\* Budget transfer from FY10 to FY11 for unspent funds on the Trapeze IVR project was approved at the 10/22 BOD meeting.

# Attachment E

## FY 11 BUDGET LINE ITEM TRANSFERS For the month ending - March 31, 2011

TRANSFER #	FY11-30	ACCOUNT #	ACCOUNT TITLE	AMOUNT
		TRANSFER FROM: 504215-3200	Printing	\$ (2,600)
		TRANSFER TO: 504191-3200	Revenue Veh Parts	\$ 2,600
		REASON:	To cover cost for Stroke Staps needed for wheelchair tie-downs on District vehicles.	

TRANSFER #	FY11-36	ACCOUNT #	ACCOUNT TITLE	AMOUNT
		TRANSFER FROM: 501021-1100	Other Salaries	\$ (26,611)
		502011-1100	Medicare	\$ (561)
		502021-1100	Retirement	\$ (5,387)
		502060-1100	SDI	\$ (417)
		502061-1100	LTD	\$ (314)
		502071-1100	SUI	\$ (53)
		502081-1100	Work Comp	\$ (581)
		502101-1100	Holiday Pay	\$ (108)
		502103-1100	Floating Holiday	\$ (4,355)
		502109-1100	Sick Leave	\$ (4,751)
		502111-1100	Annual Leave	\$ (3,385)
		502121-1100	Other Paid Absences	\$ (742)
		502999-1100	Other Fringe Benefits	\$ (496)
		TRANSFER TO: 501021-1500	Other Salaries	\$ 26,611
		502011-1500	Medicare	\$ 561
		502021-1500	Retirement	\$ 5,387
		502060-1500	SDI	\$ 417
		502061-1500	LTD	\$ 314
		502071-1500	SUI	\$ 53
		502081-1500	Work Comp	\$ 581
		502101-1500	Holiday Pay	\$ 108
		502103-1500	Floating Holiday	\$ 4,355
		502109-1500	Sick Leave	\$ 4,751
		502111-1100	Annual Leave	\$ 3,385
		502121-1100	Other Paid Absences	\$ 742
		502999-1100	Other Fringe Benefits	\$ 496
		REASON:	Project/IT manager moved from Admin to IT.	



# Attachment E

## FY 11 BUDGET LINE ITEM TRANSFERS For the month ending - March 31, 2011

	ACCOUNT #	ACCOUNT TITLE	AMOUNT
TRANSFER #	FY11-38		
TRANSFER FROM:	501023-2200	Other OT	\$ (3,600)
	502109-2200	Sick Leave	\$ (1,200)
	502111-2200	Annual Leave	\$ (900)
	502021-2200	Retirement	\$ (2,500)
	502011-2200	Medicare	\$ (250)
TRANSFER TO:	503041-2200	Temp Help	\$ 6,378
REASON:	Funds needed to cover Temp Help.		

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** May 27, 2011  
**TO:** Board of Directors  
**FROM:** April Warnock, Paratransit Superintendent  
**SUBJECT: METRO PARACRUZ OPERATIONS STATUS REPORT**

## I. RECOMMENDED ACTION

**This report is for information only - no action requested**

## II. SUMMARY OF ISSUES

- METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.
- METRO assumed direct operation of paratransit services November 1, 2004. This service had been delivered under contract since 1992.
- Discussion of ParaCruz Operations Status Report.
- Attachment A.1 and A.2: On-time Performance Chart displays the percentage of pick-ups within the “ready window” and a breakdown in 5-minute increments for pick-ups beyond the “ready window”. The monthly Customer Service Reports summary is included.
- Attachment B.1 and B.2: Report of ParaCruz’ operating statistics. Performance Averages and Performance Goals are reflected in the Comparative Operating Statistics Table in order to establish and compare actual performance measures, as performance is a critical indicator as to ParaCruz’ efficiency.
- Attachments C and D: ParaCruz Performance Charts displaying trends in rider-ship and mileage spanning a period of three years.
- Attachment E: Current calendar year’s statistical information on the number of ParaCruz in-person eligibility assessments, including a comparison to past years, since implementation in August of 2002.

### **III. DISCUSSION**

From January 2011 to February 2011, ParaCruz rides increased by 655 rides. The number of rides performed increased again between February 2011 and March 2011, by 1459. While the 'number of rides' increases trend with the past two years, the increase in the actual number of rides is much larger. The number of rides performed in March 2011, 8990, is the highest number of rides performed in a month in ParaCruz history. The increase in rides is attributed to high gasoline prices coupled with an increase in eligible riders, and there being twenty-three (23) week-days in the month.

Call Center statistics are available only on a monthly basis at this time, reflecting that we experienced problems with the phone system attributed to wiring issues that have been identified. Corrective measures have been taken, but the disruption to the system makes cumulative data unavailable at this time.

### **IV. FINANCIAL CONSIDERATIONS**

NONE

### **V. ATTACHMENTS**

- Attachment A:** ParaCruz On-time Performance Chart
- Attachment B:** Comparative Operating Statistics Table
- Attachment C:** Number of Rides Comparison Chart and Shared vs. Total Rides Chart
- Attachment D:** Mileage Comparison Chart and Year to Date Mileage Chart
- Attachment E:** Eligibility Chart

# ATTACHMENT A.1

Board of Directors  
Board Meeting May 27, 2011

<b>ParaCruz On-time Performance Report</b>		
	<b>Feb 2010</b>	<b>Feb 2011</b>
Total pick ups	7300	7531
<b>Percent in "ready window"</b>	<b>96.15%</b>	<b>94.68%</b>
1 to 5 minutes late	1.66%	1.95%
6 to 10 minutes late	1.03%	1.49%
11 to 15 minutes late	.44%	.90%
16 to 20 minutes late	.40%	.44%
21 to 25 minutes late	.15%	.25%
26 to 30 minutes late	.10%	.23%
31 to 35 minutes late	.03%	.05%
36 to 40 minutes late	.04%	.01%
41 or more minutes late (excessively late/missed trips)	.01%	.00%
<b>Total beyond "ready window"</b>	<b>3.85%</b>	<b>5.32%</b>

During the month of February 2011, ParaCruz received nine (9) Customer Service Reports. Three (3) of the reports were valid complaints, two (2) of the reports were not valid, and four (4) of the reports were compliments.

## ATTACHMENT A.2

Board of Directors  
Board Meeting May 27, 2011

<b>ParaCruz On-time Performance Report</b>		
	<b>March 2010</b>	<b>March 2011</b>
Total pick ups	8720	8990
<b>Percent in “ready window”</b>	<b>94.79%</b>	<b>95.23%</b>
1 to 5 minutes late	2.22%	1.99%
6 to 10 minutes late	1.30%	1.22%
11 to 15 minutes late	.67%	.67%
16 to 20 minutes late	.33%	.39%
21 to 25 minutes late	.32%	.19%
26 to 30 minutes late	.14%	.18%
31 to 35 minutes late	.08%	.08%
36 to 40 minutes late	.01%	.04%
41 or more minutes late (excessively late/missed trips)	.03%	.01%
<b>Total beyond “ready window”</b>	<b>5.21%</b>	<b>4.77%</b>

During the month of March 2011, ParaCruz received ten (10) Customer Service Reports. Three (3) of the reports were valid complaints, two (2) of the reports were not valid, three (3) reports were unverifiable, and two (2) of the reports were compliments.

# ATTACHMENT B.1

Board of Directors  
Board Meeting May 27, 2011

## Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through February 2011.

	<b>Feb 10</b>	<b>Feb 11</b>	<b>Fiscal 09-10</b>	<b>Fiscal 10-11</b>	<b>Performance Averages</b>	<b>Performance Goals</b>
Requested	7757	8081	58,690	65,523	8376	
Performed	7300	7531	53,788	61,472	7295	
Cancels	16.73%	18.76%	20.41%	18.03%	18.16%	
No Shows	3.21%	2.20%	1.86%	2.09%	2.34%	Less than 3%
Total miles	48,463	51,415	349,460	419,328	50,964	
Av trip miles	5.17	5.05	5.07	5.02	5.01	
Within ready window	96.15%	94.68%	95.65%	95.99%	95.73%	92.00% or better
Excessively late/missed trips	1	0	7	10	2.17	Zero (0)
Call center volume	6580	5599	N/A	N/A	N/A	
Call average seconds to answer	33	31	N/A	N/A	N/A	Less than 2 minutes
Hold times less than 2 minutes	96%	95%	N/A	N/A	N/A	Greater than 90%
Distinct riders	823	761	1,560	1616	805	
Most frequent rider	43 rides	51 rides	241 rides	399 rides	59 rides	
Shared rides	64.6%	60.8%	62.3%	62.1%	62.46%	Greater than 60%
Passengers per rev hour	2.20	2.06	2.18	2.11	2.13	Greater than 1.6 passengers/hour
Rides by supplemental providers	12.94%	10.49%	13.24%	8.68%	9.46%	No more than 25%
Vendor cost per ride	\$33.30	\$20.39	\$25.82	\$20.64	\$21.55	
ParaCruz driver cost per ride (estimated)	\$24.82	\$21.99	\$26.08	\$24.68	\$24.24	
Rides < 10 miles	71.14%	70.62%	69.84%	70.62%	70.15%	
Rides > 10	28.86%	29.38%	30.16%	29.53%	29.85%	

**6-6.b1.1**

## ATTACHMENT B.2

Board of Directors  
Board Meeting May 27, 2011

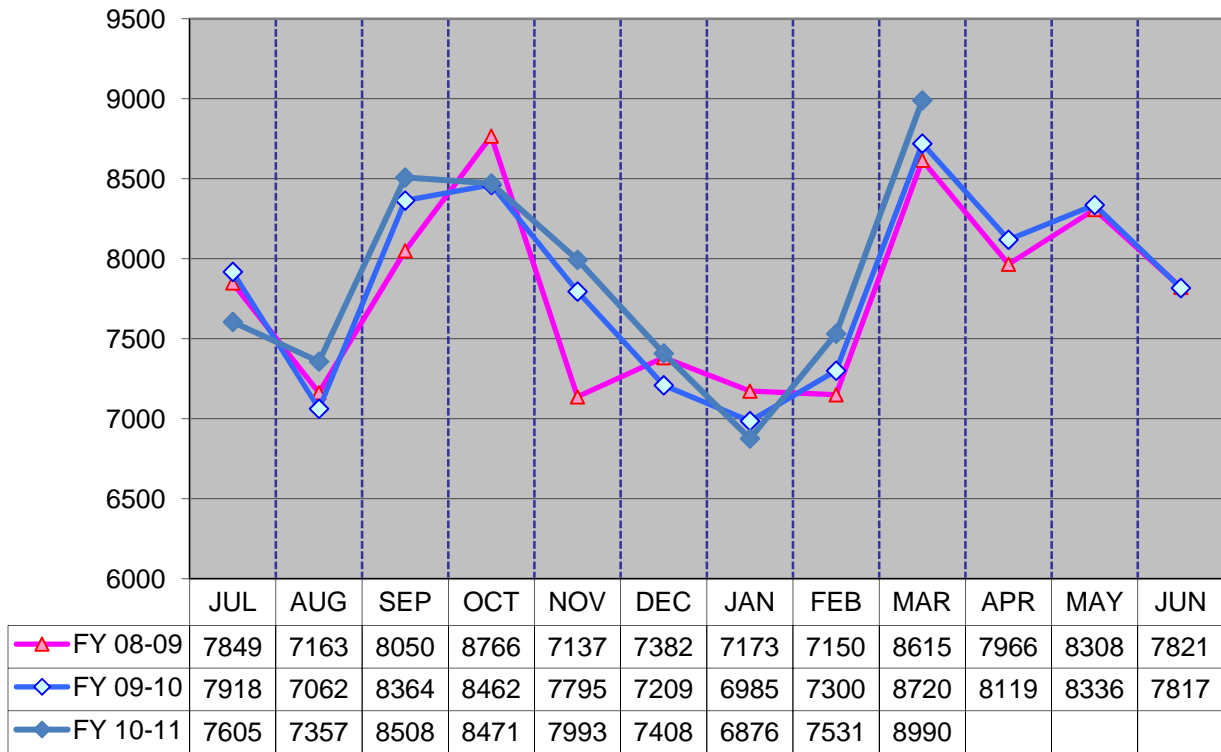
### Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through March 2011.

	Mar 10	Mar 11	Fiscal 09-10	Fiscal 10-11	Performance Averages	Performance Goals
Requested	9579	9685	76,026	57,442	8412	
Performed	8720	8990	69,802	54,211	7318	
Cancels	19.34%	18.23%	20.01%	17.93%	18.07%	
No Shows	2.70%	2.45%	2.0%	2.08%	2.24%	Less than 3%
Total miles	48,463	61,397	456,573	367,899	52,041	
Av trip miles	5.24	5.11	5.11	5.01	5.0	
Within ready window	94.79%	95.23%	95.40%	96.17%	95.76%	92.00% or better
Excessively late/missed trips	3	1	11	11	2.0	Zero (0)
Call center volume	6199	6371	N/A	N/A	N/A	
Call average seconds to answer	30	32	N/A	N/A	N/A	Less than 2 minutes
Hold times less than 2 minutes	96%	95%	N/A	N/A	N/A	Greater than 90%
Distinct riders	855	817	1,639	1691	810	
Most frequent rider	67 rides	61 rides	278 rides	435 rides	58 rides	
Shared rides	61.9%	62.4%	60.3%	62.2%	62.50%	Greater than 60%
Passengers per rev hour	2.34	2.07	2.0	2.10	2.11	Greater than 1.6 passengers/hour
Rides by supplemental providers	9.40%	13.21%	12.76%	9.26%	9.78%	No more than 25%
Vendor cost per ride	\$20.83	\$21.50	\$25.27	\$20.97	\$21.61	
ParaCruz driver cost per ride (estimated)	\$20.65	\$21.67	\$25.67	\$24.31	\$24.33	
Rides < 10 miles	70.0%	70.47%	69.86%	70.47%	70.19%	
Rides > 10	30.0%	29.53%	30.14%	29.53%	29.81%	

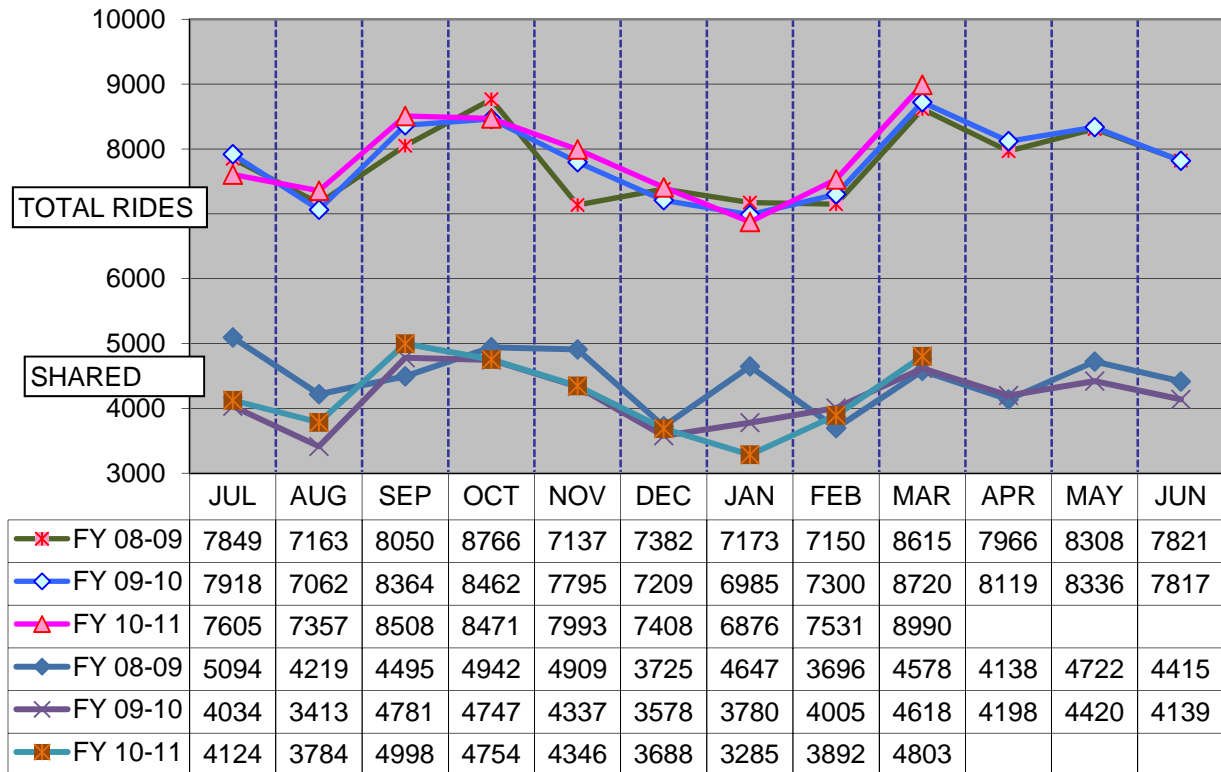
**6-6.b2.1**

# ATTACHMENT C

## NUMBER OF RIDES COMPARISON CHART



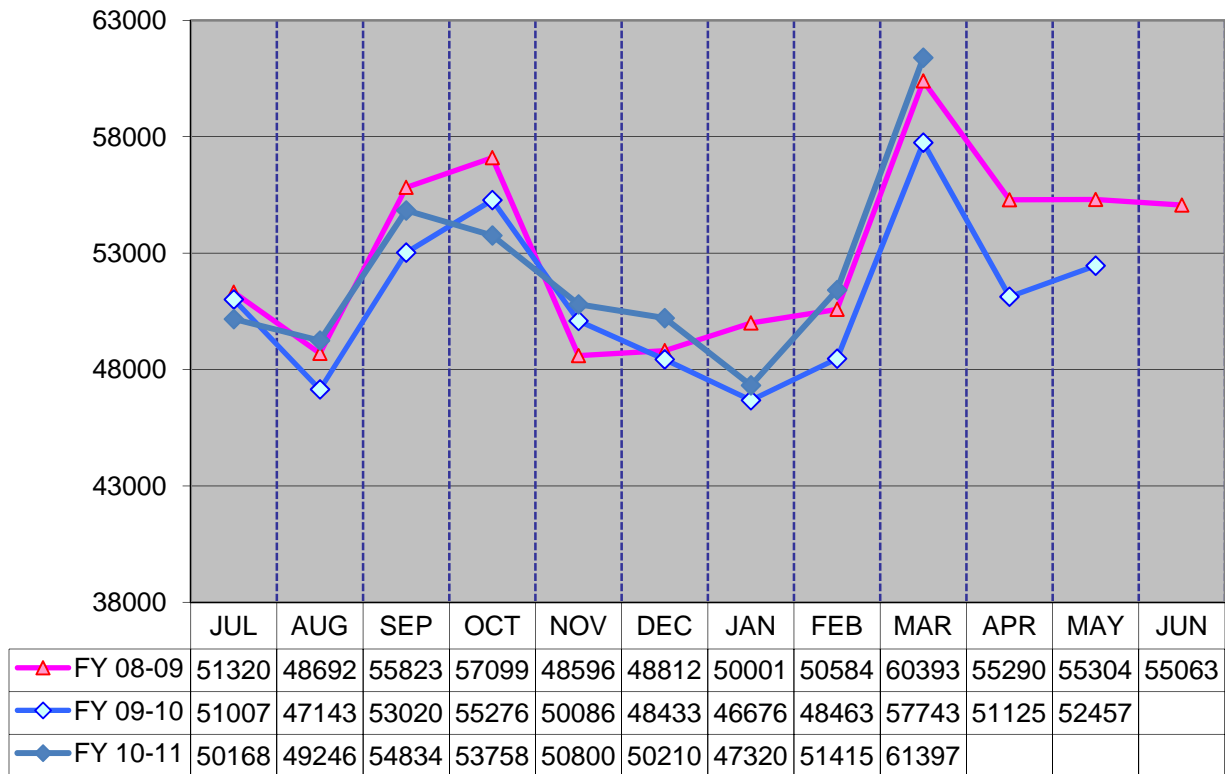
## TOTAL RIDES vs. SHARED RIDES



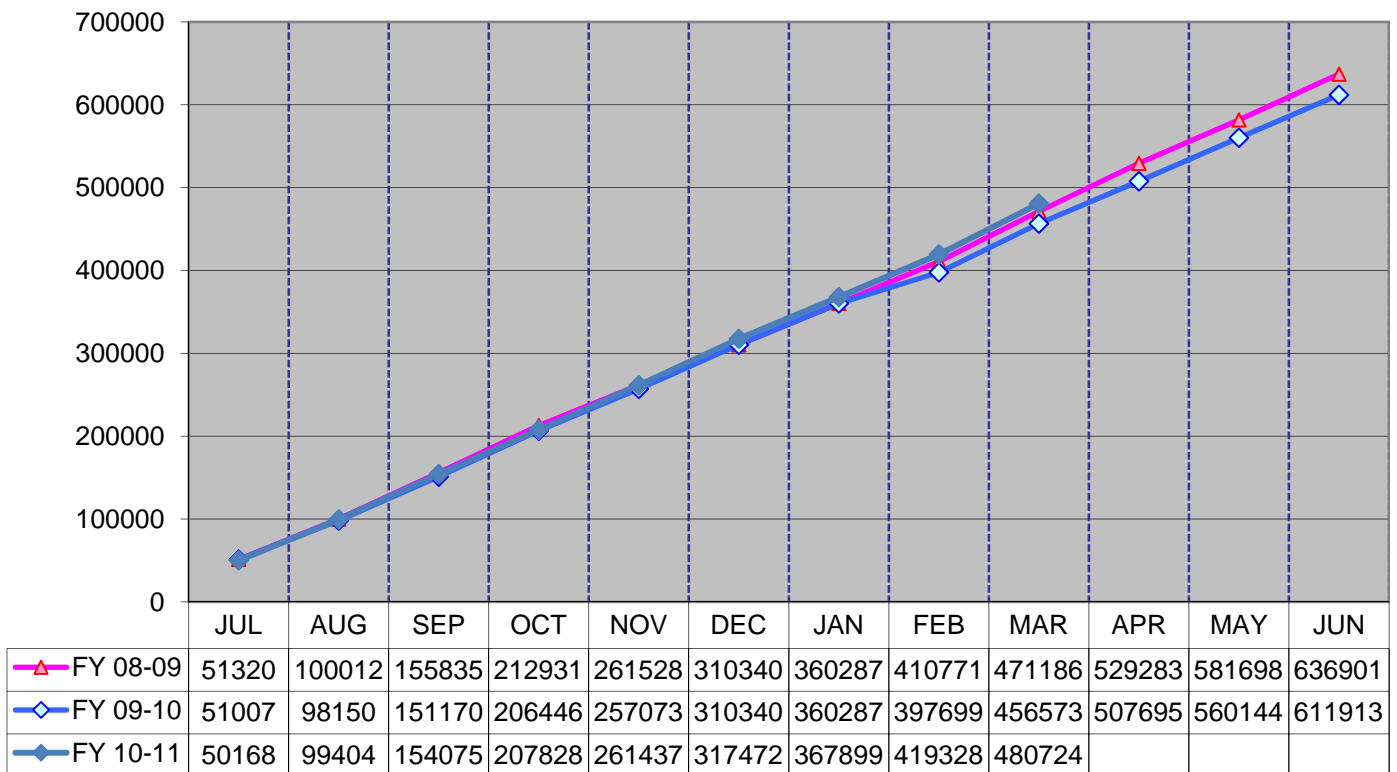


# ATTACHMENT D

## MILEAGE COMPARISON



## YEAR TO DATE MILEAGE COMPARISON CHART



## ATTACHMENT E

<b>MONTHLY ASSESSMENTS</b>						
	UNRESTRICTED	RESTRICTED	RESTRICTED	TEMPORARY	DENIED	TOTAL
		CONDITIONAL	TRIP BY TRIP			
MARCH 2010	48	3	3	2	0	56
APRIL 2010	29	2	7	5	0	43
MAY 2010	44	6	3	3	0	56
JUNE 2010	49	9	3	0	0	49
JULY 2010	33	4	7	1	0	45
AUGUST 2010	31	1	9	4	0	45
SEPTEMBER 2010	55	4	9	1	1	70
OCTOBER 2010	58	1	10	2	0	71
NOVEMBER 2010	45	0	4	5	1	55
DECEMBER 2010	32	0	7	5	0	44
JANUARY 2011	43	3	4	4	0	54
FEBRUARY 2011	41	2	14	4	0	61
MARCH 2011	43	3	5	7	0	58

<b>NUMBER OF ELIGIBLE RIDERS</b>	
<b>YEAR</b>	<b>ACTIVE</b>
2006	<b>5315</b>
2007	<b>4820</b>
2008	<b>4895</b>
2009	<b>5291</b>
2010	<b>3314</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** May 27, 2011  
**TO:** Board of Directors  
**FROM:** Angela Aitken, Finance Manager & Acting Assistant General Manager  
**SUBJECT: SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR MARCH 2011**

## I. RECOMMENDED ACTION

**This report is for informational purposes only. No action is required**

## II. SUMMARY OF ISSUES

- Total ridership for the month of March 2011 was 529,104, which is an increase of 2,727 riders or 0.52% versus March 2010. System Daily Averages for March include:
  - 20,021 riders per Weekday, a gain of 1.56% (307 riders)
  - 9,668 riders per Saturday, a loss of 0.58% (57 riders)
  - 7,486 riders per Sunday, a loss of 12.08% (1,029 riders)
- Highway 17 Express ridership for the month of March 2011 was 26,512, which is a decrease of 1,066 riders, or 3.87%, from March 2010. Daily averages include:
  - 939 riders per Weekday, a loss of 3.12% (30 riders)
  - 591 riders per Saturday, a loss of 8.27% (53 riders)
  - 635 riders per Sunday, a loss of 5.79% (39 riders)
- UCSC students and staff/faculty generated 237,836 rides in March 2011, a gain of 6.47%. Revenue generated from UCSC was \$303,945.33, a 5.23% increase from March 2010.
- Overall system wide ridership remains steady with a slight YTD decrease of 0.86% despite a 10% reduction in service implemented in September 2010.

## III. DISCUSSION

In the twenty-three (23) weekdays, four (4) Saturdays, and four (4) Sundays of March 2011, Santa Cruz METRO's total ridership was 529,104 riders. This was a small gain from the previous year, increasing by 2,727 riders or 0.52%. The flat line in ridership growth is actually a positive sign considering that transit service available to the public has been reduced by 10% effective September 2010. Currently, FY11 YTD ridership is 4,174,363, which is slightly down 0.86% from FY10.

**Attachment A** shows that during March 2011, Santa Cruz METRO averaged 20,021 riders per Weekday. This was a small gain from the previous March of 1.56% which is most likely due to rising gasoline prices. Weekends experienced losses of 0.58% and 12.08% on Saturdays and Sundays respectively possibly due to spring break holidays.

**Attachment A** also shows Highway 17 Express total ridership at 26,512 riders. This was a loss from the previous year, decreasing by 1,066 riders or simply 3.87%. Year to date ridership on Highway 17 Express has begun to rebound since the fares were raised nearly 25% in June of 2010.

FY11 average weekday ridership on the Highway 17 Express was 939 riders per weekday, a 3.12% decrease from 970 riders per weekday in FY10. Simultaneously Highway 17 Express has seen losses of 8.27% in riders on Saturdays and 5.79% in riders on Sundays. These variations in ridership could possibly be due to the spring break holiday and weekend travel demands from UCSC students.

**Attachment B** shows UCSC ridership continues to grow at a steady rate every month. In March 2011, UCSC generated 237,836 rides between students and staff/faculty. This accounts for over two-fifths of Santa Cruz METRO's total ridership count. During school term days, UCSC ridership was 11,800 per "School Term" day, a gain of 7.12%. All Weekdays saw an increase of 6.92%, while Weekends saw a gain of 2.84% in ridership. Total revenue derived from UCSC in March 2011 was \$303,945.33, a 5.23% increase from March 2010.

**Attachment C** depicts Weekday, Saturday, and Sunday ridership by route. Many of Santa Cruz METRO's main-lines service are well ridden while overall ridership remains flat. March is generally an odd month for representing the demand for transit service, as UCSC and some local schools are on spring break. Overall, system wide ridership remains fairly steady with a small YTD decrease of 0.86% despite a recent 10% service cut which was implemented in September 2010.

#### **IV. FINANCIAL CONSIDERATIONS.**

Revenue derived from passenger fares and passes is reflected in the FY11 Revenue.

#### **V. ATTACHMENTS**

**Attachment A: Monthly Ridership Summary**

**Attachment B: UCSC Ridership Summary**

**Attachment C: Ridership by Route**

Prepared by: Erich Friedrich, Jr. Transportation Planner.  
Date Prepared: May 18, 2011

# Monthly Ridership Summary

MARCH 01, 2011 - MARCH 31, 2011

## Calendar Operating Days

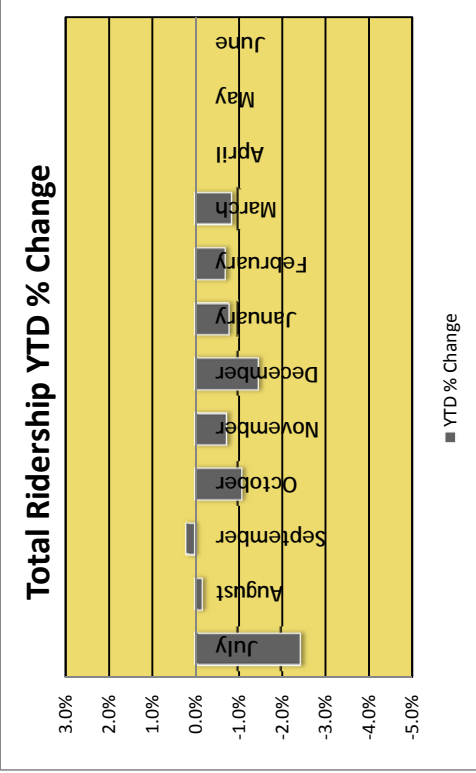
	This Year	Last Year
Weekdays	23	23
Saturdays	4	4
Sundays	4	4

## Monthly System Totals

	Monthly Totals		
	This Year	Last Year	Difference % Change
Local Fixed Route	502,592	498,799	3,793 0.76%
AMTRAK/Highway 17 Express	26,512	27,578	-1,066 -3.87%
<b>System Total</b>	<b>529,104</b>	<b>526,377</b>	<b>2,727 0.52%</b>

## System Daily Averages

	Weekdays			Saturday			Sunday		
	This Year	Last Year	Difference % Change	This Year	Last Year	Difference % Change	This Year	Last Year	Difference % Change
Local Fixed Route	19,082	18,744	338 1.80%	9,077	9,081	-3 -0.04%	6,851	7,840	-990 -12.62%
AMTRAK/Highway 17 Express	939	970	-30 -3.12%	591	644	-53 -8.27%	635	674	-39 -5.79%
<b>System Total</b>	<b>20,021</b>	<b>19,714</b>	<b>307 1.56%</b>	<b>9,668</b>	<b>9,725</b>	<b>-57 -0.58%</b>	<b>7,486</b>	<b>8,514</b>	<b>-1,029 -12.08%</b>



# UCSC Ridership Summary

MARCH 01, 2011 - MARCH 31, 2011

## Calendar Operating Days

	This Year	Last Year
School Term Days	17	17
Weekdays	23	23
Weekend Days	8	8

## UCSC Revenue

	This Year	Last Year	\$ Difference	% Change
Student Billing	\$276,073.95	\$258,226.37	\$17,847.58	6.91%
Staff Billing	\$16,940.00	\$17,196.20	-\$256.20	-1.49%
Night Owl Service	\$7,559.91	\$7,032.35	\$527.56	7.50%
Route 20D Service	\$3,371.47	\$1,954.18	\$1,417.29	72.53%
<b>Total</b>	<b>\$303,945.33</b>	<b>\$288,836.96</b>	<b>\$15,108.37</b>	<b>5.23%</b>

## UCSC Monthly System Totals

	Monthly Totals			Year to Date Totals				
	This Year	Last Year	Difference	% Change	This Year	Last Year	Difference	% Change
Students	224,086	209,334	14,752	7.05%	1,654,542	1,599,800	54,742	3.42%
Staff & Faculty	13,750	14,039	-289	-2.06%	111,779	111,686	93	0.08%
<b>Total</b>	<b>237,836</b>	<b>223,373</b>	<b>14,463</b>	<b>6.47%</b>	<b>1,766,321</b>	<b>1,711,486</b>	<b>54,835</b>	<b>3.20%</b>

## UCSC System Daily Averages

	School Term Days			Weekdays			Weekend Days					
	This Year	Last Year	Difference	% Change	This Year	Last Year	Difference	% Change	This Year	Last Year	Difference	% Change
Students	11,199	10,403	797	7.66%	8,705	8,093	612	7.56%	2,985	2,899	86	2.96%
Staff & Faculty	600	613	-13	-2.06%	552	565	-13	-2.25%	131	130	1	0.29%
<b>Total</b>	<b>11,800</b>	<b>11,015</b>	<b>784</b>	<b>7.12%</b>	<b>9,257</b>	<b>8,658</b>	<b>599</b>	<b>6.92%</b>	<b>3,115</b>	<b>3,029</b>	<b>86</b>	<b>2.84%</b>

6-7.b1

## Ridership by Route

MARCH 01, 2011 - MARCH 31, 2011								
Route	Corridor	Weekday Ridership	Weekday Average	Saturday Ridership	Saturday Average	Sunday Ridership	Sunday Average	Monthly Ridership
10	UCSC via High St.	27,227	1,184	1,169	292	1,269	317	29,665
13	UCSC via Walnut	12,740	554					12,740
15	UCSC via Laurel West	42,502	1,848					42,502
16	UCSC via Laurel East	78,729	3,423	7,396	1,849	7,107	1,777	93,232
16N	UCSC Night Owl - Laurel East	1,857	81	690	173	475	119	3,022
19	UCSC via Lower Bay	23,883	1,038	1,693	423	1,339	335	26,915
19N	UCSC Night Owl - Lower Bay			398	100	257	64	655
3	Mission/Beach	2,790	121					2,790
4	Harvey West/Emeline	4,536	197					4,536
8	Emeline	122	5					122
12A	UCSC East Side District	1,171	51					1,171
20	UCSC via West Side	18,738	815	1,496	374	1,228	307	21,462
20D	UCSC via West Side Supp.	8,728	379					8,728
30	Gramhill/Scotts Valley	883	38					883
33	Lompico SLV/Felton Faire	466	20					466
34	South Felton	156	7					156
35/35A	Santa Cruz/Scotts Valley/SLV	33,457	1,455	4,142	1,036	2,829	707	40,428
40	Davenport/North Coast	1,508	66	87	22	69	17	1,664
41	Bonny Doon	2,157	94	49	12	32	8	2,238
42	Davenport/Bonny Doon	250	11	200	50	96	24	546
54	Capitola/Aptos/La Selva Beach	265	12	373	93	56	14	694
55	Rio Del Mar	5,108	222					5,108
56	La Selva Beach	638	28					638
66	Live Oak via 17th	12,786	556	1,893	473	1,499	375	16,178
68	Like Oak via Broadway/Portola	8,705	378	1,366	342	767	192	10,838
69	Capitola Road	8,803	383	105	26	47	12	8,955
69A	Cap. Road/Cabrillo/Watsonville	19,629	853	2,971	743	2,302	576	24,902
69N	Capitola Road/Cabrillo Night	3,029	132					3,029
69W	Capitola Road/Watsonville	26,069	1,133	2,999	750	2,195	549	31,263
71	Santa Cruz to Watsonville	72,600	3,157	7,683	1,921	5,168	1,292	85,451
72	Corralitos	3,882	169					3,882
74	Ohlone Parkway/Rolling Hills	2,769	120					2,769
75	Green Valley Road	5,488	239	1,599	400	667	167	7,754
79	East Lake	1,878	82					1,878
91x	Santa Cruz/Watsonville Express	5,332	232					5,332
Hwy 17	AMTRAK/Hwy 17 Express	21,608	939	2,364	591	2,540	635	26,512
<b>Monthly Total</b>		<b>460,489</b>	<b>20,021</b>	<b>38,673</b>	<b>9,668</b>	<b>29,942</b>	<b>7,486</b>	<b>529,104</b>
<b>Previous Year</b>		<b>453,421</b>	<b>19,714</b>	<b>38,899</b>	<b>9,725</b>	<b>34,057</b>	<b>8,514</b>	<b>526,377</b>
<b>% Change</b>		<b>1.56%</b>	<b>1.56%</b>	<b>-0.58%</b>	<b>-0.58%</b>	<b>-12.08%</b>	<b>-12.08%</b>	<b>0.52%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** May 27, 2011  
**TO:** Board of Directors  
**FROM:** Angela Aitken, Finance Manager & Acting Assistant General Manager  
**SUBJECT: STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR MAY 2011**

## I. RECOMMENDED ACTION

**This report is for informational purposes only. Active grants and grant proposals are current as of May 17, 2011. No action is required.**

## II. SUMMARY OF ISSUES

- Santa Cruz METRO relies upon grant funding from other agencies for more than 25% of its FY11 operating revenue and over 95% of its FY11 capital funding.
- A list of Santa Cruz METRO's active grants (Attachment A) and a list of grant proposals for new funds (Attachment B) are provided monthly in order to apprise the Board of the status of grants funding.
- Santa Cruz METRO has active grant awards totaling \$39,164,521.
- Items in **bold** on Attachments A and B depict changes from last month's report.
- Santa Cruz METRO staff is writing a new grant application for \$400,000 to replace non-revenue vehicles.

## III. DISCUSSION

Santa Cruz METRO relies upon grants from a number of other entities throughout the year for more than 25% of its FY11 operating revenue and over 95% of its FY11 capital funding. Programs such as the Transportation Development Act (TDA) and the Federal Transit Administration (FTA) urbanized area program annually allocate funds by formula while others such as the Monterey Bay Unified Air Pollution Control District's AB2766 Motor Vehicle Emissions Reduction Program and the California Department of Transportation (Caltrans) discretionary planning grants are competitively awarded based on merit. Santa Cruz METRO relies on both formula and discretionary grant revenue to support its operating and capital budgets.

This staff report is to apprise the Board of Directors of active grants funding current projects and proposed grants for new projects and ongoing operating costs. **Attachment A** lists all of Santa Cruz METRO's active grants with the award amount, the remaining balance and the status of the projects funded by the grant. **Attachment B** lists Santa Cruz METRO's open grant applications



with a brief description, source and status of proposed funds. Items in **bold** on Attachments A and B depict changes from last month's report.

#### **IV. FINANCIAL CONSIDERATIONS**

Active grant awards for operating and capital projects total \$39,164,521 with an unspent balance of \$20,173,768. The balances changed this month from last due to grant close-outs, addition of newly executed grants and expenditures for active projects. Current grant applications request \$20,001,736 for operating and capital projects.

Santa Cruz METRO staff is writing a new discretionary grant application for \$400,000 in AB 2766 funding from the Monterey Bay Unified Air Pollution Control District (Air District) to replace non-revenue vehicles with alternatively fueled vehicles.

#### **V. ATTACHMENTS**

**Attachment A:** Santa Cruz METRO Active Grants Status Report as of May 17, 2011

**Attachment B:** Santa Cruz METRO Grant Applications as of May 17, 2011

*Staff Report prepared by Tove Beatty and Thomas Hiltner, Grants/Legislative Analysts*

*Date Prepared: May 19, 2011*

# Attachment A

**Santa Cruz METRO**  
Active Grants as of May 17, 2011

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
1	Smartcard Farebox; ParaCruz Vans; IT Upgrades; Operating Assistance	Upgrade dispatch, scheduling and customer information software; purchase 27 replacement paratransit vans; purchase new fareboxes with magnetic card readers; operating assistance.	\$ 4,909,939	\$ 1,681,333	Federal Transit Administration (FTA) 5307 American Recovery and Reinvestment Act (ARRA) funds	Project funding from ARRA through FTA urbanized area formula program. Santa Cruz METRO has received and installed fareboxes; is installing ticket vending machines; has accepted paratransit vans and expects to complete the Giro/Hastus roll-out by early 2012.
2	Smartcard Farebox	Purchase new fareboxes with magnetic card readers.	\$ 267,464	\$ -	California Department of Transportation (Caltrans 5311), ARRA funds	Project funding through Caltrans (FTA 5311) rural operating assistance program contributes to Smartcard farebox procurement. Santa Cruz METRO awarded contract to GPI for new fareboxes on 6/15/10. Per Caltrans, final payment to be rec'd by 5/25/11.
3	Smartcard Farebox	Purchase new fareboxes with magnetic card readers.	\$ 475,000	\$ 2,078	FTA 5309 Bus and Bus Facilities Program	Fareboxes installed, this grant will be closed-out with the final contract expenditure.
4	Bus Stop Improvements	Improve bus stops in Santa Cruz METRO service area	\$ 500,000	\$ 500,000	Caltrans from State Transportation Improvement Program (STIP)	Bus stop IFB #1 released 4/4/11 for Pacific Station Lane 4 construction; IFB for supplies to be released by 4/11/11.
5	CT Transit Planning-- Watsonville	18-month transit planning study of Watsonville service as subrecipient of MPO (AMBAG).	\$ 100,000	\$ 93,877	Caltrans (FTA 5304)	Planning Study kicked-off on 3/30/11; survey tool developed; surveys to be completed by 5/13/11 and ride checks to commence.
6	Prop 84 Challenge Grant	Discretionary grant proposals for planning/zoning of unincorporated areas (Live Oak, Soquel Dr. corridor) w/ County of Santa Cruz; and sustainable growth communities grant w/ AMBAG. All need METRO as a partner.	\$ 10,000	\$ 10,000	Funding from Proposition 84 Planning Grants from the State of California Strategic Growth Council.	County received \$500K for Prop. 84 Sustainable Communities Planning Grant Program for a project entitled "The Santa Cruz County Sustainable Community and Transit Corridors Plan" on December 6, 2010. Waiting for notification of sub-award and scope of work.
7	Sustainable Communities Planning Grant	Discretionary grant sub-award.	\$ 9,560	\$ 9,560	AMBAG sub-award.	Participating in development of Sustainable Communities Strategies June-Dec 2011.
8	Dispatch, Surveillance, Radio	Replace dispatch console, install video surveillance and upgrade the fleet mobile radio system (LMR).	\$ 440,505	\$ 659	FY08 California Transit Security Grant Program (CTSGP) funds from California Emergency Management Agency (Cal EMA)	Dispatch console purchased. Board approved \$164,000 contract award to Ojo for video surveillance project on 12/17/10 and \$530,000 contract with Day Wireless for fleet mobile radio upgrade on 1/28. \$ Grant Balance as of 5/9/11. Grant expires 6/30/11.
9	Comprehensive Security & Surveillance (LMR)	Continue LMR upgrade.	\$ 440,505	\$ 26,375	FY09 CTSGP funds from Cal EMA	Dispatch console purchased. Board approved \$164,000 contract award to Ojo for video surveillance project on 12/17/10 and \$530,000 contract with Day Wireless for fleet mobile radio upgrade on 1/28. \$ Grant Balance as of 4/8/11. Expires 3/31/12.
10	Comprehensive Security & Surveillance	Continue video surveillance, LMR upgrade and install emergency generator.	\$ 440,505	\$ 440,505	FY10 CTSGP funds from Cal EMA	Cal-EMA paid \$440,505 grant advance on 3/28/11. \$ Grant Balance as of 4/8/11. Expires 3/31/13.
11	FY10 Discretionary Bus/Facilities Program	Purchase 12 new CNG replacement buses from FTA discretionary grant program.	\$ 4,830,600	\$ 4,830,600	FTA 5309 Bus & Bus Facilities/State of Good Repair Program	METRO received Notice of Award on 10/4/11; grant application completed, DOL approval received. FTA "unsubmitted" this application 4/22/11 pending Civil Rights review of all FTA subrecipients. The grant will be resubmitted after FTA completes its Civil Rights review. The project scope and amount is unchanged.
12	FY12 TDA Operating Assistance	FY12 Transportation Development Act (TDA) revenue for public transit operations.	\$ 5,244,963	\$ 5,244,963	SCCRTC	The SCCRTC approved Santa Cruz METRO's TDA/STA Claim 5/5/11. The FY12 TDA allocation is \$243,226 above the FY11 allocation. Funds will be paid quarterly, retroactively, beginning 10/30/11.

6-8.a1

# Attachment A

**Santa Cruz METRO**  
Active Grants as of May 17, 2011

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
13	FY12 STA Funds	FY12 State Transit Assistance (STA) revenue for public transit.	\$ 2,311,643	\$ 2,311,643	SCCRTC	The SCCRTC approved Santa Cruz METRO's TDA/STA Claim 5/5/11. FY12 STA funding is \$489,907 less than FY11 due to a reduced statewide appropriation in the Governor's proposed budget. Receiving STA funds depends upon the FY12 CA Budget which has not yet passed. The SCCRTC will make a lump-sum payment to Santa Cruz METRO when it receives the STA funds.
14	FY11 Operating Assistance	FY11 Transportation Development Act (TDA) revenue for public transit operations.	\$ 5,001,737	\$ 2,531,671	County Auditor Controller through Santa Cruz County Regional Transportation Commission (SCCRTC)	SCCRTC will consider increasing the TDA reserve account or making a supplemental FY12 allocation after 7/1/11 because current TDA revenue is 5% above projections. Santa Cruz METRO has received total FY11 allocations of \$5,001,737. Grant funds are paid quarterly, with the next installment due 6/11. \$ Grant Balance as of 4/30/11.
15	FY09 Operating/MetroBase const.	Operating Assistance and MetroBase construction funding.	\$ 4,753,504	\$ 1,108,062	FTA 5307 urbanized area formula funds and Small Transit Intensive Cities (STIC) funds for MetroBase construction.	FY09 transit operations were completed 6/30/09. MetroBase construction funds will be used with AB 2766 funds for the second LCNG tank installation. No expiration.
16	MetroBase Development	MetroBase design, and construction. As of 9/15/10, funding from multiple years is reported within this single project rather than separately.	\$ 6,884,929	\$ 261,968	FY08, 09 funds from Prop. 1B Public Transportation Modernization and Service Enhancement Account (PTMISEA) through Caltrans	FY08, FY09 PTMISEA funds are being spent on MetroBase development. Santa Cruz METRO will not receive its FY10 allocation until the next bond sale (summer 2011?). \$ Grant balance as of 5/17/11.
17	FY11 AB2766	MetroBase construction of second LCNG storage tank.	\$ 200,000	\$ 200,000	AB2766 Monterey Bay Unified Air Pollution Control District (Air District) AB 2766 Motor Vehicle Emissions Reduction Program	Project kicked-off 3/8/11. Schedule is revised. To be completed by 4/30/12.
18	Pacific Station Land	Purchase Greyhound property for Pacific Station (Metro Center) renovation	\$ 1,457,667	\$ 34,474	FY05 FTA 5309 Bus and Bus Facilities program - legislative earmark.	Environmental remediation and lot repaving at 425 Front Street is complete except for fencing, lighting, speed bumps and lot sealant. The bus parking lot re-opened for Santa Cruz METRO buses 5/13/11. \$ Grant balance as of 4/8/11.
19	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 396,000	\$ 396,000	FY06 FTA 5309 Bus and Bus Facilities program - legislative earmark.	On hold pending Greyhound property decontamination and recovery of the real estate market. No expiration.
20	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 490,000	\$ 490,000	FY08 FTA 5309 Bus and Bus Facilities program - legislative earmark.	On hold pending Greyhound property decontamination and recovery of the real estate market. No expiration.
<b>Total</b>			<b>\$ 39,164,521</b>	<b>\$ 20,173,768</b>		

6-8.a2

# Attachment B

## Santa Cruz METRO Grant Applications as of May 17, 2011

#	Application Date	Grant	Description	\$ Grant	Funding Source	Status of Award
1	1/0/1900	Caltrans CBTP Grant	Discretionary grant sub-award.	\$ 94,750	State of California	Developing proposal with County for sustainability along major transit corridors which dovetails with their planning efforts for transit oriented development in unincorporated areas. Award notification October 2011.
2	1/0/1900	Caltrans Small Urban Transit Planning Grant	Discretionary grant.	\$ 15,000	State of California	Developing proposal with SCCRTC for Small Urban Transit Planning study to inform the next RTP update. Award notification in October 2011.
3	3/30/2011	MBU/APCD AB2766 FY12 Grant	<b>Discretionary Grant</b>	\$ 400,000	MBU/APCD (Air District)	Conversion of non-revenue vehicles (staff/supervisor vehicles and forklift) to alternative fuel path. Awarded notification in August 2011.
4	1/31/2011	FY11 Rural Operating Assistance	Operating assistance for public transit service in rural areas of Santa Cruz County.	\$ 156,312	Caltrans (FTA 5311)	<b>Application submitted 1/26/11. Grant execution anticipated 6/11.</b>
5	3/15/2011	FY11 Transit Security Project	Santa Cruz METRO security fencing and video surveillance projects	\$ 440,505	FY11 CTSGP funds from Cal EMA	Application submitted 3/11/11. Funds will expire 3/31/14.
6	6/1/2011	FY11 PTMISEA	FY11 Public Transportation Modernization Improvement and Service Enhancement Activity (PTMISEA) funding for the MetroBase Operations Building.	\$ 16,886,525	FY11 PTMISEA funds from Caltrans Division of Mass Transit	The State Controller's Office estimated FY11 allocation to Santa Cruz METRO is \$11,010,047. Santa Cruz METRO submitted an allocation request 5/17/11 for \$16,886,525, the remaining balance of the PTMISEA program funds in accordance with its approved Expenditure Plan.
7	6/30/2011	FY11 FTA Operating Assistance	Operating Assistance	\$ 2,008,644	FTA FY11 5307 urbanized area formula funds including the Small Transit Intensive Cities (STIC) allocation.	FY11 transit operations 7/1/10- 6/30/11. STIC funds to be used for operations. Congress has appropriated only 5/25 (42.47%) of funding with continuing resolutions through 3/4/11. FY11 FTA operating assistance will be funded at the FY10 level. Application will be submitted upon publication of the full FY11 appropriation amount.
Total				\$ 20,001,736		

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# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** May 27, 2011

**TO:** Board of Directors

**FROM:** Angela Aitken, Finance Manager & Acting Assistant General Manager

**SUBJECT: STATUS REPORTS OF PROPOSED FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES**

## I. RECOMMENDED ACTION

**That the Board of Directors accept and file the status reports of proposed Federal and State legislation and current legislative issues through May 19, 2011.**

## II. SUMMARY OF ISSUES

- Status reports on Federal House of Representatives' and Senate's proposed legislation and related issues are provided monthly to inform the Board of the status of legislation of interest to Santa Cruz METRO.
- This month's Federal report reflects pertinent legislative activities which occurred April 14, 2011 – May 19, 2011. During Congress' most recent session, the FY11 budget was passed on the evening the last report was prepared, April 14, 2011. The FY11 budget contained \$39.9 billion in cuts, more than the initially anticipated \$28.5 billion in cuts.
- The discussion of the FY12 federal budget began with the introduction of the House Budget Committee's proposal from Chair Paul Ryan (R-WI) and the President's response, wherein he stated that the House GOP budget proposal "will not pass while I am President."
- The Administration has proposed an alternative budget totaling \$556 billion, which includes a 127% increase in transportation funding. Much stands in the way of this passing, including the debt ceiling vote and further negotiations on more budget cuts.
- The State of California Governor's Office released the "May Revise" State budget on Monday, May 16<sup>th</sup>, and staff attended the California Transit Association's Legislative Conference on May 17<sup>th</sup>-18<sup>th</sup> which focused on the good news coming out of the Governor's report, as well as future strategies for transit funding.
- Status reports on the State Assembly's and Senate's legislative issues are provided monthly to inform the Board of the status of State legislation of interest to Santa Cruz METRO.
- This month's report also includes updates on relevant legislative issues and reports on pertinent legislation in the 112th Congress and California State Legislature.

### **III. DISCUSSION**

Santa Cruz METRO staff monitors and responds to Federal and State pending legislation on an ongoing basis. The purpose of this report is to inform the Board of Directors of the current status of pending legislation which may be of interest to or have an eventual impact on Santa Cruz METRO and/or the transit industry. The Federal and State Legislation Status Reports are updated monthly for this purpose.

The FY11 federal budget, which passed on April 14<sup>th</sup>, included \$39.9 billion in cuts and an 18% reduction from FY10 in discretionary budget authority to Transportation, Housing and Urban Development. This included the complete elimination of FY11 high-speed rail funding, a rescission of the \$400 million in funding that the state of Florida had recently refused, massive reductions to discretionary grant programs such as TIGGER, a big hit to the New Starts program, and several other smaller cuts.

Up next is the FY12 federal budget and the battle lines were drawn in early April when Rep. Paul Ryan (R-WI), chair of the House Budget Committee, released his “Path to Prosperity” plan, which eviscerates transportation funding, reduces overall government spending by 20% and keeps spending at FY08 levels for five years. Meanwhile, Rep. Hal Rogers (R-KY), Chair of the House Appropriations Committee announced on May 10<sup>th</sup> that he planned to usher all spending bills through the House at this budget level of negative 30%, including cuts to transportation.

The President offered his response to the Ryan proposal on April 13<sup>th</sup> and included various elements previously proposed by the bipartisan deficit reduction commission, such as raising taxes on the richest Americans and reforms to some entitlement programs (to streamline them for greater effectiveness). GOP members who were out on the stump in April received considerable push-back from older members of their constituencies in response to the Ryan plan to gut Medicare. People who are on it don’t like to hear that it might change considerably.

At the American Public Transportation Association’s (APTA) legislative conference in Washington D.C. in March, the new long-term surface transportation act was the main topic of discussion. Rep. John Mica (R-FL), chair of the House Committee on Transportation and Infrastructure, reported back from the national field hearings on the bill. His goal is to have a bill ready by Memorial Day (as is Senator Boxer’s plan in the Senate) and on the President’s desk by the August Congressional recess. However, no one is discussing how to fund the act. In early May, a staff version of the Act was “floated” around DC anonymously, and it included a funding mechanism based on vehicle miles traveled (VMT) instead of the dreaded “gas tax increase” that no one is willing to discuss with gas prices at \$4.20 per gallon. However, for all those who bought fuel-efficient vehicles, the idea of being taxed on how far they drive in them is distasteful. The White House quickly distanced itself from this version of the act.

Staff and Board members met with legislators while in Washington in March to advocate for the Small Transit Intensive Cities (STIC) program in the new act, which brings about \$1.1 million to Santa Cruz METRO annually. Currently, members of the Capital Edge consulting firm in Washington DC are in the process of circulating a letter with support from Republican

lawmakers for the STIC program. Currently, seven (7) GOP members have signed onto the letter.

On April 6<sup>th</sup>, HR1380, the New Alternatives to Give Americans Solutions (NAT GAS) Act was introduced in the House by Rep Sullivan (R-OK). The bill contains, among other things, the tax credit for alternative fuel use in fleet vehicles and extends it to 2016. Staff will continue to monitor this bill. On May 10<sup>th</sup>, Senators Rockefeller and Lautenberg introduced the “American Infrastructure Investment Fund Act of 2011” in the Senate (S 936), which aims to create a \$5 billion fund in 2012 and 2013 aimed at providing increased federal and state leverage for large infrastructure projects. Please see Attachments A and B for other relevant information regarding Federal legislative issues and activity.

On May 16<sup>th</sup>, Governor Brown’s “May Revise” of the state budget presented in January was released and contained some very good news, essentially reducing the size of the state deficit from \$26.6 billion to \$9.6 billion, \$4.8 billion in the current fiscal year and a structural deficit of \$4.8 billion in FY12. Governor Brown wants various solutions adopted to address the deficit and contribute \$1.2 billion to state reserves. Among the solutions are the elimination of 43 commissions, 5,500 state jobs and a series of tax extensions to be enacted legislatively and then go to the voters, possibly in November. In addition, the May Revise contains an increase to the State Transit Assistance Account due to increased revenues, and may net Santa Cruz METRO additional funds in FY12.

At the California Transit Association’s Spring Legislative Conference in Sacramento on May 17<sup>th</sup>-18<sup>th</sup>, staff attended and spoke to various state officials and legislators regarding the scheduling of an upcoming bond sale to finance Proposition 1B PTMISEA projects such as Santa Cruz METRO’s Operations Building. State Director of Finance, Ana Manosantos, eluded to the possibility of a Summer and/or Fall bond sale to address state cash flow and other financing issues (such as Proposition 1B funding), as well as another potential sale in Spring 2012. Traditionally, bond sales are not offered until a state budget is in place, as Wall Street frowns on state sales where there aren’t approved budgets, though it is not unprecedented.

State legislation that has been introduced in this session has been vetted by CTA and bills of interest are identified on Attachment D.

#### **IV. FINANCIAL CONSIDERATIONS**

As most potential legislation carries a fiscal impact, staff will report on a monthly basis of newly implemented federal and/or State legislation which financially impacts Santa Cruz METRO.

Though the October 8, 2010 approved State budget appropriated approximately \$16 million in capital funding to Santa Cruz METRO through the PTMISEA program, if there are no bond sales in 2011, the agency will not receive this capital funding until such time that it is available. The STA program (\$2.3 million in FY11) is preserved in the Governor’s budget with the passage of AB105 and this is the final year that it can be used for operational expenses. However, with the

release of the May Revise, it is possible that the STA program may increase and staff lobbied in Sacramento for flexibility to use these funds for operational expenses through 2015.

## **V. ATTACHMENTS**

**Attachment A:** Federal Legislative Issues and Status Report, May 19, 2011

**Attachment B:** Federal House and Senate Bills Status Report, May 19, 2011

**Attachment C:** State of California Legislative Issues and Status Report, May 19, 2011

**Attachment D:** State of California Assembly and Senate Bills Status Report, May 19, 2011

*Staff Report Prepared by: Tove Beatty, Grants/Legislative Analyst  
Date Prepared: May 19, 2011*



# ATTACHMENT A

## Federal Legislative Issues and Status Report

May 19, 2011

### Current Legislative Issues

#### FY11 Federal Budget

**Update at 5/19/11:** The approved FY11 federal budget includes \$38.5 billion in additional cuts, including an 18% reduction from FY10 in discretionary budget authority to Transportation, Housing and Urban Development. This includes complete elimination of FY11 high-speed rail funding and a rescission of the \$400 million that the state of Florida had previously refused. The TIGGER grant program, along with other discretionary programs, suffered serious cuts as well, and all unspent discretionary transportation earmarks have been rescinded.

#### FY12 Federal Budget: House Budget Resolution

**Update at 5/19/11:** Rep. Hal Rogers (R-KY), chair of the House Appropriations Committee has announced his plan to usher through the House all spending bills for the FY12 budget, all of which contain significantly lower outlays for non-defense agencies, including transportation, to the tune of about 30% in cuts. More details will be revealed in the next few weeks. The Senate does not seem inclined to endorse the House version of the budget and is working on its own. Of note is that the Ryan budget originally proposed in the House, with its pointed attack on Medicare, has come back to bite GOP-ers who are out on the stump. Their older constituencies do not like anyone fooling with their Medicare and this has been obvious in “town-hall” meetings nationwide.

**Update at 4/13/11:** The battle lines for the FY12 budget were drawn early in April when Rep. Paul Ryan (R-WI), chair of the House Budget Committee, released a plan that forms the basis of the House Budget Resolution. The “Path to Prosperity” plan reduces overall government spending to below 20% of the GDP, while keeping spending below FY08 levels for at least five years. Among the many controversial elements of the plan are serious cuts to transportation and infrastructure funding as well as a virtual de-funding and privatizing of entitlement programs such as Medicare and Medicaid over the next several years.

The President’s response to the Ryan proposal was announced during his speech on April 13<sup>th</sup> and includes various elements proposed by the bipartisan deficit commission, including raising taxes on the richest Americans and various other reforms to entitlement programs, but with no talk of the kinds of measures favored by the GOP. Stay tuned.

#### Long Term Surface Transportation Act

**Update at 5/19/11:** In early May, a staff version of a long-term surface transportation act was “floated” around Washington (anonymously, of course) which included a funding mechanism based on taxing drivers on vehicle miles traveled (VMT) instead of the dreaded phrase, “gas tax.” At a time when gas prices top \$4.20 in California, the idea of proposing an increase in the federal gas tax (last increased under President Bush #1 in the 1990s) is anathema to the White House. However, for all those folks who went out and bought fuel-efficient vehicles, the idea of

# ATTACHMENT A

being taxed on the number of miles they drive in those fuel-efficient cars is equally distasteful. The White House denied any culpability for the release of this draft act and blamed it on staffers. All of this is part of the Washington game to find an acceptable funding mechanism for a new “robust, multi-modal surface transportation act,” such as the \$556 billion touted by the President.

**Update at 4/13/11:** At the time of the American Public Transportation Act’s conference in mid-March, little was publicly said about the necessary funding to cover the President’s budget proposal of \$556 billion for a new Act, but committee staffers on The Hill who met with Santa Cruz METRO representatives emphasize that this would be a major problem area. Some general funding mechanisms mentioned for the new Act included consolidating/streamlining existing funding programs, public-private partnerships on capital projects, a national infrastructure bank and expansion of the TIFIA loan program (an existing financing program that can help cover up to 33% of large transportation infrastructure projects). Some sort of bill is expected by Memorial Day.

## **The NAT GAS (New Alternative Transportation to Give Americans Solutions) Act (HR1380)**

**Update at 5/19/11:** No change at this time.

**Update at 4/13/11:** Santa Cruz METRO’s Alternative Fuel Tax Credit for CNG fuel (50 cents per gallon equivalent tax credit) has now been rolled into the NAT GAS Act (HR1380), introduced by Rep. John Sullivan (R-OK) on April 6<sup>th</sup>. This bill extends the credit through 2016. The bill has bipartisan support and proponents are hoping for quick passage.

## **House Resolution 5 (H.R. 5)**

**Update at 5/19/11:** Transit advocates in Washington are still monitoring potential effects of HR5, which will probably not be seen until there is a budget to authorize and appropriate.

**Update at 1/18/11:** In a secret caucus held on January 4<sup>th</sup> prior to the swearing in of the 112<sup>th</sup> Congress, House GOP members held an unrecorded vote on a proposed Rules package. In this package (H.R. 5), a separation of the authorization and appropriations processes in regard to infrastructure (such as transit) funding was proposed and accepted by the GOP the next day. What this means to transit is that, for the first time in decades, the transparency of the authorization process driving the appropriations process is lost.

## **American Infrastructure Investment Fund Act of 2011 (S 936)**

**Update at 5/19/11:** Senators John D. Rockefeller (D-WV) and Frank R. Lautenberg (D-NJ) have introduced this act to create a \$5 billion fund to drive private investment in transportation infrastructure. This would allow better leveraging of federal funds for infrastructure investments. It uses a variety of means (loans, loans guarantees) to encourage private, regional, state and federal investment in infrastructure. It authorizes \$5 billion a year for 2012 and 2013. It is intended to also provide states with greater flexibility for the types of projects they may fund with federal dollars.

**Santa Cruz METRO**  
**Federal House and Senate Bills**  
**Status Report**  
**May 19, 2011**

Federal Bills House	Subject	Introduced	Status
<b>Long Term Surface Transportation Act (Mica-R-FL; Boxer, D-CA)</b>	Currently, Chair Mica is holding hearings in DC this month to get input for a new long-term act. Several proposals in the President's budget impact transportation funding concurrent with working on the Act. What is known is that Mica is a strong supporter of transit, but is also looking for more creative financing of capital projects, including public-private partnerships, a National Infrastructure Bank and TIFIA loan programs. Boxer is also looking at these financing measures.	TBD	A version was floated last week which included a funding mechanism taxing VMT. Public and political pushback resulted in the White House distancing itself. In any case, a bill of some sort is still said to be expected by Memorial Day.
<b>Federal Budget FY11</b>	At the time of this report (4/13/11), the government was operating under a week-long Continuing Resolution as part of the FY11 budget deal struck at 10:30 PM EST on Friday, April 8th, in order to avoid a government shutdown. By Friday, April 15, a vote was expected on the full FY11 budget, which contains an additional \$38.5 billion in cuts for the remainder of the fiscal year. Impacts on transportation funding include \$2.5 billion in cuts, the bulk from high speed rail programs, the New Starts program and previously unclaimed transportation earmarks. Further details continue to emerge. At the unveiling of the actual legislation, more specific details will be available. This is the largest non-defense spending cut in history.	Week of 4/11/11	Passed with \$38.5 billion in cuts on the evening of April 14, 2011.
<b>Federal Budget FY12</b>	At the time of this report (4/13/11), the House Budget Committee's proposal from Chair Rep. Ryan (R-WI) calls for massive reductions, includes a 30% cut to transportation funding, no gas tax increase, prohibition of transfers from the General Fund to the Highway Trust Fund, and dismantling of entitlement programs such as Medicare and Medicaid. The President will respond with a plan of his own which will include a deficit reduction component.	Week of 4/4/11	Expected to pass the House and die in the Senate, but all indications are that the FY12 budget battle will be fierce.
<b>HR 1380: New Alternative Transportation to Give Americans Solutions Act (NAT GAS Act) (Sullivan, R-OK)</b>	Promotes the use of natural gas as fuel with an emphasis on heavy-duty and fleet vehicles, and includes various credits and incentives to promote production and use of such vehicles and fueling stations/pumps and discretionary/competitive grants for development of new technologies re: natural gas vehicles.	4/6/2011	4/6/11: Referred to House Energy & Commerce Committee
<b>S936: American Infrastructure Investment Fund Act of 2011</b>	Creates \$5 billion fund to drive private investment in transportation infrastructure in 2012 and 2013, creates leveraging ability at both federal and state levels for transportation projects.	5/10/2011	Introduced in Senate Science, Commerce and Transportation Committee on 5/10/11.

**ATTACHMENT C**  
**State of California**  
**Legislative Issues and Status Report**  
**May 19, 2011**

**The Governor’s “May Revise” Budget**

On May 16<sup>th</sup>, the Governor’s “May Revise” to the January state budget was released and reported the good news that state revenues were higher than expected in the interim period and the size of the deficit has been reduced from \$26.6 billion to \$9.6 billion. The \$9.6 billion consists of a \$4.8 billion shortfall for the remainder of this fiscal year and a structural deficit of \$4.8 billion in FY12. The Governor still wants various solutions adopted, proposing the elimination of 43 commissions and boards, elimination of 5,500 state positions, and a series of tax extensions that may first be enacted legislatively and then go to the voters, possibly in November. He also wants to place \$1.2 billion in reserves.

Overall, the “May Revise” does not make any significant changes to funding for public transit. In fact, revenues to the PTA account (which funds the STA program) have increased from an estimated \$329 million to \$416 million, which may result in additional funds (an estimated \$500K) to Santa Cruz METRO in FY12, if these aspects of the budget are preserved. The “May Revise” also appropriates an additional \$1 billion to Proposition 1B programs, of which the PTMISEA program (Public Transportation Modernization, Improvement and Service Enhancement Account)—which Santa Cruz METRO is relying on to fund the Operations Building project—is a part. Impacts to this program are still unknown.

Finally, staff attended the California Transit Association’s (CTA) Spring Legislative Conference in Sacramento on May 17-18 and lobbied legislators for a bond sale to fund PTMISEA projects such as our Operations Building. The word around Sacramento, specifically from the Director of the Department of Finance (Ana Manosantos, who spoke on a panel) was that there would potentially be a Summer or Fall bond sale (typically bond sales are not held until a state budget is approved) and another in the Spring of 2012. In the meantime, they are looking closely at unspent bond proceeds that various agencies said that they needed and then didn’t spend—as a result, the state is paying bond debt service on money it wants to give away. Transit is in line.

**The California Legislature: Bills of Interest**

CTA has identified bills to watch, which are presented on the attached grid. CTA has taken a “support” position on AB147, AB485, AB650, AB845, AB1097 and SB582 and AB1097, with some agencies needing governing board approval to support AB427, as this bill would effect the eligibility of larger agencies with rail systems in regard to certain types of funding. In addition, CTA is watching the cuts to the state’s Regional Centers, placing these social service providers in the position of having to place the burden of transporting their clients on ADA paratransit services in various parts of the state, thereby increasing the cost to these providers. This will continue to be an issue as the FY12 budget takes shape. Please see the attached for more information on state bills.

**Santa Cruz METRO**  
**State of California**  
**Assembly and Senate Bills Status Report**  
**May 19, 2011**

State Bills Assembly	Subject	Last Amended	Status
<b>AB105: Governor's Proposed Budget re: "gas tax swap"</b>	The Governor's proposed budget includes re-enactment of the "gas tax swap" by a 2/3rds vote as required by Proposition 26, which passed as AB105 on 3/15/11. Still waiting for full budget package to pass.	Passed 3/15/11.	Passed and signed by Governor.
<b>AB147: Transportation Impact Fees (Dickinson) (D)</b>	Under the Subdivision Map Act, cities and counties are authorized to charge developer fees to defray the costs of infrastructure improvements to support development projects. Fees levied are charged as a condition of the building permit. Current law limits the use of these fees for the mitigation of traffic impacts to bridges and major thoroughfares. This bill would authorize a local agency to use fees collected under the Subdivision Map Act for transit, bicycle and pedestrian facilities.	Passed Assembly 5/5/11; to Senate	To Senate 5/5/11; CTA supports.
<b>AB427: Transportation bond funds: transit system safety (Perez) (D)</b>	Prop 1B Transit Safety capital projects: This bill would authorize operators who receive funds for intercity rail systems and commuter rail to also be eligible for funds designated for capital expenditures of planning agencies, transportation commissions and other specified transit-related agencies. Funds that are applied for and then not used can be reallocated by Cal-EMA, but a transportation planning agency that is aware an entity in their region is not using the funds can request Cal-EMA redistribute the funds to the planning agency for subsequent distribution. If the transportation planning agency does not use/reallocate funds, then Cal-EMA may redistribute to an eligible entity in another part of the state.	5/12/2011	5/12/11: Passed Assembly, to Senate. CTA is adopting a watch position on this bill.
<b>AB485: Local Planning: transit village development districts (Ma) (D)</b>	In an extension of the last session's Ma bill extending the area around a transit development to 1/2 mile, this bill requires that a city/county that uses infrastructure financing district bonds to finance a transit oriented development ("transit village") uses at least 20% of bond revenue for the purpose of increasing, improving and preserving the amount of low-income and moderate-income housing and requires that these units be occupied by low- to moderate-income tenants for at least 55 years for rental units and 45 for owner-occupied units.	5/16/2011	5/16/11: Passed Assembly, ordered to Senate. CTA supports.

**Santa Cruz METRO**  
**State of California**  
**Assembly and Senate Bills Status Report**  
**May 19, 2011**

State Bills	Subject	Last Amended	Status
<b>AB650: Blue Ribbon Task Force on Public Transportation for the 21st Century (Blumenthal) (D)</b>	<p>This bill would require a 12-member task force to prepare a written report containing findings and recommendations relating to the current state of California's transit system, among other things, and the cost of bringing the system to a state of good repair and potential sources of funding to do so. The report would be presented to the Governor, the Legislature, the Budget Committees, the Senate Rules Committee, the Assembly Speaker and various other committees by March 31, 2013, at which point the panel will disband.</p>	3/31/2011	In Appropriations Suspense file; CTA supports and SCMTD has written a letter of support asking for it to be removed from the suspense file
<b>AB845: Transportation Bond Funds (Ma) (D)</b>	<p>Proposition 1A, passed in 2008, governs high-speed rail and connectivity funds. This bill sets forth provisions for governing the distribution of Prop 1A connectivity funds (~\$950 million). This bill codifies guidelines established by the CTC, including the requirement that priority projects have in place matching funds, and this bill further defines matching funds for Proposition 1A funding. This bill confirms those guidelines.</p>	5/16/2011	5/16/11: Passed Assembly, ordered to Senate. CTA supports.
<b>AB1097: Transit Projects: domestic content (Skinner) (D)</b>	<p>Requires Sec'y of Business, Transportation and Housing to adopt a policy that provides a preference on transit projects receiving FTA funding to bidders that use a higher percentage of domestic content in materials, supplies and equipment than required by federal law. Current guidance from the FTA (in the form of a "Dear Colleague" memo in February 2011) states that FTA Administrator Rogoff will no longer be issuing "Buy America" waivers for any transit projects, so all FTA direct recipient agencies (such as Santa Cruz METRO) are currently governed by more stringent guidance than proposed by AB1097. This could mean that projects proposed by FTA direct recipient agencies will likely score higher on state funding for projects funded in-part by the FTA.</p>	5/16/2011	5/16/11: In Appropriations Committee, read second time, ordered to consent calendar; CTA supports.

**Santa Cruz METRO**  
**State of California**  
**Assembly and Senate Bills Status Report**  
**May 19, 2011**

State Bills Senate	Subject	Last Amended	Status
<b>SB582: Commuter Benefit Policies (Emmerson) (D)</b>	Beginning on 1/1/13, this bill would authorize an MPO, in partnership with the local Air District, to adopt a commute benefit ordinance requiring employers with 20+ employees to offer commute benefits such as an option to pay for their transit, vanpools or bicycling expenses, as allowed by federal law; offering a transit/vanpool subsidy; and/or provide employees with a free shuttle or vanpool operated by the employer.	5/11/2011	5/11/11: Referred to Appropriations Suspense file. CTA supports.

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** May 27, 2011  
**TO:** Board of Directors  
**FROM:** Robert Cotter, Maintenance Manager  
**SUBJECT: CONSIDERATION OF AWARD TO CONTRACT PURCHASE OF SOLAR BUS STOP LIGHTS WITH APEX SOLAR**

## I. RECOMMENDED ACTION

**That the Board of Directors authorize the General Manager to execute a contract to purchase Solar Bus Stop Lights with Apex Solar.**

## II. SUMMARY OF ISSUES

- A competitive procurement was conducted to solicit bids from qualified firms.
- One firm submitted bids for Santa Cruz METRO's review.
- Santa Cruz METRO staff has reviewed all submitted bids.
- Staff is recommending that the Board of Directors authorize the General Manager to execute a contract for Solar Bus Stop Lighting with Apex Solar in the amount of \$145,864.95.

## III. DISCUSSION

Santa Cruz METRO has a need to purchase Solar Bus Stop Lighting. On April 14, 2011, Invitation for Bid No. 11-19 was sent to nineteen (19) solar lighting companies and was legally advertised. On May 13, 2011, bids were received and opened from one firm, the sole bidder. Santa Cruz METRO staff queried the solicitors and concluded that this item is a sole source.

Based on the bid received and fair and reasonable pricing, Santa Cruz METRO staff deemed the bid received responsive to the IFB specifications.

Santa Cruz METRO staff is recommending that a contract in the amount of \$145,864.95 be established with Apex Solar to purchase Solar Bus Stop Lights. Contractor will provide all materials and services meeting all Santa Cruz METRO specifications and requirements.

## IV. FINANCIAL CONSIDERATIONS

Funding for this contract is contained in the Bus Stop Improvement Project within the Capital Budget of Fleet Maintenance.



**V. ATTACHMENTS**

**Attachment A:** Sole Source Memo

**Attachment B:** Contract with Apex Solar

**Note: The IFB along with its Exhibits and any Addendum(s) are available for review at the Administration Office of Santa Cruz METRO or online at [www.scmtd.com](http://www.scmtd.com)**

Prepared By: Claire Owens, Temporary Purchasing Agent

Date Prepared: May 18, 2011

# ATTACHMENT A

## M E M O R A N D U M

**Date:** May 19, 2011  
**To:** Purchase Order File  
**From:** Claire Owens, Temporary Purchasing Agent  
**Subject:** Single Bid/Sole Source Justification for Purchase of Solar Bus Stop Lights

According to the requirements of FTA Circular C 4220.1F;

**Chapter VI, Procedural Guidance For Open Market Procurements,  
Item 3. Methods of Procurement, Page VI-15, Section i: Procurement by Other Than Full  
and Open Competition, Sub Item 1. (a) “Competition Adequacy” and (b) “Sole Source”:**

- (a) After soliciting several sources, FTA expects the recipient to review its specifications to determine if they are unduly restrictive or if changes can be made to encourage submission of more bids or proposals. After the recipient determines that the specifications are not unduly restrictive and changes cannot be made to encourage greater competition, the recipient may determine the competition adequate. A cost analysis must be performed in lieu of a price analysis when this situation occurs.
- (b) Sole Source. When the recipient requires supplies or services available from only one responsible source, and no other supplies or services will satisfy its requirements, the recipient may make a sole source award. When the recipient requires an existing contractor to make a change to its contract that is beyond the scope of that contract, the recipient has made a sole source award that must be justified.
- (3) Procurement Procedures. When less than full and open competition is available to the recipient, the Common Grant Rule for governmental recipients directs the recipient to:
  - (a) Potential Sources. Solicit offers from as many potential sources as is practicable under the circumstances.
  - (b) **Sole Source Justification. If the recipient decides to solicit an offer from only one source, the recipient must justify its decision adequately in light of the standards of subparagraph 3.i(1)(b) of this Chapter. FTA expects this sole source justification to be in writing.**
  - (c) Preaward Review. Submit the proposed procurement to FTA for preaward review *if FTA so requests*.

**6-1\$.a1**

The following sole source justification is provided for the procurement of Solar Bus Stop Lights.

On April 14, 2011, Santa Cruz METRO issued an IFB for “Solar Bus Stop Lighting” pursuant to Santa Cruz METRO IFB No. 11-19. The specifications requested bids on two separate items with stated quantities as follows:

A1. Solar Lights with flashing beacon-“i-Stop” Solar Bus Stop Light “i-Signal” flashing beacon light or equivalent (for example: <http://shop.solardirect.com/pdf/solar-lighting/street/carmanah-i-stop-brochure.pdf>) (quantity 10).

A2. Solar Lights with flashing beacon-“i-Stop” Solar Bus Stop Light Security Down Lighting or equivalent (for example: <http://shop.solardirect.com/pdf/solar-lighting/street/carmanah-i-stop-brochure.pdf>) (quantity 75).

Santa Cruz METRO staff chose this solar light configuration because these lights are completely self-contained and offer the simplest installation. Santa Cruz METRO staff issued the IFB specifically notifying more than 10 businesses of this solicitation. Only one bid was submitted and it was from Apex Solar. When a single bid was received, Santa Cruz METRO staff reviewed its specifications to determine if they were overly restrictive. Santa Cruz METRO staff determined that its specifications were not overly restrictive as they met the FTA Circular 4220.1F requirements by utilizing a “brand name or equal” language and offered an example of the type of lights Santa Cruz METRO staff was seeking in order to comply with the “salient characteristics” requirement.

After the close of the solicitation, Santa Cruz METRO staff spoke with vendors who did not submit a bid. It was through these communications that Santa Cruz METRO discovered that the current patent holder of the lights is no longer manufacturing them and there is only one similar patent in production. Apparently, other manufacturers are seeking patents for similar products but they have not received approvals. According to these vendors, there is only one manufacturer, Apex Solar, who could respond to Santa Cruz METRO’s IFB. Therefore, this procurement can be justified pursuant to the sole source FTA requirements as “Patent or data rights restrictions preclude competition.”

Santa Cruz METRO staff performed a cost analysis by reviewing and analysing previous manufacturing costs for the same/similar products that other transit agencies purchased and determined that Santa Cruz METRO is not being charged rates higher than those offered previously to other transit agencies.

Claire Owens  
Temporary Purchasing Agent

**6-1\$.a2**

# ATTACHMENT B

## CONTRACT FOR PROCUREMENT OF SOLAR BUS STOP LIGHTS (11-19)

THIS CONTRACT is made effective on May 27, 2011 between Santa Cruz METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California ("Santa Cruz METRO") and APEX SOLAR ("Contractor").

### 1. RECITALS

#### 1.01 Santa Cruz METRO'S Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

#### 1.02 Santa Cruz METRO'S Need for Solar Bus Stop Lights

Santa Cruz METRO requires the purchase of a Solar Bus Stop Lights to be used for standard purposes. In order to obtain said Solar Bus Stop Lights, Santa Cruz METRO issued an Invitation for Bids, dated April 14, 2011 setting forth specifications for such Solar Bus Stop Lights. The Invitation for Bids is attached hereto and incorporated herein by reference as Exhibit A.

#### 1.03 Contractor's Bid Form

Contractor is a supplier of Solar Bus Stop Lights desired by Santa Cruz METRO and whose principal place of business is 6797 Croy Rd, Morgan Hill, California. Pursuant to the Invitation for Bids by Santa Cruz METRO, Contractor submitted a bid for provision of said Solar Bus Stop Lights, which is attached hereto and incorporated herein by reference as Exhibit B.

#### 1.04 Selection of Contractor and Intent of Contract

On May 13, 2011, Santa Cruz METRO selected Contractor as the responsible bidder to provide said equipment. The purpose of this Contract is to set forth the provisions of this procurement.

#### 1.05 Contractor and Supplier Synonymous

For the purposes of this Contract, the terms "contractor" and "supplier" are synonymous.

Santa Cruz METRO and Contractor agree as follows:

### 2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

#### 2.01 Documents Incorporated in This Contract

The documents below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 13.14 of the General Conditions of the Contract.

a) Exhibit A Santa Cruz METRO'S "Invitation for Bids" dated April 14, 2011.

b) Exhibit B (Bid Form)

Contractor's Bid Form to the Santa Cruz METRO for Items signed by Contractor and dated May 13, 2011.

**6-1\$.b1**

# ATTACHMENT B

## 2.02 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits A and B. Where in conflict, the provisions of Exhibit A supersede Exhibit B.

## 2.03 Recitals

The Recitals set forth in Article 1 are part of this Contract.

## 3. TIME OF PERFORMANCE

3.01.01 CONTRACT - The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with Section 13.14.

3.01.02 CONTRACTOR - The Contractor selected by Santa Cruz METRO for this project in accordance with the Request for Proposals issued April 14, 2011.

3.01.03 CONTRACTOR'S STAFF - Employees of Contractor.

3.01.04 DAYS - Calendar days.

3.01.05 OFFEROR - Contractor whose proposal was accepted under the terms and conditions of the Request for Proposals issued April 14, 2011.

3.01.06 PROVISION - Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.

3.01.07 SCOPE OF WORK (OR "WORK") - The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract.

## 4. COMPENSATION

### Terms of Payment

Upon written acceptance, Santa Cruz METRO agrees to pay Contractor as identified in the Bid Form, Exhibit B, not to exceed \$145,864.95, for satisfactory completion of all work under the terms and provisions of this Contract within thirty (30) days thereof. Contractor understands and agrees that if he/she exceeds the \$145,864.95, maximum amount payable under this contract, that it does so at its own risk.

## 4.02 Invoices

Contractor shall submit invoices with a purchase order number provided by Santa Cruz METRO which sets forth the specific items delivered, the quantity delivered, the date of delivery, the unit cost and the total cost. The invoice will indicate the name of the Santa Cruz METRO employee who accepted delivery and the date of delivery.

## 5. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand; or three (3) days after posting, if sent by registered mail, receipt requested; to a party hereto at the address hereinunder set forth or to such other address as a party may designate by notice pursuant hereto.

# ATTACHMENT B

METRO

Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060

Attention: General Manager

CONTRACTOR

Apex Solar  
6797 Croy Road  
Morgan Hill, CA 95037

Attention: Owner

## 6. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

Signed on \_\_\_\_\_

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

\_\_\_\_\_  
Leslie R. White  
General Manager

CONTRACTOR—APEX SOLAR

By \_\_\_\_\_  
Farrel Williams  
Owner

Approved as to Form:

\_\_\_\_\_  
Margaret Rose Gallagher  
Santa Cruz METRO Counsel

**6-1\$.b3**

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

## STAFF REPORT

**DATE:** May 27, 2011

**TO:** Board of Directors

**FROM:** Ciro Aguirre, Manager of Operations

**SUBJECT: CONSIDERATION OF ACCEPTING THE WATSONVILLE TRANSIT CENTER CLOSED CIRCUIT TELEVISION SURVEILLANCE SYSTEM UPGRADE AS COMPLETE AND ACCEPT THE PROJECT SIGN-OFF NOTICE ON BEHALF OF OJO TECHNOLOGY**

### I. RECOMMENDED ACTION

**That the Board of Directors Accept the Watsonville Transit Center Closed Circuit Television Surveillance System Upgrade as Complete and Accept the Project Sign-Off Notice on behalf of OJO Technology.**

### II. SUMMARY OF ISSUES

- On November 20, 2009 METRO's Board of Directors authorized the General Manager to enter into an agreement with iXP Corporation for Consultation Services for the upgrade of METRO's Closed Circuit Television (CCTV) Surveillance System.
- On December 1, 2009 METRO entered into an agreement with iXP Corporation to perform a review of METRO sites, make recommendations for configuration to support current and future CCTV System needs, and to develop a list of requirements and develop technical specifications to be used in Request for Proposals (RFP).
- On January 7, 2011, METRO entered into a contract agreement with OJO Technology to provide a CCTV Surveillance System at the Watsonville Transit Center for an amount not to exceed \$164,000.
- The Watsonville Transit Center was selected for the upgrade based on activity level (second largest METRO Transit Facility), non-existent surveillance infrastructure, and limited grant funding which afforded only one site to be upgraded.
- OJO Technology completed installation of the CCTV Surveillance System at the Watsonville Transit Center on March 14, 2011.
- Funding for this project in the amount of \$164,000 was provided through the Office of Homeland Security-1B Grant.
- Staff is recommending that the Board of Directors accept the Project Sign-Off Notice from OJO Technology (*Attachment A*), which was executed by Ciro Aguirre, Operations Manager, on March 22, 2011.

### **III. DISCUSSION**

On November 20, 2009 METRO's Board of Directors authorized the General Manager to execute a contract with iXP Corporation for consulting services for the upgrade of METRO's Closed Circuit Television (CCTV) Surveillance System for an amount not to exceed \$47,677.50. Funding for this portion of the project was provided for in the FY10 Grant-Funded Projects budget titled "*Facilities Video Surveillance (OHS-1B)*". Due to limited funding the review performed was for recommendations on all METRO sites, but only one site was chosen to have the upgrades performed. The Watsonville Transit Center was selected for upgrade based on activity level, non-existent surveillance infrastructure and limited grant funding.

On January 7, 2011, METRO entered into a contract agreement with OJO Technology to provide a CCTV Surveillance System at the Watsonville Transit Center for an amount not to exceed \$164,000. Discussions were held with OJO Representatives, METRO Staff, United Transportation Union (UTU) Representatives, Service Employees International Union (SEIU) Representatives and METRO Security Personnel in order to address how best to deploy the surveillance system and cover critical areas of concern.

A state-of-the-art surveillance system covering the lobby and external areas of the Watsonville Transit Center was completely installed and operational on March 14, 2011. The project includes a number of cameras situated in a variety of strategic locations. METRO Staff received operational training on the new system and inspected the camera equipment and camera placements to determine if any changes were needed.

Funding for this project in the amount of \$164,000 was provided through the Office of Homeland Security-1B Grant. On March 22, 2011, Ciro Aguirre, Operations Manager, acknowledged that the project was complete and all deliverables have been received. OJO Technology has completed all of the work specified in the contract and it is appropriate to accept the work as complete.

METRO Staff is recommending that the Board of Directors accept the Project Sign-Off Notice from OJO Technology (*Attachment A*), and accept that the CCTV Surveillance Project at the Watsonville Transit Center is complete.

### **IV. FINANCIAL CONSIDERATIONS**

Funds to support the project are included in the FY11 Grant-Funded Projects budget titled "*Facilities Video Surveillance Project (OHS-1B)*".

### **V. ATTACHMENTS**

**Attachment A:** Project Sign-Off Notice from OJO Technology



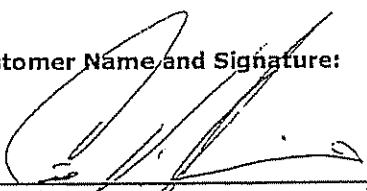
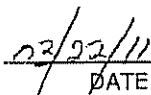
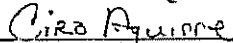
# Attachment A



**Ojo Technology**<sup>TM</sup>  
Experts in IP Video Surveillance

48025 Fremont Blvd. Fremont, CA 94538 | Tel (510) 249-9540 | Fax (510) 249-9545 | www.ojotech.com

## Project Sign-off Form

<b>Project Name:</b> Santa Cruz Metro Transit District, Watsonville Station	<b>Customer Name:</b> SCMTD
<b>Start Date:</b> 2/21/2011	<b>Completion Date:</b> 3/14/2011
<b>Project Manager:</b> Angie Wong	<b>Field Project Manager:</b> Mark Flores
<b>Project Summary:</b>  Milestone VMS System with total of 13 IP cameras. Includes wiring, conduits, electrical, trenching and wireless work.	
<b>Notes:</b>	
<b>By signing this document, I acknowledge that I have received all the deliverables and that work has been completed.</b>	
<b>Customer Name and Signature:</b>	
X  _____ (SIGNATURE)	 _____ DATE
 _____ (PRINT NAME)	

Please fax to 510.249.9545 or email to: [awong@ojotech.com](mailto:awong@ojotech.com)

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** May 27, 2011

**TO:** Board of Directors

**FROM:** Robert Cotter, Maintenance Manager

**SUBJECT: CONSIDERATION OF AWARD TO CONTRACT FOR RENOVATION OF PACIFIC STATION LANE 4 AWNING PROJECT WITH COATES CONSTRUCTION COMPANY**

## I. RECOMMENDED ACTION

**That the Board of Directors authorize the General Manager to execute a contract to provide renovation of Pacific Station Lane 4 Awning with Coates Construction Company.**

## II. SUMMARY OF ISSUES

- A competitive procurement was conducted to solicit bids from qualified firms.
- One firm submitted a bid for the Santa Cruz METRO's review.
- Santa Cruz METRO staff has reviewed all submitted bids.
- Staff is recommending that the Board of Directors authorize the General Manager to execute a contract to provide renovation of Pacific Station Lane 4 Awning with Coates Construction Company in the amount of \$89,283.00.

## III. DISCUSSION

Santa Cruz METRO has a need to renovate the Pacific Station Lane 4 Awning. On April 4, 2011, Invitation for Bid No. 11-12 was sent to ten (10) construction companies and was legally advertised. On May 5, 2011, a bid was received and opened from three firms. Santa Cruz METRO staff evaluated the bid and determined to be fair and reasonable.

Based on the bid received and fair and reasonable pricing, Santa Cruz METRO staff deemed the bid received responsive to the IFB specifications.

Santa Cruz METRO staff is recommending that a contract in the amount of \$89,283.00 be established with Coates Construction Company to renovate Pacific Station Lane 4 Awning. Contractor will provide all materials and services meeting all Santa Cruz METRO specifications and requirements.

#### **IV. FINANCIAL CONSIDERATIONS**

Funding for this contract is contained in the FY11 Capital Budget.

#### **V. ATTACHMENTS**

**Attachment A:** List of Bidders

**Attachment B:** Contract with Coates Construction Company

**Note: The IFB along with its Exhibits and any Addendum(s) are available for review at the Administration Office of Santa Cruz METRO or online at [www.scmttd.com](http://www.scmttd.com)**

Prepared By: Claire Owens, Temporary Purchasing Agent  
Date Prepared: May 18, 2011

# Attachment A

## SUMMARY OF BIDS RECEIVED FOR

### SANTA CRUZ METRO

#### IFB NO. 11-12

#### FOR

### RENOVATION OF PACIFIC STATION LANE 4 AWNING

<u>FIRM</u>	<u>TOTAL BID</u>
Coats Construction Company of Livermore, CA	\$89,823.00
Slatter Construction of Santa Cruz, CA	Non-Responsive
Cardinal Construction of Santa Cruz, CA	Non-Responsive

# ATTACHMENT B

## CONTRACT FOR Pacific Station Lane 4 Awning Project IFB. 11-12

THIS CONTRACT is made effective on May 27, 2011 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California ("Santa Cruz METRO"), and **Coates Construction Company**. ("Contractor").

### 1. RECITALS

#### 1.01 Santa Cruz METRO's Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

#### 1.02 Santa Cruz METRO's Need For Pacific Station Lane 4 Awning Project

Santa Cruz METRO requires Renovation of Pacific Station Lane 4 Awning. In order to obtain said Awning Renovation at the Pacific Ave Transit Center, Santa Cruz METRO issued an Invitation for Bids, dated April 4, 2011 setting forth specifications for Awning Renovation at the Pacific Ave Transit Center. The Invitation for Bids is attached hereto and incorporated herein by reference as **Exhibit A**.

#### 1.03 Contractor's Bid Form

Contractor is a licensed general contractor desired by Santa Cruz METRO and whose principal place of business is 2659 Pickfair Lane, Livermore, California. Pursuant to the Invitation for Bids by Santa Cruz METRO, Contractor submitted a bid for Provision of said Awning Renovation at the Pacific Ave Transit Center, which is attached hereto and incorporated herein by reference as **Exhibit B**.

#### 1.04 Selection of Contractor and Intent of Contract

On May 12, 2011 Santa Cruz METRO selected Contractor as the lowest responsive, responsible bidder to provide said remodel construction of the building located at Awning Renovation at the Pacific Ave Transit Center. The purpose of this Contract is to set forth the provisions of this procurement.

#### 1.05 Contractor and Supplier Synonymous

For the purposes of this Contract, the terms "contractor" and "supplier" are synonymous.

Santa Cruz METRO and Contractor agree as follows:

### 2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

#### 2.01 Documents Incorporated in This Contract

The documents below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Part III, Section 13.14 of the General Conditions of the Contract.

##### a) Exhibit A

Santa Cruz Metro's "Invitation for Bids No. 11-12" dated April 19, 2011 including Addendum number one.

**6-12.b1**

# ATTACHMENT B

b) Change of bid date to: May12, 2011

Contractor's Submitted Bid to Santa Cruz METRO for Awning Renovation at the Pacific Ave Transit Center as signed by Contractor.

## 2.02 Conflicts

When is conflict the provision of this writing and Exhibit A supersedes Exhibit B

## 2.03 Recitals

The Recitals set forth in Article 1 are part of this Contract.

## 3. TIME OF PERFORMANCE

### 3.01 General

The work under this Contract shall be completed 60 calendar days after the date of commencement specified in the Notice to Proceed, unless modified by the parties under Part III, section 13.14 of the General Conditions, Instructions and Information for Bidders of this Contract or terminated pursuant to Part III, section 2.

### Term

The term of this Contract commences on the date of execution and shall remain in force for one (1) year. Santa Cruz METRO and Contractor may extend the term of this Contract at any time for any reason upon mutual written consent.

### Acceptance of Terms

Execution of this contract shall be deemed as acceptance of all of the terms and conditions as set forth herein and those contained in the Notice and Invitation to Bidders, the General Conditions, the Special Conditions, the FTA Requirements for Construction Contracts, the Specifications and all attachments and addenda, which are incorporated herein by reference as integral parts of this Contract

## 4. SCOPE OF WORK

### 4.01

Contractor shall furnish Santa Cruz METRO all supervision, labor, equipment, supplies, material, freight, transportation, tools and other work and services as specified in and in full accordance with the Invitation for Bid (IFB) No. 11-12 dated May 12, 2011 for Renovation of Pacific Station Lane 4 Awning. The Contractor shall provide a complete project in conformance with the specifications specified herein and as provided for and set forth in the IFB.

### 4.02

Contractor and Santa Cruz METRO agree to comply with and fulfill all obligations, promises, covenants and conditions imposed upon each of them in the Contract Documents. All of said work done under this Contract shall be performed to the satisfaction of Santa Cruz METRO or its representative, who shall have the right to reject any and all materials and supplies furnished by Contractor which do not strictly comply with the requirements contained herein, together with the right to require Contractor to replace any and all work furnished by Contractor which shall not either in workmanship or material be in strict accordance with the contract documents.

# ATTACHMENT B

## 5. TERMS OF PAYMENT

### 5.01 General

Upon written acceptance, Santa Cruz METRO agrees to pay Contractor as identified in the Bid Form, Exhibit B, not to exceed \$89,283 for satisfactory completion of all work, including all costs for labor, materials, tools, equipment, services, freight, insurance, overhead, profit and all other costs incidental to the performance of the services specified under this contract, under the terms and provisions of this Contract within forty-five (45) days thereof. Contractor understands and agrees that if he/she exceeds the \$89,283 maximum amount payable under this contract, that it does so at its own risk.

#### Release of Claims

Payment by Santa Cruz METRO of undisputed contract amounts is contingent upon the Contractor furnishing Santa Cruz METRO with a Release of All Claims against Santa Cruz METRO arising by virtue of the part of the contract related to those amounts.

#### Retention of progress payments

Santa Cruz METRO will retain ten (10%) percent of the contract price from each progress payment made pursuant to the construction contract through the completion of the contract. The retention shall be released, with the exception of 150 percent (150%) of any disputed amount within 60 days after the date of completion of the work. Pursuant to Section 22300 of the Public Contract Code, the Contractor may substitute a deposit of securities in lieu of Santa Cruz METRO withholding any monies to ensure Contractor's performance under the Contract, or alternatively, request that Santa Cruz METRO make payment of retentions earned directly to an escrow agent at the expense of Contractor. The provisions of Public Contract Code Section 22300 are incorporated herein by reference as though set forth in full, and shall govern the substitution of securities and/or escrow account. If a Stop Notice is filed Santa Cruz METRO will retain 125% of the amount set forth in the Stop Notice from the next progress payment made to Contractor.

### 5.02 Cost of Work (Based on Time and Materials)

A. General: The term "cost of work" means the sum of all costs necessarily incurred and paid by the Contractor for labor, materials, and equipment in the proper performance of work. Except as otherwise may be agreed to in writing by Santa Cruz METRO, such costs shall be in amounts no higher than those prevailing in the locality of the project.

B. Labor: The cost of labor used in performing work by the Contractor, a subcontractor, or other forces, will be the sum of the following:

The actual wages paid plus any employer payments to or on behalf of workers for fringe benefits, including health and welfare, pension, vacation, and similar purposes. The cost of labor may include the wages paid to foremen when it is determined by Santa Cruz METRO's Project Manager that the services of foremen do not constitute a part of the overhead allowance.

There will be added to the actual wages as defined above, a percentage set forth in the latest "Labor Surcharge and Equipment Rental Rates" in use by the California State Department of Transportation which is in effect on the date upon which the work is accomplished. This percentage shall constitute full compensation for all payments imposed by State and Federal laws including, but not limited to, workers' compensation insurance and Social Security payments.

# ATTACHMENT B

The amount paid for subsistence and travel required by collective bargaining agreements.

For equipment operators, payment for the actual cost of labor and subsistence or travel allowance will be made at the rates paid by the Contractor to other workers operating similar equipment already on the work, or in the absence of such labor, established by collective bargaining agreements for the type of workers and location of the extra work, whether or not the operator is actually covered by such an agreement. A labor surcharge will be added to the cost of labor described herein in accordance with the provisions herein, which surcharge shall constitute full compensation for payments imposed by State and Federal laws, and all other payments made to on behalf of workers other than actual wages.

C. Materials: The cost of materials used in performing work will be the cost to the purchaser, whether Contractor or subcontractor, from the supplier thereof, except as the following are applicable:

Trade discounts available to the purchaser shall be credited to Santa Cruz METRO notwithstanding the fact that such discounts may not have been taken by the Contractor.

For materials secured by other than a direct purchase and direct billing to the purchaser, the cost shall be deemed to be the price paid to the actual supplier as determined by the Construction Manager. Markup, except for actual costs incurred in the handling of such materials, will not be allowed.

Payment for materials from sources owned wholly or in part by the purchaser shall not exceed the price paid by the purchaser for similar materials from said sources on extra work items or the current wholesale price for such materials delivered to the work site, whichever price is lower.

If, in the opinion of Santa Cruz METRO's Project Manager, the cost of material is excessive, or the Contractor does not furnish satisfactory evidence of the cost of such material, then the cost shall be deemed to be the lowest current wholesale price for the quantity concerned delivered to the work site, less trade discount. Santa Cruz METRO reserves the right to furnish materials for the extra work and no claim shall be made by the Contractor for costs and profit on such materials.

D. Equipment: The Contractor will be paid for the use of equipment at the rental rate listed for such equipment specified in the current edition of the Department of Transportation publication entitled, "Labor Surcharge and Equipment Rental Rates," which is in effect on the date upon which the work is accomplished. Such rental rates will be used to compute payments for equipment whether the equipment is under the Contractor's control through direct ownership, leasing, renting, or another method of acquisition. The rental rate to be applied for use of each item of equipment shall be the rate resulting in the least total cost to Santa Cruz METRO for the total period of use. If it is deemed necessary by the Contractor to use equipment not listed in the foregoing publication, Santa Cruz METRO's Project Manager will establish an equitable rental rate for the equipment. The Contractor may furnish cost data that might assist Santa Cruz METRO's Project Manager in the establishment of the rental rate.

The rental rates paid, as above provided, shall include the cost of fuel, oil, lubrication supplies, small tools, necessary attachments, repairs and maintenance of all kinds, depreciation, storage, insurance, and all incidentals. Operators of equipment will be separately paid for as provided in Article 5.02.E.

All equipment shall be in good working condition and suitable for the purpose for which the equipment is to be used.

Before construction equipment is used on the extra work, the Contractor shall plainly stencil or stamp an identifying number thereon at a conspicuous location, and shall furnish to the Construction Manager, in duplicate, a description of the equipment and its identifying number.

Unless otherwise specified, manufacturer's ratings and manufacturer-approved modifications shall be used to classify equipment for the determination of applicable rental rates. Equipment, which has no direct power unit, shall be powered by a unit of at least the minimum rating recommended by the manufacturer.



# ATTACHMENT B

Individual pieces of equipment or tools having a replacement value of \$500 or less, whether or not consumed by use, shall be considered to be small tools and no payment will be made therefore.

E. Owner-Operated Equipment: When owner-operated equipment is used to perform work and is to be paid for as extra work, the Contractor will be paid for the equipment and operator as follows:

Payment for the equipment will be made in accordance with the provisions in Article 5.02.D. "Equipment."

Payment for the cost of labor and subsistence or travel allowance will be made at the rates paid by the Contractor to other workers operating similar equipment already on the project, or, in the absence of such other workers, at the rates for such labor established by collective bargaining agreement for type of worker and location of the work, whether or not the owner-operator is actually covered by such an agreement. A labor surcharge will be added to the cost of labor described herein, in accordance with the provisions in subsection 2 of Article 5.02.B, "Labor."

To the direct cost of equipment rental and labor, computed as provided herein, will be added the markup for equipment rental and labor as provided in Article 5.02.D, "Equipment."

F. Equipment Time: The rental time to be paid for equipment on the work shall be the time the equipment is in productive operation on the work being performed and shall include the time required to move the equipment to the new location and return it to the original location or to another location requiring no more time than that required to return it to its original location; except, that moving time will not be paid if the equipment is used on other than the extra work. Loading and transporting costs will be allowed, in lieu of moving time, when the equipment is moved by means other than its own power. No payment will be made for loading and transporting costs when the equipment is used at the site of the extra work on other than the extra work. The following shall be used in computing the rental time of equipment on the work:

1. When hourly rates are listed, any part of an hour less than 30 minutes of operation shall be considered to be ½-hour of operation, and any part of an hour in excess of 30 minutes will be considered 1-hour of operation.
2. When daily rates are listed, operation for any part of a day less than 4 hours shall be considered to be ½-day of operation.
3. Rental time will not be allowed while equipment is inoperative due to breakdowns or Contractor caused delays.

G. Cost of Work Documentation: The Contractor shall furnish Santa Cruz METRO's Project Manager Daily Extra Work Reports on a daily basis covering the direct costs of labor and materials and charges for equipment whether furnished by the Contractor, subcontractor, or other forces. Santa Cruz METRO will provide the Extra Daily Work Report forms to the Contractor. The Contractor or an authorized agent shall sign each Daily Extra Work Report. The Daily Extra Work Report shall provide names and classifications of workers and hours worked; size, type, and identification number of equipment; and the hours operated. Copies of certified payrolls and statement of fringe benefit shall substantiate labor charges. Valid copies of vendor's invoices shall substantiate material charges.

Santa Cruz METRO's Project Manager will make any necessary adjustments. When these reports are agreed upon and signed by both parties, they shall become the basis of payment for the work performed, but shall not preclude subsequent adjustment based on a later audit.

The Contractor shall inform Santa Cruz METRO's Project Manager when extra work will begin so that Santa Cruz METRO inspector can concur with the Daily Extra Work Reports. Failure to conform to these requirements may impact the Contractor's ability to receive proper compensation.

# ATTACHMENT B

## 5.03 Special Services

Special services are defined as that work characterized by extraordinary complexity, sophistication, or innovations, or a combination of the foregoing attributes that are unique to the construction industry. The following may be considered by Santa Cruz METRO's Project Manager in making estimates for payment for special services:

When Santa Cruz METRO's Project Manager and the Contractor, by agreement, determine that a special service is required which cannot be performed by the forces of the Contractor or those of any of its subcontractors, the special service may be performed by an entity especially skilled in the work to be performed. After validation of invoices and determination of market values by the Construction Manager, invoices for special services based upon the current fair market value thereof may be accepted without complete itemization of labor, material, and equipment rental costs.

When the Contractor is required to perform work necessitating special fabrication or machining process in a fabrication or a machine shop facility away from the jobsite, the charges for that portion of the work performed at the offsite facility may, by agreement, be accepted as a special service and accordingly, the invoices for the work may be accepted without detailed itemization.

All invoices for special services will be adjusted by deducting all trade discounts offered or available, whether the discounts were taken or not. In lieu of the allowances for overhead and profit on labor, materials, and equipment specified herein, a single allowance of ten (10) percent will be added to invoices for special services.

## 5.04 Contractor's Fee

A. Work ordered on the basis of time and materials will be paid for at the actual and necessary cost as determined by the Santa Cruz METRO Project Manager, plus allowances for overhead and profit which allowances shall constitute the "Contractor's Fee," except as provided in subparagraph B of this Article. For extra work involving a combination of increases and decreases in the work, the actual necessary cost will be the arithmetic sum of the additive and deductive costs. The allowance for overhead and profit shall include compensation for superintendence, bond and insurance premiums, taxes, all field and home office expenses, and all other items of expense or cost not included in the cost of labor, materials, or equipment provided for under Articles 5.02.B,C,D and E, herein. The allowance for overhead and profit will be made in accordance with the following schedule:

Actual Necessary Cost	Overhead and Profit Allowance
-----------------------	-------------------------------

Labor	33 percent
Materials	15 percent
Equipment	15 percent

B. Labor, materials, and equipment may be furnished by the Contractor or by the subcontractor on behalf of the Contractor. When a subcontractor performs all or any part of the extra work, the allowance specified in subparagraph A of Article 5.02 shall only be applied to the labor, materials, and equipment costs of the subcontractors to which the Contractor may add 5 percent of the subcontractor's total cost for the extra work. Regardless of the number of hierarchal tiers of subcontractors, the 5 percent increase above the subcontractor's total cost, which includes the allowances for overhead and profit specified herein, may be applied one time only for each separate work transaction.

Compensation for Time Extensions

# ATTACHMENT B

Adjustments in compensation for time extensions will be allowed only for causes in Article 5.05.B 1 through Article 5.05.B 4 computed in accordance with Article 5.04 and the following. No adjustments in compensation will be allowed when Santa Cruz Metro-caused delays to a controlling item of work and Contractor-caused delays to a controlling item of work occur concurrently or for causes in Article 5.05 B.5 through Article 5.05.B.6.

Compensation for idle time of equipment will be determined in accordance with the provisions in Article 5.04.B and Section 8-1.09 of the State Specifications.

## 5.05. CHANGE OF TIME

### 5.05. General

A. The Contract time may only be changed by a change order. Any request for an extension of the Contract time shall be based on written notice delivered by the Contractor to Santa Cruz METRO's Project Manager promptly, but in no event later than 10 days after the date of the occurrence of the event giving rise to the request and stating the general nature of the request. Notice of the extent of the request with supporting data shall be delivered within 45 days after the date of such occurrence, unless Santa Cruz METRO's Project Manager allows an additional period of time to ascertain more accurate data in support of the request, and shall be accompanied by the Contractor's written statement that the adjustment requested is the entire adjustment to which the Contractor has reason to believe it is entitled as a result of the occurrence of said event. No request for an adjustment in the Contract time will be valid if not submitted in accordance with the requirements of this Article.

The Contract time will only be extended when a delay occurs which impacts a controlling item of work as shown on the work schedules required in the Special Provisions. Time extensions will be allowed only if the cause is beyond the control and without the fault or negligence of the Contractor. Time extensions will also be allowed when District-caused delays to a controlling item of work and Contractor-caused delays to a controlling item of work occur concurrently. The Contractor will be notified if Santa Cruz METRO's Project Manager determines that a time extension is not justified.

B. The Contract time will be extended in an amount equal to time lost due to delays beyond the control of the Contractor if a request is made therefore as provided in this Article. An extension of Contract time will only be granted for days on which the Contractor is prevented from proceeding with at least 75 percent of the normal labor and equipment force actually engaged on the said work, by said occurrences or conditions resulting immediately therefrom which impact a controlling item of work as determined by the Construction Manager. Such delays shall include:

1. Changes.
2. Failure of Santa Cruz METRO to furnish access, right of way, and completed facilities of related projects, Drawings, materials, equipment, or services for which Santa Cruz METRO is responsible.
3. Survey error by Santa Cruz METRO.
4. Suspension of work pursuant to Articles 5.07
5. Occurrences of a severe and unusual nature including, but not restricted to, acts of God, fires, and excusable inclement weather. An "act of God" means an earthquake, flood, cloudburst, cyclone or other cataclysmic phenomena of nature beyond the power of the Contractor to foresee or to make preparation in defense against, but does not include ordinary inclement weather. Excusable inclement weather is any weather condition, the duration of which varies in excess of the average conditions expected, which is unusual for the particular time and place where the work is to be performed, or which could not have been reasonably anticipated by the Contractor, as determined from U.S. Weather Bureau records for the preceding 3-year period or as provided for in the Special Provisions.

# ATTACHMENT B

6. Act of the public enemy, act of another governmental entity, public utility, epidemic, quarantine restriction, freight embargo, strike, or labor dispute. A delay to a subcontractor or supplier due to the above circumstances will be taken into consideration for extensions to the time of completion.

## 5.06 Extensions of Time for Delay Due to Excusable inclement Weather

A. The Contract time will be extended for as many days in excess of the average number of days of excusable inclement weather, as defined in Article 5.05 B.5 as the Contractor is specifically required under the Special Provisions to suspend construction operations, or as many days as the Contractor is prevented by excusable inclement weather, or conditions resulting immediately therefrom, from proceeding with at least 75 percent of the normal labor and equipment force engaged on critical items of work as shown on the schedule.

B. Should the Contractor prepare to begin work at the regular starting time at the beginning of any regular work shift on any day on which excusable inclement weather, or the conditions resulting from the weather prevents work from beginning at the usual starting time and the crew is dismissed as a result thereof, the Contractor will be entitled to a 1-day extension whether or not conditions change thereafter during said day and the major portion of the day could be considered to be suitable for such construction operations.

C. The Contractor shall base the construction schedule upon the inclusion of the number of days of excusable inclement weather specified in the Article titled "Excusable Inclement Weather Delays," of the Special Provisions. No extension of the Contract time due to excusable inclement weather will be considered until after the said aggregate total number of days of excusable inclement weather has been reached; however, no reduction in Contract time would be made if said number of days of excusable inclement weather is not reached.

## 5.07 Changed Site Conditions

If any work involves digging trenches or other excavations below the surface, the Contractor shall promptly and before the following conditions are disturbed, notify Santa Cruz METRO in writing of any:

- A. Material that the Contractor believes may be a regulated material that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law.
- B. Subsurface or latent physical conditions at the site differing from those indicated in this Contract.
- C. Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the Contract.

Santa Cruz METRO will promptly investigate the condition and if it finds that the conditions do materially so differ, or do involve regulated material, and cause a decrease or increase in the Contractor's cost of, or the time required for, performance of any part of the work, Santa Cruz METRO will issue a change order under the procedures described in this Contract. For regulated materials, Santa Cruz METRO reserves the right to use other forces for exploratory work to identify and determine the extent of such material and for removing regulated material from such areas.

In the event that a dispute arises between Santa Cruz METRO and the Contractor on whether the conditions materially differ or on the Contractor's cost of, or time required for, performance of any part of the work, the Contractor shall not be excused from any scheduled completion date provided for by this Contract but shall proceed with all work to be performed under the Contract. The Contractor shall retain any and all rights provided either by this Contract or by law, which pertain to the resolution of disputes and protests between the contracting parties.

# ATTACHMENT B

## 5.08 Waivers and Releases

Contractor is required to provide unconditional waivers and releases of stop notices in accordance with California Civil Code §3262(d) (2). Santa Cruz METRO agrees to pay Contractor within 30 days after receipt of an undisputed and properly submitted payment request from the Contractor. If Santa Cruz METRO fails to make such payments in a timely manner, Santa Cruz METRO shall pay interest to the Contractor equivalent to the legal rate set forth in Subdivision (a) of Section 685.010 of the Code of Civil Procedure. For purposes of this section, "progress payment" includes all payments due contractor, except that portion of the final payment designated by the contract as retention earnings. Any payment request determined not to be a proper payment request suitable for payment shall be returned to the Contractor as soon as practicable, but not later than seven days, after receipt. A request returned pursuant to this paragraph shall be accompanied by a written explanation of why the payment request is not proper. The number of days available to Santa Cruz METRO to make a payment without incurring interest pursuant to this section shall be reduced by the number of days by which Santa Cruz METRO exceeds the seven-day return requirement set forth above. A payment request shall be considered properly executed if funds are available for payment of the payment request and payment is not delayed due to an audit inquiry by Santa Cruz METRO's Finance Manager or Designee.

## 6. CHANGE IN CONTRACT PRICE

### 6.01 General

The Contract price constitutes the total compensation payable to the Contractor for performing the work. All duties, responsibilities, and obligations assigned to or undertaken by the Contractor to perform the work shall be at the Contractor's expense without change in the Contract price.

The Contract price may only be changed by a change order. Any request for an increase in the Contract price shall be based on written notice delivered by the Contractor to Santa Cruz METRO's Project Manager promptly, but in no event later than 10 days after the date of the occurrence of the event giving rise to the request and stating the general nature of the request. Notice of the amount of the request with supporting data shall be delivered within 45 days after the date of the occurrence, unless Santa Cruz METRO's Project Manager allows an additional period of time to ascertain more accurate data in support of the request, and shall be accompanied by the Contractor's written statement that the amount requested covers all amounts (direct, indirect, and consequential) to which the Contractor is entitled as a result of the occurrence of the event. No request for an adjustment in the Contract price will be valid if not submitted in accordance with this Article.

The value of any work covered by a change order or of any request for an increase or decrease in the Contract price shall be determined in one of the following ways:

Where the work involved is covered by unit prices contained in the Contract documents, by application of unit prices to the quantities of the items involved; or

By mutual acceptance of a lump sum, which may include an allowance for overhead and profit not necessarily in accordance with Article 5.04.04; or

On the basis of the cost of work (determined as provided in Articles 5.04.02. and 5.04.03.) plus a Contractor's fee for overhead and profit (determined as provided in Article 5.04.04.)

# ATTACHMENT B

## 7. NOTICES

All notices under this Contract shall be in writing and shall be effective when received, if delivered by hand; or three (3) days after posting, if sent by registered mail, return receipt requested; to a party hereto at the address hereinunder set forth or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO

Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060

Attention: General Manager

## CONTRACTOR

Coates Construction Company  
2659 Pickfair Lane  
Livermore, CA 94551

Attention: President

## 8. ENTIRE AGREEMENT

This Contract represents the entire agreement of the parties with respect to the subject matter hereof, and all such agreements entered into prior hereto are revoked and superseded by this Contract, and no representations, warranties, inducements or oral agreements have been made by any of the parties except as expressly set forth herein, or in other contemporaneous written agreements.

This Contract may not be changed, modified or rescinded except in writing, signed by all parties hereto, and any attempt at oral modification of this Contract shall be void and of no effect.

**6-12.b10**

# ATTACHMENT B

## 9. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

Signed on \_\_\_\_\_

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

\_\_\_\_\_  
Leslie R. White  
General Manager

CONTRACTOR – COATES CONSTRUCTION COMPANY

By \_\_\_\_\_  
Jim Coats  
President

Approved as to Form:

\_\_\_\_\_  
Margaret Rose Gallagher  
District Counsel

**6-12.b11**

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** May 27, 2011

**TO:** Board of Directors

**FROM:** Robyn Slater, Human Resources Manager

**SUBJECT: PRESENTATION OF EMPLOYEE LONGEVITY AWARDS**

## **I. RECOMMENDED ACTION**

**Staff recommends that the Board of Directors recognize the anniversaries of those District employees named on the attached list and that the Board Chair present them with awards.**

## **II. SUMMARY OF ISSUES**

- None.

## **III. DISCUSSION**

Many employees have provided dedicated and valuable years to the Santa Cruz Metropolitan Transit District. In order to recognize these employees, anniversary awards are presented at five-year increments beginning with the tenth year. In an effort to accommodate those employees that are to be recognized, they will be invited to attend the Board meetings to receive their awards.

## **IV. FINANCIAL CONSIDERATIONS**

None.

## **V. ATTACHMENTS**

**Attachment A:** Employee Recognition List

Prepared by: Tony Tapiz, Administrative Services Coordinator  
Date Prepared: May 20, 2011



## Attachment A



## EMPLOYEE LONGEVITY AWARDS

### **CERTIFICATE OF APPRECIATION – 15 YEARS**

*The Board of Directors proudly presents this Certificate of Appreciation for the completion of 15 years of service between 1996 and 2011 to:*

Thomas Phillips, Bus Operator  
Manuel Ramirez, Bus Operator

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** May 27, 2011

**TO:** Board of Directors

**FROM:** Leslie R. White, General Manager

**SUBJECT: CONSIDERATION OF REAPPOINTMENT OF CRAIG AGLER TO THE METRO ADVISORY COMMITTEE (MAC) BY DIRECTOR RON GRAVES.**

## I. RECOMMENDED ACTION

**That the Board of Directors approve the reappointment of Craig Agler to the Metro Advisory Committee (MAC).**

## II. SUMMARY OF ISSUES

- There is currently a vacancy on the Metro Advisory Committee (MAC) for an appointment by Director Ron Graves.
- Director Graves is nominating Craig Agler for reappointment to the MAC.
- Pursuant to Section 3.2 of the MAC Bylaws the reappointment of Craig Agler would be eligible for a term that concludes on December 31, 2012.

## III. DISCUSSION

On December 19, 2003, after a significant amount of discussion and multiple meetings, the Board approved the creation of a new Metro Advisory Committee (MAC) that replaced the METRO Users Group (MUG), and the Board approved the structure of the new committee. Application Forms were used to solicit interested persons to participate on MAC.

The Board of Directors appointed the individuals that they wanted to serve as members of the MAC. Each member of the Board provided the name of the individual that they wanted to nominate and the Board of Directors then confirmed the individuals. In the past few years there have been vacancies on the MAC that have resulted from the resignations of some Members. A committee such as the MAC is most effective when it is comprised of a full compliment of Members. One of the current vacancies is the position responsible to Director Ron Graves.

Director Graves has indicated that he would like the Board of Directors to consider the nomination of Craig Agler to serve as a Member of the MAC.

#### **IV. FINANCIAL CONSIDERATIONS**

Funds to support the membership of Craig Agler on the MAC are provided for in the FY 2011 METRO Operating Budget.

#### **V. ATTACHMENTS**

**Attachment A: Nomination Letter from Director Graves**

**Attachment B: MAC Application of Craig Agler-Sept. 2009**

Prepared by: Tony Tapiz, Administrative Services Coordinator

Date Prepared: May 18, 2011



420 Capitola Avenue  
Capitola, California 95010  
Telephone: (831) 475-7300  
FAX: (831) 479-8879  
Website: [www.ci.capitola.ca.us](http://www.ci.capitola.ca.us)

*Office of the City Clerk*

May 16, 2011

Mr. Leslie R. White, General Manager  
Santa Cruz Metropolitan  
Transit District  
110 Vernon Street  
Santa Cruz, CA 95060

RE: REPRESENTATIVE TO THE METRO ADVISORY COMMITTEE (MAC)

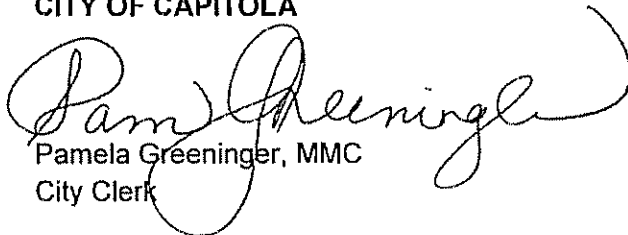
Dear Mr. White:

This is to inform you that Craig Agler will continue to serve as METRO Director Ron Graves' appointee to the METRO Advisory Committee. Mr. Graves spoke to Craig, and he has agreed to continue to serve on the committee.

Should you have any questions regarding this information, please feel free to contact Ron Graves at (831) 475-3567.

Sincerely,

**CITY OF CAPITOLA**



Pamela Greeninger, MMC  
City Clerk

cc: Craig Agler  
Ron Graves



RECEIVED

SEP 8 2009

CITY OF CAPITOLA

**Application for Nomination**  
For Appointment to the METRO Advisory Committee (MAC)

Name D. Craig Agler

Address (with zip code) \_\_\_\_\_

Ca:

Day Time Phone 83

Email Address (to receive Agenda Packets) \_\_\_\_\_

Do You Ride METRO Fixed Route or ParaCruz service? yes

How Often Do You Use the METRO/ParaCruz Service? 3x4 times a wk

What are Your Particular Transit Interests? Improving service (esp btwn HIST & Dominican Hosp, & throughout L.O. More express service. Improved on-time ParaCruz service.

What Do You Think Are The Biggest Challenges For METRO? #1 is filling

the gap between less rts & more riders

# 1a is ensuring all riders <sup>needs</sup> are met, esp the elderly, the disadvantaged & the homeless  
What Do You Believe That You will Contribute to MAC and METRO if Appointed? \_\_\_\_\_

A loud voice for those who require me

# to get them to work for less than 4.50 and no more than 1 transfer. As a car-  
What Are The Interests and The Experiences That You Have That Would Make You An Effective Member of The MAC? I don't own a car

and rely on SCSMD to get me around

town. I am usually happy w/ the

service, but this past Fri. 9/4, 2

"71" busses drove past the folks head-

ing N from Dom Hosp. We waited

for almost an hr. for a bus, and

this was a very warm afternoon  
(see other side)

Detail 3/4 leg  
ParaCruz Service

MACAPPL DOC

8.b1

Please Outline Your Availability In Terms Of Meeting Times/Days and Total Time Per Month That You Could Devote To The Activities of the MAC. \_\_\_\_\_

I am available to attend mtgs.  
whenever required.

Are You Aware Of Any Conflicts of Interest That Would Prevent You From Serving On The MAC If Appointed?

No.

Date of Application

9.6.09

Signature

D. Craig Agler

Please return completed application to:

Council Member Ron Graves

**CITY OF CAPITOLA**

420 Capitola Avenue

Capitola, CA 95010

SCMTD has been my transportation choice since 1996. "Back in the day," drivers were much friendlier and outgoing. Today they seem short-tempered, annoyed at anyone needing assistance, and unable or unwilling to make eye contact. I believe this can make @ 180° change by getting some new spirit on board.

**8.b2**

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** May 27, 2011

**TO:** Board of Directors

**FROM:** Angela Aitken, Finance Manager and Acting Assistant General Manager

**SUBJECT: CONSIDERATION OF PROVIDING THE BOARD WITH DOCUMENTATION TO SUPPORT THE PROPOSED UNFUNDING OR PARTIAL FUNDING OF POSITIONS CURRENTLY FILLED WITHIN THE DRAFT FY12 OPERATING BUDGET**

## I. RECOMMENDED ACTION

**That the Board of Directors consider supporting information from Staff related to unfunding or partial funding of positions currently filled within the draft FY12 Operating Budget.**

## II. SUMMARY OF ISSUES

- Currently, the Santa Cruz METRO Board of Directors is facing difficult decisions regarding budget stability and the service levels provided to the public.
- The current anemic economy and the federal ADA complimentary paratransit service requirements, that legally must be provided, have resulted in multi-year budgetary shortfalls.
- Due to budgetary shortfalls related to the Federal, State and Local economic conditions, current levels of service and operating expenses are unsustainable.
- The Board agreed to form a subcommittee to review the composition, framework and recommend strategy of the four (4) areas General Manager Leslie R. White outlined at the March 25, 2011 Board of Directors meeting to resolve the \$3.8M FY12 Operating Budget Deficit:
  - Service Reductions
  - Use of Reserves
  - New Revenue Sources
  - Contractual Concessions and Unfunding of Positions
- Unfunding of Positions from SEIU Local 521, UTU Local 23 – ParaCruz Operations, and Management would equate to approximately six (6) positions in SEIU Local 521, three (3) positions in UTU Local 23 – ParaCruz Operations and one (1) position in Management or approximately \$713K per year.
- This Staff Report puts forward the supporting information as to why three (3) currently filled positions in SEIU Local 521, three (3) currently filled positions in UTU Local 23 – ParaCruz Operations and one (1) currently filled position in

Management, are being offered as positions to be unfunded or partially funded in the FY12 Operating Budget.

### III. DISCUSSION

Currently, the Santa Cruz METRO Board of Directors is facing difficult decisions regarding budget stability and the service levels provided to the public. The current anemic economy and the federal ADA complimentary paratransit service requirements, that legally must be provided, have resulted in multi-year budgetary shortfalls. Due to budgetary shortfalls related to the Federal, State and Local economic conditions, current levels of service and operating expenses are unsustainable.

The Board agreed to form a subcommittee to review the composition, framework and recommend strategy of the four (4) areas General Manager Leslie R. White outlined at the March 25, 2011 Board of Director meeting to resolve the \$3.8M FY12 Operating Budget Deficit:

- Service Reductions
- Use of Reserves
- New Revenue Sources
- Contractual Concessions and Unfunding of Positions

To close the proposed \$3.8M Operating Budget Deficit for FY12, approximately \$713K in unfunded or partially funded positions from SEIU Local 521, UTU Local 23 – ParaCruz Operations, Management are being proposed. This Staff Report puts forward the supporting information as to why three (3) currently filled positions in SEIU Local 521, three (3) currently filled positions in UTU Local 23 – ParaCruz Operations and one (1) currently filled position in Management are being offered as positions to be unfunded or partially funded in the FY12 Operating Budget.

The following three (3) filled positions from SEIU Local 521 are being proposed to be unfunded or partially funded for FY12 effective June 23, 2011:

**SEIU filled positions to be unfunded or partially funded in the FY12 budget:**

- 1 – Human Resources Clerk
- 1 – Transit Surveyor – part time as needed on an hourly basis
- 1 – Sr. Accounting Technician

**Human Resources Clerk (HR Clerk)**

The HR Clerk position was added in December 2007. At that time, Santa Cruz METRO was experiencing a lot of recruitment activity and the number of active employees was significantly higher than are anticipated in 2012. When the HR Clerk position was filled, that position assumed responsibility for many clerical tasks performed by the current Personnel Technician and Benefits Coordinator. This position also relieved the HR Manager of some clerical tasks



such as filing and maintaining spreadsheets used for DOT testing and paying the vendors associated with DOT testing. When the Human Resources Specialist position became vacant, rather than fill the position, the HR Clerk became responsible for filing all the Workers Compensation documents and preparing the accounts payable for vendors associated with Workers Compensation.

At this time there is almost no recruitment activity. To compensate for the loss of the HR Clerk position, the Personnel Technician will take back the tasks that were reassigned to the HR Clerk, the HR Manager will assume responsibility for the clerical duties associated with DOT and Workers' Compensation, and the remaining employees in HR (Personnel Technician, Benefits Coordinator and HR Manager) will collectively complete all of the filing.

The Personnel Technician will assume responsibility for the accounts payable for the vendors associated with DOT (3 vendors) and Workers Compensation (2 vendors) as well as miscellaneous accounts payable needs. The Benefits Coordinator will take back the tasks that were reassigned to the HR Clerk and the Administration department will assume responsibility for ordering all the HR office supplies (including supplies needed for timekeeping and bus pass/ID cards).

Staff recommends unfunding this position.

**Transit Surveyor – part time on an as needed hourly basis position**

The duties of a Transit Surveyor has in the past included, counting the type of riders, how many riders board or disembark at each stop, and surveying the passengers.

The Transit Surveyor position has, over the years, has had less and less duties. With the advent of our new fareboxes December of 2010, the counting of the type of ridership we have (elderly, kids, bicycles, 31 day pass users, etc.) was automated and no longer needs a surveyor on board to procure that information.

Santa Cruz METRO is required to perform National Transit Database (NTD) surveys on particular routes at particular times during the year. These surveys are performed by the Transit Surveyor. For FY11, these surveys are known and scheduled in advance through the end of the fiscal year. On average, the NTD surveying takes approximately 5.4 hours per week to perform the survey. Data entry and administration of the surveys would account for no more than 2 hours per week. In total, the required NTD surveys would take less than 8 hours a week to perform.

Currently, non survey related tasks such as entering dropped and added service and well as ridership data entry, take approximately 4.5 hours a week. With the HASTUS "Ride-Checker" module coming online over the next 5-10 months, this data entry for surveys will be automated. Presently, the Transit Surveyor manually enters ridership information into the existing ride check database after a survey is completed. With the "Ride-Checker" module, the data entry is unloaded automatically as soon as the PDA device is connected to Santa Cruz METRO's wireless network. This upload will take no more than a few minutes.

Additional survey campaigns happen throughout the year on an as needed basis that the Transit Surveyor would perform. So far in FY11, we have had survey campaigns on Highway 17, Route 30, Route 4 and 35/35A. These types of survey campaigns happen sporadically when needed and would on average amount to approximately 3.5 hours per week over a year's period of time.

Adding all the approximate times above, the following 16 hours of work per week is currently available for the Transit Surveyor:

- 8 hours a week for NTD surveying
- 4.5 hours currently for data entry and administrative work
- 3.5 hours a week for survey campaigns

As the "Ride-Checker" module comes online over the next 5-10 months, the hours for data entry and administrative work will decrease to approximately a couple hours a week. This will bring down the total hours the Transit Surveyor would need to work to **13-14 hours a week**.

Staff recommends reducing this position to a part time as needed, hourly basis position.

**Sr. Accounting Technician – being reclassified to an Admin Specialist position**

For the past six months, the Maintenance Department has been going through a reorganization to improve efficiency and to reassign duties from other unfilled positions. Some of the responsibilities from the Senior Accounting Technician have been reassigned to other departments such as payroll, which has been transferred to the Finance Department. As these duties have left the Maintenance Department, other duties have been taken on by the current Senior Accounting Technician position as other positions have become vacant within the Fleet and Facilities Departments. The requested reclassification of the Sr. Accounting Technician to Administrative Specialist is needed to reflect the duties being performed by the present Senior Accounting Technician more accurately.

The Senior Accounting Technician position has evolved from simple AP processing to tracking and reporting of budget status for both the Facilities and Fleet departments to researching and reporting of blanket Purchase Orders. Budget account usage as well as tracking and making recommendations related to which account funds are to be used will be a critical function that is not covered by the Senior Accounting Technician job description but is a job function of the Administrative Specialist position. The importance of this will increase as the budget is reduced due to the current and projected future financial means of Santa Cruz METRO.

The Administrative Specialist position will collect and compile data for various reports and projects. This is another area where the Senior Accounting Technician job description does not describe the work that is needed. Reports will range from special project updates to routine reporting presently being done by the Fleet Supervisors. Having the Administrative Specialist position take on these reports will allow the Fleet Supervisors more time to concentrate on the actual running of the shop and related activities to further cost saving measures that are continually being implemented in the shop. Having the new Administrative Specialist position take over the fuel usage data entry into the Fleet and Facilities maintenance department's

MaintStar software system will allow the Fleet Supervisors to more thoroughly supervise the fueling station and the Vehicle Service Workers (VSW) as they need to be to run in a safe and cohesive system.

This Administrative Specialist position will be the backup for the other Administrative Specialist in the Maintenance Department who handles the review and process of all fleet and facilities service requests (along with many other duties) from all of the Santa Cruz METRO departments. This back up is essential in making sure that the maintenance of facilities and the maintenance of our bus fleet stays on track. Having a central continuous contact for facility and fleet maintenance service requests, will eliminate the problem of departments assigning work to maintenance staff which is happening now.

Staff recommends unfunding the Sr. Accounting Technician position and replacing it with the Admin Specialist position due to the new position taking on more work that the current Sr. Accounting Technician position encompasses. This recommendation is depicted on **Attachment A**. The number of FTE's requested remains the same and the cost associated with this change is an additional \$2,500 per year. Savings from the ability to continue to improve efficiency and implement more cost savings measures will far outweigh the yearly additional cost of this new position.

### Accessible Services Coordinator

The following are categories and hours worked within those categories by the Accessible Services Coordinator January 2010 to December 2010:

- Five (5) categories were identified that relate directly to the Accessible Services Coordinator's job duties:
  - Mobility Training
  - Meetings Attended
  - Verification of Transit Training (VTT)
  - Outreach
  - Personal Development Job Training

The following depicts what these (5) categories entailed and how many hours this position spent in these categories January 2010 to December 2010.

- **Mobility Training** (293.5 hours) - This category involves direct interaction with person's requiring guidance on utilizing the fixed route system, boarding and alighting with limited ambulatory capabilities or with mobility devices, services Santa Cruz METRO provides to persons with disabilities such as discounted fare, Personal Care Attendant accommodations, etc.

- **Meetings Attended** (100.5 hours) - The position includes involvement in a variety of meetings that allow for Santa Cruz METRO to be represented to the Disabled Community via this position.
- **Verification of Transit Training (VTT)** (62.25 hours of Training Conducted) - Each year all Fixed Route Operators are required by State Law to receive eight (8) hour of VTT training in order to meet State licensing requirements for Class B licenses with a Passenger (P) endorsement. This position may be requested to perform presentations to Fixed Route Operators related to “Sensitivity” training, addressing proper interaction by Operators with respect to the travel needs of our disabled community or in proper safety practices for boarding, alighting and securing persons with limited mobility or who travel with mobility devices.
- **Outreach** (32.25 hours) – Upon request, this position is required to coordinate with various schools, senior centers, assisted living facilities, and other organizations to provide presentations on Fixed Route services available to the senior and disabled community, coordinate the exchange of information, provide travel training to individuals or in group settings, and provide familiarization through the actual use of the Fixed Route system techniques that will assist persons with disabilities on using the system for their travel needs.
- **Personal Development Job Training** (42 hours) – These hours are time spent obtaining additional employee training for the purpose of improving presentations, Informational Media Development, Travel Training Techniques, Communication Processes, Training Curriculum, and other aspects important toward the promotion of Santa Cruz METRO Services to the senior and disabled community.

The numbers in parentheses above represents total hours engaged in each category as reported by the current employee in the Accessible Services Coordinator position. Review of this position’s involvement for the time period January 1, 2010 through December 31, 2010 in all of the five categories reported on by the employee totaled approximately 530.05 hours. Allowing for additional aspects that may not have been reported on or included in the above categories by the employee, staff estimates that this position will expend approximately six hundred (600) hours per year over all of the categories. Six hundred hours divided by fifty-two (52) weeks totals approximately **11.54 hours per week**.

If the Accessibility Coordinator is unable to carrying out responsibilities or in the event of an absence, these additional classifications are capable of carrying out the responsibilities of this position:

- Customer Service Supervisor
- Eligibility Coordinator
- Safety and Training Coordinator

Staff recommends that this position be reinstated into the FY12 budget with the requirement that this position be evaluated during FY12 to make sure the service items that are being requested by

the Community are being carried out by this position. Additionally, staff recommends that this position be required to provide a monthly activity report to the Board of Directors during FY12.

**FM Mechanic and Parts Clerk Position**

During the Board meeting and Public discussion on May 13, 2011, SEIU asked for the vacant FM Mechanic to be unfunded instead of the currently filled Parts Clerk. That change has been incorporated into **Attachment A**. Staff is recommending that the Parts Clerk position be funded in FY12.

**Paralegal**

The Legal Department has indicated that they are unable to function with reduced staffing. In reviewing this situation, staff realized that the Legal Department is more appropriately handled “off budget” as the work load and activities for this department are directly established and supervised by the Board. Therefore, the staffing reduction originally proposed for the Legal Department is withdrawn.

**Transit Supervisor, Administrative Assistant**

Staff recommends that the remaining two (2) positions within SEIU that are currently vacant be put forward as being unfunded in FY12: Transit Supervisor, Administrative Assistant.

The following three (3) filled positions from UTU Local 23 – ParaCruz Operation are being proposed to be unfunded for FY12 effective June 23, 2011:

**UTU ParaCruz positions to be unfunded in the FY12 budget:**

- 1 – Safety/Road Response Coordinator
- 1 – Clerk III
- 1 - Reservationist

**Safety/Road Response Coordinator (Coordinator)**

The Safety/Road Response Coordinator (Coordinator) position is responsible for initial “New Hire” training for Paratransit Operators, retraining of existing Paratransit Operators, evaluation, and daily oversight of the Paratransit Operators. The Coordinator position is responsible for planning, developing, and organizing vehicle related maintenance and procurement portions of the Paratransit department. This position’s responsibilities include response to accidents and is required to be a fully qualified Paratransit Operator. The Coordinator position performs outreach when needed, and is a certified DMV trainer.

The Assistant Paratransit Superintendent will be utilized to assume training duties after participating and becoming qualified using the ‘Train the Trainer’ approach. Additional training would be performed utilizing ‘line instructors’ who would be selected and trained Paratransit

Operators. Accident Response duties will be transferred to Transit Supervisors who currently respond when the Coordinator is unavailable.

In these difficult economic times, the Paratransit Operator classification has not experienced attrition that would require the need to hire and train new Paratransit Operators. Approximately 70% of the Paratransit fleet has been recently replaced by new vehicles. Maintenance of the vehicles for the next five (5) years will be largely performed by certified shops (out-sourced) under warranty reducing the need for the coordination of purchase requests and repairs. Those purchase requisitions that remain will be handled by the Paratransit Superintendent or designee.

Scheduling of vehicle Maintenance and repair records is now being performed with software. Most of the data entry is performed by the Paratransit Mechanic. Reporting aspects of the fleet statistics would transfer to the Paratransit Superintendent or designee. Staff recommends unfunding this position.

### **Clerk III (2 positions)**

The first Clerk III is responsible for the accounts payable processes, including the processing of purchase orders and requisitions, and contacting vendors when appropriate. This position is responsible for performing a variety of administrative clerical duties including providing forms when requested, filing and maintenance of documents, distribution of inter-office mail, maintaining inventory and requisition of office supplies. This position is responsible for coordinating maintenance of office equipment and maintaining the necessary records related to that equipment.

The second Clerk III position is responsible for processing payroll and fare revenues. Typical duties performed by this position include recording hours worked and types of leaves used by employees that impact their payroll in the timekeeping software, answering questions from employees related to payroll, uploading and ensuring payroll information is correct between Santa Cruz METRO and the County (who Santa Cruz METRO contracts with to administer our payroll). This Clerk III position collects, counts, and reconciles daily fare revenue and maintains the department's petty cash fund.

Two (2) Clerk III positions were put forward as being unfunded at the May 17<sup>th</sup> Board of Director meeting. After further review, staff recommends that one (1) Clerk III position be unfunded and one (1) position continue to be funded in FY12.

The Clerk III position duties of accounts payable, ordering and distributed office supplies, providing forms, filing and maintenance of documents, distributing inter-office mail, maintenance of office equipment, payroll, fare revenue collection, counting, reconciliation and maintenance of petty cash will be redistributed to the remaining Clerk III and other personnel at ParaCruz.

**Reservationist**

One (1) Reservationist position is currently filled with an employee who has been on extended leaves. Call Center operations have been competently performed during these leaves, solidifying that fact that one (1) Reservationist position can be unfunded without undue hardship on the ParaCruz Call Center operations.

When leaves in the Reservationist classification occur going forward, these duties can be fulfilled as needed with employees from the Dispatch and Scheduler classifications, as described within their job descriptions. Staff recommends unfunding this position.

The following position from Management is being proposed to be part-time for FY12 effective June 23, 2011:

**Management positions to be reduced to part-time in the FY12 budget:**

- 1 – Asst Human Resources Manager – part time

**Asst Human Resources Manager (Asst HR Manager) – part-time**

Currently the Asst HR Manager is responsible for supervising the Personnel Technician, the Benefits Coordinator and the functions they perform; mainly recruitment, EEO plan, OSHA log and benefits. The Asst HR Manager is also responsible for internal investigations of policy violations and/or employee relations matters, reclasses and wage survey requests.

The Asst HR Manager has also been the Project Manager for the conversion to the new Human Resources Information System (HRIS) system. The system conversion was expected to be complete by the end of June 2011. Due to data corruption and issues related to the age of the current system and lack of consistency in entering data over the years, the completion date may be pushed out.

As a part time position, the Asst HR Manager's position would be responsible for the following:

- Continue working as the Project Manager on the HRIS system conversion
- Continue to be responsible for internal Investigations and OSHA reporting
- Once the HRIS system conversion is complete, other tasks which occur intermittently throughout the year such as training and tasks arising from committees could be assigned to the Asst. HR Manager.

All supervisory tasks would be assumed by the HR Manager as would the responsibility for ongoing monthly tasks such as the DOT drug and alcohol testing program and the Workers' Compensation program.

This Staff Report puts forward the supporting information as to why three (3) currently filled positions in SEIU Local 521, three (3) currently filled positions in UTU Local 23 – ParaCruz Operations and one (1) currently filled position in Management, are being offered as positions to be unfunded or reduced to part-time positions in the FY12 Operating Budget.

**V. FINANCIAL CONSIDERATIONS**

Unfunding positions or reducing positions to part time position will contribute to eliminating the proposed \$3.8M deficit in FY12.

**V. ATTACHMENTS**

**Attachment A:** Positions to be unfunded in the Santa Cruz METRO FY12 Budget as of 05/23/11



## Positions to be unfunded in the Santa Cruz METRO FY12 Budget as of 05/23/2011

	Vacant/Filled	Budgeted Labor and Fringe Benefits in FY12
<b><u>SEIU positions to be unfunded in the FY12 budget:</u></b>		
• 1 – Human Resources Clerk	Filled	\$ 83,022
• 1 – Transit Surveyor - part time on an as needed hourly basis	Filled	\$ 30,000
• 1 – Sr Accounting Technician *	Filled	\$ (3,874)
• 1 – Transit Supervisor	Vacant	\$ 124,939
• 1 – Administrative Assistant	Vacant	\$ 88,634
• 1 – FM Mechanic II	Vacant	\$ 93,350
		\$ 416,071

**COLA 3%**  
\$195,000

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**UTU ParaCruz positions to be unfunded in the FY12 budget:**

• 1 – Safety/Road Response Coordinator	Filled	\$ 81,653
• 1 – Clerk III	Filled	\$ 61,699
• 1 – Reservationist	Filled	\$ 73,710
		\$ 217,062

**COLA 3%**  
\$67,000

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**UTU FR positions to be unfunded in the FY12 budget as of September 15, 2011:**

• 18 – Bus Operators	10 Vacant; 8 Filled	
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**Management positions to be unfunded in the FY12 budget:**

• 1 – Asst Human Resources Manager - part time	Filled	\$ 80,000
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**COLA 3%**  
\$50,000

**9.a1**  
\* Being reclassified to an Admin Specialist